

Minutes
Select Board Meeting
Town of Coventry
Monday August 18, 2025

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Dan I Webster
Scott Morley

Town Officials Present

Matt Maxwell, Town Administrator
Dave Barlow, Treasurer
Deb Tanguay, Town Clerk
Israel Sanville, Constable
Amanda Hussey, Planning Commission
Carver Maxwell, Planning Commission
Jeffery Wilson, EMD

Public Present

Carleen Leonhart
Chris Roy
Matthew Wilson
Phil Marquette
Richard Hancock

1. Order

Matt called the meeting to order at 5:00 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

Agenda items moved around

3. Allow for public comment

Phil M gave an update on Fall Festival. He explained what is needed prior to Saturday and what time the volunteers will be needed for set up and take down. The board thanked Phil and Brittany for all their work on Fall Festival.

4. Town Wide Reappraisal, Errors and Omissions – Matt Krajeski

Matt K went over the Errors and Omissions report with the Select Board. The Rockwell property that was previously destroyed by fire

now has a mobile home on it. Matt K is asking the Select Board to approve a change in value for the property, which the Rockwell's would then be eligible to grieve. Kerry K made the motion to approve the value change to \$93,100. Dan W made the second and the vote was unanimous. Matt K explained to the board that the State of Vermont needs a reappraisal plan from the town. Matt K and his firm could start the job in 2028. The board could also choose to put the reappraisal out to bid. Matt K and the board talked about the utilities in town and the landfill and how those reappraisals would happen. The board would like this item on the agenda for next meeting.

5. Town of Coventry – Finance Committee

Scott M said that with a lot of finance stuff going on in town it makes sense to look into a Finance Committee that would be made up of town officials and employees. The group would meet once a month and help prepare and present the town budget and review and help with investment decisions. Kerry K will represent the Select Board on the Finance Committee.

6. Town Administrator Search

The Select Board has interviewed one candidate for the TA position and are now in a spot where they will have a second interview with the candidate. They would like to do this before the next regular meeting and asked the current TA to warn a special meeting for Thursday at 4:30pm.

7. Emergency Management Update – Jeffery Wilson

Jeffery Wilson gave the Select Board an update on his progress since taking over as the town's EMD. Jeffery has a number of volunteers ready to help with a variety of projects related to emergency preparedness. Jeff is meeting with other state EMD's next week and has some other training events scheduled. The board would like Jeff to work with the TA on updating the town's emergency shelter materials. The Select Board thanked Jeffery for all his effort on behalf of Coventry.

8. GoGov – Town Communication

Deb T went over some of the benefits of using a town wide communication system, such as GoGov. It would allow direct communication with residents during an emergency or other important event. Deb T and the board discussed the cost of such service and where it would come from in the budget. The board would like to see a proposal for the next meeting.

9. NVDA Rep for Coventry

Amanda Hussey, Planning Commission Chairperson, explained to the board that the Planning Commission has nominated Carver Maxwell to fill the vacant spot on the NVDA board. Dan W made the motion to appoint Carver as the rep for Coventry. Kerry K made

the second and the vote was unanimous.

10. Treasurer's Report

Dave Barlow presented the July Treasurer's Report. Some big checks went out to pay for the new plow truck and summer paving. Minus those big expenses it was a normal month for the town. \$559,448.31 was moved from the cash account to cover the large expenses due in July. The Casella check came late for the quarter and now \$500,000 needs to go back to the cash management account to earn better interest. The \$59,448.31 that was earned interest from the Fidelity Cash Management account will remain at CNB for town expenses. The General Fund balance increased by over \$400,000 mostly due to the quarterly Casella check. The Highway fund received some revenue from the state, but is still showing negative as no landfill revenue has been assigned. Overall, the General and Highway Funds combined are positive by approximately 1 million. There was no change in the Restricted Funds for the month and the EDP and Cemetery Funds showed modest gains. For the town investment fund all the index funds were sold by Westview and individual stocks were purchased as replacements. At the next meeting Dave B will have a warrant representing the \$500,000 the town approved to send to long term investments at the Special Town Meeting in June. Dave B and Matt M will talk with the town accountant on how to best budget the town grants that are currently active. The Select Board thanked Dave B for his report.

11. Other Business

The Select Board will meet on the 8th and the 22nd for the month of September.
The Speed Ordinance will be placed on the next regular meeting agenda.

12. Approval of Minutes

Dan W made the motion to approve the minutes of 8/4/2025.
Kerry K made the second and the vote was unanimous.

13. Warrants

Dan W made the motion to approve the Warrants. Kerry K made the second and the vote was unanimous.

14. Adjourn

The Meeting was adjourned by unanimous consent at 6:14pm.

DRAFT