

# ***Town of Coventry***



***2023 Annual Report***



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## OFFICE HOURS AND CONTACT INFO:

<p><b>Town Clerk's Office</b></p> <p>Mailing Address: PO Box 8 Coventry VT 05825</p> <p>Tel: (802) 754 2288</p> <hr/> <p>Town Clerk Deb Tanguay clerk@coventryvt.org</p> <p>Clerk Office Hours: Monday and Thursday <u>8 am to 3 pm</u></p> <p>Town Treasurer David Barlow treasurer@coventryvt.org</p> <p>Treasurer Office Hours: Monday and Friday 1 pm to 4 pm</p>	<p><b>Select Board's Office</b></p> <p>Mailing Address: PO Box 8 Coventry VT 05825 Tel: (802) 754-2266</p> <p><u>Select Board</u> Scott Briere, Chair scottbriere@coventryvt.org</p> <p>Scott Morley smorley@coventryvt.org</p> <p>Daniel Webster danwebster@coventryvt.org</p> <p><u>Town Administrator</u> Matt Maxwell townadministrator@coventryvt.org</p> <p>Town Administrator Hours: Monday through Friday 8am- 4pm</p>	<p><b>Assessor's Office</b></p> <p>Mailing Address: PO Box 8 Coventry VT 05825 Tel: (802) 754 1803</p> <p><u>Assessor</u> Bill &amp; Matt Krajieski New England Municipal Consultants</p> <p>Assessing Office Hours: Tuesday - 8 am to 3 pm</p>
<p><u>Road Foreman</u></p> <p>Nathan Standish (802) 754 6564</p>	<p><u>EMD and 911 Address Coordinator</u></p> <p>Phil Marquette (802) 487 8091 philmarquette@coventryvt.org</p>	<p><u>Animal Control Officer</u></p> <p>Rene Falconer (802) 673 3791 rfalconer@nchsi.org</p>

**Check us out on the web: [www.coventryvt.org](http://www.coventryvt.org)**

### Payment Methods:

- ❖ **Non-cash methods of payment are preferred**
- ❖ **Maximum amount of cash accepted for any transaction is \$100. We will not accept bills larger than \$50.**
- ❖ **Cash of any amount will not be accepted for the payment of property taxes, current or delinquent.**
- ❖ **All payments are to be made out to the "TOWN OF COVENTRY".**
- ❖ **Credit and Debit cards are accepted via a third-party website linked off of our website address, shown above. Additional fees apply for processing.**

## IMPORTANT DATES TO REMEMBER IN 2024

<b>Date</b>	<b>Meeting Info</b>	<b>Time</b>	<b>Place</b>
Monday, March 4	School Information Meeting	6:00 pm	Coventry Village School
Tuesday, March 5	TOWN MEETING DAY	10 am	Community Center
Saturday, May 6	Green Up Day	All day	Everywhere in VT
Saturday, May 18	Household Hazardous Waste Day	7:30 am to 11:30 am	Waste USA Landfill
Saturday, October 5	Household Hazardous Waste Day	7:30 am to 11:30 am	Waste USA Landfill
Tuesday, November 7	Property Taxes Due to Town Treasurer	7:00 am to 5:00 pm	Community Center

**Meetings held at the Coventry Community Center  
(Currently all meetings are being held both remotely and in-person)**

Select Board	First and third Monday of each month	5:00 pm in Community Center Board room
Planning Commission	First Tuesday of each month	5:00 pm in Community Center Board room
Fire District	No standing meeting schedule	Community Center
Town Foundation	Third Tuesday of each month	Community Center

**Meetings held at the Coventry Village School  
(Currently all meetings are being held both remotely and in-person)**

School Board	Third Wednesday of each month	5:30 pm at the Coventry Village School
School Finance Committee	Third Wednesday of each month	5:00 pm at the Coventry Village School
School Building Committee	No standing meeting schedule	Coventry Village School

# WARNING

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## COVENTRY ANNUAL TOWN MEETING

The legal voters of the Town of Coventry, Vermont are hereby warned and notified to meet at the

### COVENTRY COMMUNITY CENTER

**168 Main Street, Coventry VT 05825**

**TUESDAY MARCH 5th, 2024 at 10:00 a.m.**

to act on the following articles of business:

#### **TOWN DISTRICT BUSINESS:**

**ARTICLE 1:** To elect a **TOWN MODERATOR** for the ensuing year.

**ARTICLE 2:** To **ELECT** the following officers required by law:

- |    |                                      |             |
|----|--------------------------------------|-------------|
| a. | <b>SELECT PERSON</b>                 | 3-year term |
| b. | <b>SELECT PERSON</b>                 | 1-year term |
| c. | <b>COLLECTOR OF DELINQUENT TAXES</b> | 1-year term |
| d. | <b>1<sup>ST</sup> CONSTABLE</b>      | 1-year term |
| e. | <b>2<sup>ND</sup> CONSTABLE</b>      | 1-year term |
| f. | <b>TRUSTEE OF CEMETERY FUNDS</b>     | 1-year term |
| g. | <b>PLANNING COMMISSION MEMBER</b>    | 2-year term |
| h. | <b>PLANNING COMMISSION MEMBER</b>    | 2-year term |
| i. | <b>CEMETERY COMMISSION MEMBER</b>    | 3-year term |
| j. | <b>CEMETERY COMMISSION MEMBER</b>    | 2-year term |

**ARTICLE 3:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$882,309** for support of the fiscal year **2025 TOWN LIABILITIES & GENERAL FUND EXPENSES AND TRANSFER** of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

**ARTICLE 4:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$522,455** plus the Vermont State Aid funding, for support of the fiscal year **2025**

**TOWN HIGHWAY FUND** expenses for summer and winter road maintenance, of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

**ARTICLE 5:** Shall the legal voters for the Town of Coventry vote to rescind the following **RESERVE FUNDS**, created in accordance with 24 V.S.A 2804, with the approximate values as indicated, and transfer the balances to long term investments? **BUILDINGS AND MAINTENANCE FUND \$665,000.00; ROADS CAPITAL EQUIPMENT FUND \$175,000.00; ROADS INFRASTRUCTURE FUND \$572,000.00; COMMUNITY AND ECONOMIC DEVELOPMENT FUND \$225,000.00**

**ARTICLE 6:** Shall the legal voters of the Town of Coventry appropriate the sum of **\$850,000** for **Summer 2024 Paving Projects**?

**ARTICLE 7:** Shall the legal voters of the Town of Coventry appropriate the sum of **\$375,000** for a **60x60 Addition to the Town Garage on Route 14**?

**ARTICLE 8:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$275,000** for the purchase of 6-wheel plow truck?

**ARTICLE 9:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$250,000** for the support of the **Coventry Town Foundation**?

**ARTICLE 10:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$50,000** for the **Replacement of the Heating Systems** in the Coventry Community Center, Main Street Garage, and Route 14 Garage?

**ARTICLE 11:** Shall the legal voters of the Town of Coventry vote to appropriate the below expenditures for the **Service Agencies** in the amount of **\$24,092**? (Service Agencies reports are printed in the back of this Town Report under the Service Agencies section.)

- \$500 to American Red Cross
- \$5,000 to Goodrich Memorial Library
- \$1,200 to Green Mountain Farm to School
- \$4,000 to Jones Memorial Library
- \$330 to Northeast Kingdom Council on Aging
- \$2,172 to Northeast Kingdom Human Services
- \$500 to Northeast Kingdom Learning Services
- \$935 to Northern Vermont Development Association

- \$550 to Orleans County Historical Society
- \$3,000 to Orleans and Essex VNA & Hospice
- \$750 to Pope Memorial Animal Shelter
- \$850 to Rural Community Transportation
- \$1,125 to Umbrella
- \$130 to Vermont Center for Independent Living
- \$100 to Vermont Green Up
- \$100 to Vermont Symphony Orchestra, Kids Program
- \$250 to Vermont Family Network
- \$100 to Vermont Rural Fire Protection
- \$2,500 to Wednesday on the Waterfront

**ARTICLE 12:** Shall the legal voters of the Town of Coventry authorize the Select Board to pursue a FEMA grant for the permanent repair of **Coventry Station Road**?

**ARTICLE 13:** Shall **EXCESS REVENUES** received in Fiscal Year 2023 into the General Fund of **\$500,000** be **TRANSFERRED** to the **LONG-TERM INVESTMENT ACCOUNT**?

**ARTICLE 14:** Shall the Town of Coventry vote to adopt the **DECLARATION OF INCLUSION** as included in the Town Report?

**ARTICLE 15:** To conduct all other business that legally comes before the Town

**ARTICLE 16:** To Adjourn Town Meeting

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# Elected Officials

Cemetery Commission	Gerry St. Sauveur	2025		
	Vacancy	2024	*	
	Vacancy	2024	*	
Delinquent Tax Collector	Kate Fletcher	2024	*	
First Constable	Pedro Grondin	2024	*	
Second Constable	Isreal Sanville	2024	*	
Justice of the Peace	Anita Allen	2024	*	
	Kerry Keement	2024	*	
	Sherry Bradley	2024	*	
	Melissa Gallup	2024	*	
	Richard Lussier	2024	*	
	Pat Sloan	2024	*	
	Donald Hunt	2024	*	
	Moderator	Matthew Maxwell	2024	*
	Planning Commission	Carver Maxwell	2025	
		Isreal Sanville	2025	
Stephanie Rondeau		2025		
Amanda Hussey		2024	*	
Donald Grondin		2024	*	
School Director		<b>3 Year Term</b>		
	Praneet Menon	2025		
	Amanda Hussey	2026		
	Sarah Bathalon	2024	*	
	<b>2 Year Term</b>			
	Jaime Stenger	2025		
	Stephanie Rondeau	2024	*	
School Treasurer	Deb Tanguay	2024	*	
Select Board	Scott Briere	2024	*	
	Scott Morley	2026		
	Dan Webster	2024	*	
Town Clerk	Deb Tanguay	2025		
Trustee of Cemetery Funds	Praneet Menon	2024	*	

\* Indicates Office will be voted on at Town Meeting on March 5, 2024

# 2024 Appointed Positions

911 Coordinator	Phil Marquette
Animal Control Officer	Renee Falconer
Assessor	New England Municipal Consultants
Assessing Clerk	Kate Fletcher
Town Treasurer	David Barlow
Civil Defense Chairman	Donald Grondin
Community Center Coordinator	Matthew Maxwell
Emergency Management Director	Phil Marquette
Emergency Management Coordinator	Matthew Maxwell
Fence Viewers	Isreal Sanville
	Vacancy
	Vacancy
Fire Warden	Donald Grondin
Health Officer	Donald Grondin
Road Foreman	Nathan Standish
Road Crew	Jeffrey Young
Road Crew	Joshua Larocque
Select Board Bookkeeper	Deb Tanguay
Town Administrator	Matthew Maxwell
Town Service Officer	Matthew Maxwell
Tree Warden	Nathan Standish
Zoning Administrator	Matthew Maxwell

## Appointed Committees

Solid Waste Committee	Vacancy
	Vacancy
	Vacancy
	Vacancy

## TOWN OFFICE DESCRIPTIONS

### Vermont Secretary of State

Full list can be viewed at:

<https://www.sec.state.vt.us/elections/candidates/local-office-descriptions.aspx>

**Cemetery Commissioner (elected).** Responsible for the care and management of the town's cemeteries. If no cemetery commissioners are elected, the select board fulfills this role. 18 V.S.A. § 5373

**Collector of Delinquent Taxes.** An elected Collector of Delinquent Taxes is responsible for all duties described under 32 V.S.A § 5252. A Town may also vote to authorize the appointment of a Collector of Delinquent Taxes under 17 V.S.A. § 2651(d).

**Constable (elected).** In some towns the constable is the town's local law enforcement officer, with all powers of search, seizure, and arrest within the town. In other towns, the constable only has the power to serve civil process, assist the health officer in the discharge of his or her duties, destroy unlicensed dogs, kill injured deer, remove disorderly people from town meeting, and, if the first constable, to collect taxes, if no tax collector is elected. Should be good at de-escalating and resolving conflicts. 17 V.S.A. § 2646(7)

**Fence Viewers (appointed).** Three viewers are appointed by the Select Board each year. When called upon, they examine fences and other boundaries within the town. 24 V.S.A. § 871

**Health Officer (appointed).** Appointed by the commissioner of health to a three-year term after recommendation by the town Select Board. Enforces the rules and regulations for the prevention and abatement of public health hazards. 18 V.S.A. § 601

**Justices of the Peace (elected).** Although elected by a town, justices of the peace are actually county officers. 17 V.S.A. § 2103(10). The duties of justices of the peace can fall into five categories of responsibilities:

1. Elections. Justices of the peace are members of the board of civil authority (BCA). Members of the BCA serve as election officials at town elections by Australian ballot and statewide elections. Justices also are responsible for delivering absentee ballots to voters at election time.
2. Tax Abatement and Appeals. Justices of the peace sit as members of the town board for abatement of taxes to determine whether a taxpayer's tax obligation should be forgiven under certain circumstances. Justices of the peace also serve an important role in the town's tax appeal process. As a member of the board of civil authority, justices sit to hear and decide appeals when citizens do not agree with the final decision of the listers.
3. Marriages and Civil Unions. Justices of the peace may also solemnize marriages and may certify civil unions in Vermont.
4. Oaths and Notary. Justices of the peace may also administer oaths in all cases where an oath is required, unless a specific law makes a different provision. A justice of the peace is a notary public ex officio and has all the acknowledgment powers of a notary public. However, the justice of the peace must file with the county clerk in order to act as a notary public (but the fee is waived).
5. Magistrate. Justices of the peace may also serve as a magistrate when so commissioned by the Supreme Court.

**Moderator (elected).** Runs the annual and special town/school meeting. Should have a good sense of humor, be good at group process, and have experience following Roberts Rules of Order. 17 V.S.A. § 2646(1)

**Planning Commissioners (appointed or elected).** Appointed unless town votes to elect. Duties include preparing a municipal plan; making recommendations on matters of land development, conservation, and preservation; and participating in a regional planning program. Makes site plan and subdivision permit decisions unless there is a development review board in town. Should have a good working knowledge of all aspects of the town and be able to listen to many sides of an issue. 24 V.S.A. § 4323.

**Road Commissioners (elected or appointed).** Can be elected or appointed. Has no independent authority, but can assist the Select Board in overseeing town highways at the request of the board. Should have experience with town highways and be a good communicator. 17 V.S.A. § 2646(16); 17 V.S.A. § 2651

**Select Board Members (elected).** General supervision and control over town; enacts ordinances, regulations, and policies for town; oversees town property and personnel; prepares, presents and manages budget; and oversees roads, including laying out, discontinuing, and reclassifying roads. Sits as local board of health, liquor control commission, and sewer commission. Should know the town well, be able to understand all sides of complex issues, and have very thick skin. 17 V.S.A. § 2646(4); 17 V.S.A. § 2649

**Town Administrator (appointed).** Hired by the Select Board, the town administrator, sometimes called the administrative assistant to the Select Board, assists the Select Board in managing the business of the town. The town administrator has no independent statutory authority. The scope of his or her duties is determined by the Select Board.

**Town Agent (elected).** The town agent used to prosecute and defend suits. The Select Board now has that authority. Thus, the town agent's duty consists merely of assisting when litigation is in progress, at the request of the Select Board. (Generally, not a very active position.) 17 V.S.A. § 2646(11)

**Town Clerk (elected).** Records, preserves, and certifies the public records of the town. Issues dog, marriage, civil union, and hunting and fishing licenses; as well as motor vehicle renewals. Runs the local elections, serves as clerk of the board of civil authority, and hears tax abatement requests and tax appeals. Should have the patience of a saint and be a good ambassador for the town. 17 V.S.A. § 2646(2)

**Town Forest Fire Warden (appointed).** Appointed by the fire commissioner with the approval of the Select Board. Prevents forest fires in the town by enforcing the laws designed to prevent forest fires. 10 V.S.A. § 2641

**Town Services Officer (appointed).** Appointed on or before April 15th of each year. Assists individuals within the town who require emergency food, fuel, or shelter assistance when the Vermont Department of Social Welfare is not available. 33 V.S.A. § 2102 et seq.

**Town Treasurer (appointed).** Keeps the town and school's accounts (unless a separate school treasurer is elected), invests money (with the approval of the legislative body), keeps a record of the taxes voted, and pays orders drawn on him or her. Should be very precise, detail oriented and good at math. 17 V.S.A. § 2646(3)

**Town Tree Warden (appointed).** Plans and implements a shade tree preservation program for the purpose of shading and beautifying public places. Removes diseased, dying, or dead trees; which create a hazard to public safety or threaten the effectiveness of disease or insect control programs. 24 V.S.A. § 871

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**Zoning Administrator (appointed).** Appointed by the planning commission with the approval of the Select Board. Approves or denies applications for zoning permits. Administers the municipal bylaws literally. Enforces regulations pertaining to the zoning ordinance. 24 V.S.A. § 4448. Coventry has flood zone regulations.



# 2023 TOWN & SCHOOL ANNUAL MEETING MINUTES

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2023 Annual Town and School Meeting was held at the Coventry Community Center on March 7<sup>th</sup>, 2023 at 10 a.m. to act on the following articles of business:

**Note: The Town of Coventry has a checklist of 796 registered voters. The highest number of votes cast during any Town Meeting floor vote election was registered at 65. This represents a 8% participation in Town Meeting.**

The Annual Meeting was called to order at 10:04 a.m.

## SCHOOL DISTRICT MEETING:

**ARTICLE 1:** School Board Moderator to **OPEN SCHOOL MEETING.**

School Board Moderator Matthew Maxwell opened the Annual School Meeting at 10:08 a.m.

**ARTICLE 2:** To elect a **SCHOOL TREASURER** for a 1 year term.

- Deb Tanguay nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Deb Tanguay for School Treasurer.
- **Deb Tanguay - Elected**

**ARTICLE 3:** To elect a **SCHOOL DIRECTOR** for a 2 year term.

- Jaime Stenger nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Jaime Stenger as School Director.
- **Jaime Stenger - Elected**

**ARTICLE 4:** To elect a **SCHOOL DIRECTOR** for a 3 year term.

- Amanda Hussey nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Amanda Hussey as School Director.
- **Amanda Hussey - Elected**

**ARTICLE 5:** To elect a **SCHOOL DIRECTOR** for remaining 1 year of a 2 year term.

- Stephanie Rondeau nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Stephanie Rondeau as School Director.
- **Stephanie Rondeau - Elected**

**ARTICLE 6:** Shall the voters of the school district approve the school board to expend **\$ 4,438,600.00** which is the amount the school board has determined to be necessary for the ensuing fiscal year?

Voted via Australian Ballot – please refer to the end of the Minutes for the results.

**ARTICLE 7:** Shall the voters of the school district approve the school board to borrow up to an additional **\$ 1,000,000.00** over the period of 30 years for the proposed building addition at the Coventry Village School? This article, if approved, will increase the board’s total borrowing authority to \$4,200,000.00

Voted via Australian Ballot – please refer to the end of the Minutes for the results.

**ARTICLE 8:** Shall the voters of the Coventry School District vote on all public questions by Australian ballot pursuant to 17 V.S.A. § 2680(d)?

- Motion made by Chris Roy.
- Motion seconded by Phil Marquette.
- Brief discussion commenced as the explanation of the article’s purpose was requested. Towns and Schools are starting to transition more towards Australian Ballot for voting; allowing more voters the opportunity to vote on School Articles who are not able to attend Town & School Meeting.
- Voice vote; carried.
- **Article PASSED as written**

There was no other business brought before the School Board for discussion.

School Meeting adjourned at 10:27 a.m.

**TOWN DISTRICT MEETING:**

**ARTICLE 9:** To elect a **TOWN MODERATOR** for the ensuing year.

- Matthew Maxwell nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Matthew Maxwell for Town Moderator.
- **Matthew Maxwell - Elected**

**ARTICLE 10:** To **ELECT** the following officers required by law:

a. **SELECT PERSON** 3-year term

- Scott Morley nominated.
- Kerry Keement nominated.
- No other nominations.
- On voter request, the two candidates were asked to speak.
- Votes were cast by paper ballot.
- 65 votes cast – Scott Morley 35; Kerry Keement 27; Deb Tanguay 2; Spoiled vote 1.
- **Scott Morley - Elected**

Select Board Chair, Scott Briere, thanked Phillip Marquette for his past years of service on the Select Board. He stated his dedication and service to the Coventry Community was greatly appreciated.

b. **COLLECTOR OF DELINQUENT TAXES** 1-year term

- Kate Fletcher nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Kate Fletcher as Collector of Delinquent Taxes.
- **Kate Fletcher - Elected**

c. **1<sup>ST</sup> CONSTABLE** 1-year term

- Donald Grondin nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Donald Grondin as 1<sup>st</sup> Constable.
- **Donald Grondin - Elected**

d. **2<sup>ND</sup> CONSTABLE** 1-year term

- Israel Sanville nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Israel Sanville as 2<sup>nd</sup> Constable.
- **Israel Sanville - Elected**

e. **TRUSTEE OF CEMETERY FUNDS** 1-year term

- Praneet Menon nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Praneet Menon as Trustee of Cemetery Funds.
- **Praneet Menon - Elected**

f. **PLANNING COMMISSION MEMBER** 2-year term

- Carver Maxwell nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Carver Maxwell as Planning Commission Member.
- **Carver Maxwell - Elected**

*g.* **PLANNING COMMISSION MEMBER** 2-year term

- Israel Sanville nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Israel Sanville as Planning Commission Member.
- **Israel Sanville - Elected**

*h.* **PLANNING COMMISSION MEMBER** 2-year term

- Stephanie Rondeau nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Stephanie Rondeau as Planning Commission Member.
- **Stephanie Rondeau - Elected**

**ARTICLE 11:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$867,918.00** for support of the fiscal year **2024 TOWN LIABILITIES & GENERAL FUND EXPENSES AND TRANSFERS** of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

- Motion made by Chris Roy.
- Motion seconded by Don Hunt.
- Voice vote; carried.
- **Article PASSED as written**

**ARTICLE 12:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$400,000.00 plus** the Vermont State Aid funding, for support of the fiscal year **2024 TOWN HIGHWAY FUND** expenses for summer and winter road maintenance, of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

- Motion made by Pat Sloan.
- Motion seconded by Chris Roy.
- Voice vote; carried.
- **Article PASSED as written**

**ARTICLE 13:** Shall **EXCESS REVENUES** received in Fiscal Year 2022 into the General Fund totaling **\$200,000.00** be transferred to the **BUILDING AND MAINTENANCE FUND**, to fund future building and maintenance projects?

- Motion made by Mike Marcotte.
- Motion seconded by Chris Roy.
- Discussion commenced regarding where the excess money was coming from. This is revenue received during the fiscal year from the Casella landfill as tipping fees. Expenses for both the Town administration and Road crew is paid via this revenue. The remaining revenue left over after Town and Road expenses are paid are placed into different reserve accounts for future use of that reserve account. The Town has a few projects planned for this reserve account; being to fix the newly created parking lot next to the Town Office and to construct a new salt shed to name a few.
- Voice vote; carried.
- **Article PASSED as written**

**ARTICLE 14:** Shall **EXCESS REVENUES** received in Fiscal Year 2022 into the Highway Fund of **\$350,000.00** be **TRANSFERRED** to the **ROADS INFRASTRUCTURE RESERVE FUND**, to fund future road infrastructure projects?

- Motion made by Pat Sloan.
- Motion seconded by Chris Roy.
- Voice vote; carried.
- **Article PASSED as written**

**ARTICLE 15:** Shall **EXCESS REVENUES** received in Fiscal Year 2022 into the General Fund of **\$200,000.00** be transferred to the **ROADS CAPITAL EQUIPMENT RESERVE FUND** to fund future roads capital equipment requirements?

- Motion made by Pat Sloan.
- Motion seconded by Phil Marquette.
- Discussion commenced regarding if this account was necessary if the Town did not have any plans for purchasing equipment during this upcoming fiscal period. The Town stated having funds in these reserve accounts is a good practice on a yearly basis to allow for any purchases that may need to be made unexpectedly. Also, the Town will be looking at replacing the 2014 Truck in this upcoming year.
- Voice vote; carried – there was one No vote.
- **Article PASSED as written**

**ARTICLE 16:** Shall **EXCESS REVENUES** received in Fiscal Year 2022 into the General Fund of **\$100,000.00** be **TRANSFERRED** to the **REAPPRAISAL RESERVE FUND** to fund future reappraisal requirements?

- Motion made by Pat Sloan.
- Motion seconded by Praneet Menon.
- Discussion commenced regarding when the next reappraisal will be and if this reserve fund required this level of funds. It was stated this account is used for reappraisal expenses but also funds the ongoing landfill reappraisal that is currently still happening. Reappraisals are required when there is a 15 point difference in the Town's Common Level of Appraisal (CLA).
- Discussion then continued on the landfill appraisal cost. The cost thus far is approximately \$50,000; however, this is still an ongoing process so the total cost of the landfill appraisal would most likely increase. The Town was informed of a State Funding available to help repay litigation cost of the landfill reappraisal and the Town should investigate this funding further to try and obtain.
- Voice vote; carried.
- **Article PASSED as written**

**ARTICLE 17:** Shall **EXCESS REVENUES** received in Fiscal Year 2022 into the General Fund of **\$50,000.00** be **TRANSFERRED** to the **FLOOD RECOVERY AND MITIGATION RESERVE FUND** to fund ongoing and future flood recovery and mitigation requirements?

- Motion made by Phil Marquette.
- Motion seconded by Praneet Menon.
- Voice vote; carried.
- **Article PASSED as written**

**ARTICLE 18:** Shall **EXCESS REVENUES** received in Fiscal Year 2022 into the General Fund of **\$300,000.00** be **TRANSFERRED** to the **LONG-TERM INVESTMENT ACCOUNT**?

- Motion made by Phil Marquette.
- Motion seconded by Don Hunt.
- Discussion commenced regarding what is the total value of the Town's Investment accounts. The Town currently has approximately \$10,000,000.00. These investment funds are for long term purposes and are in place to help offset when the landfill closes. Stocks were not being sold so the Town was seeing no losses with the investment accounts.
- Voice vote; carried.
- **Article PASSED as written.**

**ARTICLE 19:** Shall the Town of Coventry **ELECT TOWN OFFICERS BY AUSTRALIAN BALLOT** pursuant to 17 V.S.A § 2680(b) and **ADOPT ALL BUDGET ARTICLES BY AUSTRALIAN BALLOT** pursuant to 17 V.S.A § 2680(c), and **VOTE ON ALL PUBLIC QUESTIONS BY AUSTRALIAN BALLOT** pursuant to 17 V.S.A § 2680(d)?

- Motion made by Praneet Menon.
- Motion seconded by Phil Marquette.
- Discussion commenced on this article to see how the voters felt as the Town would like voting to be available to everyone and know not all voters are able to attend Town Meeting due to work or time constraints. Voters in session stated they like the tradition of having a Town Meeting as it allowed voters to express their ideas and that Australian Ballots incur some limitations with articles and voting. Possibility of Saturday morning Town Meetings was mentioned.
- It was suggested for the Select Board to research this topic a bit more than bring it back to the voters for input. Many voters are voting without understanding the full details of the articles and that some voters are not able to vote. Both the Town & School hold informational meetings but voters are not attending these meetings to understand the full details. More suggestions for the Town to explore additional means of the meeting; such as electronically via zoom where they could still interact with the meeting but from their home or work place. A request was made to the Moderator to recall the question and vote on this article. Article recalled and discussion has stopped.
- Voice vote; failed.
- **Article FAILED as written**

**ARTICLE 20:** To see if the Town of Coventry will appropriate and expend the sum of **\$250,000.00** for the support of the **Coventry Town Foundation**?

