

**Minutes
Select Board Meeting
Town of Coventry
Monday August 24, 2026**

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Dan Webster
Matt Maxwell

Town Officials Present

Ed Fournier, Town Administrator
Deb Tanguay, Town Clerk
David Barlow, Treasurer
Daniel Rondeau, Cemetery Commission
Isreal Sanville, Constable

Public Present

Chris Roy, Newport Daily Express, Town Resident
Kathleen Ahearn

1. Order

Ed Fournier called the meeting to order at 5:00 p.m. Persons present introduced themselves.

2. Changes or Additions to the Agenda

None.

3. Allow for public comment

Ed Fournier read the following professional designations awarded to Town Clerk Deb Tanguay: the International Institute of Municipal Clerks' designation of Master Municipal Clerk. The Vermont Certified Clerk certification program offered by the Vermont Municipal Clerks & Treasurers Association where Deb has earned her CVC-Cum Laude designation. The Select Board and meeting attendees congratulated Deb on her achievements.

Ed thanked Isreal Sanville for cleaning up in town in preparation for the Coventry Fall Festival.

4. New Town Garage Updates

Ed presented updates for the new town garage process. Ed explained that the town could move forward with permitting. Dan Webster made a motion to accept the construction permit application for the new town garage. Matt Maxwell made the second and the votes was unanimous. Ed also updated the Board in regard to the bidding process.

5. Planning Commission Updates

Planning Commission member Daniel Rondeau presented the Board with updates about the Energy Plan and Municipal Plan. Daniel added information about the approval process and meeting requirements. He also informed the Board that the Planning Commission has been working with the Historical

Preservation in regard to the Cleveland Meeting House. Daniel also discussed Lady Bird Park and usage of the park.

6. Coventry Fire District – Liaison

Ed explained that after discussion with the Fire District, it would be beneficial if the Select Board designating a liaison from the Board for Fire District business. Matt M. nominated Kerry Keement as liaison to the Fire District. Dan W. made the second and the vote was unanimous.

7. Liquor Licenses Request

Ed gave the Board liquor licenses requests for approval. Matt M. made a motion to approve the liquor, tobacco and tobacco substitute applications for Route 5 Coventry Corporation. Dan W. made the second and the vote was unanimous.

8. Treasurer's Report

David Barlow presented the Board with a Treasurers Report for the month of July. David explained transactions in the checking account for July and added details about the fund balances as well as investments.

9. Tax Rate

David gave the Board information about the current tax rate.

10. Salvage Yard – Approval Certificates

Ed presented the Board with salvage yard approval certificates. Matt M made a motion to approve the salvage yard certification for Joel Trembley for one year. Dan W. made the second and the vote was unanimous.

11. Official Posting Places for Town Information

Ed discussed posting locations for town information with the Board and noted that Jimmy Quik in Newport is a possibility for a posting place. Matt M made the motion to change the official posting place from Royer's to Jimmy Quik. Dan W. made second and the vote was unanimous.

12. Municipal Mitigation Grants in Aid FY27Vermont League of Cities & Towns Town Fair – Coventry Voting Representative

Ed explained that the town needed a voting representative for the VLCT town fair. Matt M made a motion to name Kerry Keement as the Coventry voting representative. Dan W. made the second and the vote was unanimous.

13. Other Business

Ed discussed the following other business:

- Winter items to complete this year or next.
- Fixing the boiler room drain.
- Date for the next meeting.
- Speeding updates
- Road closures

-David Barlow announcement

14. Approval of Minutes – 08/24/2026

Matt M. made a motion to approve the minutes of 08/24/2026. Dan W. made the second and the vote was unanimous.

15. Warrants

Dan W. made a motion to approve the warrants. Matt made the second and the vote was unanimous.

16. Adjourn

The meeting was adjourned by unanimous consent at 5:50 p.m.