

Minutes
Select Board Meeting
Town of Coventry
Monday November 17, 2025

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Dan Webster

Town Officials Present

Ed Fournier, Town Administrator
David Barlow, Town Treasurer

Public Present

Chris Roy
Daniel Rondeau
Matthew Krajeski
Israel Sanville

1. Order

Ed Fournier called the meeting to order at 5:00 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

Jeffery Wilson was not in attendance as of yet. It was agreed if he came later; he could still present.

3. Allow for public comment

Dan Rondeau asked if could fix the lights that were making a flash. The Select Board was ok this and thanked him.

4. Matt Krajeski – Town Wide Reappraisal

Matt was following up on a proposal from August regarding a Town Wide Reappraisal. He was there for questions and explained that he could hold a spot for the Town for only so long and the longer the decision waited, then the harder it would be to fit the Town into the proposed 2028 Reappraisal. Dan Webster thought they should move forward with this. However, he thought in the future there should be better planning and preparation. Matt K. explained that the presentation at this meeting was for a proposal and that if action was taken to accept, he would need to get a contract to the Town to move forward. Kerry Keement commented that Matt K. is familiar with the Town and this would be good to get done. Matt K. gave information on his past and recent work for the Town in regards to Reappraisal and how the billing and funding would work for the next one. Dan W. made a motion to accept the New England Municipal Consultants for reappraisal at \$71,900 and if exceeds 600 parcels, it will be \$100 per parcel. Kerry K. made the second and the vote was unanimous.

Chris Roy asked for a for a copy of the proposal and background information. Matt K. explained the details of required reappraisal revolving around State mandate and that he will get Chris R. a copy of the proposal.

5. Jeffery Wilson – Emergency Management Director - Updates

Jeffery Wilson was not present and it was stated that he would be allowed to present later in the meeting.

6. Local Emergency Management Plan Form

Ed Fournier explained that the Town needed an updated Local Emergency Management Plan Form. He added Road Foreman – Nathan Standish to the form as a representative and added his name in place of former Administrator Matt Maxwell. Kerry K. made a motion to update the Local Emergency Management Plan Form adding the new names. Dan W. made the second and vote was unanimous.

7. Treasurer Report – David Barlow

David Barlow explained that he and the Town Accountant are still working on how they manage procedure for reporting and budgeting and that hopefully by the first December Select Board Meeting, there would be additional updates on progress. David B. highlighted some September money movement that was voted on at a special Town Meeting. He added everything else was normal spending and that any details could be viewed in his report. He continued his update by explaining that there was no change in the restricted funds balance and that they did separate the Cemetery Fund out the Town brokerage account and into its own brokerage account. Kerry K. asked about gains reporting and David B. explained the details behind this on the report. The Board thanked David B. for his work.

8. High-Water Mark Sign

Ed F. explained that he was approached by the Vermont Department of Environmental Conversation and the U.S. Army Corps of Engineers asking if the Town would be interested in getting a sign for marking the High-Water during past floods. Ed explained that the sign is supplied by the program and the Town would be responsible for installation and maintenance of the sign. Ed noted that Phil Marquette recommended Lady Bird Park by the river for a location. However, he commented it was also noted by Scott Morley that the sign may not last there if it is hit by ice. David B. suggested the future greenspace of 89 Main St. Ed presented the Board with a picture of a sign example from Maine. It was agreed to discuss this further and obtain information from those with knowledge of past floods. Chris R. asked for the purpose of the sign. Kerry K. explained that the sign would be there for community awareness. Kerry K. and Dan W. liked the idea and thought more information would be good.

9. 89 Main St. Property – Closing Date

Ed F. explained that the buyout program property location of 89

Main St. has a closing date and that someone from the Town would need to sign the documents. The closing date is 12/4/2025. Kerry K. made a motion for Dan Webster to represent the town in the closing for 89 Main St. Dan W. made the second and the vote was unanimous. Chris Roy asked about coordination details and sale information. Kerry K. explained that the Town coordinates the demolition and other aspects.

10. Purchasing and Reimbursement Policy

Ed F. explained that the new policy needed some updates along with the Personnel Policy and that he would let the Board read these over and then bring back updated versions for approval.

11. Other Business – Road Signs, Solid Waste Implementation Plan

Ed F. gave background information about road signs on the Alderbrook Road. A concerned resident spoke to the Town Clerk about children on the road and their concern for the safety of the children. Ed F. presented the board with prices for warning signs. Kerry K. commented that there are current signs on that road. Dan W. commented that the signs should be closer to the residence. Chris Roy noted that he agreed with the concern. Kerry K. and Dan W. agreed that signs being closer would help. Kerry K. noted to ask the Road Foreman about moving the signs closer. Dan W. said he would reach out to the parents of the children that the concern is for. Ed F. explained that there is a public meeting 11/19/2025 for the Town Solid Waste Implementation Plan through Casella. Dan W. gave an update that he talked to the lawyer about Hancock Hill and that they are currently working on what they need to. Dan W. noted that Jeffery Wilson was not present.

12. Approval of Minutes – 11/03/2025

Dan Webster made the motion to approve the minutes. Kerry Keement made the second and the vote was unanimous.

13. Warrants

Dan W. made the motion to accept the warrants. Kerry K. made the second and the vote was unanimous.

14. Adjourn

The meeting was adjourned by unanimous consent at 5:41 p.m.