- Motion made by Don Hunt.
- Motion carried by Pat Sloan.
- Discussion commenced with a Coventry Town Foundation (CTF) Board Member speaking on behalf of the CTF. He provided a brief history of the CTF formation, how they were originally funded compared to the select board requirements now, and the purpose of the CTF. The CTF exists to provide assistance to Coventry residents for individual expenses; for secondary education; Coventry Senior Meals program; food vouchers; and the student enrichment programs held at Coventry Village School. It was stated money remaining after expenses are paid is set aside for future growth and to ensure Coventry residents continue to receive this benefit for years to come. Transparency of the CTF was questioned and Rocky stated the CTF is very transparent to the extent the CTF can be. There have been communications with the Select Board and items have been provided. It was stated expenses for the last two years were \$67k and could be funded by the Investment Account versus coming to the Town for funding as the Town should be investing this funding for the betterment of the Town. It was mentioned that funding to the CTF is for the betterment of Coventry residents and not the Town specifically as the Town has their own investment accounts for future growth and planning and the CTF should be able to maintain their own investment account as well for future growth and planning.

- Scott Briere made a motion to amend the original article as written “To see if the Town of Coventry will appropriate and expend the sum of \$70,000.00 for the support of the Coventry Town Foundation.” Motion seconded by Dan Rondeau. Discussion on the amendment commenced as some voters in person voiced “No” upon the amended motion. A voter commented that he liked the autonomy the CTF provided and Town funding allows the CTF to assist more Coventry residents outside of Town politics. It was stated that the original request was for a two year period as due to Covid, the CTF spending as been lower than normal and was not deemed necessary to request funding during those years. Post Covid, more residents are requesting assistance, high school graduates are returning back to post-secondary schooling, enrichment programs are being held at the Village School, and the Senior Meals program is back in normal session every week. A resident reminded that the funding is approved by voters at Town Meeting. It was mentioned that the Town receives a lot of excess money from the landfill tipping fees; so assisting the CTF with funding is great for our community and residents as investment accounts for both Town and CTF are growing for perpetuity. Voter requested for the Moderator to recall the question to stop discussion for the amended article vote.
- **Hand Vote; article as amended failed.**
- Moderator reread original article “To see if the Town of Coventry will appropriate and expend the sum of \$250,000.00 for the support of the Coventry Town Foundation.”
- Hand Vote; passed.
- **Article PASSED as originally written.**

**ARTICLE 21:** Shall the legal voters of the Town of Coventry vote to appropriate the following sums:

- \$500.00 to American Red Cross
- \$300.00 to Felines & Friends Foundation
- \$4,000.00 to Goodrich Memorial Library
- \$1,000.00 to Green Mountain Farm-To-School, Inc
- \$2,500.00 to Jones Memorial Library
- \$330.00 to Northeast Kingdom Council on Aging
- \$2,172.00 to Northeast Kingdom Human Service, Inc.
- \$500.00 Orleans County Children's Advocacy Center/ Special Investigations Unit
- \$500.00 to Orleans County Fair Association
- \$550.00 to Orleans County Historical Society
- \$3,000.00 to Orleans Essex VNA & Hospice Inc
- \$750.00 to Pope Memorial Frontier Animal Shelter, Inc.
- \$850.00 to Rural Community Transportation, Inc.
- \$1,125.00 to Umbrella
- \$130.00 to Vermont Center for Independent Living
- \$100.00 to Vermont Green Up, Inc
- \$100.00 to Vermont Symphony Orchestra, Symphony Kids Program
- \$250.00 to Vermont Family Network
- \$500.00 to Northeast Kingdom Learning Services
- \$1,000.00 to Wednesdays on the Waterfront
- \$100.00 to Vermont Rural Fire Protection

**Total for above appropriations = \$ 20,257.00**

- Motion made by Don Hunt.
- Motion seconded by Praneet Menon.
- Discussion commenced with the request of having appropriations be individually cited versus together as

one allotment and that financials be obtained from the agencies so voters could have a better understanding of their business and where their funding comes from and where it is being spent. It was questioned if Town funding was necessary as most of the agencies receive State funding; however, it was stated that a lot of these agencies receive Medicaid dollars which only covers 50% of their service expenses.

- Voice vote; carried.
- **Article PASSED as written**
- 

**ARTICLE 22:** To transact any other business that may legally come before the Town.

- Karen Hack stated she would like to establish a diversity committee for the Town of Coventry. Any residents interested in being on the committee to contact her.
- Mike Marcotte asked if the voters had any questions regarding any bills currently being worked on at the State level. Mike referenced a couple different bills; one being the Heating Fuel bill S7. Stated he has voted no and will continue to vote no on this bill.

**ARTICLE 23:** TO ADJOURN TOWN MEETING.

- Article moved and seconded.
- **Town Meeting adjourned at 11:58 a.m.**

**Results of Coventry Town School District Australian Ballot Vote:**

**OFFICIAL BALLOT  
COVENTRY VILLAGE SCHOOL DISTRICT  
MARCH 7, 2023**

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**ARTICLE VI**

Shall the voters of the school district approve the school board to expend **\$4,438,600.00** which is the amount the school board has determined to be necessary for the ensuing fiscal year?

IF IN FAVOR, make a cross (X) in this square

IF OPPOSED, make a cross (X) in this square

- Total votes cast: 127
- In Favor: 65 - Opposed: 62
- **Coventry Village School District Australian Ballot Article VI Budget Vote: Article PASSED as written**

### ARTICLE VII

Shall the voters of the school district approve the school board to borrow up to an additional **\$1,000,000.00** over the period of 30 years for the proposed building addition at the Coventry Village School? This article, if approved, will increase the board's total borrowing authority to **\$4,200,000.00**.

IF IN FAVOR, make a cross (X) in this square

IF OPPOSED, make a cross (X) in this square

- Total votes cast: 127
- In Favor: 58 - Opposed: 68
- **Coventry Village School District Australian Ballot Article VII Bond Vote: Article FAILED as written**



# Sullivan, Powers & Co., P.C.

Certified Public Accountants

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Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Jordan M. Plummer, CPA  
VT Lic. #92-000180

January 19, 2024

Selectboard  
Town of Coventry  
P.O. Box 8  
Coventry, VT 05825

We have been engaged to audit the financial statements of the Town of Coventry, Vermont as of and for the year ended June 30, 2023.

The financial statements and our report thereon will be available for public inspection at the Town Office when the audit is complete.

*Sullivan, Powers & Co.*

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>General Fund (Fund 100)</b>					
100-00-1000 REVENUE LOCAL SOURCES					
100-00-1000-112.10 Fees Delinquent Taxes	5,000	4,324	5,000	1,584	4,500
100-00-1000-112.11 Interest Delinquent Taxes	5,000	2,775	5,000	407	3,000
100-00-1000-115.00 Delinquent Tax Sale Legal Fees	0	2,342	0	1,136	0
100-00-1000-115.01 Delinquent Tax Sale Bidder Interest	0	0	0	0	0
100-00-1000-115.02 Delinquent Tax Sale Redemption	0	0	0	0	0
100-00-1000-115.03 Delinquent Tax Sale Bidder Escrow	0	0	0	0	0
100-00-1000-150.00 Interest General Fund	15,000	8,010	10,000	2,287	25,000
100-00-1000-160.00 Education Tax Billing Fee	0	4,648	0	0	4,500
100-00-1000-160.01 Late Homestead Filing Fee	0	310	0	0	100
100-00-1000-174.00 Town Clerk Fees	12,500	12,265	12,500	5,595	12,500
100-00-1000-174.01 Dog Licenses	500	750	500	317	600
100-00-1000-174.02 Waste U.S.A. Fees	1,500,000	1,852,289	2,000,000	1,172,110	1,977,545
100-00-1000-174.03 Community Center Rent	2,000	1,130	1,500	548	1,500
100-00-1000-175.01 Fire District Support	0	389	360	90	400
100-00-1000-600.00 VLCT-Insurance Claim	0	0	0	0	0
100-00-1000-990.00 Miscellaneous	500	1,168	500	50	500
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Total Revenue Local Sources	1,540,500	1,890,400	2,035,360	1,184,123	2,030,145
100-00-3000 REVENUE STATE SOURCES					
100-00-3000-150.00 State Grant Funding	3,000	0	3,000	0	0
100-00-3000-262.00 Agency of Natural Resources	4,612	4,671	4,612	4,671	4,670
100-00-3000-650.00 Judicial Fines	250	168	250	149	250
100-00-3000-990.00 Miscellaneous	0	8,124	200	0	200
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Total Revenue State Sources	7,862	12,963	8,062	4,820	5,120
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<b>General Fund Total Revenue</b>	<b>1,548,362</b>	<b>1,903,363</b>	<b>2,043,422</b>	<b>1,188,943</b>	<b>2,035,265</b>

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>100-10 EXPENDITURES</b>					
<b>100-10-1100 PERSONNEL</b>					
100-10-1100-110.01 Town Clerk	22,500	22,500	26,000	13,000	30,000
100-10-1100-110.03 Assistant Clerk	3,000	545	3,000	484	2,000
100-10-1100-110.04 Town Treasurer	13,028	14,812	14,165	9,401	20,748
100-10-1100-110.15 Assistant Treasurer	4,000	0	4,000	0	1,000
100-10-1100-120.00 Selectboard	3,500	3,500	3,500	3,500	5,200
100-10-1100-120.02 Selectboard Bookkeeper	5,000	1,991	5,000	1,371	5,000
100-10-1100-120.05 Town Administrator	63,540	58,764	70,655	33,960	72,916
100-10-1100-145.00 Delinquent Tax Penalty Due	5,000	4,417	5,000	1,618	4,500
100-10-1100-170.00 Health Officer	200	200	217	0	224
100-10-1100-180.00 Animal Control Officer	1,500	2,130	1,632	816	1,684
100-10-1100-190.00 Moderator	200	200	217	0	224
100-10-1100-191.00 Ballot Clerks & Board of Civil Auth.	4,000	2,454	4,200	0	4,200
100-10-1100-192.00 Recreation Committee Director	0	0	0	0	1,000
100-10-1100-195.00 E-911	1,200	1,200	1,304	1,304	1,346
100-10-1100-197.00 Emergency Management Director	500	500	544	544	561
100-10-1100-220.00 FICA	10,000	10,507	10,000	5,740	11,521
100-10-1100-222.00 Office Retirement	5,500	3,920	4,800	2,473	5,286
100-10-1100-224.01 Leave - Vacation	0	1,250	0	1,597	1,800
100-10-1100-225.00 Admin Health Insurance	11,000	0	8,000	0	12,000
100-10-1100-225.01 Leave - Sick	0	827	0	1,087	1,200
100-10-1100-260.00 Unemployment	1,650	14,519	3,000	0	3,000
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Personnel Total	155,318	144,236	165,234	76,894	185,411

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
100-10-2100 ADMINISTRATION					
100-10-2100-300.00 Audit Services	10,000	15,845	10,000	12,870	25,000
100-10-2100-310.00 Investment Advisor	13,000	12,000	13,000	6,750	15,000
100-10-2100-360.00 Legal Services	15,000	4,115	15,000	585	10,000
100-10-2100-360.01 Delinquent Tax Sale Legal Services	3,500	5,395	3,500	3,102	5,500
100-10-2100-430.00 Office Equipment Repairs	3,000	0	1,000	0	1,000
100-10-2100-530.00 Office Postage	4,500	1,575	4,000	23	4,000
100-10-2100-531.00 Office Telephone/Internet	3,000	3,258	3,000	1,274	4,000
100-10-2100-540.00 Office Advertising	1,000	2,840	1,000	544	3,000
100-10-2100-550.00 Town Report	6,500	6,252	6,500	0	7,000
100-10-2100-610.00 Office Supplies	2,750	795	1,500	699	1,500
100-10-2100-670.00 Office NEMRC & IT Support	8,500	13,548	8,500	8,005	8,500
100-10-2100-733.00 Office Equipment & Furniture	2,000	1,067	3,000	1,612	3,000
100-10-2100-805.00 Office Internet & Website	1,500	3,115	2,500	2,286	4,500
100-10-2100-810.00 Office Dues and Fees	4,500	5,578	3,800	4,236	3,800
100-10-2100-850.00 Office Seminars & Mileage	3,500	3,939	5,000	2,892	6,000
100-10-2100-870.00 Office Gift & Donation	600	246	150	635	1,000
100-10-2100-875.00 Meals & Event Hosting	750	196	400	0	400
100-10-2100-880.00 Restoration & Preservation	2,000	0	1,500	0	3,000
100-10-2100-890.00 Office Miscellaneous	750	10	500	0	500
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Administration Total	86,350	79,772	83,850	45,513	106,700

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>100-10-2200 ASSESSORS</b>					
100-10-2200-115.00 Assessor Contracted Services	15,600	15,550	15,600	6,500	15,600
100-10-2200-122.00 Assessing Clerk	0	10,425	11,332	5,666	11,695
100-10-2200-220.00 Assessing Clerk FICA	810	736	910	433	895
100-10-2200-430.00 Assessors Office Education	250	0	250	0	250
100-10-2200-733.00 Assessors Office Equipment	250	0	0	0	250
100-10-2200-735.00 Assessors Office Software	1,200	1,700	0	1,700	1,850
100-10-2200-820.00 Tax Mapping Update	1,900	1,900	1,900	0	2,000
100-10-2200-850.00 Assessors Office Mileage	0	0	250	0	250
100-10-2200-890.00 Assessors Office Miscellaneous	50	0	50	0	50
100-10-2200-900.00 Abatement of Property Taxes	0	1,035	0	0	1,000
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Assessors Total	20,060	31,346	30,292	14,299	33,839
<b>100-10-2520 INSURANCE</b>					
100-10-2520-250.00 Workers Compensation	15,000	0	17,000	6,872	16,000
100-10-2520-251.00 Unemployment	0	0	0	0	1,400
100-10-2520-521.00 Property & Casualty	31,000	42,935	33,000	7,962	17,000
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Insurance Total	46,000	42,935	50,000	14,834	34,400
<b>100-10-2540 UTILITIES &amp; EXPENSES NON-CC</b>					
100-10-2540-623.00 Street Lights	3,250	4,280	3,500	1,727	5,000
100-10-2540-624.00 150 Main Street	750	6,580	0	260	520
100-10-2540-625.00 Cleveland Meeting House	3,000	1,316	3,500	1,049	2,200
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Utilities & Expenses Non-CC Total	7,000	12,176	7,000	3,036	7,720

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>100-10-2542 COMMUNITY CENTER (CC) BUILDING</b>					
100-10-2542-411.00 CC Utilities	10,000	11,518	10,000	3,770	12,000
100-10-2542-420.00 CC Cleaning Services	9,600	11,142	9,600	5,177	18,000
100-10-2542-430.00 CC Repairs and Maintenance	1,500	2,014	1,500	904	2,000
100-10-2542-610.00 CC Equipment & Supplies	2,500	1,910	2,500	1,450	2,500
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Community Center Building Total	23,600	26,583	23,600	11,302	34,500
<b>100-10-2544 EMERGENCY SHELTER</b>					
100-10-2544-430.00 Emergency Shelter Expense	2,000	803	2,000	491	2,000
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Emergency Shelter Total	2,000	803	2,000	491	2,000
<b>100-10-2545 RECREATION COMMITTEE</b>					
100-10-2545-100.00 Rec Supplies & Decoration	2,000	0	1,000	0	100
100-10-2545-120.00 Rec Advertising & Postage	750	0	750	0	500
100-10-2545-130.00 Coventry Day	22,000	23,484	30,000	22,920	25,000
100-10-2545-140.00 Rec Events & Sponsorships	6,000	0	2,500	1,000	1,000
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Recreation Department Total	30,750	23,484	34,250	23,920	26,600
<b>100-10-2546 EMERGENCY SERVICES</b>					
100-10-2546-340.01 Newport City Fire Department	45,000	28,735	45,000	29,503	35,000
100-10-2546-340.03 Orleans Fire Department	17,000	22,592	22,596	0	24,000
100-10-2546-340.04 Irasburg Fire Department	0	3,240	0	0	0
100-10-2546-340.10 Coventry Fire District	0	3,750	0	0	0
100-10-2546-400.00 Newport Ambulance Service	36,500	36,454	41,481	45,364	47,000
100-10-2546-400.01 Orleans Ambulance Service	0	0	0	0	24,000
100-10-2546-450.00 Orleans County Sheriff	13,000	11,548	13,360	4,340	15,000
100-10-2546-730.00 Dry Hydrants	2,500	0	8,000	0	1,000
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Emergency Services Total	114,000	106,319	130,437	79,207	146,000

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>100-10-3200 PLANNING COMMISSION</b>					
100-10-3200-110.00 Planning Commission Stipend	1,500	1,500	1,630	0	1,682
100-10-3200-120.00 Planning Comm Mailings	250	0	250	0	250
100-10-3200-125.00 Planning Comm Training	500	0	500	0	500
100-10-3200-130.00 Planning Comm Postage	50	0	960	0	50
100-10-3200-140.00 Planning Comm Miscellaneous	250	0	250	0	250
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Planning Commission Total	2,800	1,500	5,390	0	2,732
<b>100-10-3300 MISCELLANEOUS</b>					
100-10-3300-191.00 Election Expenses	500	0	500	0	625
100-10-3300-210.00 Village Common Repairs	2,000	2,254	2,500	106	0
100-10-3300-739.02 Health Clubs	2,500	758	2,500	517	0
100-10-3300-750.00 Orleans County Tax	20,000	24,802	25,000	22,834	25,000
100-10-3300-850.00 Animal Control Expenses	500	630	500	300	500
100-10-3300-860.00 911 Signs	500	0	500	0	0
100-10-3300-865.00 Community Sign	0	0	0	0	0
100-10-3300-890.00 Other Misc. Expenditures	500	4,800	500	0	0
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Miscellaneous Total	44,500	33,244	52,257	23,757	26,125

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>100-10-3500 CEMETERY COMMISSION</b>					
100-10-3500-100.00 Cemetery Expenses	3,000	565	3,000	2,366	3,000
100-10-3500-110.00 Cemetery Salaries	8,100	6,947	8,805	5,283	9,087
100-10-3500-220.00 Cemetery FICA	620	0	705	0	695
100-10-3500-430.00 Cemetery Equipment Maintenance	3,500	693	3,500	261	3,500
100-10-3500-500.00 Tree Removal & Replacement	10,000	0	10,000	0	10,000
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Cemetery Commission Total	25,220	8,205	26,010	7,910	26,282
<b>General Fund Total Revenue:</b>	<b>1,548,362</b>	<b>1,903,363</b>	<b>2,043,422</b>	<b>1,188,943</b>	<b>2,035,265</b>
<b>General Fund Total Expense:</b>	<b>557,598</b>	<b>510,604</b>	<b>610,320</b>	<b>301,162</b>	<b>632,309</b>
<b>Transfer to Investment Fund</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>
Fund 100 Excess Revenue		1,142,759			1,152,956
		(unaudited)			(budgeted)

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>ROADS FUND (Fund 150)</b>					
<b>150-30-2900 ROADS FUND REVENUE</b>					
150-00-1000 REVENUE LOCAL SOURCES					
150-00-1000-100.00 Waste USA Fees	275,000	274,000	298,925	0	522,455
150-00-1000-990.00 Miscellaneous	0	368	0	2,690	400
150-00-3000 REVENUE STATE SOURCES					
150-00-3000-260.00 Transportation	82,000	110,853	87,000	89,638	100,000
150-00-3000-990.00 State of Vermont Grants	0	5,000	134,400	0	0
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ROADS Revenue Totals:	357,000	390,222	520,325	92,328	622,855
<b>150-30-2900 ROADS FUND EXPENSES</b>					
<b>150-30-2900 PERSONNEL</b>					
150-30-2900-110.00 Road Foreman Pay	60,000	56,395	64,176	35,081	74,150
150-30-2900-110.02 Full Time Road Crew	49,717	57,242	57,000	53,857	119,405
150-30-2900-110.03 Part Time Road Crew	18,200	17,268	19,358	0	4,000
150-30-2900-220.00 FICA	8,258	9,193	9,900	7,104	15,000
150-30-2900-221.00 Health Insurance	11,000	9,255	10,200	16,087	38,600
150-30-2900-222.00 Retirement	7,250	7,956	8,880	6,310	14,000
150-30-2900-223.00 Life-Short-Long Disb. Insurance	738	0	738	641	3,000
150-30-2900-224.00 Leave - Vacation	1,880	7,126	2,200	2,550	3,500
150-30-2900-225.00 Leave - Sick	3,775	1,569	3,888	2,000	3,600
150-30-2900-260.00 Unemployment	1,250	0	1,250	0	20,000
	-----	-----	-----	-----	-----
Personnel Total	162,068	166,003	177,590	123,631	295,255

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>150-30-2900 EQUIPMENT, SUPPLIES, SERVICES</b>					
150-30-2900-300.00 General Permit Fee	3,000	1,485	1,350	0	1,500
150-30-2900-330.00 Equipment Rental	5,500	7,943	7,000	0	25,000
150-30-2900-331.00 Contracted Services	2,000	12,625	3,000	11,409	3,000
150-30-2900-430.00 Equipment Repairs	34,500	35,545	35,500	30,594	50,000
150-30-2900-431.00 Roads Maintenance	79,000	91,093	93,000	71,426	100,000
150-30-2900-430.01 Building Repairs	2,500	1,525	5,000	31	40,000
150-30-2900-432.00 Gravel Pit Permitting	350	840	610	0	900
150-30-2900-610.00 Supplies	9,500	8,215	7,000	5,044	8,400
150-30-2900-621.00 Fuel	27,500	38,316	38,500	17,313	40,000
150-30-2900-622.00 Utilities Main Street Garage	3,700	6,146	3,700	1,476	6,500
150-30-2900-622.01 Utilities Route 14 Garage	6,800	7,054	6,800	1,045	7,500
150-30-2900-623.00 Propane	200	0	200	0	200
150-30-2900-630.00 Uniforms	3,000	3,034	3,000	4,117	6,000
150-30-2900-730.00 Equipment (non-capital)	11,000	0	14,500	0	25,000
150-30-2900-751.00 Road Signs	4,000	576	2,500	1,824	3,600
150-30-2900-890.00 Miscellaneous Expenses	1,500	27	750	0	10,000
	-----	-----	-----	-----	-----
Equipment, Supplies, Services Total	194,050	214,425	222,410	144,279	327,600
	-----	-----	-----	-----	-----
<b>ROADS Fund Expense Totals:</b>	<b>356,118</b>	<b>380,428</b>	<b>400,000</b>	<b>267,910</b>	<b>622,855</b>

**The Town of Coventry Budget and Actual Financial Numbers for the Previous, Current, and Next Fiscal Years**

The fiscal year runs from July 1 through June 30; the end of December is the half-way point

Account	Budget FY2023	Actual FY2023	Budget FY2024	Actual as of 12/31/23	Budget FY2025
<b>Appropriations and Transfer Impacts on the General Fund by Fiscal Year (July 1st through June 30)</b>					
General Fund Excess Revenue	740,764	1,142,759	1,183,102	887,781	1,152,956
	(budgeted)	(unaudited)	(budgeted)	(year incomplete)	(budgeted)
Transfer to Roads Fund (yet to occur for FY24 only)				(298,925)	
Transfer to Investment Fund (yet to occur for FY24 only)				(250,000)	
FY2023 Appropriations (already happened)	(18,000)	(16,507)			
FY2024 Appropriations (already happened)			(270,257)	(270,257)	
<b>Remaining Excess Revenue after subtracting the above prior appropriations and transfers:</b>					
	722,764	1,126,252	912,845	68,599	1,152,956
	(budgeted)	(unaudited)	(budgeted)	(year incomplete)	(budgeted)
<b>Impact of 2024 Town Meeting Articles if approved:</b>					
Article 6: Summer 2024 Paving \$850,000 (FY24 & FY25)			(450,000)		(400,000)
Article 7: Town Garage Addition \$375,000 (FY24 & FY25)			(175,000)		(200,000)
Article 8: Plow Truck purchase \$275,000 (FY24)			(275,000)		
Article 9: Town Foundation appropriation \$250,000 (FY25)					(250,000)
Article 10: Replacement of Heating Systems \$50,000 (FY25)					(50,000)
Article 11: Service Agencies appropriations \$24,092 (FY25)					(24,092)
Article 12: Repair of Coventry Station RD \$120,000 (FY25)					(120,000)
Article 13: Transfer of FY2023 Excess Revenues \$500,000		(500,000)			
Excess Revenue Remaining in the General Fund by FY:		626,252	12,845		108,864
		(unaudited)	(budgeted)		(budgeted)

**Treasurer's Report  
December 2023**

Cash Drawer in Town Vault	Balance on December 01, 2023	Revenues	Expenses	Balance on December 31, 2023
Cash Drawer Balance	200.00			\$ 200.00

General Fund - Community National Bank Checking Account	Balance on December 01, 2023	Revenues	Expenses & Transfers	Balance on December 31, 2023	Additional Amount in CDs	Total Fund Balance
General Fund Checking	847,990.32	274,837.78	(661,629.43)	\$ 461,198.67	\$ 1,000,000.00	\$ 1,461,198.67
General Fund without Reserve Fund Spending		105,934.65	(492,726.30)			

American Rescue Plan Act (ARPA) Funds	Initial Amount	Obligated	Expended	Remaining
(funds are held in the General Fund checking account)	315,142.30	(18,102.28)	(297,040.02)	\$ (0.00)

Restricted Community National Bank Account Balances	Balance on December 01, 2023	Revenues	Expenses & Transfers	Balance on December 31, 2023	Additional Amount in CDs	Total Fund Balance
Buildings & Maintenance Fund	98,995.22	8.41		\$ 99,003.63	\$ 250,000.00	\$ 349,003.63
Solid Waste Fund	15,767.78	3.35		\$ 15,771.13	\$ -	\$ 15,771.13
Roads Capital Equipment Fund	226,635.64	38.08	(52,333.00)	\$ 174,340.72	\$ -	\$ 174,340.72
Roads Infrastructure Fund	313,614.31	103,268.30	(116,570.13)	\$ 300,312.48	\$ -	\$ 300,312.48
Reappraisal Fund	16,432.42	3.49		\$ 16,435.91	\$ 200,000.00	\$ 216,435.91
Flood Recovery & Mitigation	54,276.98	11.53		\$ 54,288.51	\$ 100,000.00	\$ 154,288.51
Community & Economic Development	24,631.29	5.23		\$ 24,636.52	\$ 200,000.00	\$ 224,636.52
Gilman Housing	104.82	0.01		\$ 104.83	\$ -	\$ 104.83
	<b>750,458.46</b>	<b>103,338.40</b>	<b>(168,903.13)</b>	<b>684,893.73</b>	<b>750,000.00</b>	<b>1,434,893.73</b>

Investment Portfolio Balances	Opening Value on January 1, 2023	Unrealized Gain (Loss)	Expenses YTD	Balance on December 31, 2023
EDP <sup>1</sup> Fund (VASGX)	143,892.00	69,944.96		\$ 213,836.96
EDP Accrued Dividends (as of this report date):	9,893.62		4,218.36	\$ 5,675.26
Cemetery Investment Funds - Fidelity	163,989.92	20,578.21		\$ 184,568.13
Town Investment Funds <sup>2</sup> - Fidelity	9,985,971.86	1,490,298.72		\$ 11,476,270.58
	<b>10,303,747.40</b>	<b>1,580,821.89</b>		<b>11,880,350.93</b>

<b>TOTAL</b>	<b>14,776,643.33</b>
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<sup>1</sup> note: EDP = Edmuds-Douglas-Price; Accrued Dividends since Feb 2003 minus expenses paid from dividends in prior years (\$5652.38); VASGX = Vanguard LifeStrategy Growth Inv mutual fund; fund converted to all VASGX and some cash per original donor agreement

<sup>2</sup> note: Current value includes: \$300,000 per Article 18 of Town Meeting 3/7/2023;  
this brokerage account also holds the CDs from the general and reserve funds totalling \$1,750,000 - this amount has been subtracted from the Fidelity statement total.



