

## Minutes

### Select Board Meeting Town of Coventry Monday June 2, 2025

*This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at [www.coventryvt.org](http://www.coventryvt.org).*

#### **Board Members Present**

Kerry Keement  
Dan I Webster  
Scott Morley

#### **Town Officials Present**

Matt Maxwell, Town Administrator  
Dave Barlow, Treasurer  
Deb Tanguay, Town Clerk  
Israel Sanville, Constable

#### **Public Present**

Chris Roy  
Matthew Wilson  
Richard Hanock

#### **1. Order**

Matt called the meeting to order at 5:00 pm. Persons present introduced themselves.

#### **2. Changes or Additions to the Agenda**

Kerry K mentioned the State of Vermont road salt program where towns can purchase road salt through the state contract. Scott M will speak briefly about the loose cows on Airport Road under other business.

#### **3. Allow for public comment**

Chris R commended the Road Crew for the great condition of the roads in town.

#### **4. Town Accountant**

Scott M spoke with a potential candidate for town accountant from Stone Shore Municipal Consultants. The candidate provided the town with a scope of work and cost for the town. Dan and Kerry

will reach out to the candidate in preparation for a potential zoom interview.

#### **5. Grand list Extension**

Matt Krajewski, town assessor, requested a 30-day extension for the filing of the Grand List to allow utility valuations to come in. Kerry K made the motion to approve the extension. Dan W made the second and the vote was unanimous.

#### **6. Crushed Gravel Contract**

The Select Board reviewed two bids for gravel crushing. One bid did not include a price for stripping. Matt M will get the stripping cost from the bid that did not include it and the Select Board will award the contract at the next meeting.

#### **7. Hancock Hill – Gravel Pit Parcel**

Dan W spoke with the Ofsuryk family regarding the gravel pit parcel on Hancock Hill. The Ofsuryk's have received the letter sent from the town attorney's office and have responded with a request to discuss the issue further. Scott M described the process of how the town has approached the gravel pit parcel following the vote at Town Meeting. The Select Board would like Matt M to coordinate a meeting that would include the Ofsuryk family, Brian Monaghan, and Dan W.

#### **8. Management Letter – Sullivan and Powers**

Dave B gave a brief summary of the letter's contents and advised it be signed by the board as it is a Select Board level letter. Kerry K made the motion to accept. Dan W made the second and the vote was unanimous. The letter will be signed and returned to Sullivan and Powers.

#### **9. Westview Investment – Account Information**

The Select Board discussed the documents needed to switch the town's investment account over to Westview. Dave B felt the level of permission that is granted to Westview could use some clarification before the final contract is executed. There are currently three different town accounts with Fidelity, Dave B and the board discussed having Westview take control of the long-term account and the other two coming back to the town. Dave B said that it is not a priority to move the two accounts that are not the long-term investments, as everything remains at Fidelity and only the control of the accounts would be changing hands. Scott M will call Westview this week and invite Westview to zoom into the next meeting.

#### **10. Town Administrator Search**

The Select Board would like to use VLCT and local resources in their search for a new Town Administrator. The job description will be posted on the town website and a notice will go into the Chronicle. The Select Board discussed possible start dates

for the new Town Administrator and the pay scale being offered.

**11. 983 River Road – FEMA Closing**

The property owners at 983 River Road have accepted a FEMA buyout related to the July 2023 major flood disaster. Once the closing has occurred the buildings on the property will be demolished and the Town of Coventry will maintain it as green space. Keery K will represent the town at the closing and sign any necessary contracts.

**12. Special Town Meeting – June 10**

The Select Board talked about the upcoming Special Town Meeting and confirmed with Deb T that she is ready with her election officials.

**13. Other Business**

Dan W and Scott M discussed the dry hydrants in town and how best to keep them maintained. The town would like to work with the area fire departments on annual testing and inspections. The Coventry School 8<sup>th</sup> grade graduation is on June 11, 2025. Dan W will be speaking on behalf of the Select Board. Scott M thanked everyone who helped with the Domestic Animal Ordinance. The loose cows on Airport Road continue to be an issue for the residents that live near 5707 Airport Road.

**14. Approval of Minutes**

Dan W made the motion to approve the Minutes. Kerry K made the second and the vote was unanimous.

**15. Warrants**

Dan W made the motion to approve the Warrants. Kerry K made the second and the vote was unanimous.

**16. Adjourn**

The meeting was adjourned by unanimous consent at 6:25pm

DRAFT