

## **Town Administrator**

The Town of Coventry, Vermont, is seeking a highly motivated, organized, and engaging individual for the position of Town Administrator. The Town Administrator works as an agent of the Select Board, executing many of the Select Board's administrative functions to run the municipal government of the Town.

The Town Administrator position is full-time. The position requires attendance at evening Select Board meetings, twice per month.

Compensation: \$48,000 to \$68,000 per year commensurate with experience; benefits include health care, retirement, and paid vacation.

A position description is available at [www.coventryvt.org](http://www.coventryvt.org)

Please apply in confidence with a cover letter, résumé, and contact information for two professional references to: Town of Coventry Select Board, PO Box 8, Coventry VT 05825; or email: [townadministrator@coventryvt.org](mailto:townadministrator@coventryvt.org)

The position will become available September 1, 2025