Since 7/1/2018, the Town has added \$1,850,000 to the Town Investment Account

## Summarized Reserve Fund Spending January 01, 2023 - December 31, 2023

\*these numbers do not include small expenditures and small revenue items such as bank interest

Reappraisal Fund	Landfill Reappraisal Expenses	\$28,879.26
		Total: \$28,879.26
State of Vermont reappraisal payment: \$5,861.50		Net cost to Town: \$23,017.76
Buildings and Maintenance Fund	Community Center Renovations	\$13,126.73
	The Elijah Cleveland Meeting House (Former Cong. Church)	\$10,606.44
	Roads Bldg Rt 14 - Salt Shed (partial - remainder ARPA)	\$22,209.10
		Total: \$45,942.27
VT Preservation Trust grant payment: \$50,000.00		Net cost to Town: -\$4,057.73
Road Infrastructure Fund	Paving (Alderbrook, Airport, Lawson, Maple, others)	\$915,218.47
	Culvert Replacement Projects	\$255,576.68
		Total: \$1,170,795.15
State grants for paving and culverts: \$214,223.04		Net cost to Town: \$956,572.11
Roads Capital Equipment Fund	Truck repairs from fire (insured loss)	\$37,527.30
	Backhoe purchase	\$165,650.00
	Light-duty truck purchase	\$52,333.00
		Total: \$255,510.30
VLCT insurance payout for truck fire: \$32,447.96		Net cost to Town: \$223,062.34
ARPA Fund (American Rescue Plan Act)	Coventry Fire District meter grant - expended	\$16,897.72
	Coventry Fire District meter grant - obligated	\$18,102.28
	Coventry Emergency Shelter tables	\$9,206.40
	Roads zero-turn mower	\$10,959.00
	Roads dump/plow truck	\$213,471.00
	Roads salt shed	\$46,505.90
		Total: \$315,142.30
ARPA funds provided: \$315,142.30		Net cost to Town: \$0.00
Flood Recovery and Mitigation Fund	No spending during this period	
Community and Economic Development Fund	Village Sidewalk Study	\$29,760.18
		Total: \$29,760.18
State of VT grant received: \$23,808.14		Net cost to Town: \$5,952.04
Net Reserve Funds Spending in Calendar Year 2023:		\$1,204,546.52



Dear Coventry Residents,

The Select Board has been busy this year with two new members and a host of issues. Our message intends to provide a snapshot and some of the highlights.

We have been working on financial systems as a priority. This work has included the transfer of some funds from Community National Bank accounts to Certificate of Deposit accounts, a review of the town long term investment portfolio and its objectives, a review and current assessment of the special reserve funds, overall town budgets, and ultimately an ongoing conversation to ascertain if the town is again in a transitional moment related to our finances and what measures we need to be implementing to insure current best practices as well as planning for the future.

The Road Crew has a completely new staff. The Road Foreman is Nathan Standish. The two Road Crew members working with Nathan are Jeffrey Young and Joshua Larocque. Please join us in making them feel welcome in their new roles and help to support them in the transition. With an entirely new crew it will take a little time to adjust. Having already dealt with the July flooding, some equipment failures and the loss of local knowledge it is evident Nathan and the crew are up to the task and will maintain our road systems going forward to the standards we are accustomed to.

The town has received many new roads now with asphalt. The contractors have done a nice job with our requests and produced quality work. The new surface is resulting in less dust, less maintenance requirements and other benefits. You will have a proposal at town meeting to pave additional roads in town this year.

The Town Administrator, Matt Maxwell has also been very busy. His efforts are simply too vast to elaborate here. One huge accomplishment; however, certainly needs attention. Matt has been the influence for the town to successfully receive many grants to help with various activities and projects. Coventry has received \$347,500 in total grants this year. That is really amazing work. In addition to this funding, we have been accepted for a HUGE grant to repair the Coventry Station Road failure. FEMA has accepted the project and we are planned to begin the work this year. Thank you, Matt, – exceptional job!

It was necessary a few years ago to conduct a town-wide reassessment for property values. A very complicated and time-consuming endeavor. The project was complete and successful. One lingering after effect from the work was a challenge from Casella on the value of the land fill. This challenge had made its way through the system of formal grievance and ultimately placed into the Vermont Superior Court for remedy. The parties were successful at this time, prior to court intervention, and resolved the conflict with mediation and without a judicial determination. The matter is closed.

July 2023 brought a major flood. This natural disaster touched the lives in some way of all Coventry residents. Many people were forced to leave their homes and many others have experienced property damage. Some were placed into dangerous situations and others heroically came to the aid of neighbors. This disaster was somewhat of a wakeup call to town officials. Whether it is a flood or any number of other disasters we need to better plan and prepare for the inevitability of our next crisis. Town Emergency Management Director, Phil Marquette, has been working hard to assess our levels of preparedness and has begun to provide the Select Board with details necessary to ensure we are ready the best we can. This work will be a primary focus of the board this next year and will be much more visible in meetings and town communications.

Scott Briere - Scott Morley - Dan Webster

Dear Coventry Voters,

As 2023 comes to a close and we embark on the 2024 horizon welcoming all new adventures that await; we tend to reminisce of what this past year has brought to our Town, to our Community, and to our Residents. One of the biggest components we all remember in 2023—is mother nature with her weather. It caused many frustrations, many interruptions with plans, much anxiety with river levels, and the infamous July flooding that affected our Town; as well as, immobilizing many other parts of the Vermont State.



If you look at the silver lining though, 2023 also bestowed gratitude and appreciation for our neighbors, for our Community, and for our Town. It is heartfelt to see the community pull together to help one another in times of need and destruction. While there may be forces that tend to pull us apart; there are forces that pull us together as a team, when needed. This team is our neighbors, this team is our Community, and this team is our Town. So, the one word to describe 2023 is “GRATITUDE” and with gratitude, I **THANK YOU** my community, for pulling together as you all are the true heroes of 2023 in every capacity with providing assistance.

2023 also brought back a more routine pitter-patter of footsteps into the Community Center ~ a sound that we have been yearning to hear once again post pandemic. From new residents, to researchers, to other community members, to the wrestling & gymnastic program, to the senior meals, to the square dancing folks, and to the birthday parties and family celebrations in the hall... the community center is once again “alive” and filled with sounds of excitement and laughter echoing from wall to wall. If you happen to be out and about—stop on in and say “Hi”. This is your community center and we are here to serve you.

As my journey continues working for the Town and assisting Coventry residents during this upcoming seventh year in office; I look forward to continuing my journey in my different capacities in the years to come. My commitment to implement ~ Accountability, Reliability, Integrity, Teamwork, and Fiduciary Responsibility ~ in all Town positions remains intact and strong. It has been welcoming to be back to in-person trainings and conferences; strengthening my “Clerk” knowledge and resources. With that being said; I am thankful to have earned another State credential, my Certified Vermont Clerk—Advanced Level I title thru VMCTA in September 2023. There are many other aspects to still learn and more certificates to acquire so I can be the best Town Clerk I can be for you, my Coventry residents and my Coventry Town. With gratitude, **THANK YOU residents** for allowing this opportunity to happen. The personal connections continue to be a great networking means and the various “tools of the trade” knowledge that I am able to bring back to assist with my office duties and obligations have been instrumental.

Even though the 2023 election was a very mild year with just the Annual Town & School Meeting in March; the 2024 election year is coming full force and will be a very busy year for voting. And... it's Presidential Election year at that. Some changes to be aware of for this coming Town Meeting & Presidential Primary election in March 2024:

~ **Coventry Village School**—all articles will be voted via Australian Ballot as voted at Town Meeting March 2023. Ballots will be mailed out in February to all registered unchallenged voters. Should you vote in person, please make sure to bring your mailed ballot with you to the polls. Details of their informational meeting will be distributed closer to election time. This will be the only time for voters to ask questions to the School Board as it will not be available on Town Meeting day. Polls open at 9am for voting on the School Australian Ballot until 7pm.

~ **Presidential Primary**—Per State Statute 17 V.S.A. §2704, voters must declare which ballot you want to vote in the Presidential Primary and your choice will be recorded by the election official. Polls open at 9am for voting on the Presidential Primary Ballot until 7pm.

~ **Town Meeting day**—will be held for only Town articles via on the floor voting. Town Meeting will start at 10am.

Other elections coming up will be the **August 2024 Primary Election** on August 13th. Voters will need to request an Absentee Ballot should you not want to vote in person. Polls open at 10am until 7pm. The **November 2024 General Election** will be held on November 5th. The State of Vermont Secretary of State's office will be mailing the Ballot to all registered nonchallenged voters for this election. Should you want to vote in-person on election day, please make sure to bring your mailed ballot with you to the polls. Polls open at 10am until

7pm. As we all continue to learn how to use the Tabulator, I want to personally thank you for your time and patience with this new format of voting. The tabulator has proved to be effective and efficient when it comes to State elections.

With gratitude, I am very honored to have the election officials I have here in Coventry and together as a TEAM — we continue to conquer the election events with ease and finesse. I also want to commend you, our Town residents, for taking the initiative in becoming a voter and being a part of the election process and casting your VOTE.

I would like to personally thank my Assistant Clerk, David Barlow and Anita Allen for attending my office

while I have been away at trainings/seminars as I greatly appreciate your assistance in helping to keep the office open while I am away. I look forward to working with and to serve the Coventry residents in 2024 and for many years to come. My heart is for this Town to see it continually prosper, grow and provide a wonderful community to our residents.

Respectfully, *Deb Tanguay*, Town Clerk



# TOWN CLERK'S REPORT

YEAR ENDING DECEMBER 31, 2023

## VITAL STATISTICS:

**Births ~ 5**

**Marriages ~ 7**

**Deaths ~ 5**

Privacy and identity theft concerns have led to the omission of names/dates from the Vital Records Report.

## Elections & Voting

2023 was a slow year at the polls with the only election being the Annual Town & School Meeting. With this being the first in-person Town Meeting post Covid, the voting & attendance was much lower than normal. The highest number of votes cast during any Town Meeting floor vote election was registered at 65. This represents a 8% participation in Town Meeting. The overall statistics for the Annual Town & School Meeting: 16 voters voted via absentee ballot and 111 voters voted at the polls. Thank you to all that either mailed your ballots or stopped by to vote in-person. Also, thank you to those that worked at the polls on behalf of the Town ~ your service to this Community is greatly appreciated and welcomed ~ the Town could not do elections without your assistance!!

### **Save the Dates ~ Upcoming 2024 Elections:**

Town Meeting / Presidential Primary—Mar. 5th  
Primary Election—Aug. 13th  
General Election—Nov. 5th

The Secretary of State's Office Elections Management Platform has streamlined the elections administration process, providing voters with access to voter specific information. Voters are encouraged to log into the My Voter Page to learn more! <http://mvp.vermont.gov>

## LAND RECORDS & VAULT

258 documents were recorded in 2023 for a total of 2,808 pages. We are currently in Volume #72 and the land record books continue to be filled at a steady rate. The level of property sales are starting to decrease in numbers as compared to previous couple of years. We will continue to verify, input and scan historical land records of the Town into a computerized system for research efficiency. Vault record efforts will continue into 2024 to restore and preserve them. Also, shelving renovations were completed in 2023; allowing for increased needed space and organization of land record items. Did you know that you can view land records online? Goto [www.coventry.lr-1.com](http://www.coventry.lr-1.com).



## DOG LICENSING:

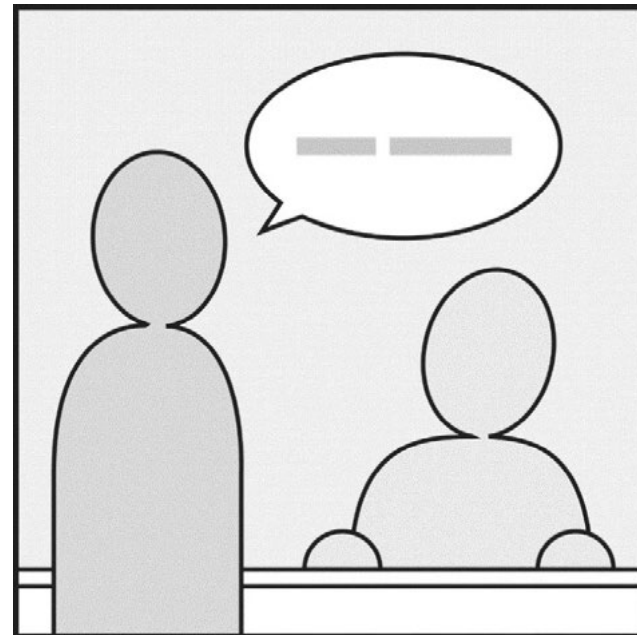
185 dogs were registered in 2023 with total fees collected of \$1,922.50.

Of this amount, \$905.00 was sent to the State of Vermont for their fees. There continues to be unregistered dogs in Coventry and the Town with the Animal Control Officer will be **strictly enforcing** fines and penalties to owners in 2024. Three (3) VT Municipal Complaint Tickets were issued in 2023 to dog owners. To avoid these additional costs, please license your dogs by March 31<sup>st</sup>. Vaccination Clinics are still being held off in 2024 so contact your Vet office to schedule your rabies appointments as needed or local Tractor Supply Stores hold vaccination clinics as well. Licensing fees can be found on the Town's website.

# Notice to Vermont Voters

You must declare which ballot you want to vote in the Presidential Primary.

Choose  
Democratic Ballot  
Or  
Republican Ballot



Why? Vermont law requires you to ask for a party ballot and for your choice to be recorded by the election official. 17 V.S.A. §2704.

# 2024 ELECTIONS

The 2024 Year will be busy with the following elections...  
mark your calendars:

## MARCH 4<sup>TH</sup>, 2024

### *Coventry Village School Informational Meeting*

Time: 6 PM

Location: Coventry Village School

All Articles will be voted via Australian Ballot. Ballots will be mailed. You can either vote by mail or in-person on March 5<sup>th</sup>.

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## March 5<sup>th</sup>, 2024

### *Town of Coventry Annual Meeting*

Time: 10 AM until done

Location: Coventry Community Center

All Articles will be voted on the floor. You need to be present at the meeting to vote.

### *Presidential Primary*

Time: 9 AM to 7 PM

Location: Coventry Community Center

You MUST declare ballot choice when voting.

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## August 13<sup>th</sup>, 2024

### *August 2024 Primary Election*

Time: 10 AM to 7 PM

Location: Coventry Community Center

If voting absentee, you need to request your ballot. Vote absentee or in person on election day.

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## November 5<sup>th</sup>, 2024

### *November 2024 General Election*

Time: 10 AM to 7 PM

Location: Coventry Community Center

Ballots will be mailed to you directly by the VT Secretary of State's office. Vote absentee or in person on election day. Please bring your mailed ballot with you to the polls if voting in person.

## TOWN OF COVENTRY ROAD CREW

I'd like to introduce myself Nathan Standish. The new road foreman. We have a new road crew. Jeff Young has been here sense May Of 2023. Josh Larocque started July right after the 2023 storm. I worked for the town of Barton previously before accepting this position. I worked 4 full winter seasons plowing roads, as a road crew employee there. I was also responsible for all summer maintenance, as well.

During the July floods that hit Coventry, we had several problem areas. The most significant included Coventry station road that saturated and sank. We put several loads of large stone on the bank to stop any worse failure. We also added several loads of large stone in the failure of the road as a base to stop the settlement. Topped it with gravel and then we added millings for a top coat to shed future water from saturating. F.E.M.A is in the works with Coventry engineer for a permanent repair.

Future projects to be considered. Paving Glen rd. A section of River rd. at the 4 ways of Webster and Howes rd. There are quotes as well for Lane rd. and Cleavland rd. We will be doing several culvert replacements throughout the town for the new paving projects. We will be doing shoulder work on several dirt roads. Cleaning of the ditches is a top priority as well with the Backhoe that got purchased.

Glen rd. has had the failing culverts replaced 2023 fall, and is ready to be paved. The town purchased a new 10-wheeler dump truck, which is going to eliminate break downs and will be more efficient for plowing and hauling material to job sites. The crew and myself hope to have the roads up to and beyond Coventry standards for all of you. Please reach out with any concerns or issues you may have regarding all road work.



# Town Administrator: Town of Coventry

Hello, Coventry Residents

When looking back on 2023 in the Town Administrator's office the July flooding takes center stage, and rightfully so. Many homes and businesses in the town were affected, with the village itself being the hardest hit. Due to the severity of the flood and the very real chance that something like this will become common place in the future the town has reevaluated some of its emergency management protocols, in the hopes of better preparedness and response. The town is looking into dredging some excess sediment from the Black River underneath the Route 14 bridge, as well as, a better way to mass communicate with residents during an emergency.

Phil Marquette, the town Emergency Management Director, had a very busy year with multiple emergencies from major flooding to a fuel tanker explosion. Phil did an excellent job and the town would like to commend him for his efforts. Town Clerk, Deb Tanguay, is an invaluable resource to the town and this year has earned a Certified Vermont Clerk credential through the state. Deb's incredible knowledge and personality helps make the jobs of everyone around her much easier. David Barlow continues to be a steady hand in the Treasurer's Office for Coventry. Dave always ensures the town is getting the most "bang for its buck" and has Coventry in solid financial standing, even though we have endured some volatile economic years. Kate Fletcher continues to do an outstanding job as the Delinquent Tax Collector for the town. In October of 2023 Kate achieved a zero balance in delinquent taxes, which is pretty much unheard of. The town would like to thank Deb, Dave, and Kate for all their efforts in the last year, we are lucky to have you.

Coventry had a couple of long-time employees move on to other ventures in 2023 and both deserve some recognition. Dave Gallup, Road Commissioner, has been a fixture on the roads of Coventry for over 30 years and his contributions to this town are too numerous to list. John Buchanan was a road crew employee for 9 years and there was never a negative comment made about any of the work John did for the town. The Town of Coventry would like to wish Dave and John lots of success in any future endeavors they choose to pursue. We now have a brand-new road crew with Nathan Standish as Road Foreman. Working for Nathan are Josh Larocque and Jeff Young. The town is very excited to welcome these gentlemen and expect them to very successful maintaining the town roads.

I would like to commend the Coventry Planning Commission for their excellent work on a Sidewalk Scoping Study for the Village and surrounding areas. The Planning Commission put a lot of detailed work into the project and in May 2023 the Select Board agreed to include an article for Town Meeting to fund the Sidewalk Project. Unfortunately, the impact of the July flooding, to the village in particular, forced the Select Board to reevaluate. After meeting with Planning Commission members in January 2024 it was decided to hold off on the sidewalk article until the town has a better understanding of the impact Federal and State buyouts will have on the village. The Sidewalk Project is in no way being shelved, but the buyout demolitions will need to occur first.

Lastly, you will notice in this report that the town has a number of vacancies for various town committees and commissions. I encourage anyone who is interested to get involved. A small amount of your time can make a huge difference for the town. Please come in and see me for any issues or ideas you may have. My door is always open and I am at the Community Center Monday through Friday.

Sincerely,

Matt Maxwell



The Assessor for the Town of Coventry, New England Municipal Consultants (NEMC), completed another year in the office. Overall, 2023 was another quiet year with only three appeals to the Assessor and no appeals to the BCA or State level.

A couple of reminders to all property owners and taxpayers;

1. In Vermont, the property owner is responsible for ensuring that the data concerning their property assessment is correct. You should periodically ask to see your assessment record and make sure the data is correct.
2. Homestead Declarations continue to be required every year by April 15<sup>th</sup>. We continue to see many late filers which unfortunately results in a potential penalty for the property owner. We would encourage everyone to file their Homestead Declaration by April 15<sup>th</sup> even if you aren't filing your taxes at that time. If you qualify for Property Tax Adjustments you must file the claim (HS-145) as well as HI-144, Household Income.

As of the 2023 Grand List, Coventry contains 590 taxable parcels with a total listed real value of 160,760,900. The Common Level of Appraisal (CLA) applied for 2023 was 90.98 and the Coefficient of Dispersion (COD) was 10.93. The CLA is a statistical measure of current assessments versus the most recent market sales. Basically, the statistic is telling us how close to actual market value we are currently assessing properties at in Coventry. The COD measures the uniformity of those assessments. Both statistics are considered excellent under Vermont standards.

Property inspections will begin in the spring of 2024 for any property owners that have newly constructed structures or under construction credits from the previous spring. A representative from NEMC will be making an attempt to visit under-construction properties as close to April 1, 2024 as possible. We are encouraging anyone who has built a new structure to report it to the Town in the interest of fairness to your fellow community members.

Any properties receiving a new, proposed assessment should expect a notice mailed in the late spring to early summer 2024. Dates and information will be included for the formal appeal process. We are happy to assist with any questions about the process.

NEMC would like to wish everyone a happy and healthy new year, and we look forward to another year in the Coventry Assessor's Office. We can be reached at (802) 754-1803 or emailed at [assessorsoffice@coventryvt.org](mailto:assessorsoffice@coventryvt.org).

## **Greetings from the Planning Commission,**

As the year comes to a close We reflect.

the year started with an ambitious group of members ready to take on some big projects. The job of the Planning Commission is to create town plan and work to implement changes as needed to ensure the growth of our community. A survey was taken among the town residents who were largely in favor of installing sidewalks throughout the village center.

The Coventry Planning Commission has since worked diligently on the beginning stages of adding sidewalks to the village making the town more easily accessible to pedestrians and cyclists. This project, if accepted by the town, would include installation of over 1,500 linear feet of sidewalk and several crosswalks. Pedestrians would then be able to more easily travel from the parking area at Lady Bird park to the rural routes of covered bridge road and Hermanville Road. This installation would also act as a large part of a crucial connector from the Elementary school to the village meeting house and Community Center.

Many school aged children live within the village and are unable to walk to or from school due to the lack of safe crossing. Numerous community events are held within the village. School kids must risk crossing a high speed road without any safety features implemented, or be loaded on a bus to cross a very short distance in order to access the village center. We ask that you please consider approving the funding for this project in the future as we believe this infrastructure is necessary to improve the health and safety of our residents of all ages as well as add to the value of our Town center.

It is more important then ever for our community to band together to improve our Town. As members of the Planning Commission we represent the wants and interests of the people that live here. It is always important to get public input from the residents to better understand the needs and wants of our community. Our meetings are scheduled for the first Tuesday of every month at 5:30pm and all residents are welcome and encouraged to attend.

We would like to thank the residents for their continued support as we move into the new year and the next chapter for our community.

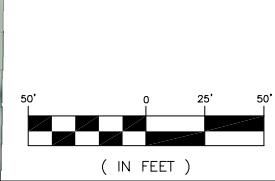
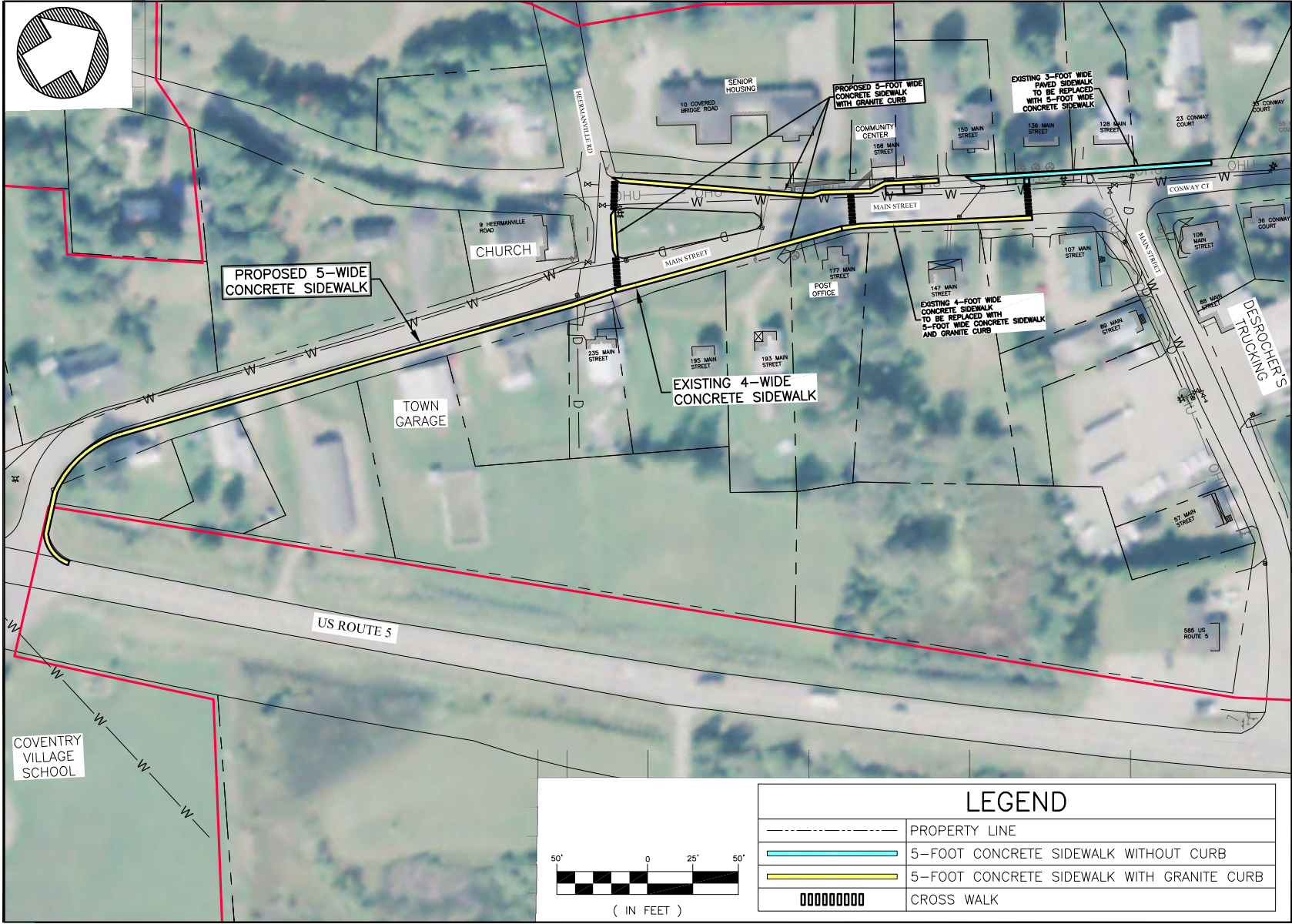
Stephanie Rondeau  
Amanda Hussey  
Pedro Grondin  
Carver Maxwell  
Israel Sanville

Table 8-3  
Total Project Cost Estimate

Alternative	Estimated Total Project Cost
Segment 1	
Alternative 1	\$ -
Segment 2	
Alternative 2	\$ 382,600.00
Segment 3	
Alternative 3	\$ 283,700.00
<b>Total</b>	<b>\$ 666,300.00</b>

Grants available to cover 80%      Leaving Local cost around      **\$133,260**

FILE: I:\Coventry\_Vt\7121023\_Sidewalk\_Scoping\CAD\Figure 4-11.dwg Feb. 09, 2023 - 4:03pm



LEGEND	
	PROPERTY LINE
	5-FOOT CONCRETE SIDEWALK WITHOUT CURB
	5-FOOT CONCRETE SIDEWALK WITH GRANITE CURB
	CROSS WALK



**DUFRESNE GROUP**  
CONSULTING ENGINEERS  
Suite 200, 56 Main Street  
Springfield, Vermont 05156  
Tel: (802) 674-2904 Fax: (802) 674-2913  
E-mail: info@dufresnegroup.com  
Home page: www.dufresnegroup.com

Project #	7121023
Project Mgr.	AJD
Design	AJD
Drawn	JLG
Checked by	AJD
Date	FEBRUARY 2023
Scale	AS SHOWN
Approved by	APPROVED BY

THE DRAWINGS FOR THIS PROJECT SHALL NOT BE REPRODUCED OR ALTERED IN ANY WAY WITHOUT THE WRITTEN PERMISSION AND AUTHORITY OF DUFRESNE GROUP. ANY REVISIONS SHALL BE MADE BY THE ENGINEER.  
DUFRESNE GROUP ©

SIDEWALK SCOPING STUDY  
STP-BP 20(6)

**FIGURE 4-11  
RECOMMENDED PROJECT**

COVENTRY, VERMONT

**4-11**

DWG. NO. Figure 4-11.dwg  
SHEET 1 OF 1

Dear Coventry Property Owners & Residents,

As another year closes, I thank you for the privilege of serving our town in the role of Delinquent Tax Collector. The amount of money owed to the town remains at a minimal level. I strive to keep this balance as low as possible, while working with property owners in signed tax agreements and avoiding lost revenue for Coventry. All delinquent tax accounts are entered into Coventry's accounting software, monthly letters are mailed, and the Vermont statutes strictly adhered to.

