

## Minutes

### Select Board Meeting Town of Coventry Monday February 3, 2025

*This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at [www.coventryvt.org](http://www.coventryvt.org).*

#### **Board Members Present**

Kerry Keement  
Dan I Webster  
Scott Morley

#### **Town Officials Present**

Matt Maxwell, Town Administrator  
Israel Sanville, Planning Commission  
David Barlow, Treasurer  
Deb Tanguay, Town Clerk

#### **Public Present**

Chris Roy, Newport Daily

#### **1. Order**

Matt called the meeting to order at 5:01 pm. Persons present introduced themselves.

#### **2. Changes or Additions to the Agenda**

None

#### **3. Allow for public comment**

None

#### **4. Coventry Fire District**

Scott M thanked Kerry K for being on the Prudential Committee until they could hold an annual meeting and have elections. Kerry K thanked Scott M for the same reason. The Town involvement with the CFD is now at an end as they now have a duly elected Prudential Committee that can conduct CFD business. Chris R and Deb T discussed the results of the CFD annual meeting.

#### **5. Town Report Proof**

The Select Board reviewed the Town Report proof, provided by REPRO. The report will go to print in February 4 and be mailed

to town residents. Dan W made the motion to approve the printing of the Town Report. Kerry K made the second and the vote was unanimous.

## **6. MERP Grant Update**

The Town will create specific RFP's for each town building and focus on the heating and insulation aspects of the upgrades. The Select Board is wary of improvements that may increase costs to the town in the long run. Chris R and Scott M discussed the MERP Grant award for Coventry.

## **7. Personnel Policy**

A signed copy of the Personnel Policy is needed for the completion of the audit. The board reviewed and made no changes to the current policy. Kerry K made the motion to approve. Dan W made the second and the vote was unanimous.

## **8. Town Investment Portfolio**

Scott M went over the history of how Coventry's long term investment policy came to be. Coventry has been with Catamount Investment for 7 years and the results have been good. However, it is also healthy to get other opinions from industry professionals. Scott M would like to represent to the Select Board in meetings with potential investment firms. Scott M, Matt M, and Dave B would meet with these firms and then bring the information back to the select board for a decision.

## **9. Town Treasurer – Elected v. Appointed**

Scott M would like the town to look at the process for how it obtains its town treasurer. In the past it was an elected position and then went to appointed, as the select board wanted to ensure the position was filled by the right person. Dave B has done an exceptional job over the last years as an appointed treasurer for the town. Scott M and Dan W discussed how it would work currently if Dave B decided to get done as treasurer. The board all agreed that it would be a town meeting decision on whether to move to elected instead of appointed. Kerry K mentioned that a Treasurer needs specific skills that are sometimes hard to come by in a small town. The board agreed to think it over. Scott M may bring it up at Town Meeting to get feedback from the voters.

## **10. Upcoming Select Board Meeting Dates**

The Coventry Select Board will meet on February 24, 2025 for their second February meeting. In March they will meet on March 10 and March 24. In April the board will resume first and third Monday meetings.

## **11. Other Business**

None

**12. Approval of Minutes**

Dan W made the motion to approve the Minutes of 1/22/2025. Kerry K made the second and the vote was unanimous.

**13. Warrants**

Dan W made the motion to approve the Warrants. Kerry K made the second and the vote was unanimous.

**13. Adjourn**

The Meeting was adjourned by unanimous consent at 5:51pm

DRAFT