

Minutes
Select Board Meeting
Town of Coventry
Monday September 22, 2025

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Scott Morley

Town Officials Present

Ed Fournier Town Administrator
Matt Maxwell, Town Administrator
Dave Barlow, Treasurer
Deb Tanguay, Town Clerk
Israel Sanville, Constable
Matt Krajeski, Accessor

Public Present

Melanie Rodjenski
Praneet Menon
Chris Roy
Richard Hancock
Dan Rondeau

1. Order

Ed Fournier called the meeting to order at 5:02 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

Agenda Item #14. There are no warrants for this meeting. Warrants will be sent Thursday 09/25/2025.

3. Allow for public comment

None

4. School Board Update – Praneet Menon

Praneet updated on the start of the school year. He commented on a great start and a well-attended open house. Also, Praneet explained the bus schedule has improved with having their own buses and drivers. Praneet also gave updates on Act 73, what new School

Districts might look like with additional information on assessment for the future. Scott M. thanked Praneet for his service to the school and town. Chris R. asked Praneet for clarification on school year start comments. Praneet clarified Coventry School had a good start and the school union as well.

Scott M. asked for an update on the Coventry Town Finance Committee before Praneet left. Praneet explained that the Committee discussed working with Westview Investments and the services and projections they would be providing as well as what Town Treasurer David Barlow would be working on in relation. Ed F. commented on the contribution that Westview would make to the town report. Praneet, Kerry K., and Ed F. commented on plans for future meetings. Praneet commented that it was a great idea to form this committee and that the overall process would be discussed moving forward.

5. Grant Reporting Update – Melanie Rodjenski

Melanie gave updates on grants and then provided an explanation of what the report she prepared provides. Melanie continued with information and a breakdown of how the report works and the benefits it will provide with future grant work. Scott M. commented on how having the report in hand will help moving forward. Melanie explained how planning will help in the future for budgeting and financial management using the reporting. Kerry K. commented on the usefulness of the reporting. Melanie discussed how this can help with audit ready information also. Dave B. updated with information on check signing and signature roles. Dan R. asked about the report in relation to the Town Report. Scott M. said this could be discussed and we should add this to the report.

6. Town Wide Reappraisal – Matt Krajeski

Matt K. followed up on a proposal from August 18th and wanted to give an update on inquiring with David B. about Reappraisal funding and whether or not to put out a Request for Proposal. Scott M. explained they would need the full board present for any action. Matt K. gave more information on timing and planning for compliance. Scott M. said to put this on an agenda within the next month with a full board.

7. GoGov Contract

Ed F. gave background information on the GoGov. Contract. Kerry K. gave additional information regarding the budgeting and billing for GoGov as well as the process for the operational aspect of getting GoGov started. Deb T. commented that this start gives a good amount of time to get going and get it out to the residents. Kerry K. made a motion to accept GoGov notification and alert to start getting GoGov going with contract initial subscription period begin July 1st, 2026 for annual fee of \$4400.00. Scott M. made the second and the vote was unanimous. Chris R. asked for clarification on start dates. Kerry K. explained the start and timeline. Deb T. explained the additional services such as road closures and voting.

8. LHMP Adoption

Ed F. explained that the Local Hazard Mitigation Plan adoption is required by the State for Grant reception. Kerry K made a motion to approve adoption. Scott M. made the second and the vote was unanimous.

9. Personnel Policy Update

Ed F. gave updates on the 4-day work week, wages, holidays, and asked about the wording for sick time. Kerry K. commented on the wording for 10-hour days and overtime. Scott M. explained the wording was there for the Road Crew schedule. Kerry K. is going to get more information from VLCT. This will be discussed at a future meeting.

10. Town Garage Update Minutes

Ed F. gave updates on the Town Garage in relation to proposal and design approval along with meetings. Scott M. asked about the adjusted concept and commented on getting Jim Cobb to update at some point on the plans. Chris R. asked about the plans and proposal. Scott M. explained what has happened so far in terms of the start and current state of the project.

11. Community Center Cleaning Contract

Ed F. commented that he could sit down with the current cleaning company and go over process and information regarding cleaning. Kerry K. commented on contract information and what we had for information. Deb. T explained some requirements and that VLCT has forms that help. Scott M. would like Ed F. to meet with the cleaning company and touch base with Deb T. about requirements.

12. Other Business

Ed F. asked if the board was ok with October 21st, 2025 for a meeting about the Ice Jam Study. The Board was ok with this date. Ed F. gave a reminder that Conflict of Interest training was due for all by September 30th, 2025.

13. Approval of Minutes – 09/08/2025

Kerry K. made the motion to approve the minutes. Scott M. made the second and the vote was unanimous.

Scott M. made the comment that he wanted others to think about the great information that Kathleen Ahearn gave us in a prior meeting and how it would be good if we expand the conversation of overall process and organization moving forward. Dave B. commented on a memorandum between the School Board and the Select Board regarding the fund and procedure.

14. Adjourn

The Meeting was adjourned by unanimous consent at 6:29pm

DRAFT