The tax sale slated for August 15, 2023 was cancelled, as all balances were paid in full prior to the scheduled sale. **As of September 2023 the delinquent tax amount was at a zero balance.**

<b>2018</b> Delinquent Tax as of November 1, 2018	\$118,867.15
<b>2019</b> Delinquent Tax as of November 7, 2019	\$ 71,102.30
<b>2020</b> Delinquent Tax as of November 9, 2020	\$ 64,233.94
<b>2021</b> Delinquent Tax as of November 8, 2021	\$ 33,593.06
<b>2022</b> Delinquent Tax as of November 7, 2022	\$ 54,054.82
<b>2023</b> Delinquent Tax as of November 7, 2023	\$ 52,306.75

\*These amounts reflect the totals submitted by the Coventry Town Treasurer once the tax year closed, after 5 pm.

Please contact me by phone at (802) 754-1803, or email [delinquenttaxcollector@coventryvt.org](mailto:delinquenttaxcollector@coventryvt.org) to resolve a past due account. Remember acceptable forms of payment are check, money order, or online payment. Cash is NOT accepted. Online payments can be made at [coventryvt.org](http://coventryvt.org) by ACH debit (\$1.50 fee) or credit card (percentage fee) **REMEMBER TAXES ARE DUE ON NOVEMBER 7<sup>TH</sup>**

I remain dedicated to the Town of Coventry and to maintain efficient and equitable delinquent tax policies and procedures. Thank you again for the opportunity to serve you, my neighbors and friends for the past seven years. Best wishes for a safe, healthy and prosperous 2024.

Respectfully submitted,

*Kate Fletcher*

Coventry Delinquent Tax Collector

### 2023 List of Delinquent Tax Property Owners

Beaumont, Darryl & April	Ofsuryk, Melissa
Before, Amber	Petit, Eric *
Boisvert, Joseph	Petit, Gerard Jr & Stevens-Whalen, Lisa
Brown, Patricia & Punt, Anthony	Pierpont, Ralph & Jessica *
Gosselin, Robert & Valerie*	Punt, Anthony
Keement, Ashley & John	Reed, James
Lacross, Lee	Reed, James R & Pamela A
MacKay, Richard	Roberge, Toni
Mead, John & Jenna	Ross, Jamie Jr
Messier, Jason	Roy, Rosemarie & Joseph Christopher
Messier, Clifford et al	Sabens, Anthony
Messier, Kenneth	Sanville, Penny
Modern Environment Const LLP	Simpson, Andrew & Kristen *
Montalvo, Benny	Swett, George
Nadeau, Casey	Tremblay, Joel & Cindy
Nelson Farms VT LLC	Wood, Daniel

\* Designates signed tax payment plan in place

As of 11/7/2023 \$ 52,306.75 (principal only)

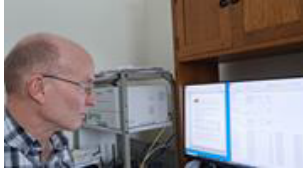
As of 11/8/2023 \$56,516.27 (principal, penalty, interest, fees)

As of December 31, 2023 the town paid \$2,094,562.30 to the school for 2023-24 education taxes. Delinquent taxes uncollected and taxes abated were paid to the school from the general fund.

#### Outstanding Delinquent Taxes (12/31/2023)

Tax Year	Principal	Interest	Penalty	Fees	TOTAL
2023	\$38,069.00	\$ 676.40	\$ 2,795.94	\$25.00	\$41,566.34

## 2023 Treasurer’s Report



Greetings Coventry Residents, Business Owners, and Property Owners:

It has been a busy and educational time in my fifth year as Town Treasurer and my second as an appointed treasurer. Accounting for the Town’s funds is a team effort, with duties divided to insure robust accounting and risk management. We have had a busy year taking advantage of the jump in short-term interest rates to maximize the return on our Town funds. We also have a new auditing firm checking our books this year, Sullivan & Powers Company located in Montpelier.

We have completed our fifth year with the Town’s fee-only investment advisor, John-Henry Hubert of Catamount Asset Management in Rutland. The results during this challenging investment year continue to show the value of an independent advisor to guide us during the hard times as well as the good times. With John-Henry’s help, we continue to see a positive future for Coventry’s unique municipal wealth fund – Coventry’s financial “bedrock.”

Looking to the year ahead, we will continue to look for ways to more efficiently manage the Town’s finances and reduce our response time to the various financial events throughout the year. Like everyone, we face ongoing challenges with information technology. We appreciate your thoughts and suggestions as we move ahead.

David Barlow, Coventry Town Treasurer

<b>2023 Education Taxes</b> (as of December 13, 2023; final numbers after January 1, 2024 will be different)			
<b>Education Taxes Billed by the Town:</b>	Tax Rate <sup>1</sup>	Grand List Value	Amount Billed <sup>2</sup>
Homestead	1.5824	593,083.36	699,858.86
Non-Homestead	1.5289	903,446.17	1,381,278.98
Voted Veterans’ Exemption/Local Agreement	0.0046	1,546,575.00	7,114.25
<b>Total:</b>			2,088,252.09
<b>Education Taxes Accounted:</b>			Amount Paid
Paid to Coventry Village School by the Town, billed and collected as shown above:			2,094,562.30
Paid to Coventry Village School by the State from State-collected taxes:			1,825,480.70
<b>Total:</b>			3,920,043.00
Homesteaders paid 18% of the 2023 tax-funded school budget			

<sup>1</sup>A few of you observed that the 2023 homestead tax rate was slightly higher than the non-homestead rate, the reverse of what we usually experience. It is important to note that the State sets a single non-homestead rate for the entire State, adjusted only by the CLA in each Town. In 2023, the State reduced the base non-homestead rate compared to 2022.

<sup>2</sup>The Homestead amount billed shown is reduced by the homestead or “state” payments paid directly to the School by the State. These payments reduced the homestead amount billed by \$238,636.21. In 2023, 64% of homesteads in Coventry paid education taxes at least partly based on income, not property value, producing these homestead payments.

December 1, 2023

A note from John-Henry Hubert of Catamount Asset Management.

Happy Holidays and Cheers to a healthy 2024!!

The markets have certainly provided some interesting opportunities for the town over the past 12 months. While our investment policy statement and portfolio follow a rigid long range, balanced investment plan, the movement in cash, bond and stock markets in the short term has been favorable for the town. As money markets and short-term CD's have eclipsed the 5% range for the first time in years the investment account has served to increase the cash returns for the benefit of the town. This has also increased the overall yield on our extensive bond holdings to over 4.5%. The growth side of our investment portfolio is benefiting from exposure to the magnificent 7- Apple, Microsoft, Google, Facebook, Nvidia, Amazon, and Tesla amount many others which have experienced significant gains in 2023. The investment committee/select board monitors the portfolio in conjunction with Catamount and are pleased with the account movement since 2018. The committee has established guidelines for the account of 55% stocks, 30% bonds, 10% alternatives and 5% cash, this breakdown remains the most commonly used asset allocation for municipal pensions and private endowments throughout the country. Our use of index funds from Vanguard, Charles Schwab, Blackrock, and Fidelity ensures that the portfolio is broadly diversified without heavy concentration in any single company, fund or sector.

With continued discipline The Town of Coventry will have the availability of these funds for generations of families to come. If you'd like additional information regarding the investment plan or the various investments made on behalf of the town please contact David Barlow- Treasurer.

Catamount Asset is a small independent fiduciary investment firm located in Rutland, VT managing investments for small businesses, not for profits, and families. Catamount utilizes low cost index funds from the countries largest investment managers to offer globally diversified total return focused portfolios for a fraction of the cost of a traditional broker. John Henry Hubert-Managing Advisor lives in Rutland with Wife Kristin and 2 college aged daughters.

Happy Holidays.

John-Henry

**271 North Main Street Suite 206, Rutland, VT 05701**

Investment advisory and financial planning services offered through Catamount Asset Management, LLC, a Registered Investment Advisor. Subadvisory services are provided by Advisory Alpha, LLC, a Registered Investment Advisor.



# COVENTRY TOWN FOUNDATION

The Coventry Town Foundation(CTF) is a nonprofit 501c-3 organization established in 2002. Our purpose is to help the residents of Coventry in the following areas:

- College Scholarships.
- Financial assistance to those in need. Fuel assistance, home repairs, other special needs.
- Enrichment Programs for the Coventry Elementary School.
- Partially funding the senior meals program in Coventry.
- Community assistance.

Post Covid, it is refreshing to see the enrichment programs for the Coventry Elementary School come back in full force; as well as, students pursuing secondary schooling. We are sure the school and residents will be in need and the CTF will be here to help.

The CTF continues to assist with the senior meals program held at the Community Center on Tuesday's. The CTF board is working hard on our public presence and will continue outreach programs in the coming year. A special "Thank you" to Rosalie Gauvin for her past years of dedication and support as a board member and wish you well on your new endeavors.

Thank you to all the residents of Coventry. Your financial support through appropriating funds makes it all possible.

Contact us at:

Coventry Town Foundation, PO Box 46, Coventry, VT 05825

Website: [www.ctfvt.org](http://www.ctfvt.org)

## *The Coventry Town Foundation Board.*

Leo Piette / Deb Tanguay / Jana Lovejoy  
Rocky Boucher / Kerry Keement /  
Tammy Dodge-Jacobs



Front row – Rocky Boucher, Leo Piette and Deb Tanguay  
Back row – Jana Lovejoy, Rosalie Gauvin, Kerry Keement



**Coventry Fire Warden**  
**Pedro Grondin**  
**(802) 535-1020**

**By State Statute, a permit from the Fire Warden is needed for all open fires.  
If you burn without a permit and the Fire Department is called to your location,  
you will be responsible for those costs.  
Burning of garbage is prohibited by law.**



**Stay Healthy in 2024**

Did you know that Coventry residents receive 25% reimbursement for health club memberships?

Ask the Town Office for more information.



Dear Coventry Village Residents,

We are writing to introduce the Coventry Inclusion Committee (CIC) and share our commitment to a safe and welcoming community for all residents of our town.

**About Coventry Inclusion Committee (CIC):**

The CIC's mission is to create an environment where everyone feels valued and respected. We are dedicated to exploring activities that contribute to the warmth and inclusivity of Coventry. Our discussions include ideas aimed at making sure that our town is a place where everyone, regardless of background or identity, can thrive.

**Vermont Declaration of Inclusion:**

As part of our ongoing efforts, the CIC is actively working towards having our town adopt the Vermont Declaration of Inclusion. This declaration has already been adopted by 126 towns and cities in Vermont, representing approximately 72.8% of the state's population.

**What is the Vermont Declaration of Inclusion?**

The Vermont Declaration of Inclusion is a collaborative effort to promote a more inclusive and equitable community. It supports the values of diversity, respect, and acceptance, seeking to create environments where everyone feels a sense of belonging. The declaration is a symbolic commitment to building communities that celebrate differences and strive for equality.

**Getting Involved:**

Our meetings are open to the public, and we welcome everyone. Whether you are passionate about inclusion, have ideas to share, or simply want to learn more about our initiatives, your presence is highly valued.

We meet monthly at the Coventry Community Center. If you are interested in attending a meeting, please contact us through Matt Maxwell our Town Administrator at [townadministrator@coventryvt.org](mailto:townadministrator@coventryvt.org) for more information regarding the next CIC meeting's date and time.

Thank you for your time, and we look forward to working together to build a welcoming Coventry!

Warm regards,

Coventry Inclusion Committee (CIC)

# Declaration of Inclusion

**Town of \_\_\_\_\_, Vermont**

The Town of \_\_\_\_\_ condemns racism and welcomes all persons, regardless of race, color, religion, national origin, sex, sexual orientation, gender identity and expression, age, disability, or socioeconomic status, and wants everyone to feel safe and welcome in our community.

As a town, we formally condemn all discrimination in all of its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all of our actions, policies, and operating procedures reflect this commitment.

The Town of \_\_\_\_\_ has and will continue to be a place where individuals can live freely and express their opinions.

By the \_\_\_\_\_ Selectboard on \_\_\_\_\_ 20\_\_.



January 8, 2024

Town of Coventry  
168 Main Street  
PO Box 8  
Coventry, VT 05825

**RE: New England Waste Services of Vermont, Inc.  
2024 Town Report Correspondence**

Dear Town of Coventry,

We at New England Waste Services of Vermont, Inc. (NEWSVT) hope you had a wonderful holiday and are looking forward to a successful 2024. NEWSVT had a very busy year in 2023. I want to share some of our accomplishments over the last year, provide an update on some of our ongoing projects, and make you aware of our upcoming 2024 events.

**Operations**

*Landfill* – Waste is being placed in Phase VI and will continue there for the foreseeable future. We completed construction of a 7.5 acre cell this fall (see photos below).



*Waste Type & Volumes* – In 2022, NEWSVT accepted 539,000 tons and for 2023 we expect the number to be about the same. The final 2023 numbers will be reported to the Vermont Agency of Natural Resources later in January 2024. All the household solid waste accepted at the facility in 2022 was from Vermont sources, accounting for 427,000 tons. The remaining volume (around 20%) consisted of special waste (contaminated soil, ash, asbestos, sludge & processed construction, and demolition [C&D] debris).

---

Our facility does not accept any landfill-banned items such as hazardous waste, liquid waste, electronic waste, tires, scrap metal, etc.

*Drop Off Area* – The drop off continues to be a busy place and we appreciate everyone working with the new traffic patterns that has improved safety entering and exiting the facility.

### **July 2023 Floods**

NEWSVT played a vital role this past summer assisting the State of Vermont with Emergency Management resulting from the flooding across our region. Flood debris was delivered to the site for several weeks after the July floods to assist communities with the critical need to safely clear the way for rebuilding and restoration.

### **Development**

NEWSVT received design, construction & operational approval from the Vermont Department of Environmental Conservation, Solid Waste Management Program's (DEC) as well as ACT 250 approval to install a passive treatment system to treat underdrain groundwater for the Vermont regulated per-and polyfluoroalkyl (PFAS) substances (see photo below). The installation of this system was completed in 2023 and commissioned in September. The system has been functioning as designed. The system will continue to operate until such time the DEC deems it no longer necessary.

**Underdrain Groundwater Treatment System**



NEWSVT has also been focused on the permitting and pilot testing of a leachate pre-treatment system that would effectively remove the regulated PFAS compounds from our facility's

---

generated wastewater (leachate). We're also in the process of constructing a building that would house the leachate pre-treatment system (See photo below). We hope to have all necessary approvals to begin operation of the leachate pre-treatment system in February 2024.

Leachate Pre-Treatment System Building



### **Renewable Energy Facilities**

*Landfill Gas-to-Energy Facility* – The Landfill Gas-to-Energy (LFGTE) Facility continues to produce power for around 7,000 Vermonters in the central Vermont area across the power distribution system of Washington Electric Cooperative (WEC). WEC's subsidiary, Coventry Clean Energy Corporation (CCEC), owns and operates the LFGTE Facility at the site.

*Solar* -- The existing 12-acre, 2.7-megawatt photovoltaic solar array was developed by Casella Waste Systems, Inc. (Casella), the parent company of New England Waste Services of Vermont, Inc., and continues to generate power for approximately 261 homes. The project ownership was transferred by Casella to Borrego Solar Systems, Inc. in 2013.

---

**2023 Black River Inspection & River Clean-Up Crew**



**Household Hazardous Waste (HHW) events**

The facility will host two HHW collection events in 2024. They are scheduled for May 18<sup>th</sup> and October 5<sup>th</sup>.

**Open House**

The facility is expected to host our annual open house on Saturday September 13, 2024 from 10:00 am until 2:00 pm.

As always, we appreciate the cooperation we get from the Town of Coventry and thank you for giving us the opportunity to share with you the many great accomplishments we have had over the last year. We're looking forward to continuing to serve the community in 2024. We would also like to remind you that we are available if you have any questions. Please contact us at 802.236.5973 or 207.217.7988.

Sincerely,

**NEW ENGLAND WASTE SERVICES OF VERMONT, INC.**

A handwritten signature in blue ink that reads "J. Gay". The signature is fluid and cursive, written over a white background.

John Gay, E.I.  
Permitting, Compliance, & Engineering

- c. Coventry Planning Commission  
Coventry Selectboard  
Jeremy Labbe, NEWSVT  
Kelly Gleason, NEWSVT



Dear NEK Neighbors,

We are pleased to present our 2023 Annual Report to all 56 towns in the NEK. As you know, we are the Communications Union District (CUD) for Northeastern Vermont - the municipal, non-profit organization whose mission is to build high-speed, fiber internet infrastructure to unserved and underserved communities in the NEK. As a resident of one of NEK's 56 towns, you have a voice through your town's representative to our Governing Board. To see who that is, please visit our website, [nekbroadband.org](http://nekbroadband.org) and go to the Member Towns page.

Our 2023 Annual Report shows the significant progress we've made in working towards our ambitious goals and we hope you enjoy reading it.

**AND** we know there is more work to be done. The two questions most often asked are "When are you coming to me? And how much will it cost?" To answer the 'When' we have to take into consideration multiple factors such as technical challenges, availability of grant funding, local interest and customer base, and material costs. All of these factors help us determine the most cost effective, efficient way to build a network that will need 2700 miles of fiber optics to reach everyone in the Kingdom. The easiest way to know when service will be available to you is to pre-register at [get.nekbroadband.org](http://get.nekbroadband.org). and stay up to date with messages and notifications.

We also know that affordability of high-speed internet is a critical issue to many living in our region. That's why we include a free router and free aerial installation up to 400 ft for every customer. NEK Broadband also participates in the ACP (Affordable Connectivity Program), helping to create affordable pricing for 27% of households in the district that are eligible. This federally funded program provides a discount of \$30 per month toward internet service for eligible households. As of today, this program will run out of funds by mid April.

Last year we also started a program that gives NEK residents the opportunity to lend a hand to their low-income neighbors. For those customers who choose our 500/500 Mbps service, \$30 of their monthly payments will go towards giving a fellow low-income NEK resident an equivalent \$30 discount per month. For those who choose our 1 gig/1 gig service, their monthly payment will help 3 of their low-income NEK neighbors with an additional discount of \$30/month each. We have decided to use these funds to subsidize to the same level if the ACP shuts down.

At NEK Broadband, we continue to search for and create ways to make it easier for all of our neighbors to get access to high-speed internet because In today's interconnected world, access to online resources is essential for participating in various aspects of life, including education, employment, healthcare, and civic engagement. We are proud to work to bridge the gap and increase these opportunities for all of our neighbors in the NEK.

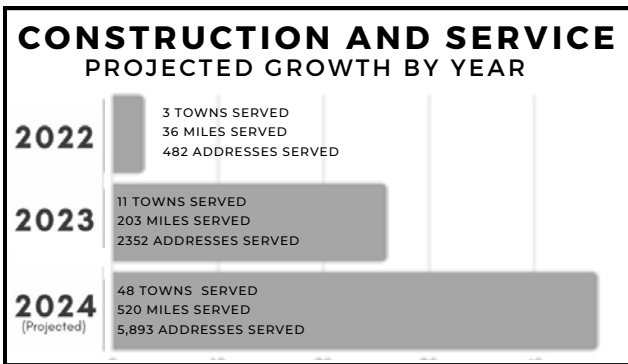
The NEK Broadband team


# 2023 ANNUAL REPORT




## DELIVERING ON OUR PROMISE

In 2023, NEK Broadband put in place the additional staff, funding and infrastructure needed to continue delivering on its promise to bring high-speed, reliable internet to unserved and underserved communities in the NEK. We've made significant progress in building the "backbone" of our network throughout the region. This "backbone" of interlocking fiber optic cable will provide extra reliability for our internet service. We received a USDA ReConnect grant of 17.5 million to cover most of Essex County, thus freeing up more funds to expand our network build in the rest of the NEK. This year, we also increased our construction capacity and our ability to purchase and store more materials so that we can increase the speed of our buildout.



**2352**   
**SERVICE AVAILABLE**  
 WE NOW OFFER SERVICE TO 2352 ADDRESSES IN THE NEK.

**203**   
**MILES SERVED**  
 AT THE END OF 2023, WE NOW HAVE 203 MILES OF FIBER NETWORK SERVED THROUGHOUT THE NEK.

**179**   
**CUSTOMERS SERVED**  
 IN 2023, WE OVER DOUBLED THE NUMBER OF CUSTOMERS SERVED.



## GRANTS & FINANCING

- We were awarded a USDA ReConnect grant of \$17,474,000 that will cover most of the addresses in Essex county and Eastern Orleans and Caledonia counties.
- The Vermont Community Broadband Board (VCBB) approved an additional \$17.94 million in construction funding, bringing the total investment in NEK Broadband to \$38.9 million to date.
- Our 2022 financials were given an unqualified "clean" opinion (evaluation) by our auditors.

## BUILDING CAPACITY

- We are up to 6 full-time staff.
- We now have active warehouses in Danville, St. Johnsbury and Brighton for the storage of construction materials.
- We are working with state and vocational partners to train and increase the workforce in the NEK to help build our network.

## BUDGET SUMMARY

OVER \$15,876,591 HAS BEEN INVESTED IN NEK COMMUNITY-OWNED BROADBAND.

	2023 BUDGET TO ACTUAL (PROJECTED)		2024 PROPOSED BUDGET	
	Budget	Actual 2023 (Projected)	Projected Surplus from 2023	\$355,546
Administrative Grant Revenue	\$2,252,718	\$996,599	Administrative Grant Revenue	\$2,564,532
Operations Revenue	\$747,767	\$222,790	Operations Revenue	\$852,455
Capital Grant Revenue	\$28,785,288	\$10,311,147	Capital Grant Revenue	\$36,200,196
Total Cash In	\$31,785,773	\$11,530,536	Total Cash In	\$39,617,183
Administrative Cost	\$1,847,194	\$852,862	Administrative Cost	\$1,885,621
Operational Cost	\$586,601	\$235,395	Operational Cost	\$678,912
Construction Cost	\$28,785,288	\$10,311,147	Construction Cost	\$36,200,196
Total Cash Out	\$31,219,083	\$11,399,404	Total Cash Out	\$38,764,729
Annual Net Cash Flow	\$682,205	\$131,132	Annual Net Cash Flow	\$852,455
Increase in Capital Assets	\$28,785,288	\$10,311,147	Increase in Capital Assets	\$36,000,196

## ABOUT NEK BROADBAND

We are a Communications Union District (CUD), a municipal entity representing our 51 member communities in Caledonia, Essex, and Orleans counties, plus Wolcott in Lamoille County. Our district is building high-speed broadband internet infrastructure for underserved communities in Vermont's Northeast Kingdom.

## SIGN UP FOR UPDATES

To order our service, get updates, or sign up for our newsletter, fill out the form at [get.nekbroadband.org](http://get.nekbroadband.org).

# Justices of the Peace

ELECTED OFFICE TERM ~ FEB 2023 THRU JAN 2025

**Did you know?** There are nearly 2,000 justices of the peace in Vermont, making it Vermont's most numerous and popular public office. Yet it is an office not commonly understood or appreciated by the public, in part because of how the duties of the office have been altered over the years. Created by the Vermont Constitution in 1777, the office of justice of the peace is one of Vermont's oldest public offices. In 1786, the Constitution was changed to provide that the General Assembly would instead elect them. In 1850, the Constitution was again amended and we adopted the present system, whereby JPs are elected by the voters of their respective towns. The first justices of the peace acted as judges in certain matters. A 1779 law provided that a JP could try any action in which the matter in demand or fine did not exceed ten pounds, or potential corporal punishment did not exceed ten lashes. It was not until 1974 that the General Assembly removed all judicial powers from the office. The authority of a justice of the peace to solemnize marriages was first established in 1779, but jurisdiction was limited to the county for which a justice was elected. In 1974, this jurisdiction was extended statewide. A JP's responsibilities for elections began in the mid-nineteenth century and have evolved ever since including hearing and deciding tax appeals.

~ WITH MUCH APPRECIATION & GRATITUDE ~  
THANK YOU FOR YOUR SERVICE & DEDICATION TO OUR TOWN



Front Row— Kerry Keement; Donald Hunt; Sherylin Bradley

Back Row— Richard Lussier; Jack P Sloan

Missing from photo — Melissa Gallup & Anita Allen

# Coventry Senior Meals



Are you looking for something fun to do every Tuesday at lunch? Are you up for meeting some new and old friends while enjoying a delicious meal? How about a game of Bingo?

Stop by the Coventry Senior Meals program located at the Community Center on Tuesday mornings at 11:30 am and enjoy a meal with conversation.

Meal cost is \$4.00 per person. Donations are accepted.

Thank you to all who come out and attend our Senior Meals program and special thanks to the Coventry Village School students for assisting and creating holiday decorations. Thank you to everyone else who helps out!

**Program Coordinator ~ Deb Lucas**



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# 2023 ANIMAL CONTROL REPORT

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Serving as Animal Control officer for Coventry in the year 2023,  
I have taken:

- ✚ 23 calls for Stray/Lost dogs
- ✚ 8 calls regarding Cats
- ✚ 16 calls for Livestock
- ✚ 1 call for Dog bites
- ✚ 2 calls for Vicious Dog issue
- ✚ 3 calls for Animal Cruelty complaints
- ✚ 41 calls for Miscellaneous complaints/calls
- ✚ 0 surrenders



The majority of stray animals were reunited with their owners and the ones that were not, went to Pope Memorial Frontier Animal Society and were placed for adoption. Stray dogs are not euthanized, and every effort is made to reunite them with their owners. If you find a stray dog, your duty is to contact animal control so that I may try to find owners and also protect the public by making sure the dog is vaccinated and licensed before returning it to the owners.

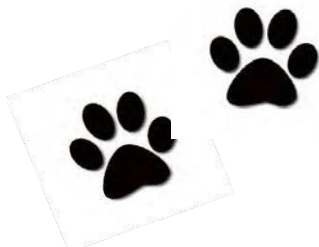
I would like to remind people to please license and register their dogs, and please put identification on your dogs. It is much easier, and less costly to reunite you with your pet, if they are wearing tags or identification. It is also wise to make sure your indoor/outdoor cats receive a scheduled rabies vaccine.

Please remember to spay and neuter your pets as there are millions of unwanted cats and dogs in the U.S. There are low cost spay/neuter programs available for pet owners. If you need information on free or reduced cost spay/neuter programs, please call me. (802)673-3791.

