

Minutes

Select Board Meeting Town of Coventry Monday May 5, 2025

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Kerry Keement
Dan I Webster
Scott Morley

Town Officials Present

Matt Maxwell, Town Administrator
Dave Barlow, Treasurer

Public Present

Chris Roy
Kevin Kukucka
Ashley Shinkwin
Dan Rondeau

1. Order

Matt called the meeting to order at 5:00 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

None

3. Allow for public comment

None

4. Special Town Meeting

The Select Board discussed possible dates for a Special Town Meeting. The purpose of the meeting would be to action the article that was tabled at Town Meeting. The article that was tabled was the transfer of funds to the long-term investment account. The board would like to hold the meeting on June 3 or June 10. Matt M and Deb T will decide which date works better and notify the voters.

5. Treasurer Report – Budget Status Update

Dave B presented the Treasurer's Report for the month of March. Dave remarked that it was a normal month for revenues and expenses. There was a transfer made to the Reappraisal Fund from money received from the State of Vermont. For the budget summary Dave let the board know that we are through 83% of the fiscal year and are still on target budget wise even though the revenue from Casella has been about \$290,000 less than expected. Dave B added revenue to the Highway Fund from the most recent Casella check, which brings Highway revenue and expenses close to even. There is still some remaining work on the Coventry Station Road Project, but overall operational expenses are below the budget. The only remaining question mark for the current fiscal year is the new truck that is still on back order.

6. Town of Coventry- Financial Account Status

This item was tabled and will be discussed at a later date.

7. Town of Coventry - Grant Status

The Select Board would like to receive monthly updates on the status of all state and federal grants that the town is currently engaged in. Matt M and Dave B will get a document together that provides that information.

8. Long Term Investments

The Select Board discussed their meeting last week with Westview Investment Advisors. Scott M asked the TA to locate the town's current contract with Catamount Investments and to call the references provided by Westview.

9. MERP Projects – Letter of Intent

Ruggco Inc provided a Letter of Intent to provide construction services to Coventry related to MERP grant projects in the town buildings. Scott M made the motion to authorize the TA to sign the letter. Kerry K made the second and the vote was unanimous.

10. Part Time Office Administrator –

Matt M and Kerry K interviewed three candidates for the part time administrator position. Matt M asked the select board to delay the hiring of a part time administrator so that it will be closer in timing to the hiring of a new Town Administrator.

11. Coventry Village School – Graduation Ceremony

The Select Board was invited to participate in this year's graduation ceremony at Coventry Village School. The Select Board decided that they will all attend and Dan W will speak at the event on behalf of the board.

12. Other Business

Town residents Kevin Kukucka and Ashley Shinkwin were present to speak with the Select Board about the problems being caused by loose cows on the Airport Road. There have been numerous instances over the past couple of years of the cows from 5707 Airport Road getting loose and causing harm and damage to the neighbor's property. The owners of the cows seem unable or unwilling to address the issues. The town's Domestic Animal Ordinance becomes enforceable on May 26, 2025. Scott M will speak with the town's Animal Control Officer and see what can be done until that date.

13. Approval of Minutes

Dan W made the motion to approve the minutes of 4/21/2025 and 4/28/2025, with a correction to the 4/28 minutes. Kerry K made the second and the vote was unanimous.

15. Warrants

Dan W made the motion to approve the Warrants. Kerry K made the second and the vote was unanimous.

16. Adjourn

The meeting was adjourned by unanimous consent at 6:16pm.