

## Minutes

### Select Board Meeting Town of Coventry Monday January 6, 2025

*This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at [www.coventryvt.org](http://www.coventryvt.org).*

#### **Board Members Present**

Scott Morley  
Kerry Keement  
Dan I Webster

#### **Town Officials Present**

Matt Maxwell, Town Administrator  
Israel Sanville, Planning Commission  
David Barlow, Treasurer

#### **Public Present**

Chris Roy, Newport Daily  
Matthew Wilson, Chronicle

#### **1. Order**

Matt called the meeting to order at 5:01 pm. Persons present introduced themselves.

#### **2. Changes or Additions to the Agenda**

None

#### **3. Allow for public comment**

None

#### **4. Town Garage Addition**

The Select Board discussed the proposal for the design of an addition to the route 14 town garage, received from Scott and Partners. Kerry K would like an article for the voters at town meeting, to see if the town should proceed with the project. The Select Board agreed with Kerry and then discussed how to word such and article and what the estimated cost would be.

#### **5. MERP - Proposal**

The town received a proposal from Summit Crest Consulting for

assistance in managing the town's MERP grant. Summit Crest would hire all the contractors to do the work and coordinate with the town on invoices and reimbursement. The board had a positive take on the proposal, but will take two weeks for further research and make a decision at the January 22 meeting. There are some questions with heat exchangers and solar panels that the board would like addressed before entering into a contract with Summit Crest.

## **6. Ton Truck for Road Department**

The town received two quotes for a new ton truck for the Road Department. Scott M would like to see a better plan for the replacement of capital equipment. The board decided to look into hiring someone to provide a capital equipment replacement schedule that the town can utilize to space out major purchases and ensure all equipment is utilized for the optimum number of years. Dan W will assist the Road Crew in this endeavor. The purchase of a new ton truck will be put on hold until the town's capital equipment assessment has been completed.

## **7. Ethics and Conflicts of Interest**

There is a new state policy for ethics and conflicts of interests. The law was passed in June and went into effect on January 1, 2025. Town officials must complete some training on the policies before September 30, 2025.

## **8. Treasurer's Report**

Dave B presented the November report to the select board. Tax revenue was collected and then sent along to the school. All cash is now at Community National Bank or the Fidelity cash account. The auditors made some adjusting entries that changed some fund balances and zeroed out the Solid Waste Fund. The \$250,000 approved at Town Meeting was sent to the Coventry Town Foundation and payments were made for work done on Coventry Station Road. It was a normal month for the investment portfolio and the contribution to investments approved at Town Meeting was sent in December. The board thanked David for his report

## **9. Town Report 2025 - Budget**

The Select Board discussed the FY2026 town budget. It was decided to leave the Coventry Town Foundation contribution and all other appropriations out of the operating budget. Dave B and the select board had a conversation about reserve fund spending and how that should be presented going forward. There was a discussion about the articles for the Town Meeting Warning that will need approval in a couple weeks. Dave B mentioned that there is \$718,195 that can be used toward highway paving and equipment.

## **11. Other Business**

One applicant for Emergency Management Coordinator

**12. Approval of Minutes – 11/18**

Dan W made the motion to approve the minutes of 12/16/2024.  
Kerry K made the second and the vote was unanimous.

**13. Warrants**

Dan W made the motion to approve the Warrants. Kerry K made the second and the vote was unanimous.

**14. Adjourn**

The Meeting was adjourned by unanimous consent at 6:37pm

DRAFT