**DID YOU KNOW?** ~ By Vermont State Statute, all dogs must be registered with the Town Clerk by April 1<sup>st</sup> each calendar year. Current rabies certificate needs to be on file in the Town Clerk's office. This will continue to be strictly enforced with law control in 2024 and may result in additional fines and penalties for dogs not registered. **We encourage you to be proactive and register your dogs.**

Thank you to the residents who diligently register and vaccinate your dogs. This tremendously saves us all time and is much appreciated!!

Renee Falconer – {on Facebook}  
(802)673-3791  
grfalconer123@gmail.com



The Animal Doctor  
56 Eastern Ave  
Newport Center, VT  
802.334.1503

## **2024 Vaccine Clinics**



**ALL Wednesdays in March from 10 AM to 12 PM**

**Curbside vaccines available for all dogs and cats!**

Rabies, Distemper, Lepto, Bordetella - \$20 EACH

Feline Leukemia and Canine Influenza \$25 EACH

Lyme \$45

**Please bring previous vaccine records for your pets if  
you have them.**

# COVENTRY FIRE DISTRICT #1

## Welcome

to the Coventry Fire District #1. We are a small; yet, independent municipal entity operating within the Town of Coventry to provide clean, affordable drinking water to the members within the district's boundaries. Our Prudential Committee is a three (3) member board; but, currently consists of Dominique Gervais with two vacancies. We are actively looking for other committee members to join our team building the Fire District. To learn more of joining our team, please reach out to Dominique Gervais

Over the past couple of years, the Prudential Committee has made great strides with its finances/regulations and attaining consistency with the Fire District and the members it serves. With the assistance of State Agencies, we have been diligently working to make strategic decisions to help rebuild reserves to enhance the financial stability of the Fire District for years to come.

We are currently in the process of installing water meters on all connections within the district. We are expecting the meter project to be implemented by the end of January 2024 by our Systems Operator.

We would like to THANK Marie Sloan for being on our Prudential Committee this past year; as well as, our systems operator, Pedro Grondin, for his dedication with overseeing the water treatment facility and connections. Also, we sincerely THANK you, our fire district members, for being understanding and patient. It has been a great pleasure to help streamline this facility; allowing it to be the best it can be for its members and for our community to ensure safe affordable water.

Coventry Fire District #1 holds meetings at the Coventry Community Center and encourages the public along with the district members to participate and become involved in their water district. As the old adage goes, "it takes a TEAM to build a COMMUNITY" and the fire district is no different and welcomes your involvement.

We can be reached by emailing [firedistrict@coventryvt.org](mailto:firedistrict@coventryvt.org); calling 802-487-0125 or by mailing us at Coventry Fire District #1, PO Box 90, Coventry, VT 05825.



Dear Residents,

The primary role of the 9-1-1 address coordinator is to make sure that your physical address matches the states 9-1-1 maps and database. This is important so emergency services can find your location when you call for help. The 9-1-1 address also routes your call to 911 to the appropriate public safety answering point (PSAP) that is associated with the emergency services in your area. All addresses in the town of Coventry are distance based, meaning the number of your address will tell emergency services approximately how far down the road they need to travel to find your location. All addresses must be assigned by the municipal 9-1-1 coordinator. You as a resident or building owner are not able to give your residence or building an address.

Part of the position is to audit addresses to verify that they are in fact correct and to update them by either giving them the appropriate number or updating the 9-1-1 maps and database. If you have an address that has been audited and needs to be updated, you will receive a letter in the mail, so you know what your new address is. When we add or make changes to addresses, we notify the landowner/resident, state 9-1-1 board, post office, and emergency services.

An important note to know is that Google maps and other GPS's do not necessarily match what the 9-1-1 maps and databases have. Most of the delivery services such as FedEx and UPS use google maps or a version of it. If you do find that when you look up your address on google maps that it does not bring you to the correct place there is a way to submit a correction to them. In most instances it does make the correction. When it comes to emergency services, they sometimes use those GPS's that will not take them to the correct place. When calling emergency services, if you know your address does not come up on a GPS correctly, please let the dispatcher know prior to hanging up with them.

We wanted to let our Residents know that during the contract negotiations with the services that provide emergency services to Coventry, the select board came to the agreement to make some changes to the entities that cover the town to better serve our residents. You will find a map of the southern portion of Coventry on the following page. Prior to these changes Newport Ambulance covered all of the town for EMS service, and for Fire service Orleans Fire Department covered south of the orange line with Newport Fire Department covering the remainder of Coventry. The changes that took effect as of January 2<sup>nd</sup> changed the coverage line noted in green along with making a change to the EMS Provider. Orleans Fire department and Ambulance now cover south of the green line while Newport Ambulance and Fire Department cover North of the green line.

The best thing you can do to help emergency services find your address is to post the number out at the road. If you are in need of one, please contact me and we will provide a reflective sign. The cost for those are only \$10.

Please feel free to contact me with any questions.

Sincerely, Phil Marquette

9-1-1 Address Coordinator [philmarquette@coventryvt.com](mailto:philmarquette@coventryvt.com) 802-487-4091



Dear Coventry Residents,

By Vermont statute each town needs to appoint an Emergency Management Director to locally organize emergency management planning in its town for all hazard's events natural or manmade. As the EMD our roles in the position include creating and maintaining the towns Local Emergency Management Plan (LEMP), managing the Local Emergency Operations Center (EOC), liaison of the town to the State EOC during an emergency event, coordinate community outreach for citizen preparedness, participate in the creation and maintenance of the Local Hazard Mitigation Plan, and closely works with the road commissioner, select board, and other town officials to make sure we are prepared for any emergency in the town.

Along with keeping our LEMP up to date, the town has also continued to adopt the state town road and bridge standards, participates in the national flood insurance program, and has a current Local Hazard Mitigation Plan. With these if there was a damage causing event and the state as a whole meets the minimum damage costs, the governor can ask for a Federal Emergency Declaration by the President as what happened with the July 2023 flooding event. When this happens, we can get reimbursed by FEMA for 75% of the total cost of the repairs from the event. This is called Emergency Relief and Assistance Fund or ERAF. Out of the remaining 25%, the state automatically contributes 7.5% of that. However, since we do participate in the national flood insurance program, have adopted the state town road and bridge standards, have an updated LEMP, and a current Local Hazard mitigation plan, we are able to get reimbursed 12.5% of that remaining 25%. Therefore, it is important for us to keep these documents up to date.

With the July Flooding event the Town has also started the process with the State and FEMA for local property buyouts. These buyouts would be for properties (occupied living properties) that have a history of being affected by flooding in our town. If these properties get approved for the buyout program the town would take ownership of the property, remove any structures, and turn the property into green space for perpetuity. Turning these properties into green space can have an impact on how bad the flooding can get as it opens space for water to flow and be held. We have mailed information out to the property owners that are considered in the flood plain and will be taken next steps on the program in the near future.

Please feel free to reach out to me with any questions, suggestions or if you would like to help or be included in any of the planning we are working on.

Sincerely, Phil Marquette

Emergency Management Director [philmarquette@coventryvt.org](mailto:philmarquette@coventryvt.org) 802-487-8091



Newport Ambulance Service Inc, P.O. Box 911 Newport, Vermont 05855

### Town of Coventry 2023 Report

With the Completion of our new Troy Station Newport Ambulance has become one of the largest regional ambulance services in the state of Vermont. Newport Ambulance employs over 60 employees and has 4 stations covering 16 towns, 5 Gores and Grants and 786sq miles. Our call volume increased from 4500 calls in 2022 to 5300 calls in 2023.

Newport Ambulance's facilities are located at 830 Union St in Newport, 8437 RTE 111 in Morgan, 6719 RTE 100 in Troy and 62 Wilson Rd in Johnson.

Currently Newport Ambulance has 6 crews providing 24/7 service. Newport Ambulance has 10 ambulances and a Paramedic first response car that are stocked and available to respond at the Advanced Life Support level at any time.

Newport Ambulance's Newport station houses two crews that are available to respond 24/7, serving Newport City, Newport town, Derby, and part of Coventry.

In 2023 Newport Ambulance responded to 112 emergency calls in the Town of Coventry and transported 11 Town residents from North Country Hospital to receive care in other facilities. We have also responded to a total of 51 calls for mutual aid.

In 2023 Newport Ambulance secured a Vermont state education grant that will help cover the cost of 6 current members to advance their education and acquire their Paramedic certification. This certification has an estimated cost of over \$20,000 per student. Newport Ambulance will also use these funds to help with continuing education of our other EMS providers.

Newport Ambulance Service thanks you for your support and looks forward to serving you and your community.

Respectfully

Jeffrey J. Johansen,

Executive Director

Newport Ambulance Service Inc



Jennifer L. Harlow  
Sheriff

**ORLEANS COUNTY SHERIFF'S DEPARTMENT**  
PO BOX 355  
NEWPORT, VT 05855

Telephone  
(802) 334-3333

Fax  
(802) 334-3307

November 27, 2023

The Orleans County Sheriff's Department would like to ask the Town of **Coventry** to consider the following appropriation of **\$14,335.00 (235 hours)**, to allow for police services in your town for the contractual year of July 1, 2024 through June 30, 2025.

The patrol rate went from \$58.00 to \$61.00 an hour, this is in an effort to stay competitive with wages, increase in retirement, fluctuation of fuel, dispatch services and health care coverage.

The Orleans County Sheriff's Department would like to be given the opportunity to continue working closely with the residents of **Coventry**. If Coventry would like to have more hours for proactive patrol please let me know as we would be honored to accommodate this.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Jennifer L. Harlow', written over a large, stylized blue scribble.

Sheriff Jennifer L. Harlow



Jennifer L. Harlow  
Sheriff

**ORLEANS COUNTY SHERIFF'S DEPARTMENT**  
PO BOX 355  
NEWPORT, VT 05855

Telephone  
(802) 334-3333

Fax  
(802) 334-3307

The Orleans County Sheriff's Department has been honored to provide patrol services to you this past year. The enclosed chart shows the total incidents, total arrests and traffic violations for your town from January 1<sup>st</sup>, 2023 through December 31<sup>st</sup> 2023.

This past year has been a busy one for the Orleans County Sheriff's Department. The OCSD was able to send two (2) Deputy's to the Level III full- time Police Academy in Pittsford, VT which is an intense sixteen (16) week program. When a law enforcement officer is level III there are no restrictions on their certifications with the Vermont Criminal Justice Training Council. Congratulation Deputy Andrew Gonyaw and Deputy Jeremy Cotnoir we are all very excited to see where your career with OCSD will take you.

The Orleans County Sheriff's Department has collaborated and worked cases once again this past year with the United States Marshal's, ATF (Alcohol, Tobacco & Firearms) DEA (Department of Drug Enforcement), United States Border Protection/Customs, Homeland Security Investigations, and the Vermont Drug Task Force in an effort to make our community a safer place to live and a pleasurable place to come and visit.

The OCSD hired a new Deputy, William Kulakowski who brings over eight (8) years of law enforcement experience with him. Deputy Kulakowski stepped up and became a valuable instructor in the area of Use of Force along with Deputy Gonyaw, which is extremely beneficial to this agency and our community.

The OCSD has hired Deputy Daniel Locke who is a trained Drug Recognition Expert who travels throughout the counties assisting local and state law enforcement with interactions involving individuals believed to be operating under the influence of drugs. This expertise has and will continue to benefit Orleans County and our surrounding counties to assist in keeping our roads a safer place for travel. Deputy Locke is also a Field Training Officer and Firearms Instructor which has already benefited the OCSD.

The OCSD continues and will continue to work with supporting our Child Advocacy Center with a Deputy investigating crimes against our children as well as working with the States Attorney's Office with a grant that we currently hold.

Deputy Doug Morrill is assigned to Lake Region Union High School as the School Resource Officer and continues to build strong positive relationships with our young people. This position has and continues to prove so valuable to our community. We are all very lucky Deputy Morrill cares so much for this population of young people and does a wonderful job of being a positive role model for them.

The OCSD actively participates in grants through Governor Highway Safety as well as Operation Stone Garden which help to supplement patrol throughout Orleans County to enhance the safety of our residents.

We continue to maintain a "Drug Take-back" box in our lobby at the Sheriff's Department. The Department has collected approximately 255.4lbs of prescriptions in 2023. We also participate with Wal-Mart and Kinney Drugs in Derby on National Drug Take Back Day. Each year this program, in cooperation with the DEA, is responsible for getting hundreds of pounds of drugs out of medicine cabinets and off the street and properly disposed of by incineration.

In December the Sheriff's department celebrated the 16<sup>th</sup> anniversary of "Operation Santa". We received generous, overwhelming support from many local area businesses and community members. **Thank you!** The program helped bring a happy holiday season to approximately 358 children in our community. Dispatcher Tammy LaCourse has always been someone who has been a big part of helping our community, whether it is supporting youth sporting events, organizing food drives and items to help our local high schools with their community closets to Operation Santa. Tammy works so hard on this,

keeping track of all the donations that come in from our community members is a full time job in itself. Tammy stays after her regular work hours, comes in on weekends to make sure that everything is where it needs to be so no child goes without, this is all done on her own time. I personally am so grateful for her dedication and hard work that she puts into all of these events yearly. Thank you Tammy!!

It is an honor to work and live in Orleans County. Working with the local selectboards to meet the needs of each each town is a rewarding part of my job. Keeping the lines of communication between the select boards by both attending in person meetings, and sending monthly reporting system statistics helps keep our communities needs at the forefront of our services.

***Orleans County Sheriff's Department Administration Office Hours: 8-4 pm Monday – Friday. Patrol Hours Day/Evening Hours Seven (7) days a week call 802-334-3333 and press 1 to speak to Dispatch.***

Respectfully Submitted,



Sheriff Jennifer L. Harlow



Orleans Emergency Unit

4394 Barton Orleans Road

Orleans, VT 05860

802-754-8500

**Town of Coventry 2023**

Orleans Emergency Unit is excited to once again provide services to the southern portion of Coventry. We currently supply services to the Towns of Barton, Brownington, Irasburg along with parts of Albany and now Coventry.

Currently Orleans Emergency Unit has four ambulances and two crews that are available 24/7. Our crews are located in the Village of Orleans on the Barton/Orleans Road.

Orleans Emergency Unit provides excellent services to their communities and communicates with their Select Boards to keep them informed. We believe this relationship with Coventry is good for Orleans Emergency Unit as well as the residences of Coventry. We border Coventry and in this business response time matters.

We Thank the Town of Coventry for having faith in our department and look forward to working with your community.

Sincerely,

Orleans Emergency Unit

Board of Directors



**Orleans Fire Department**

**102 Main Street**

**Orleans, VT 05860**

### **Town of Coventry 2023**

**Orleans Fire Department has served the Town of Coventry for many years. This coming year 2024 Orleans will be providing coverage to approximately 50% of the Town.**

**Our department currently has 27 individuals on staff along with three engines, one tanker and one ladder truck. Our members have extensive training and a lot of experience. We also have new extrication equipment (Jaws of Life) for accidents or vehicle entrapments.**

**The Orleans Fire Department is a very strong department that has exceptional volunteers and high-quality equipment.**

**We look forward to our on-going relationship with the Town of Coventry and hope Coventry residents support the services offered by the Orleans Fire Department.**

**Sincerely,**

**Village of Orleans Trustees**

# SOCIAL SERVICE APPROPRIATIONS





November 7, 2023

Town of Coventry Select Board,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Coventry to support our work with older Vermonters living in your community. Your support is vitally important as we continue to face challenges due to the increased costs of food and fuel, and the increasing need to protect and feed our elder Vermonters.

The NEK Council on Aging serves as a central guide for older Vermonters to gain services and assistance in their communities. From 8/1/22 – 7/31/23, the Council aided **4,350 residents of the Northeast Kingdom**, and with our 14 congregate and home-delivered meals partners, **delivered 224,343 meals**. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitians. We also offer a Helpline, Medicare counseling and Medicare Bootcamp, exercise and mobility programs; specially-trained staff who help people develop long-range planning as they age; family and caregiver support programs and respite grants; case management for those who need a bit more support with aging in place; and support to apply for fuel, food, and pharmacy programs. Working with RCT and Legal Aid, we provide for the complex challenges people face while living in a rural community. Our work is supplemented by over 450 volunteers who serve as home-delivered meals drivers, wellness program leaders, and home-based caregivers.

As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 44 years. This year, we are requesting the amount of \$330.00 from the residents of the Town of Coventry. We have enclosed a brief letter in support of this request for inclusion in your town report and a copy of our 2023 Annual Report.

Suggested wording for the warning article for town meeting follows: *“Shall the town vote to appropriate the sum of \$330.00 to assist the Northeast Kingdom Council on Aging in providing services to older Vermonters in the ensuing year.”*

Please feel free to contact me should you have questions or need additional information.

Warm regards on behalf of the staff and Board of Directors of the NEK Council on Aging,

Meg Burmeister  
Executive Director  
[www.nekcouncil.org](http://www.nekcouncil.org)



“You cannot get through a single day without having an impact on the world around you.”  
~ Dr. Jane Goodall

Town of Coventry  
P.O. Box 8  
Coventry, VT 05825

**Thank You Coventry  
for helping keep Vermont a  
beautiful place to live, work & play!**  
**Your contribution makes a difference  
#togetherwecan #greenupVT**

**Green Up Vermont**  
P.O. Box 1191  
Montpelier, VT 05601-1191

[www.greenupvermont.org](http://www.greenupvermont.org)

- CHAIR  
Parker Riehle
- CHAIR EMERITUS  
F. Sheldon Prentice
- VICE CHAIR  
Ara Hagen
- TREASURER  
Corinna Costello

- BOARD MEMBERS  
Justin Brown  
Mike Casella  
Erin Desautels  
Lucas Herring  
Bryn Oakleaf  
Denise Palmer  
Gene Richards

*Green Up's mission is to promote the stewardship of our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter-free environment.*

Green Up Vermont is a 501(c)(3) private nonprofit corporation.

### Appropriation Request Letter

**Oct. 12, 2023**

Dear Residents of Coventry

**Thank you** for your past appropriation to Green Up Vermont in support of Green Up Day. We had a great turnout with a 20% increase in volunteers (23,500) who picked up 348 TONS of trash and 15,000 tires from our roads and waterways. This amazing community service and sense of pride keeps our towns not only looking good, but also safe, healthy, and economically vibrant places to live.

Your help is crucial in sustaining this mission of clean environments and teaching our youth to care about and get involved in their communities. Your annual contribution is so appreciated and makes a real impact.

**As Green Up rolls into our 54th year, we are again requesting your support for the usual \$100.00 appropriation.**

The amount requested is based on town population and funds go directly back into your town in the way of supplies, educational tools for your schools, and local promotion for Green Up Day.

<i>Population</i>	<i>\$ Request</i>
• 0- 1,000	\$50
• 1001 - 2000	\$100
• 2001 - 3000	\$150
• 3001 - 4,000	\$200
• 4,001 up	\$300

This past Green Up Day we saw the resurgence of gatherings which really gave an amazing boost to communities. Let's keep building strong communities by working together.

Mark your calendar for **Green Up Day 2024, May 4th** - its bound to be out-of-this-world! Also look for information about our very special VT Top to Bottom Green Up as we try for a Guinness Book of Records record.

I am honored to serve your community and look forward to working with you again. Thank you so very much!

Kate Alberghini, Executive Director  
802-522-7245 • [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)



December 8th, 2023

Town of Coventry:

Green Mountain Farm-to-School (GMFTS) is requesting an appropriation in the amount of \$1,200 from the Town of Coventry to support the Coventry Village School Garden Program and the associated Farm-to-School Program.

Founded in 2008, GMFTS has grown from a single school garden to a nonprofit organization with three robust programs that work to improve childhood nutrition, support Vermont's food producers, and make fundamental changes in the region's local food system by connecting schools, farms, and communities through food and education.

As part of our Farm-to-School program, GMFTS coordinates the Coventry School Garden. In the 2022/2023 school year, GMFTS worked with students, school partners, and community members to grow 87 lbs of fruits and vegetables in the school garden. This produce was then served to students in the school cafeteria or provided to community members in need. Through our Farm Direct program, we delivered \$4,610.79 worth of local produce to the Coventry school, benefiting both the students and our region's farmers. GMFTS also facilitated 40 nutrition and agriculture workshops for students, organized a farm field trip, and hosted monthly taste tests where students made and sampled recipes highlighting local seasonal foods. Two of our Farm-to-School Coordinators also organized a Harvest Dinner at the school this past fall for students, families and staff. The students harvested and used ingredients from their garden for the Harvest Dinner menu of salad, chili, cornbread and beet brownies.

With the town's help, GMFTS can continue to provide the School Garden and Farm-to-School Program for Coventry, producing fresh local food for the cafeteria, and giving students the knowledge and skills they need to make healthy food choices. The funding from grants, towns, individuals, and businesses covers a portion of the school garden and Farm-to-School Program. Funds received from the town will pay for tools, seeds, equipment and supplies, as well as staff time needed to maintain the school garden.

We are deeply grateful for the support from Coventry in the past. Thank you for your consideration and please reach out if you have any questions.

Respectfully submitted,

Catherine Cusack  
Executive Director



## **GOODRICH MEMORIAL LIBRARY**

202 Main Street  
Newport, VT 05855  
Phone: 802-334-7902  
Fax: 802-334-3890  
Email: [info@goodrichlibrary.org](mailto:info@goodrichlibrary.org)

January 15, 2024

Town of Coventry  
168 Main Street/P.O. Box 8  
Coventry, VT 0525

To the Citizens of Coventry:

The Goodrich Memorial Library is a community library that depends on the goodwill of the people using it for support. Without this vital support, the library could not continue to function as a free source for reading material, life-long learning, programs, meeting spaces and so much more. Now more than ever, it is crucial that we all keep informed and educated about local as well as world events.

Currently, there are 110 families from Coventry registered as borrowers at the Goodrich Memorial. On behalf of all these families we request the sum of \$5,000.00 (five thousand) be included in the Coventry budget for 2024 to help maintain the level of service your residents have come to expect.

Thank you for your continued support,

Joanne Pariseau,

Director

[director@goodrichlibrary.org](mailto:director@goodrichlibrary.org)

Inc. Village of Orleans  
One Memorial Square  
Orleans, VT 05860  
802-754-8584

December 18, 2023

Dear Coventry Selectboard:

The Village of Orleans would like to thank the Town of Coventry for the 2023 appropriation of \$2,500.00 for Jones Memorial Library.

The Village of Orleans is requesting \$4,000.00 in 2024 in order to operate, maintain and create a children's computer lab. We hope to purchase 2 desktop computers to be situated in the children's area of the library.

Hopefully you feel and appreciate the benefits of the Jones Memorial Library and any amount will be beneficial.

Currently our anticipated 2024 budget for the library is in excess of \$60,000.

Should you have additional questions you can call the Village Office at 802-754-8584.

Thank you all for your consideration.

Sincerely,



Village of Orleans



**NKHS**  
Northeast Kingdom Human Services

We're  
All About  
**Being  
Human!**

September 20, 2023

Town of Coventry Select Board  
P. O. BOX 8  
COVENTRY, VT 05825  
townadministrator@coventryvt.org

RE: 2024 Town Meeting Appropriation Request

Dear Town of Coventry Select Board and Community Members:

The professional employees at Northeast Kingdom Human Services, Inc. follow their mission to empower individuals, families, and communities by promoting hope, healing, and support. We ask you to financially support our mission and agency by including the following article in your 2024 Town Meeting Warning.

**ARTICLE:** Shall the Town of Coventry vote to raise, appropriate, and expend the sum of \$2172 for the support of Northeast Kingdom Human Services, Inc., a nonprofit 501(c)(3), to support community members who cannot otherwise afford care?

This request is the same amount as voted at the 2023 Town Meeting.

A Fiscal Year 2023 Summary Activity Report of how Northeast Kingdom Human Services (NKHS) supported your town and the Northeast Kingdom is included with this letter.

For more information about our agency and services, please visit our website at <https://www.nkhs.org>, or call our offices in Derby (802-334-6744) or St. Johnsbury (802-748-3181). Emergency Services are available 24/7.

We strive to respond to community needs with quality care.

Respectfully,

Kelsey Stavseth, Executive Director  
Northeast Kingdom Human Services Board of Directors and Leadership Team

Contact Ruth Marquette at [RMarquette@nkhs.net](mailto:RMarquette@nkhs.net) regarding appropriation questions.

**Derby**  
181 Crawford Road  
PO Box 724, Newport, VT 05855  
802-334-6744 · Fax 802-334-7455  
Toll free 800-696-4979

**nkhs.org**

**St. Johnsbury**  
2225 Portland Street  
PO Box 368, St. Johnsbury, VT 05819  
802-748-3181 · Fax 802-748-0704  
Toll free 800-649-0118



**NORTHEAST KINGDOM HUMAN SERVICES, INC. (NKHS) Requesting \$2172 in 2024**

181 Crawford Road – Derby, P. O. Box 724, Newport, VT 05855 ♦ 802-334-6744 or 800-696-4979

2225 Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 ♦ 802-748-3181 or 800-649-0118

Emergency Crisis Line 802-334-6744 – 24 hours a day/7 days a week

[www.nkhs.org](http://www.nkhs.org)

Thank you, **Town of Coventry** voters, for your appropriation support at your Town Meetings. Annual appropriations are a vital funding source to provide needed services to residents who cannot otherwise afford care. The 2024 appropriation request of **\$2172** is the same amount voted on at the 2023 Town Meeting. This represents 2.25% of appropriation requests from 48 towns. We offer supportive, confidential program services for Emergency/Crisis Services, mental health, addiction, and developmental/intellectual disabilities. Our mission is to empower individuals, families, and communities by promoting hope, healing, and support.

**Summary Activity Report July 1, 2022 through June 30, 2023:**

- **3800** individuals of all ages in our service area utilized support services.
- **32** individuals **from the Town of Coventry** accessed supportive care at NKHS.
- Employees provided **over 300 hours** of community consultation, education, and outreach in community meetings, events, and trainings in NKHS offices, area schools, and businesses at no cost to participants. We offered QPR (Question, Persuade, and Refer) suicide awareness and prevention trainings, Youth Mental Health First Aid, and other educational opportunities to at least 700 Northeast Kingdom community members.
- **416** total dedicated professional employees, **2 from the Town of Coventry**, support community members in the Derby or St. Johnsbury offices, the satellite office in Hardwick, telehealth, homes, schools, and throughout Northeast Kingdom communities.

Good mental health is important for everyone. As a Designated Agency serving Vermont's system of care, NKHS is responsible for assuring that a comprehensive range of services are available regardless of an individual's ability to pay. A sliding fee scale is available for those in financial need. NKHS is asking the Town of Coventry voters to consider helping neighbors, family members, and friends receive the supports they need to live a happy, fulfilling life and be an active and contributing member of your community.

**Thank you so much for your support!**

Respectfully submitted,  
Kelsey Stavseth, Executive Director  
Board of Directors  
Northeast Kingdom Human Services, Inc.

November 30th, 2023  
Orleans County Historical Society, Inc.  
dba Old Stone House Museum & Historic Village  
109 Old Stone House Road  
Brownington, VT 05860-9557

Dear Coventry Select Board Members:

Since 1917, the Old Stone House Museum & Historic Village has worked to preserve and share the rich history of our corner of the world. The historic village includes eight historic buildings, along with a remarkable 75,000+ item collection that all illustrate aspects of our regional history.

The Old Stone House attracts nearly 5,000 visitors to Orleans County per year, bringing essential business and money directly into our community. Annual grant and preservation projects inject money back into local contractors, tradespeople and supply markets, while also ensuring the preservation of local history.

The Old Stone House employs 7 permanent staff members as well as 3 to 5 seasonal employees. This year, three local middle schoolers worked on staff through the summer. In 2024, the middle school program will continue with additional opportunities for high school employment.

