

Minutes
Select Board Meeting
Town of Coventry
Monday July 7, 2025

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Dan I Webster
Scott Morley

Town Officials Present

Matt Maxwell, Town Administrator
Dave Barlow, Treasurer
Deb Tanguay, Town Clerk
Israel Sanville, Constable

Public Present

Chris Roy
Don Bennet
Roy Ward
NC Mountaineer

1. Order

Matt called the meeting to order at 5:01 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

3. Allow for public comment

None

4. Memphremagog Watershed – NC Mountaineers

Don Bennet and another member of the NC Mountaineers snowmobile club spoke to the Select Board about a culvert on the Lane Road that has forced them to change their snowmobile trail. The Mountaineers would like to see the trail go back to how it was originally before the new culvert was put in. To do this some material would need to be added in the Town's Right of Way. The Select Board agreed to the proposal, with NC Mountaineers providing the material and Town of Coventry Road Crew providing the equipment. Scott M made the motion

to assist NC Mountaineers on restoring their original trail. Kerry K made the second and the vote was unanimous.

5. Town Garage – Architectural Services

Roy Ward from EHDanson was present with a proposal for Architectural services as they relate to a new Town Garage. The Select Board asked the residents at Town Meeting for a vote of support and expenditure of up to \$200,000 for Town Garage plans. The Town voted in favor and with the assistance of Jim Cobb and others the town has a proposal to move forward with a design for a new garage. Kerry K made the motion to hire Roy Ward of EHDanson and allow the Town Administrator to sign relevant documents to hire Roy for the project. Dan W made the second and the vote was unanimous.

6. Town ROW – Railroad Bridge

The Select Board reviewed the letter that was received from the State of Vermont. No action was taken and it will be discussed at the next meeting on July 21.

7. Audit Scope and Objectives

Dave B let the Select Board know that by signing the document, provided by Sullivan and Powers, it will initiate the Town's FY2025 audit. Kerry K made the motion to accept and sign. Dan W made the second and the vote was unanimous.

8. Dragon Boat Race Donation

Deb T spoke to the Select Board about the upcoming Dragon Boat Race in Burlington that will raise money for breast cancer research and treatment. Deb will be competing with other town clerks from around the state in the event. The Select Board had some discussion on how requests of this nature should be handled in the future and whether it should be a select board decision or a town wide decision made at Town Meeting. Kerry K made the motion to donate \$200.00 for the Dragon Boat Race. Dan W made the second and the vote was unanimous.

9. Paving Invoice – FY2026

The Select Board would like to exhaust the balance of the Roads and Infrastructure Fund, \$79,201.21, and then use the General Fund or Highway Fund to pay for the paving that is taking place this summer. Kerry K made the motion to authorize spending \$79,201.21 from the Roads and Infrastructure Fund for summer paving. Dan W made the second and the vote was unanimous.

10. School Sign Repair Invoice

The Town received a repair invoice for the electronic sign at the school. The Town uses the sign to advertise meetings and other town events. Scott M stated that town and school funds should be kept separate and that the school owns and operates the sign, not the town. The Select Board would like to speak

with the School Board about the invoice. No action was taken.

11. Other Business

Roadside mowing was discussed. The town tractor is currently being repaired and should be back in order for next week. Some rental options were discussed and Dan Webster mentioned he knew a private contractor that would help the town out in the short term. Dan W and Brian Monaghan, the town attorney, will meet with the Ofsuryk family on Thursday July 17th at 5pm. Kerry K has been researching the town's Speed Ordinance and has gathered some documents that relate to the Ordinance. There may be some amendments that can be made to update the ordinance and make it more useful for speed enforcement. The board feels that this is a Town Meeting issue and the whole town should have a chance to weigh in. Scott M mentioned that the town has made some significant decisions recently relating to town finance and he would like to get Westview Investments, Stone Shore Consultants, the Town Treasurer, and Town Attorney together in a Special Select Board Meeting in September.

12. Approval of Minutes – 6/16, 6/23. Special Town Meeting

Dan W made the motion to approve all three sets of minutes. Kerry K made the second and the vote was unanimous

13. Warrants

Kerry K made the motion to approve all Warrants except the School Sign invoice. Dan W made the second and the vote was unanimous.

14. Adjourn

The meeting was adjourned by unanimous consent at 6:37pm

DRAFT