

Minutes
Select Board Meeting
Town of Coventry
wednesday September 09, 2026

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Dan Webster
Matt Maxwell

Town Officials Present

Ed Fournier, Town Administrator
Daniel Rondeau, Cemetery Commission
Isreal Sanville, Constable
Stephanie Rondeau, Planning Commission

Public Present

Bretton Gardner, Pike Industries

1. Order

Ed Fournier called the meeting to order at 4:57 p.m. Persons present introduced themselves.

2. Changes or Additions to the Agenda

None.

3. Allow for public comment

Ed Fournier thanked Dan Rondeau for taking a look at a drain in Community Center boiler room with a camera to assess a draining issue.

4. Pike Industries, Inc. - Act 250 Permit Renewal

A meeting guest from Pike Industries had not joined the meeting yet. The Select Board decided to move to agenda item number five and give the guest additional time to join. Bretton Gardner from Pike joined later and this agenda item was restarted after agenda item number ten. Ed explained that Pike Industries was requesting a document from the town regarding Act 250 permit renewal and that Bretton was joining to present information about this. Bretton gave a breakdown of the Alderbrook Road property and permitting involved with the gravel pit on that property. Bretton explained that nothing is changing but that the permit needs to be updated. He also explained that the document requested from for the town to fill out is a municipal impact questionnaire to make sure the proposed project will not place unreasonable burden on the town. Matt Maxwell made a motion to approve the permit renewal. Dan W. made the second and the vote was unanimous. Matt made a motion to authorize Ed to complete the questionnaire. Dan W. made the second and the vote was unanimous.

5. Municipal/Enhanced Energy Plans Review

The Planning Commission had presented the Select Board with a draft of the

Enhanced Energy Plan at a prior meeting. The Select Board stated that the draft was informative and that the planning commission did a good job. Matt made a motion to approve the plan. Dan W. made the second and the vote was unanimous. Dan Rondeau discussed timing for continued progress with the plans.

6. Northeastern Vermont Development Association – Town Representatives

Ed explained to the Board that he had discussed two residents with the Planning Commission to serve as town representatives to NVDA. He stated that the commission approved the members. Matt made a motion to name Pedro Grondin the town representative with Mike Marcotte serving as the alternate. Dan W. made the second and the vote was unanimous.

7. Olney Invitational Benefit Request

Ed informed the Board of a benefit request from the Olney Invitational. The Board agreed that it is for a good cause and agreed to the donation. However, they informed Ed to explain to the benefited organization that this would need to be an appropriation request, pre-approved for the annual town report and voted on by town residents at the town meeting. Matt made a motion to approve the donation. Dan W. made the second and the vote was unanimous.

8. School – Liaison

Ed noted that the Board had asked him to add this to the meeting after they selected a Fire District Liaison in a prior meeting. Dan W. made a motion to appoint Matt Maxwell as liaison to the Coventry School. Kerry Keement made the second and the vote was unanimous.

9. Salt Contract

Ed gave an update of where he was at with a Salt Contract for the upcoming winter season. He explained that the Vermont League of Cities and Towns along with the State have set it up to get price offers for towns. Ed noted that he was waiting on additional quotes to come in. The Board decided to wait until the quotes were in before making any decisions.

10. Employee Cell Phones

Ed informed the Board that there had been past discussion of getting cell phones for full-time employees. Ed explained that he thought it would save time if Road Foreman Nathan Standish had a phone that he could use to converse with residents, personnel and conduct any town business that is needed. The Board discussed the usage of a cell phone and the town garage phone. The Board decided to talk with Nathan and assess this further before making a decision.

11. Municipal Energy Resilience Program Mini-Grant

Ed discussed the MERP Mini-Grant with the Board and explained that they would need to decide what to do with these funds before the end of the year. Matt instructed Ed to connect with the planning commission and see if they could use the Mini-Grant for anything. Kerry gave an update on MERP work planning for the town garage.

12. Other Business

Ed gave the following updates:

- Key work for the Community Center and possibly changing to a key card system
- Ed, Nathan and Scott Morley had a meeting to work on a paving analysis
- Ed discussed possible future paving with the Board

Dan W. discussed having speeding signs to add to resident properties on Pine Hill

13. Approval of Minutes – 08/24/2026

Dan W. made a motion to approve the minutes of 08/24/2026. Matt made the second and the vote was unanimous.

14. Warrants

Dan W. made a motion to approve the warrants. Matt made the second and the vote was unanimous.

15. Adjourn

The meeting was adjourned by unanimous consent at 5:46 p.m.