Daily tours, events, research and recreational opportunities make the Old Stone House a vibrant and vital cornerstone to Orleans County life and culture. We are proud to continue loyally serving our community with high-quality educational programming. In addition to the year-round onsite programs available, this year we've added in-school and afterschool heritage and cultural education programs, enhancing our educational outreach in the community two-fold. Hundreds of children, families and adults participate annually in a wide variety of programs offered.

As a local nonprofit dedicated to preserving and sharing history, playing an important role in the culture of our community and serving as an economic driver in the region, we rely on support from the towns we most directly serve. With this in mind, we ask that you include the following article in your Town Meeting warning:

*"To see if the Town of Coventry will appropriate the sum of \$550 for the Orleans County Historical Society, Inc. to assist in maintaining the Old Stone House Museum and its programs, and direct the selectmen to assess a tax sufficient to meet the same."*

Our year-end financial report and signature pages will be submitted on the first of January.

I respectfully submit this request and thank you for your help.

Sincerely,



Molly Veysey, Executive Director, Old Stone House Museum & Historic Village



**NVDA**  
*Northeastern Vermont  
Development Association*

## **Request for 2024 Town Dues**

Greetings:

The Northeastern Vermont Development Association (NVDA) is now making its annual Request for Town Dues. In past years, we have used the term “appropriations” rather than “dues”, but “dues” more accurately reflects the Town’s status as a member community of NVDA, which your Town has been since 1950. We greatly appreciate your continued support.

### **Town of Coventry**

Amount Requested:           \$935

Possible funding methods\*\*:

1.     As a line item in the operating budget
2.     As an article on the warning

Example:

*“Shall the town vote to appropriate a sum of money not to exceed \$935 to the Northeastern Vermont Development Association, for planning, development, promoting and publicizing the resources of Caledonia, Essex and Orleans counties with other towns in the three counties?”*

\*\*Many of NVDA’s member Towns are also members of the Vermont League of Cities & Towns (VLCT) and have those dues included as a line item in the Town budget, rather than as an article in the Town report. Please consider including the Town’s membership with NVDA as a line item as well.

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PO Box 630 36 Eastern Avenue, Suite 1 St. Johnsbury, Vermont 05819-0630 802 748-5181 Fax: 802 748-1223

The regional planning and development commission serving The Northeast Kingdom: Caledonia, Essex and Orleans Counties  
NVDA is an equal opportunity lender, provider and employer



To the Voters of Coventry:

The Northeastern Vermont Development Association (NVDA) serves Coventry as a regional advocate for stronger communities and vibrant local economies. NVDA is the regional planning commission and economic development organization for Caledonia, Essex, and Orleans counties, so we are uniquely suited to effectively serve municipalities and businesses.

This year, we are again requesting annual dues from our member communities. These funds are critical, as they allow us to provide direct technical assistance to the 50+ municipalities and the many businesses in our region. Municipal contributions also allow us to leverage additional state and federal funds that benefit our region.

Local governance has become increasingly complex in recent years, and our staff remains available to assist your community in multiple capacities:

- Land use planning and regulation;
- Transportation studies and project planning;
- Digital mapping and GIS services;
- Grant writing and administration;
- Direct business support, referrals, and lending to employers in our region;
- Energy planning and water quality planning to help communities meet evolving statutory requirements;
- Planning for natural hazards and local emergency response;
- Brownfield assessments and remediation assistance;
- Economic development activities to grow and strengthen businesses in our region;
- Training for local officials.

The July flood brought new challenges to local governments and businesses already navigating post-pandemic realities. In addition to our regular services, we participated directly in flood response. We also began helping our communities meet the requirements of Act 47 (the HOME Act) to alleviate the housing crisis, and we continued to aid in regional pandemic recovery through assistance with ARPA funding as well as other state and federal recovery resources, such as the Municipal Energy Resilience Program and the Municipal Technical Assistance Program.

How have we served your community? In 2023, NVDA staff supported Town efforts to secure FEMA funding for an ice jam study to reduce flooding in the Village. Following the July flooding NVDA inventoried and reported road damage to Vermont Emergency Management and conducted traffic counts. NVDA's emergency management staff updated Coventry's Local Emergency Management Plan, which has been adopted and accepted by Vermont Emergency Management. Finally, our economic development staff assisted local businesses with applications to the State's Business Emergency Gap Assistance Program (BEGAP) and Vermont Main Street Flood Recovery Fund applications.

NVDA dues are just \$0.85 per capita, with a maximum of \$3,965 and a minimum of \$565. We take great pride in serving the communities and businesses of the NEK. This additional contribution allows us to continue providing a high level of professional service. We take pride in keeping communities aware of new opportunities through our e-newsletter and social media. Contact us at [tgonyaw@nvda.net](mailto:tgonyaw@nvda.net) to receive our e-newsletter and like us on Facebook.

Sincerely,  
David Snedeker  
Executive Director



Dear Town of Coventry

The Pope Memorial Frontier Animal Shelter, Inc. is requesting that you include the following request in your 2024 Town Warning.

Shall the voters of the town of Coventry vote to appropriate the sum of \$750 to assist the Pope Memorial Frontier Animal Shelter with its commitments to rescuing, providing care to and finding homes for unwanted pets.

The shelter serves all the towns in Orleans County and Northern Essex. Funds received through town appropriations are used for general shelter expenses, animal medical needs and care. We do not count individuals served, however all towns benefit for the services we provide. Coventry residents are among those individuals benefitting from our existence.

Thank you very much for your consideration

Sincerely

Betsy Hampton  
PMFAS Board Member  
November 2023

4473 Barton-Orleans Road  
Orleans, VT 05860

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**NORTHEAST KINGDOM LEARNING SERVICES, INC.**

55 Seymour Lane, Suite 11 Newport, VT, 05855 **1-844-GO NEKLS** (466-3557) / toll free  
(802)334-6532 / phone (802)334-6555 / fax [info@neklsvt.org](mailto:info@neklsvt.org)  
[www.NEKLSVT.org](http://www.NEKLSVT.org)



December 14, 2023

Town of Coventry,

At NEKLS, our Adult Education and Literacy (AEL) program, our K-12 Tutorial program and our Ready, Set, Grow Childcare Center (RSG) are on a mission to provide dynamic and impactful educational experiences for the members of communities like the Town of Coventry.

Imagine a future where our adult education initiatives flourish and every individual can access high-quality learning opportunities to improve their skills and pursue their dreams. We believe that education is the key to a brighter future for our students, and we need your support to make that happen. Your appropriation of \$500.00 will directly fuel our efforts to enhance and expand our programs.

In Newport, Vermont, our Ready, Set, Grow Childcare Center, a 5 STAR, high quality child care is licensed to serve 99 children.

Our Adult Education and Literacy programs, available at learning centers located in Canaan, Hardwick, Island Pond, Newport and St. Johnsbury, include programs for unenrolled individuals age 16 and older, who are interested in:

- earning their high school diploma or GED
- gaining skills to transition into a new career
- improving their academic skills in reading, writing and math
- becoming workforce training or college ready or
- learning or improving English language skills as a second language

Our Tutorial program partners with local schools throughout the NEK to provide tutorial services for students K-12 to help them achieve academic success.

Join us in making a difference by investing in the education of your community. Enclosed is our NEKLS appropriations information sheet to include in your town report; it is a summary of our services for taxpayers' information.

Respectfully submitted,

**M ichelle F aust**

Michelle Faust  
Executive Director

Enclosure: NEKLS Appropriations Infographic

**OUR MISSION IS TO INSPIRE AND EMPOWER LEARNERS, BIRTH AND BEYOND**

NEWPORT (802)334-6535 / ST. JOHNSBURY (802)748-5624 / HARDWICK (802)472-3183 / ISLAND POND (802)723-1134 / CANAAN (802)274-2608



**American Red Cross**  
Northern New England Region

December 28, 2023

Town of Coventry  
Attn: Matt Maxwell  
168 Main Street  
PO Box 8  
Coventry, VT 05825

Dear Matt,

As we look ahead to the new year, we take a moment to reflect on our profound gratitude to the municipal partners who help us deliver our lifesaving mission in our community. With your support, we are able to ensure the health, safety, and preparedness of our friends and neighbors throughout Northern New England.

Last year, our staff and volunteer workforce provided an array of services throughout the Northern New England region:

- We made **700 homes safer** by installing **2,177** smoke detectors and educating **897** families about fire safety and prevention through our Home Fire Campaign.
- Trained **42,950 people** in first aid, CPR, and water safety skills. (training data for county level)
- We collected over **133,100 units of blood**. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over **3,400** service members, veterans, and their families received supportive services through our Service to the Armed Forces department.

Your American Red Cross remains committed to providing relief and support. We do this with the help of our incredible volunteers and donors, including you, our friends in Coventry. *This year, we respectfully request a municipal appropriation of **\$500.00**.* These funds will directly benefit individuals and families right here in our region, who benefit from our unique services at no cost.

For more information about the work we've been doing in your area, please refer to the attached Service Delivery sheet for Orleans County. If you have any questions, please call us at 1-800-464-6692 or [supportnne@redcross.org](mailto:supportnne@redcross.org).

Warmly,

A handwritten signature in cursive script that reads "Lauren Jordan".

Lauren Jordan  
Development Coordinator

32 N Prospect St  
Burlington, VT 05401

2 Maitland St  
Concord, NH 03301

2401 Congress St  
Portland, ME 04101

[www.redcross.org/nne](http://www.redcross.org/nne)

American Red Cross of Northern New England

# Orleans County Service Delivery July 1, 2022 - June 30, 2023

## Disaster Response

In the past year, the American Red Cross has responded to **9 disaster cases** in **Orleans County**, providing assistance to **27 individuals**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave people of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disaster Events	Individuals
Greensboro Bend	3	8
Lowell	4	12
Newport	1	6
Orleans	1	1

## Home Fire Campaign

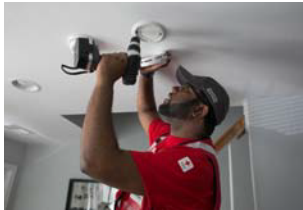
Last year, Red Cross staff and volunteers worked throughout Orleans County to educate residents on fire, safety and preparedness. We made **3 homes safer** by helping families develop emergency evacuation plans.

## Blood Drives

We collected **990** pints of lifesaving blood at **32** drives in Orleans County.

## Training Services

Last year, **258 Orleans County residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.



## Service to the Armed Forces

We proudly assisted **15** of **Orleans County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

## Volunteer Services

Orleans County is home to **7 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.





## Rural Community Transportation, Inc.

1677 Industrial Parkway • Lyndonville, Vermont 05851

Phone: (802)748-8170 • Fax: (802)748-5275 • <http://riderct.org>

"COMMUNITY IS OUR MIDDLE NAME"

November 03 , 2023

Town of Coventry  
Coventry Town Office  
P.O. Box 8  
Coventry, VT 05825

Re: Request for town appropriation

Dear Coventry Voters,

Rural Community Transportation, Inc. (RCT) respectfully requests that the following special appropriation article appear on the 2024 warning for the Town Meeting:

Article: Shall the Town of Coventry vote to raise, appropriate and expend the sum of **\$850.00** for the support of **Rural Community Transportation, Inc.** to provide services to residents of the Town of Coventry.

RCT is a nonprofit 501(c)(3) corporation which provides public transportation services throughout Caledonia, Orleans, Essex and Lamoille Counties. In FY2023, RCT provided 340 rides to 7 residents of Coventry, traveling 5,781 miles at a total cost of \$6,608.47.

RCT operates with federal and state funding; however, our funding sources typically require between 20% and 50% locally matched dollars. All town appropriations received are used to provide the required local match, and are therefore vital to RCT's operation.

We hope you will vote to fund this request, and RCT looks forward to continued service to the residents of Coventry.

Sincerely,

A handwritten signature in black ink, appearing to read "Renee Stalczyński".

Renee Stalczyński  
Office Administrator



## Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)  
170 Lower Sumner Hill Road, Sumner, ME 04292  
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

November 22, 2023

Re: **Request for Town Appropriation - Vermont Rural Fire Protection Program**

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support for the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property, and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, designs installations, and finds financial resources to support the costs of construction. During the **26+ years** of the program, **1,177 grants** totaling nearly **\$2.8 million** have been provided to Vermont towns for the installation of new rural fire protection systems, as well as for replacements and repairs.

The Rural Fire Protection Program is managed by the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project (\$15,000 for a couple special case projects). New rural fire protection systems, along with repair, replacement, relocation, and upgrades of existing systems, and drafting site development, are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2023 was **\$199,158** of which **\$82,374** was paid in grants to support the construction and repair of **17 rural fire protection projects** throughout Vermont. The remaining budget covered site assessments, project design and program oversight. Most of our funding comes from the Division of Fire Safety of the Vermont Department of Public Safety, through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks, and Recreation. Unfortunately, these

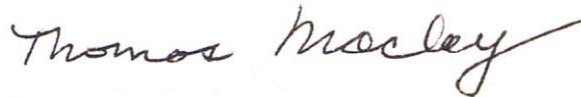
grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. In FY 2023, we received over **\$9,375** in town appropriations from **90 towns**. We are deeply grateful for your ongoing support.

**235** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find program and financial reports for the Rural Water Supply Grant Program, as well as an invoice and W-9 from VACD in case they are required. VACD's tax form 990 is also available upon request. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,



Tom Maclay, Chair  
Rural Fire Protection Task Force  
(802) 426-3265 | [83creameryst@fairpoint.net](mailto:83creameryst@fairpoint.net)

Troy Dare, Program Manager & contact person for Town Appropriation business  
Vermont Rural Fire Protection Program  
(802) 828-4582 | [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com)

Jill Arace, Executive Director  
Vermont Association of Conservation Districts (VACD)  
(802) 496-5162 | [jill.arace@vacd.org](mailto:jill.arace@vacd.org)

**Rural Fire Protection Task Force Members:**

Tom Maclay, Chair, Marshfield Volunteer Fire Department  
Bill Sanborn, Vice-Chair, Town of Maidstone  
Walter Bothfeld, Jr., Cabot Volunteer Fire Department  
Tyler Hermanson, VT Enhanced 9-1-1  
Mike Greenia, Vermont Division of Fire Safety, Department of Public Safety  
Christine Kaiser, Stowe, VT  
Dan Dilner, VT Forest Parks & Recreation  
Haley Pero, Senator Bernie Sanders Office



Cultivating a Northeast Kingdom where all people thrive free from abuse and oppression

December 1, 2023

Town of Coventry  
Debbie Tanguay  
PO Box 8  
Coventry, VT 05825

Dear Debbie,

We at Umbrella thank you and your town voters for supporting our agency services in the past. We are asking for your support again to be added to the 2024 Town Meeting Warning.

Shall the Town of Coventry vote to raise, appropriate and expend the sum of \$1,125 for the support of Umbrella to provide services to residents of the Town?

Please find that we have sent the town report and financials with this request and we would be happy to answer any questions that you may have.

Sincerely,

Amanda Cochrane  
Executive Director

**Main Office** 1330 Main St. | St. Johnsbury, VT 05819 | 802-748-1992 79  
Coventry Street | Newport, VT 05855 | 802-  
3340148 | [www.umbrellanek.org](http://www.umbrellanek.org)

**THE VERMONT CENTER FOR INDEPENDENT LIVING #03-0271000**  
**TOWN OF COVENTRY**  
**SUMMARY REPORT**

**Request Amount: \$130.00**

For over 44 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'23 (10/2022-9/2023) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **140** individuals to help increase their independent living skills and **4** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **178** households with information on technical assistance and/or alternative funding for modifications; **115** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **73** individuals with information on assistive technology; **41** of these individuals received funding to obtain adaptive equipment. **379** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. Our Vermont Telecommunications Equipment Distribution Program (VTEDP) served **17** people and provided **7** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is in downtown Montpelier (although we are working from home as our office (along with so many others) was devastated in the July flood and we have four branch offices in Bennington, Chittenden, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont.

During FY'23, **1** resident of **Coventry** received services from the following programs:

- Home Access Program (HAP)  
(resident on waiting list for modifications in FY'24)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:  
**1-800-639-1522**, or, visit our web site at **[www.vcil.org](http://www.vcil.org)**.

September 28, 2023

Town of Coventry  
Deb Tanguay  
PO Box 8  
Coventry, VT 5825



Dear Select Board,

The mission of Vermont Family Network (VFN) is to empower and support all Vermont children, youth, and families, especially those with disabilities or special health needs. Formed in 2008 when two organizations, the Vermont Parent Information Center (VPIC) and Parent to Parent of Vermont (P2P), merged, VFN has collectively served families across Vermont for more than 30 years. Vermont children, youth, and families are provided with a “one-stop shop” to help them reach their full potential. VFN gives a strong start, lifts family voices, and advances inclusive communities.

We are writing you today to ask for your support in continuing to serve families in Coventry and throughout the state, with an appropriation of \$250. Traditionally primarily funded through state and federal grants, we find that waning funds threaten to slow our work and minimize the number of families we can support. We are reaching out to communities like Coventry where we have served many families to seek your help. Your appropriation will help ensure the work we can do all around the state continues to happen with the same excellence and care that it has for the past 30 years.

We are proud to serve over 1000 families yearly with expert information, referral, and assistance services provided by family support consultants located in Williston, Newport, and Rutland, an annual conference, and more through our Family Support Program.

Vermont Family Network is also home to Puppets in Education, an educational puppetry team that teaches children and parents about important issues like anxiety awareness, bullying, child abuse, and disability awareness through engaging performances that emphasize compassion, respect, effective leadership, and communication. Each year over 7000 school children and adults benefit from these educational programs and workshops.

Thank you so much for your consideration. The funding received will go a long way to ensuring our ability to continue to provide the much-needed services to Vermont families. Please feel free to reach out to me at [Claire.giroux-williams@vtfn.org](mailto:Claire.giroux-williams@vtfn.org), or my cell phone at 301-509-2435 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Claire Giroux-Williams".

Claire Giroux-Williams  
Development Manager  
Vermont Family Network



Andrew Crust, Music Director

2 Church Street, Mezzanine | Burlington, Vermont 05401 | 802-864-5741 | vso.org

October 25, 2023

Dear Town of Coventry Select Board,

The North Country Friends Group of the Vermont Symphony Orchestra (VSO) appreciates the Town of Coventry for supporting *SymphonyKids* programs for the children in your town. VSO's *SymphonyKids* education and community collaborations have always been an important part of their statewide mission and engages students in the Northeast Kingdom annually. The goal of the VSO's *SymphonyKids* is to explore the delights of classical music with Vermont school children, and to inspire them with a lifelong enthusiasm for music through a variety of high-quality, educational, and fun programs.

It is our understanding that the Select Board can make the decision to add our request for an appropriation of \$100.00 to the 2024 Town Meeting Warning. We hope that you will consider sharing this letter and Article with town voters.

**Article: Shall the Town of Coventry voters approve the sum of \$100.00 as an appropriation to the *SymphonyKids* program of the Vermont Symphony Orchestra?**

*SymphonyKids* involves several youth music education programs which benefit our youth in the Northeast Kingdom. Our most popular and furthest reaching program is our Musicians in Schools offering.

- The Vermont Symphony Orchestra collaborates with the Vermont Department of Education and theatre practitioners to deliver its signature **Musicians in Schools** programs, highlighting the connection between STEM (Science, Technology, Engineering and Math) and music. These programs incorporate interactive performative pieces that demonstrate a variety of curriculum, such as having our string instrument trio explore proportions and pitch through Mozart, patterns through Bach, and arithmetic through a ragtime melody. Our brass instrument trio examines physical sciences like sound waves and vibration through the music of Star Wars, and our woodwind instrument trio joins an intergalactic space traveler to investigate pollination, weather and other natural sciences via Beethoven, Vivaldi and American folk tunes.
- During the 2022-2023 school year, the Vermont Symphony Orchestra visited the Coventry Village School to provide in school performances for students. We look forward to once again providing outstanding interactive and experiential learning opportunities to the students of the Northeast Kingdom.



**Andrew Crust, Music Director**

**2 Church Street, Mezzanine | Burlington, Vermont 05401 | 802-864-5741 | [vso.org](http://vso.org)**

The 2024 appropriation from your town will go towards new Musicians-in-Schools performances in our community, and support other efforts of the SymphonyKids mission. Your support in providing access to classical music for ALL children is greatly appreciated! Should you have questions regarding the Vermont Symphony Orchestra or their programs, feel free to contact Devon Cooke, Director of Development at [devon@vso.org](mailto:devon@vso.org) or 802-864-5741, x125.

Thank you!

Ruth Marquette, on behalf of the North Country Friends of the Vermont Symphony Orchestra  
15 Taylor Street, Newport, VT 05855  
[raamarq@hotmail.com](mailto:raamarq@hotmail.com)

Skilled Nursing  
Occupational Therapy  
Physical Therapy  
Speech Therapy  
Licensed Nurses Aides  
Nutrition  
Social Services



Hospice  
Maternal Child Health  
Special Services  
Long Term Care  
Personal Care Attendants  
Homemakers

Phone: (802) 334-5213

Fax: (802) 334-8822

46 Lakemont Road Newport, Vermont 05855

Lyne B. Limoges, MSN, RN, Executive Director

July 31, 2023

TO: Selectmen/Aldermen - Town of Coventry  
FROM: Lyne B. Limoges, Executive Director  
RE: Article for Warning - 2024 Town Meeting (Suggested format)

Orleans Essex VNA & Hospice, Inc. respectfully requests that the following article be warned for Town Meeting 2024:

#### ARTICLE FOR WARNING

To see if the Town of Coventry will vote to appropriate the sum of \$3,000.00 to the Orleans Essex VNA & Hospice, Inc. for the services of Skilled Nursing, Physical Therapy, Speech Therapy, Occupational Therapy, Medical Social Work, Licensed Nurses Aide, Homemaker, Personal Care Attendant, Hospice, and Maternal Child Health Programs, and other community health programs provided by the Agency.



November 14, 2023

To Whom it May Concern:

As the planning of the sixth annual Wednesdays on the Waterfront takes hold, it gives us great satisfaction to know that WOW is such a vital part of our community. This concert series offers a feeling of connection and belonging for concertgoers, and we are excited to be part of something that fosters positivity in Newport.

As we look to the future of Wednesdays on the Waterfront, we are excited about bringing you another exciting concert experience. We have already booked the dates and they are 7/3, 7/10, 7/17, 7/24, 7/31, and 8/7. We recognize that our summer concert series would not be possible without our generous community partners. It is on that note that we hope that you will consider a donation to Wednesdays on the Waterfront.

We have enclosed a copy of our sponsorship tiers and welcome donations that best suit your business. We look forward to hearing from you to confirm your commitment for the 2024 season and can be reached by e-mail at [wednesdaysonthewaterfront@gmail.com](mailto:wednesdaysonthewaterfront@gmail.com). Andrea can be reached by cell phone at 617-921-9936 and Veronique can be reached by cell phone at 802-274-3089.

Thank you for your consideration.

Sincerely,  
*Andrea and Vero*



### **6<sup>th</sup> Annual Wednesdays on the Waterfront Weekly Music Series Sponsorship Tiers**

#### **\$2500**

Strategically located individual banner on stage

Presenting business name & logo on banner displayed at each concert

Special mention of business (up to 30 seconds of provided material from sponsor)

Business Name displayed on banner that hangs every week (compilation of all sponsors)

Mention in press releases, public service announcements, and electronic sites

Mention of business at each concert and in printed materials given out at each event

2-Wednesdays on the Waterfront t-shirts and water bottles

#### **\$1500**

Presenting business name & logo on banner displayed at each concert

Business Name displayed on banner that hangs every week (compilation of all sponsors)

Mention in press releases, public service announcements, and electronic sites

Mention of business at each concert and in printed materials given out at each event

#### **\$1000**

Business Name displayed on banner that hangs every week (compilation of all sponsors)

Mention in press releases, electronic sites

Mention of business at each concert and in printed materials given out at each event

#### **\$500**

Business Name displayed on banner that hangs every week (compilation of all sponsors)

Mention of business at each concert and in printed materials given out at each event

# Coventry Village School

## Annual Report 2023



# **WARNING**

## **COVENTRY ANNUAL TOWN & SCHOOL MEETING**

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The legal voters of the Town of Coventry, Vermont are hereby warned and notified to vote at the

### **COVENTRY COMMUNITY CENTER**

**168 Main Street, Coventry VT 05825**

**TUESDAY, MARCH 5, 2024 at 9:00 a.m.**

to act on the following articles of business:

#### **SCHOOL DISTRICT MEETING:**

- ARTICLE 1:** To elect a **MODERATOR** for the year ensuing.
- ARTICLE 2:** To elect a **SCHOOL TREASURER** for a 1 year term.
- ARTICLE 3:** To elect a **SCHOOL DIRECTOR** for a 2 year term.
- ARTICLE 4:** To elect a **SCHOOL DIRECTOR** for a 3 year term.
- ARTICLE 5:** Shall the voters of the school district approve the school board to expend \$ **4,761,619.00** which is the amount the school board has determined to be necessary for the ensuing fiscal year?

*All articles will be voted using the Australian Ballot System on MARCH 5, 2024. The polls, located at the Coventry Community Center, will open at Nine O'clock (9:00 am) in the forenoon and close at Seven O'clock (7:00 pm) in the evening. Absentee ballots will be available until February 28, 2024.*

The Coventry Town School District will be holding an informational meeting on Monday, March 4, 2024, at 6:00 p.m. at the Coventry Village School. This meeting shall constitute the public informational hearing required by 17V.S.A. § 2680(h).

Dated at Coventry, Vermont this 17<sup>th</sup> day of January, A.D. 2024.

SCHOOL DIRECTORS

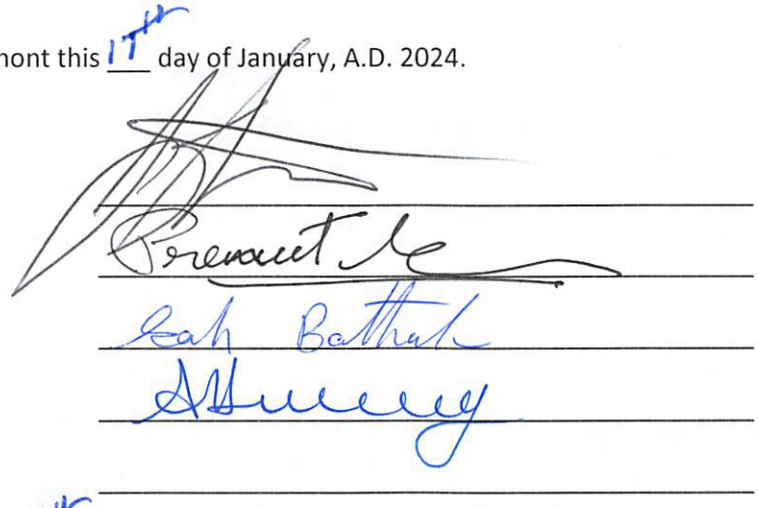
Jaime Stenger, Chair

Praneet Menon

Sarah Bathalon

Amanda Hussey

Stephanie Rondeau

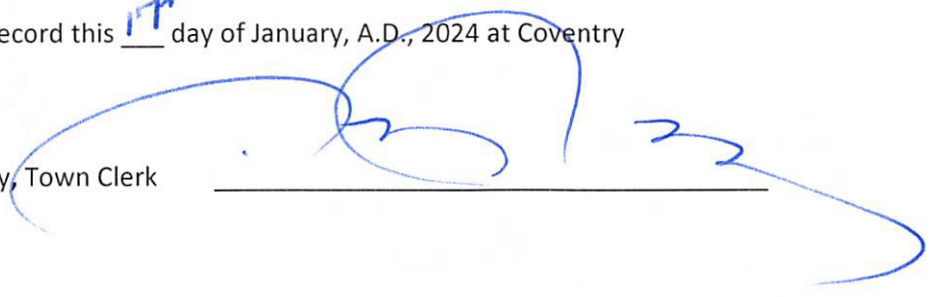


Handwritten signatures in blue ink on horizontal lines. The signatures are: Jaime Stenger, Praneet Menon, Sarah Bathalon, Amanda Hussey, and Stephanie Rondeau.

Received for record this 17<sup>th</sup> day of January, A.D., 2024 at Coventry

ATTEST:

Debra Tanguay, Town Clerk



Handwritten signature of Debra Tanguay in blue ink on a horizontal line.

**OFFICIAL BALLOT**  
**COVENTRY VILLAGE SCHOOL DISTRICT**  
**MARCH 5, 2024**

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**INSTRUCTIONS TO VOTERS:** To vote for a person whose name is printed on the ballot, fill in the oval to the right of the person's name. To vote for a person whose name is not printed on the ballot, write the person's name above the blank line in the appropriate block and fill in the oval to the right of the person's name.

<p style="text-align: center;"><b>ARTICLE I</b></p> <p>To elect a <b>SCHOOL MODERATOR</b> for a 1 Year term.</p> <p>MATTHEW MAXWELL _____ <input type="radio"/></p> <p>_____ <input type="radio"/></p>	<p style="text-align: center;"><b>ARTICLE III</b></p> <p>To elect a <b>SCHOOL DIRECTOR</b> for a 2 Year term.</p> <p>CHARLES CONN _____ <input type="radio"/></p> <p>_____ <input type="radio"/></p>
<p style="text-align: center;"><b>ARTICLE II</b></p> <p>To elect a <b>SCHOOL TREASURER</b> for a 1 Year term.</p> <p>DEBRA TANGUAY _____ <input type="radio"/></p> <p>_____ <input type="radio"/></p>	<p style="text-align: center;"><b>ARTICLE IV</b></p> <p>To elect a <b>SCHOOL DIRECTOR</b> for a 3 Year term.</p> <p>SARAH BATHALON _____ <input type="radio"/></p> <p>_____ <input type="radio"/></p>

**ARTICLE V**

Shall the voters of the school district approve the school board to expend **\$4,761,619.00** which is the amount the school board has determined to be necessary for the ensuing fiscal year?

IF IN FAVOR, fill in the oval to the right

IF OPPOSED, fill in the oval to the right

Dear Coventry Residents,

As I write this the New Year is approaching and 2023 is coming to a close. What a year this has been for Coventry Village School and the Community.

This Summer we welcomed Jason Lees as our new Principal, and he hit the ground running. Jason came to us from Newport Elementary School and is familiar with the SU and the surrounding towns. He fit in immediately and grabbed the reigns tight as he knew he was in for a wild ride.

The new middle school addition broke ground in August and thus far is under budget and very close to on time. We hope to be completed in early March. Praneet Menon of the school board and building committee has spent tireless hours on this project and the timing of completion and adherence to budget are a testament to his attention to every detail.

The other construction project at the school, the new playground, was installed in October. This was funded and built entirely by fundraising at no expense to tax payers. Sarah Bathalon, vice chair of the school board, worked hard to garner donations locally but it was an application to the State of Vermont (with Michael Marcotte's help) for a grant that really got her and the SPICE team to the finish line. She has been invited to the State House by Governor Scott to be in attendance at his State of The State Address in January where he will discuss her hard work on this community driven project. What an honor for Sarah and CVS.

The last piece of construction that we plan this year is the addition of lights on the athletic fields at the school. We plan to add these in the spring, and this project, like the playground, is being almost entirely funded by donations. We will have more information at Town Meeting Day on this.

We are very close to finalizing the fiscal '25 budget for the school year. Many may have heard about Act 127 and how the State is changing the way funds are appropriated to schools around Vermont. The intent of Act 127 is, put simply, to direct education money toward students who need it more. The information we have gotten from the State on our funding is good news. We fall into the "needing it more" category. Our first pass at the budget which you will see in this report, shows an increase in State funding for CVS which in turn would cause our tax rate to drop or stay flat. However, The State uses CLA (common level of appraisal) when setting our tax rate. Last year's home sales in Coventry averaged over 18% above town appraisal. This means that the tax rate is set on those values. This will cause an increase of approximately 12 % in the tax rate. This would be much higher without the help from Act 127. The Town nor the Board can control this rate as it is set by the State. If the CLA did not increase, there would be little, or no tax increase this year. The actual budget has only increased by approximately 6%, which is about the rate of inflation.

We hope to see you all at the open house for the new wing at the school in March. More information to come.

Sincerely,  
Jaime Stenger  
Chairman. Coventry Village School Board.

# A Message from Coventry School Partnership

## Inspiring Community Engagement

Hello from Coventry SPICE!

We are Coventry Village School's Parent Teacher Organization and local community non-profit group. Formally known as the Coventry Parents Club, we reorganized in September 2023 to better align our mission to our goals. We are excited to give you an overview of some of the things that we have been able to accomplish this year.

Our goal is to bring together the school and community through events and projects. While our primary fundraising has always been primarily focused on the 8th grade Washington D.C trip, we began to expand to raise funds for other trips, enrichment opportunities, and purchasing those things that might not have been possible otherwise. This fall we have already held 4 fundraisers in addition to a massive playground fundraising campaign. Our Turkey Bingo was our biggest turnout yet with 116 people attending. Our 10th Annual Craft and Gift Fair, held the first week in December, was a fantastic success with 48 craft and vendors filling the school gym and hallway. We also cannot forget one of the kids' favorite events, the Holiday Bazaar, which allows each child the opportunity to "buy" items for their families.

But our biggest project has been the fundraising and installation of the new playground. What started as a request to add and update a few pieces of equipment in 2021, ended with a failed playground inspection report and the need to replace almost all equipment due to safety violations. In June of 2023, SPICE ordered the new equipment that set into motion the fundraising for this project. Over the summer, we received donations from many local businesses and residents. At the end of August, it was suggested by Representative Mike Marcotte, a Coventry resident and business owner, that SPICE should apply to receive the VT Better Places grant. Better Places is a community matching grant program empowering Vermonters to create inclusive and vibrant public places serving Vermont's communities. This program offered a 2:1 match for any funds made during the campaign period. This fundraising campaign went live on September 19 and closed on November 5th.

Over the 48 days of the Better Places campaign, the wide-spread support for this project was amazing! We were able to exceed our goal and raise \$23,756. With the Better Places total, cash donations, and donations made prior to the Better Places campaign, our fundraising total is \$45,000! With the grant 2:1 match, our grand total is \$85,000! The new playground equipment arrived and was installed sooner than expected and children were able to start using most of it on Monday, November 12th. With the additional funds raised over the new equipment price, SPICE will be purchasing mulch, an additional gaga pit for the middle schoolers, two gaga pit rubber mat systems, and items for the preschool playground. We will be putting money aside for future mulch purchases, as well as for the maintenance of this beautiful new playground.



In January, Coventry SPICE members were invited and attended the Governors State Address at the State House in Montpelier. To our surprise, SPICE was recognized as part of the Ray of Kindness initiative, a program that highlights simple, random, and everyday acts of kindness in Vermont. This honor came following the work that SPICE did to bring the new playground to the community. SPICE was acknowledged during the speech as well as receiving an official declaration.

We are so humbled and grateful for the recognition of this project that became an entire community effort. We also need to thank the teachers and staff at Coventry Village School and new principal, Jason Lees for their continued support. And a huge thank you to the students and community volunteers for your time, efforts, attendance, and donations to our fundraisers and events.

It will be hard to top all that we did in 2023 but we are sure going to try and would love you to be a part of it! Lots of new faces have joined us this fall and we would like to include even more. Our meetings are held the second Monday of each month at the Coventry Community Center at 6pm, with a virtual option always being available. Don't have time to join a meeting, but still want to know what is happening? Email us at [coventryspice@gmail.com](mailto:coventryspice@gmail.com) to be added to our email list to receive meeting agendas and minutes, as well as updates on projects and fundraisers we are doing. Don't forget to "like" our Facebook page as well.

With gratitude,

Brittany Marquette, President - Heather Sylvester, Vice President - Sarah Bathalon, Secretary -  
Amber Lucas and Phil Marquette, Treasurers



Coventry SPICE representatives at the State Adress on January 4, 2024  
Governor Phil Scott, Sarah Bathalon, Amber Lucas, and Rep Michael Marcotte

To the Coventry Community,

I wanted to take a moment to thank all of you for your continued support of our school. Your generosity has been a source of tremendous benefit to our educational institution.

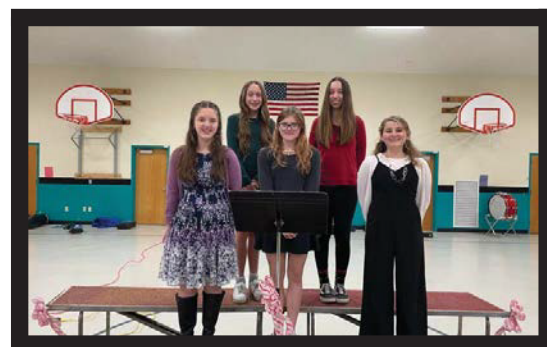
While schools' roles have expanded over the years, we believe that the most important gift we can give our students is a high-quality education, and as a school we remain focused first and foremost on academics and educational outcomes. Our school is fortunate in that staff turnover is very low. All of our classroom teachers returned from last year, and we now have a full-time physical education teacher. We have hired an additional paraprofessional to assist with home-school coordination, behavior, and academic support, and this additional resource has helped preserve the calm environment necessary for teaching and learning. Our students have enjoyed many supplemental educational opportunities. The Northeast Kingdom lends itself well to outdoor education, and our students have made the most of this participating in the Green Mountain Farm-to-School program, Siskin, Northwoods, the Craftsbury Outdoor Center, and skiing at Jay Peak. We want to produce well-rounded students who are capable both inside the classroom and out.



The Coventry Village School is a happy school with amazing students and an incredibly committed faculty and staff. Since school began, I have already seen significant growth in student social, emotional, and academic skills, and our regular benchmark testing supports this conclusion. Our school budget, which facilitates this growth, will total approximately 3.5 million dollars next year. Of this, three million is allocated to employee salaries and benefits. As a school, we do not have control over this as salaries are negotiated collectively at the supervisory union level. We do our utmost to control costs for the remaining \$500,000. It is very important to me personally that we maintain the highest degree of fiscal responsibility possible. Given the unpredictability of the future, it is prudent to exercise fiscal responsibility and conserve resources.

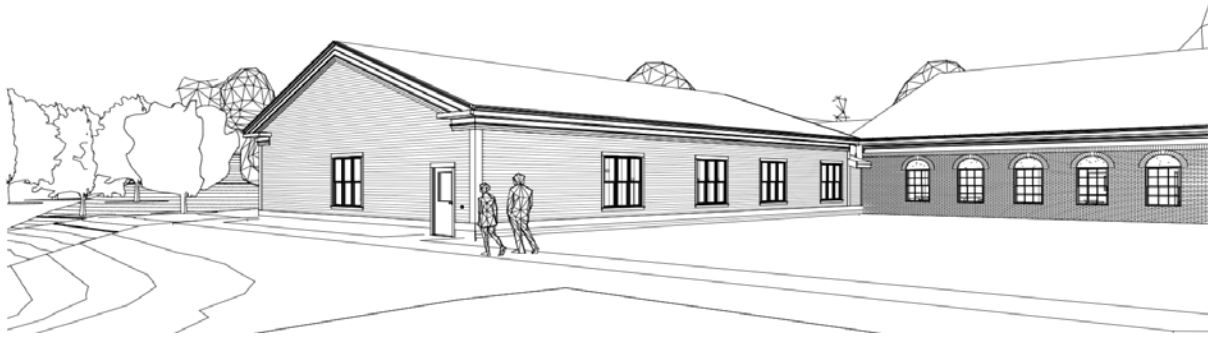
That being said, education has changed greatly since most of us were in school. Our teachers ensure a high-quality of instruction is delivered, but today there is a much greater need for additional support staff. Our teachers' aides, paraprofessionals, speech-language personnel, and behaviorists all play an absolutely crucial role in supporting students. Their presence impacts all students as classrooms need to first and foremost be places of safety and order before any meaningful learning can occur. Technology is another resource that is crucial to supporting students. In today's digital world, students need access to technology to further their educational pursuits.

Our awesome students, committed staff, and you, the Coventry community, all work together to position the school for success both now and in the future. We sincerely appreciate your ongoing support and look forward to working with each of you in the future as we collectively strive to educate our children.



Respectfully yours,

*Jason Lees*  
Coventry Village School Principal



Dear Coventry Residents,

The year 2023 has proven to be a whirlwind of activity for the Building Committee, as we have dedicated ourselves to the pivotal task of overseeing the construction project at Coventry Village School. Every Tuesday, with unwavering commitment, we convene to discuss progress, address challenges, and ensure the timely completion of this transformative venture—all while conscientiously managing our budget.



Breaking ground on August 2, 2023, marked a significant milestone, with preparatory work commencing just days before. Our mission is clear: to enhance the learning environment for our students and create space conducive to their growth and development.

We embarked on a journey to renovate approximately 2,300 square feet of the existing building, adding special education rooms that have been in use since October 30, 2023. This step has alleviated longstanding space issues, providing a more conducive setting for both teachers and students. Moreover, the existing classrooms and main doors will be retrofitted with access control locks—an essential upgrade to ensure safety and security within our school.

The jewel in the crown of this project is the new addition, boasting around 5,250 square feet. This space will house state-of-the-art classrooms for humanities, math, and science. Additionally, a flex room has been designed to serve various purposes, from student enrichment to after-school activities. The project includes the installation of fire sprinklers throughout the existing building and the new addition, fortifying our commitment to the safety of our students and staff.





We've created in-house tools to track costs in real-time. We also capped the funds available for construction to create a financial buffer, anticipating potential cost increases due to economic volatility and unforeseen challenges during construction. This foresight has proven invaluable, and at the time of this letter, we maintain a healthy reserve.

Our diligence extends beyond financial matters. We have meticulously managed the construction schedule, tracking labor and material availability, and adjusting tasks to meet the needs of the

school while mitigating risks. As I write this letter, we anticipate the completion of construction in early 2024.

To the parents and school staff, we extend our heartfelt thanks for your patience and understanding amidst the inevitable changes to the usual school operations. Your adaptability, quick thinking, and unwavering support are much appreciated.

Lastly, to the entire Coventry community, we express our deepest gratitude for sharing your thoughts and offering your support throughout this transformative project. The success we celebrate is a testament to the strength of our community bonds and the shared vision we hold for the future of Coventry Village School.

In appreciation,

Praneet Menon  
Coventry Village School Building Committee



# School UPDATE



## K - 2

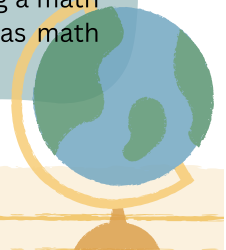
Exciting things are happening in the primary grades at CVS! This year we have adopted a new literacy program, Amplify Core Knowledge Language Arts (CKLA), where students receive intentional, systematic instruction daily in both foundational literacy skills as well as building content knowledge to support comprehension on interesting topics such as Fables, the Five Senses, Early World Civilizations, Astronomy, Greek Myths, Westward Expansion, Insects and so much more! Students have ample opportunities to apply their learning through a variety of practice including close reading, writing tasks and rich classroom discussions. Additionally, in math, our primary students are meeting personalized instructional goals through a math menu model where students have some choice in the manner in which they are practicing the skills and concepts that they have been learning in their core instruction. Each week, they have opportunities to meet in small groups or 1:1 with a teacher, use math apps, play math games with peers, and practice their skills through a variety of problem solving options. Our youngest students are learning to be productive, independent thinkers, each of whom plays a crucial part of our classroom communities.

## 3 - 5

Grades 3, 4, and 5 have kicked off the school year with focused efforts on developing important skills called executive functioning (EF). These skills are essential for our daily learning, work, and managing tasks. Some examples of these skills include staying focused, staying organized, evaluating our own learning, and demonstrating perseverance. Mrs. Comtois has been diligently working with all three classes to enhance their EF skills, and we can already see the positive impact in all the classrooms.

Mrs. Matten has been working with students in all three grades to introduce an exciting new literacy program called Core Knowledge Language Arts (CKLA). This curriculum not only teaches literacy but also integrates Science and Social Studies into our daily lessons. With the guidance of our literacy coach, Dr. Kristy, students are receiving targeted support to improve their reading and writing skills.

In mathematics, students are making significant progress in their multiplication and division fluency, as well as mastering their grade-level standards. According to our fall 2023 AimsWeb data, third graders improved from 31% meeting the standard in 2022 to 57% in 2023. Fourth graders showed remarkable growth from 30% in 2022 to 59% in 2023. Fifth graders also made impressive strides, increasing from 57% meeting the standard in 2022 to 74% in 2023. Mr. B. and Ms. Montgomery are continuously working towards creating a math community that fosters a sense of confidence and positivity among all students as math learners.





# School UPDATE

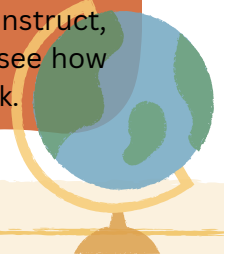


## 6 - 8

Coventry's middle school team has been working to foster independence in students, especially around executive functioning tasks. During COVID, we prioritized safety and supporting students' social-emotional needs through lockdown and are in the process of transitioning back to more rigorous academic expectations. In this year's schedule, we incorporated a silent reading block three times a week and daily study halls in order to help students develop skills in managing their work independently, as well as providing us with ongoing formative assessment data to monitor student progress with concepts introduced during universal instruction. After many years of adjusting our schedule toward a developmentally appropriate schedule for young adolescents, we have arrived at a schedule that, once we move into the new building, we will allow students to manage personal needs and belongings between classes, again in preparation for high school and life beyond, in addition to the increased independent work opportunities. In core academic classes, we are likewise focusing on developing independence around these skills. In humanities, this year's focus is on writing, using the self-regulated strategy development (SRSD) format for structuring writing that was pioneered in P-5 last year in conjunction with strategies from The Writing Revolution to promote improved sentence structure. This work in writing is also occurring in science, in addition to inquiry-based investigations to support students in authentic work in science. In math, math menus have been introduced this year to incorporate universal design for learning that supports students at various levels and permits small-group work. In all areas, we are excited to see students growing in their independence and ability to handle more rigorous expectations.

## CKLA

Removing barriers and improving student outcomes are goals that guide the collective spirit at CVS. To define and prioritize our work, we adopted The Vermont MTSS Framework. MTSS, which stands for Multi-Tiered System of Support, has four main pillars: expertise, effective instruction, comprehensive assessment, and collaboration. Applying MTSS to language and literacy development, the CVS leadership team started our reform journey by deepening our knowledge of the vast research on the Science of Reading and Writing. We have taken courses, experimented with various assessment and instructional practices, and finally reviewed and selected a core MTSS literacy program. We are excited to report that we began implementing Amplify's Early Literacy Suite in August. This system supplies us with the tools to assess, instruct, monitor, and layer supports and services. In just a few short months, we can see how Amplify extends our reach and increases our capacity to keep students on track.



**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET REVENUES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Preschool Tuition-VT LEAs	(\$7,072.00)	(\$21,936.00)	(\$7,072.00)	\$0.00
Regular Elem Tuition-VT LEAs	\$0.00	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)
Investment Earnings - Interest	(\$3,000.00)	(\$1,681.77)	(\$3,000.00)	(\$2,000.00)
Interest-TAN	(\$15,000.00)	(\$14,798.30)	(\$15,000.00)	(\$15,000.00)
Interest-MMKT	(\$50.00)	(\$48.22)	(\$50.00)	(\$50.00)
Floor Buffer Rental	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00
Rental Fee Revenues-Music/Band	(\$350.00)	\$0.00	(\$350.00)	\$0.00
Rental Fees-Gym Rental	(\$350.00)	\$0.00	(\$350.00)	\$0.00
Misc. Other Local Revenue	(\$3,000.00)	(\$15,219.36)	(\$3,000.00)	(\$3,000.00)
Edmunds Douglas Price Endowment Fund	\$0.00	(\$4,924.53)	\$0.00	\$0.00
<b>TOTAL LOCAL REVENUES</b>	<b>(\$29,822.00)</b>	<b>(\$62,108.18)</b>	<b>(\$32,322.00)</b>	<b>(\$22,550.00)</b>
Medicaid Sub Grant	(\$30,000.00)	(\$9,720.58)	(\$30,000.00)	\$0.00
ESSER Subgrant	\$0.00	(\$32,525.74)	\$0.00	\$0.00
ESSER III Subgrant	\$ (188,345.50)	\$ (172,706.60)	(\$287,262.63)	\$0.00
Subgrants for Schoolwide Programs	(\$88,000.00)	(\$73,187.40)	(\$85,425.00)	(\$98,106.00)
Other Subgrants	(\$650.00)	(\$867.95)	(\$650.00)	(\$650.00)
<b>TOTAL SUBGRANT REVENUES</b>	<b>(\$306,995.50)</b>	<b>(\$289,008.27)</b>	<b>(\$403,337.63)</b>	<b>(\$98,756.00)</b>
Education Spending Grant	(\$3,410,921.34)	(\$3,410,922.00)	(\$3,858,376.37)	(\$4,565,986.00)
Tech Center On Behalf of	(\$47,555.00)	(\$47,555.00)	(\$61,667.00)	(\$74,327.00)
Small Schools Grant	(\$97,009.00)	(\$97,009.00)	(\$97,009.00)	\$0.00
Special Ed Reimb-PY Intensive	\$0.00	(\$1,290.23)	\$0.00	\$0.00
<b>TOTAL STATE REVENUES</b>	<b>(\$3,555,485.34)</b>	<b>(\$3,556,776.23)</b>	<b>(\$4,017,052.37)</b>	<b>(\$4,640,313.00)</b>
ARPA Preschool Grant	\$0.00	(\$6,774.91)	\$0.00	\$0.00
<b>TOTAL FEDERAL REVENUES</b>	<b>\$0.00</b>	<b>(\$6,774.91)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>GRAND TOTAL REVENUES</b>	<b>(\$3,892,304.00)</b>	<b>(\$3,914,667.59)</b>	<b>(\$4,452,712.00)</b>	<b>(\$4,761,619.00)</b>

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
<b>DIRECT INSTRUCTION</b>				
Salary - Elementary Teachers	\$565,505.00	\$634,268.33	\$626,680.87	\$699,278.90
Salary - Elementary Para	\$0.00	\$57,114.40	\$0.00	\$173,325.18
Substitutes Pay - Elementary	\$10,800.00	\$11,705.07	\$10,800.00	\$10,800.00
Health Ins - Elementary	\$107,466.02	\$151,501.64	\$133,127.04	\$188,611.99
Health Reimbursement Account	\$21,420.00	\$22,694.78	\$24,400.00	\$32,600.00
FICA - Elementary	\$44,087.33	\$50,806.79	\$48,767.29	\$67,580.41
Life Insurance - Elementary	\$478.50	\$555.35	\$478.50	\$656.85
VSTRS-OPEB Payment	\$7,711.00	\$9,113.00	\$7,711.00	\$7,545.00
Municipal Retirement	\$0.00	\$4,027.95	\$0.00	\$11,089.52
Workers Comp	\$4,410.94	\$5,606.80	\$4,888.11	\$7,329.87
Unemployment - Elementary	\$2,000.00	\$363.03	\$2,000.00	\$500.00
Tuition Reimb. - Elementary	\$6,500.00	\$14,773.00	\$27,593.20	\$30,325.20
Dental Ins - Elementary	\$4,388.38	\$6,244.36	\$4,473.84	\$7,089.12
Long Term Disability - Elementary	\$1,753.07	\$2,578.89	\$1,942.71	\$2,705.07
Student Loan Assistance	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Purchased & Technical Services - Element	\$30,000.00	\$0.00	\$30,000.00	\$0.00
Contract Services-NCSU 21C	\$19,900.00	\$23,850.00	\$19,900.00	\$19,900.00
Excess Costs-Secondary	\$0.00	\$55,448.96	\$0.00	\$30,000.00
Excess 504 Costs-Secondary	\$0.00	\$4,031.39	\$0.00	\$0.00
Purchased Services-Medicaid Funds	\$0.00	\$6,000.00	\$0.00	\$0.00
Contract Service	\$0.00	\$864.00	\$0.00	\$0.00
Contract Repair Services-Music	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
Contract Instructional Services from NCSU	\$56,768.37	\$55,868.24	\$59,385.00	\$123,667.10
Purchased Property Services - Elementary	\$300.00	\$0.00	\$300.00	\$300.00
Other Purchased Services - GMFTS	\$6,000.00	\$600.00	\$6,000.00	\$6,000.00
Tuition-In State	\$977,000.00	\$751,016.70	\$901,000.00	\$915,800.00
Tuition-Out of State	\$0.00	\$0.00	\$17,278.00	\$18,266.00
Tuition-Private School	\$38,300.00	\$99,920.00	\$124,332.75	\$82,200.00
Tuition-Turning Points	\$0.00	\$45,889.39	\$0.00	\$54,138.00
Tuition OBO Tech Center	\$47,555.00	\$47,555.00	\$61,667.00	\$74,327.00
Tuition-Tech Center	\$17,250.77	\$19,964.00	\$19,975.00	\$20,000.00
Supplies - Classroom Teachers	\$4,500.00	\$20,663.01	\$6,500.00	\$6,500.00
Supplies-PBIS	\$4,000.00	\$3,386.82	\$500.00	\$500.00
Supplies-Art	\$1,000.00	\$768.30	\$1,000.00	\$1,000.00
Supplies-PE	\$500.00	\$735.69	\$500.00	\$500.00
Supplies-Music	\$750.00	\$911.07	\$750.00	\$750.00
Supplies-general	\$3,000.00	\$2,499.27	\$3,000.00	\$3,000.00
Supplies-Enrichment	\$700.00	\$818.26	\$700.00	\$700.00
Supplies-Enrichment/PBL	\$2,000.00	\$45.04	\$2,000.00	\$2,000.00
Books\Periodicals - Elementary	\$5,500.00	\$895.54	\$8,000.00	\$8,000.00
Books\Periodicals - EDP Endowment	\$0.00	\$3,042.10	\$0.00	\$0.00
Books\Periodicals - Medicaid Funded	\$0.00	\$356.99	\$0.00	\$0.00
Manipulatives - Elementary	\$300.00	\$0.00	\$300.00	\$300.00
Computer Software - Elementary	\$0.00	\$3,395.75	\$0.00	\$0.00

## COVENTRY VILLAGE SCHOOL

### PROPOSED BUDGET EXPENDITURES

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Furniture	\$2,000.00	\$0.00	\$0.00	\$0.00
Dues/FeesVSAC Funded	\$0.00	\$1,168.00	\$0.00	\$0.00
Dues/Fees-Elementary	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
Contingency	\$60,495.21	\$5.99	\$0.00	\$0.00
<b>TOTAL DIRECT INSTRUCTION</b>	<b>\$2,057,339.58</b>	<b>\$2,122,052.90</b>	<b>\$2,158,950.31</b>	<b>\$2,611,285.21</b>
<b>ESSER Para</b>				
Wages-Math Support	\$0.00	\$17,801.00	\$0.00	\$0.00
Salary- ESSER Literacy Aide	\$30,760.88	\$36,798.66	\$56,709.18	\$0.00
Wages-Permanent Sub	\$0.00	\$20,325.78	\$0.00	\$0.00
Health Ins - ESSER	\$2,000.00	\$3,772.55	\$4,000.00	\$0.00
FICA - ESSER	\$2,353.21	\$5,879.96	\$4,338.25	\$0.00
Life Insurance - ESSER	\$26.10	\$102.86	\$52.20	\$0.00
Municipal Retirement ESSER	\$1,922.55	\$4,113.61	\$3,686.10	\$0.00
Workers Comp - ESSER	\$239.93	\$667.18	\$442.33	\$0.00
Tuition	\$0.00	\$2,000.00	\$0.00	\$0.00
Dental Ins-ESSER	\$0.00	\$178.29	\$0.00	\$0.00
Long Term Disability -ESSER+B98	\$95.36	\$55.71	\$175.80	\$0.00
	<b>\$37,398.03</b>	<b>\$91,695.60</b>	<b>\$69,403.86</b>	<b>\$0.00</b>
<b>PRESCHOOL PROGRAMS</b>				
Salary - Pre-K Teacher	\$40,507.50	\$53,665.00	\$56,725.00	\$59,860.94
Salary- Pre-K Para	\$22,144.50	\$32,563.76	\$32,356.50	\$34,106.83
Substitutes Pre-K	\$0.00	\$469.17	\$0.00	\$0.00
Health Ins - Pre-K	\$16,707.87	\$8,405.06	\$9,290.76	\$10,597.40
Health Reimbursement Account	\$3,150.00	\$686.53	\$2,200.00	\$2,200.00
FICA - Pre-K	\$4,792.88	\$6,457.48	\$6,814.73	\$7,188.53
Life Insurance - Pre-K	\$58.73	\$71.68	\$69.60	\$69.60
VSTRS-OPEB Payment	\$1,402.00	\$1,402.00	\$1,402.00	\$1,509.00
Municipal Retirement Pre-K	\$1,384.03	\$2,146.80	\$2,103.17	\$2,182.19
Workers Comp - Pre-K	\$488.69	\$679.72	\$694.84	\$789.33
Tuition - Pre-K	\$900.00	\$1,774.00	\$2,732.00	\$2,732.00
Dental Ins-Pre-K	\$1,008.00	\$715.36	\$710.64	\$738.96
Long Term Disability - Pre-K	\$194.22	\$4.71	\$276.15	\$291.30
Tuition- In-State Pre-K	\$3,656.00	\$0.00	\$3,656.00	\$3,884.00
Supplies - Pre-K	\$500.00	\$8,472.68	\$500.00	\$500.00
Supplies-ARPA Prek Grant	\$0.00	\$6,593.58	\$0.00	\$0.00
Computer Software-Pre-K	\$0.00	\$195.75	\$0.00	\$0.00
Dues/Fees-Pre K	\$0.00	\$316.50	\$0.00	\$0.00
<b>TOTAL PRESCHOOL PROGRAMS</b>	<b>\$96,894.41</b>	<b>\$124,619.78</b>	<b>\$119,531.40</b>	<b>\$126,650.08</b>
<b>ATHLETICS</b>				
Salaries-Athletics	\$3,000.00	\$300.00	\$3,000.00	\$3,000.00
FICA-Athletics	\$229.50	\$22.95	\$229.50	\$229.50
8th Grade Field Trip	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
Contract Services-Referees	\$800.00	\$210.00	\$800.00	\$800.00

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Supplies-Athletics	\$500.00	\$0.00	\$500.00	\$500.00
Dues & Fees-Athletics	\$100.00	\$250.00	\$100.00	\$100.00
<b>TOTAL ATHLETICS</b>	<b>\$6,629.50</b>	<b>\$2,782.95</b>	<b>\$9,629.50</b>	<b>\$9,629.50</b>
<b>SCHOOLWIDE PROGRAMS</b>				
Salary - Schoolwide Teacher	\$98,677.50	\$51,141.46	\$93,877.50	\$68,288.83
Health Ins - Schoolwide	\$27,846.45	\$11,003.37	\$25,107.72	\$14,616.63
Health Reimbursement Account	\$5,250.00	\$0.00	\$4,000.00	\$2,000.00
FICA - Schoolwide	\$7,548.83	\$3,664.34	\$7,181.63	\$5,224.10
Life Insurance - Schoolwide	\$97.88	\$87.12	\$87.00	\$65.25
VSTRS Pension Payment	\$20,712.41	\$5,581.92	\$19,704.89	\$7,851.61
Workers Comp - Schoolwide	\$769.68	\$500.76	\$732.24	\$573.63
Tuition - Schoolwide	\$350.00	\$0.00	\$4,098.00	\$2,732.00
Dental Ins - Schoolwide	\$1,008.00	\$1,008.00	\$1,008.00	\$504.00
Long Term Disability - Schoolwide	\$305.90	\$200.39	\$291.02	\$211.70
<b>TOTAL SCHOOLWIDE PROGRAMS</b>	<b>\$162,566.65</b>	<b>\$73,187.36</b>	<b>\$156,088.00</b>	<b>\$102,067.73</b>
<b>SPECIAL PROGRAMS</b>				
Salary - Para	\$137,068.34	\$64,271.97	\$206,669.30	\$79,182.50
Substitutes Pay	\$3,000.00	\$232.82	\$3,000.00	\$3,000.00
Health Ins	\$30,013.92	\$25,070.17	\$73,055.96	\$32,499.90
Health Reimbursement Account	\$7,200.00	\$5,720.46	\$15,400.00	\$6,600.00
FICA	\$10,715.23	\$4,594.86	\$16,039.70	\$6,286.96
Life Insurance	\$182.70	\$93.57	\$208.80	\$78.30
Municipal Retirement	\$8,566.77	\$4,258.03	\$13,433.50	\$5,066.18
Workers Comp	\$1,069.13	\$847.35	\$1,612.02	\$665.13
Unemployment	\$500.00	\$0.00	\$500.00	\$0.00
Dental Ins	\$1,025.28	\$1,252.55	\$2,743.80	\$1,410.96
Long Term Disability	\$424.91	\$186.76	\$568.59	\$245.47
Contracted Services-NCSU Assessment	\$300,513.31	\$283,607.00	\$302,257.00	\$292,483.00
<b>TOTAL SPECIAL PROGRAMS</b>	<b>\$500,279.59</b>	<b>\$390,135.54</b>	<b>\$635,488.68</b>	<b>\$427,518.40</b>
<b>EEE</b>				
EEE Local	\$19,239.00	\$19,239.46	\$21,717.39	\$21,873.10
<b>TOTAL EEE</b>	<b>\$19,239.00</b>	<b>\$19,239.46</b>	<b>\$21,717.39</b>	<b>\$21,873.10</b>
<b>GUIDANCE</b>				
Salary - Teacher	\$55,400.00	\$56,440.00	\$59,580.00	\$62,707.95
Health Ins.	\$2,000.00	\$8,042.64	\$9,064.08	\$10,553.47
Health Reimbursement Account	\$0.00	\$1,829.25	\$1,900.00	\$1,900.00
FICA	\$4,238.10	\$4,160.50	\$4,557.87	\$4,797.16
Life Insurance	\$43.50	\$43.56	\$43.50	\$43.50
VSTRS-OPEB Payment	\$1,402.00	\$0.00	\$1,402.00	\$1,509.00
Workers Comp	\$432.12	\$455.67	\$464.72	\$526.75
Tuition	\$350.00	\$2,000.00	\$2,732.00	\$2,732.00
Dental Ins.	\$0.00	\$357.56	\$355.32	\$369.48

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Long Term Disability	\$171.74	\$0.00	\$184.70	\$194.39
Supplies	\$350.00	\$41.62	\$350.00	\$350.00
Books\Periodicals	\$50.00	\$0.00	\$50.00	\$50.00
Dues\Fees	\$0.00	\$395.00	\$0.00	\$0.00
<b>TOTAL GUIDANCE</b>	<b>\$64,437.46</b>	<b>\$73,765.80</b>	<b>\$80,684.19</b>	<b>\$85,733.70</b>
<b>HEALTH SERVICES</b>				
Salary - Teacher	\$0.00	\$0.00	\$0.00	\$53,693.29
Salary-LPN	\$0.00	\$16,094.81	\$38,012.02	\$0.00
Substitutes	\$0.00	\$3,877.32	\$0.00	\$0.00
Health Ins.	\$0.00	\$6,257.97	\$9,290.76	\$2,000.00
Health Reimbursement Account	\$0.00	\$0.00	\$2,200.00	\$0.00
FICA	\$0.00	\$1,422.37	\$2,907.92	\$4,107.54
Life Insurance	\$0.00	\$19.46	\$26.10	\$43.50
Municipal Retirement	\$0.00	\$1,046.20	\$2,470.78	\$0.00
Workers Comp	\$0.00	\$162.13	\$296.49	\$451.02
Tuition	\$0.00	\$0.00	\$0.00	\$2,732.00
Dental Ins.	\$0.00	\$252.51	\$0.00	\$1,008.00
Long Term Disability	\$0.00	\$53.23	\$117.84	\$166.45
Supplies	\$270.00	\$1,633.14	\$270.00	\$270.00
Computer Software	\$200.00	\$0.00	\$200.00	\$200.00
Dues\Fees	\$0.00	\$180.00	\$0.00	\$0.00
	<b>\$470.00</b>	<b>\$30,999.14</b>	<b>\$55,791.92</b>	<b>\$64,671.80</b>
Salary-LPN	\$20,424.00	\$5,602.85	\$0.00	\$0.00
Substitutes	\$0.00	\$2,154.38	\$0.00	\$0.00
Health Ins.	\$8,343.72	\$2,194.18	\$0.00	\$0.00
Health Reimbursement Account	\$2,400.00	\$882.54	\$0.00	\$0.00
FICA	\$1,562.44	\$560.11	\$0.00	\$0.00
Life Insurance	\$26.10	\$6.24	\$0.00	\$0.00
Municipal Retirement	\$1,276.50	\$362.21	\$0.00	\$0.00
Workers Comp	\$159.31	\$69.49	\$0.00	\$0.00
Dental Ins.	\$0.00	\$105.17	\$0.00	\$0.00
Long Term Disability	\$63.31	\$17.07	\$0.00	\$0.00
	<b>\$34,255.38</b>	<b>\$11,954.24</b>	<b>\$0.00</b>	<b>\$0.00</b>
Salary	\$42,490.80	\$1,788.60	\$0.00	\$48,403.40
SEL Coaching Wages	\$0.00	\$787.72	\$0.00	\$0.00
Health Ins.	\$23,112.48	\$0.00	\$0.00	\$29,355.04
Health Reimbursement Account	\$4,800.00	\$0.00	\$0.00	\$4,400.00
FICA	\$3,250.55	\$196.98	\$0.00	\$3,702.86
Life Insurance	\$26.10	\$0.64	\$0.00	\$26.10
Municipal Retirement	\$2,655.68	\$167.40	\$0.00	\$3,096.90
Workers Comp	\$331.43	\$0.00	\$0.00	\$406.59

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Dental Ins	\$0.00	\$0.00	\$0.00	\$1,008.00
Long Term Disability	\$131.72	\$2.84	\$0.00	\$150.05
Contract Services-NKHS Medicaid Fund	\$0.00	\$1,847.45	\$0.00	\$0.00
Summer Food Box Program Supplies	\$0.00	\$1,541.93	\$0.00	\$0.00
<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>\$76,798.75</b>	<b>\$6,333.56</b>	<b>\$0.00</b>	<b>\$90,548.94</b>
Salary	\$0.00	\$45,549.68	\$46,765.93	\$0.00
Health Ins.	\$0.00	\$23,412.61	\$25,735.32	\$0.00
Health Reimbursement Account	\$0.00	\$4,779.31	\$4,400.00	\$0.00
FICA	\$0.00	\$3,012.63	\$3,577.59	\$0.00
Life Insurance	\$0.00	\$65.30	\$26.10	\$0.00
Municipal Retirement	\$0.00	\$2,960.72	\$3,039.79	\$0.00
Workers Comp	\$0.00	\$356.20	\$364.77	\$0.00
Dental Ins	\$0.00	\$668.00	\$1,008.00	\$0.00
Long Term Disability	\$0.00	\$146.40	\$144.97	\$0.00
	<b>\$0.00</b>	<b>\$80,950.85</b>	<b>\$85,062.48</b>	<b>\$0.00</b>
<b>SPEECH/AUDIOLOGY SERVICES</b>				
Purchased Svc-Reg Ed Speech	\$0.00	\$10,600.77	\$0.00	\$0.00
Salary - Para	\$23,701.28	\$25,837.94	\$27,563.82	\$33,667.69
Health Ins	\$12,899.88	\$13,975.73	\$14,363.76	\$10,597.40
Health Savings Account	\$4,800.00	\$4,400.00	\$4,400.00	\$2,200.00
FICA	\$1,813.15	\$1,821.45	\$2,108.63	\$2,575.58
Life Insurance	\$26.10	\$26.10	\$26.10	\$26.10
Municipal Retirement	\$1,481.33	\$1,679.44	\$1,791.65	\$2,154.09
Workers Comp	\$184.87	\$202.44	\$215.00	\$282.81
Dental Ins	\$341.76	\$357.68	\$355.32	\$369.48
Long Term Disability	\$73.47	\$84.70	\$85.45	\$104.37
<b>TOTAL SPEECH/AUDIOLOGY SERVICES</b>	<b>\$45,321.84</b>	<b>\$58,986.25</b>	<b>\$50,909.72</b>	<b>\$51,977.52</b>
<b>OCCUPATIONAL THERAPY</b>				
OT Services-Regular Ed	\$0.00	\$2,236.90	\$2,000.00	\$2,000.00
<b>TOTAL OCCUPATIONAL THERAPY</b>	<b>\$0.00</b>	<b>\$2,236.90</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>PHYSICAL THERAPY</b>				
PT Services-Regular Ed	\$0.00	\$3,297.36	\$2,000.00	\$2,000.00
<b>TOTAL PHYSICAL THERAPY</b>	<b>\$0.00</b>	<b>\$3,297.36</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>STUDENT SUPPORT RESOURCE ROOM</b>				
Salary-Den Teacher	\$0.00	\$0.00	\$0.00	\$47,525.64
Wages-Tooth Tutor	\$0.00	\$570.00	\$0.00	\$0.00
Salary - Para	\$26,625.20	\$29,665.40	\$33,980.21	\$0.00
Health Ins.	\$12,899.88	\$8,062.70	\$14,363.76	\$19,819.97
Health Reimbursement Account	\$4,800.00	\$916.85	\$4,400.00	\$4,000.00
FICA-Tooth Tutor	\$0.00	\$43.63	\$0.00	\$0.00

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
FICA	\$2,036.83	\$2,101.11	\$2,599.49	\$3,635.71
Life Insurance	\$26.10	\$26.10	\$26.10	\$44.50
Municipal Retirement	\$1,664.08	\$1,928.24	\$2,208.71	\$0.00
Workers Comp	\$207.68	\$226.46	\$265.05	\$399.22
Dental Ins.	\$341.76	\$357.68	\$355.32	\$672.00
Long Term Disability	\$82.54	\$90.70	\$105.34	\$147.33
<b>TOTAL STUDENT SUPPORT RESOURCE ROOM</b>	<b>\$48,684.06</b>	<b>\$43,988.87</b>	<b>\$58,303.97</b>	<b>\$76,244.37</b>
<b>IMPROVEMENT OF INSTRUCTION</b>				
Improvement of Instruction Teacher	\$0.00	\$624.98	\$0.00	\$0.00
FICA	\$0.00	\$47.81	\$0.00	\$0.00
Contract Services	\$0.00	\$174.38	\$0.00	\$0.00
Supplies	\$2,000.00	\$521.96	\$2,000.00	\$2,000.00
<b>TOTAL IMPROVEMENT OF INSTRUCTION</b>	<b>\$2,000.00</b>	<b>\$1,369.13</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
Improvement of Instruction Teacher	\$0.00	\$0.00	\$0.00	\$81,053.03
Health Ins	\$0.00	\$0.00	\$0.00	\$29,233.25
Health Reimbursement Account	\$0.00	\$0.00	\$0.00	\$4,000.00
FICA	\$0.00	\$0.00	\$0.00	\$6,200.56
Life Insurance	\$0.00	\$0.00	\$0.00	\$43.50
Workers Comp	\$0.00	\$0.00	\$0.00	\$680.85
Tuition	\$0.00	\$0.00	\$0.00	\$2,732.00
Dental Insurance	\$0.00	\$0.00	\$0.00	\$1,008.00
Long Term Disability	\$0.00	\$0.00	\$0.00	\$251.26
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$125,202.44</b>
Improvement of Instruction Teacher	\$68,730.00	\$0.00	\$77,010.00	\$0.00
Health Ins	\$22,277.16	\$0.00	\$25,107.72	\$0.00
Health Reimbursement Account	\$4,200.00	\$0.00	\$4,000.00	\$0.00
FICA	\$5,257.85	\$0.00	\$5,891.27	\$0.00
Life Insurance	\$43.50	\$0.00	\$43.50	\$0.00
VSTRS Pension Payment	\$14,426.43	\$0.00	\$16,164.40	\$0.00
Workers Comp	\$536.09	\$0.00	\$600.68	\$0.00
Tuition	\$0.00	\$0.00	\$2,732.00	\$0.00
Dental Insurance	\$1,008.00	\$0.00	\$1,008.00	\$0.00
Long Term Disability	\$213.06	\$0.00	\$238.73	\$0.00
	<b>\$116,692.09</b>	<b>\$0.00</b>	<b>\$132,796.29</b>	<b>\$0.00</b>
<b>LIBRARY</b>				
Library Media Specialist From NCSU FTE 0.3	\$37,723.40	\$39,375.50	\$42,265.00	\$44,151.75
Supplies	\$200.00	\$249.41	\$200.00	\$200.00
Books\Periodicals	\$1,700.00	\$252.75	\$1,700.00	\$1,700.00
Audio Visual	\$50.00	\$0.00	\$50.00	\$50.00
Computer Software	\$350.00	\$530.48	\$350.00	\$350.00

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Dues\Fees	\$250.00	\$0.00	\$250.00	\$250.00
<b>TOTAL LIBRARY</b>	<b>\$40,273.40</b>	<b>\$40,408.14</b>	<b>\$44,815.00</b>	<b>\$46,701.75</b>
<b>TECHNOLOGY</b>				
Purchased & Technical Services-Repairs	\$2,000.00	\$1,080.00	\$2,000.00	\$2,000.00
Services/Programs Provided by NCSU	\$8,666.00	\$163.40	\$8,666.00	\$0.00
Purchased Property Services (copier lease)	\$6,000.00	\$12,948.71	\$6,000.00	\$6,000.00
Supplies	\$500.00	\$1,019.51	\$500.00	\$500.00
Supplies-ESSER	\$0.00	\$17,235.91	\$0.00	\$0.00
Computer Software	\$500.00	\$3,070.87	\$500.00	\$9,042.00
<b>TOTAL TECHNOLOGY</b>	<b>\$17,666.00</b>	<b>\$35,518.40</b>	<b>\$17,666.00</b>	<b>\$17,542.00</b>
<b>PATH EXPENSES</b>				
PATH Stipend	\$0.00	\$630.00	\$0.00	\$650.00
FICA	\$0.00	\$48.20	\$0.00	\$49.73
<b>TOTAL PATH EXPENSES</b>	<b>\$0.00</b>	<b>\$678.20</b>	<b>\$0.00</b>	<b>\$699.73</b>
<b>ELECTED SCHOOL OFFICIALS</b>				
Salaries - Board	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
FICA	\$382.50	\$382.50	\$382.50	\$382.50
Contracted Services-Treasurer	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00
Legal	\$500.00	\$2,237.97	\$500.00	\$500.00
Liability Insurance	\$5,822.00	\$7,711.04	\$7,513.00	\$7,513.00
Advertising	\$1,250.00	\$2,289.88	\$1,250.00	\$1,250.00
Travel	\$100.00	\$0.00	\$100.00	\$100.00
Supplies	\$0.00	\$551.66	\$0.00	\$0.00
Dues	\$770.00	\$529.92	\$770.00	\$770.00
Other Board Expenses	\$500.00	\$2,636.75	\$500.00	\$500.00
<b>TOTAL ELECTED SCHOOL OFFICIALS</b>	<b>\$15,324.50</b>	<b>\$22,339.72</b>	<b>\$19,515.50</b>	<b>\$19,515.50</b>
<b>OFFICE OF THE SUPERINTENDENT</b>				
NCSU Assessment	\$81,964.00	\$81,964.00	\$133,663.00	\$208,609.00
<b>TOTAL OFFICE OF THE SUPERINTENDENT</b>	<b>\$81,964.00</b>	<b>\$81,964.00</b>	<b>\$133,663.00</b>	<b>\$208,609.00</b>
<b>OFFICE OF THE PRINCIPAL</b>				
Salary - Principal	\$82,750.00	\$96,500.00	\$90,000.00	\$89,440.00
Salary - Assistant Principal	\$500.00	\$0.00	\$500.00	\$500.00
Salary-8th Grade Trip Advisor	\$500.00	\$0.00	\$500.00	\$500.00
Salary - Clerical	\$39,215.52	\$41,175.75	\$47,199.68	\$47,978.45
Substitute - Clerical	\$500.00	\$99.96	\$500.00	\$500.00
Health Ins	\$24,277.16	\$21,894.66	\$27,107.72	\$12,553.47
Health Reimbursement Account	\$4,200.00	\$3,946.10	\$4,000.00	\$1,900.00
FICA	\$9,445.11	\$10,184.40	\$10,610.53	\$10,627.26
Life Insurance	\$200.10	\$171.21	\$200.10	\$69.60
Municipal Retirement	\$2,450.97	\$2,806.44	\$3,067.98	\$3,069.71
Workers Comp	\$951.33	\$1,138.60	\$1,070.16	\$1,154.31

## COVENTRY VILLAGE SCHOOL

### PROPOSED BUDGET EXPENDITURES

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Tuition	\$500.00	\$0.00	\$1,800.00	\$1,800.00
Dental Ins	\$991.32	\$1,568.08	\$1,363.32	\$1,377.48
Long Term Disability	\$378.09	\$387.24	\$425.32	\$426.00
Postage	\$900.00	\$705.81	\$900.00	\$900.00
Travel	\$800.00	\$568.26	\$800.00	\$800.00
Supplies	\$5,000.00	\$823.54	\$5,000.00	\$5,000.00
Furniture	\$0.00	\$366.47	\$0.00	\$0.00
Dues\Fees	\$600.00	\$0.00	\$600.00	\$600.00
<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>\$174,159.61</b>	<b>\$182,336.52</b>	<b>\$195,644.80</b>	<b>\$179,196.28</b>
<b>FISCAL SERVICES</b>				
Bookkeeping Services Through NCSU	\$20,300.00	\$20,300.00	\$21,100.00	\$22,200.00
Postage	\$500.00	\$200.00	\$0.00	\$0.00
Supplies	\$100.00	\$0.00	\$0.00	\$0.00
Interest Current Loans	\$5,000.00	\$12,304.19	\$5,000.00	\$5,000.00
<b>TOTAL FISCAL SERVICES</b>	<b>\$25,900.00</b>	<b>\$32,804.19</b>	<b>\$26,100.00</b>	<b>\$27,200.00</b>
<b>AUDIT SERVICES</b>				
Audit Services	\$5,150.00	\$5,150.00	\$4,900.00	\$5,250.00
<b>TOTAL AUDIT SERVICES</b>	<b>\$5,150.00</b>	<b>\$5,150.00</b>	<b>\$4,900.00</b>	<b>\$5,250.00</b>
<b>OPERATION &amp; MAINTENANCE</b>				
Wages-Custodial	\$0.00	\$0.00	\$0.00	\$47,728.20
Salary-Subs	\$0.00	\$91.32	\$0.00	\$0.00
Health Insurance	\$0.00	\$0.00	\$0.00	\$10,597.40
Health Reimbursement Account	\$0.00	\$0.00	\$0.00	\$2,200.00
FICA	\$0.00	\$6.98	\$0.00	\$3,651.21
Life Insurance	\$0.00	\$0.00	\$0.00	\$26.10
Municipal Retirement	\$0.00	\$5.93	\$0.00	\$3,053.70
Workers Comp	\$0.00	\$0.00	\$0.00	\$400.92
Dental Insurance	\$0.00	\$0.00	\$0.00	\$369.48
Long Term Disability	\$0.00	\$0.00	\$0.00	\$147.96
Purchased Services	\$6,104.00	\$7,941.40	\$6,104.00	\$6,104.00
Contracted Serv	\$46,350.00	\$46,344.00	\$57,500.00	\$0.00
Modular Classroom Rental	\$16,788.00	\$18,786.00	\$18,120.00	\$0.00
Water Services	\$2,550.00	\$7,650.00	\$7,650.00	\$7,650.00
Rubbish Services	\$2,160.00	\$3,145.91	\$3,180.00	\$3,180.00
Property Ins.	\$6,815.00	\$6,145.98	\$7,513.00	\$7,513.00
Telephone	\$2,800.00	\$2,281.33	\$2,800.00	\$2,800.00
Supplies	\$3,400.00	\$5,256.63	\$3,400.00	\$3,400.00
Electricity	\$24,000.00	\$25,664.49	\$24,000.00	\$24,000.00
Propane	\$20,000.00	\$31,293.23	\$25,000.00	\$30,000.00
Non-Instructional Equip.	\$800.00	\$95.10	\$0.00	\$0.00
<b>TOTAL OPERATION &amp; MAINTENANCE</b>	<b>\$131,767.00</b>	<b>\$154,708.30</b>	<b>\$155,267.00</b>	<b>\$152,821.96</b>
<b>CARE &amp; UPKEEP-BUILDINGS</b>				

**COVENTRY VILLAGE SCHOOL**  
**PROPOSED BUDGET EXPENDITURES**

	FY23 BUDGET	FY23 ACTUAL	FY24 BUDGET	FY25 PROPOSED
	7/1/2022-6/30/2023	7/1/2023-6/30/2024	7/1/2023-6/30/2024	7/1/2024-6/30/2025
Contract Service	\$10,180.00	\$6,420.69	\$10,180.00	\$10,180.00
Services/Repairs-Building Related	\$0.00	\$997.92	\$0.00	\$0.00
Supplies	\$0.00	\$193.20	\$0.00	\$0.00
<b>TOTAL CARE &amp; UPKEEP-BUILDINGS</b>	<b>\$10,180.00</b>	<b>\$7,611.81</b>	<b>\$10,180.00</b>	<b>\$10,180.00</b>
<b>CARE &amp; UPKEEP-GROUND</b>				
Snow Removal	\$6,000.00	\$15,691.50	\$6,000.00	\$10,000.00
Lawn Care	\$1,400.00	\$6,045.00	\$1,400.00	\$2,500.00
Supplies				
<b>TOTAL CARE &amp; UPKEEP-GROUNDS</b>	<b>\$7,400.00</b>	<b>\$21,736.50</b>	<b>\$7,400.00</b>	<b>\$12,500.00</b>
<b>CARE &amp; UPKEEP-EQUIPMENT</b>				
Contracted Services	\$3,000.00	\$7,589.31	\$3,000.00	\$3,000.00
Supplies	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
<b>TOTAL CARE &amp; UPKEEP-EQUIPMENT</b>	<b>\$5,000.00</b>	<b>\$7,589.31</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>TRANSPORTATION</b>				
Contract Services Through NCSU	\$65,642.00	\$80,433.86	\$72,203.00	\$80,000.00
	<b>\$65,642.00</b>	<b>\$80,433.86</b>	<b>\$72,203.00</b>	<b>\$80,000.00</b>
<b>EXTRA-CURRICULAR TRANSPORTATION</b>				
Contract Ex. Curr Svc Thru NCSU	\$2,000.00	\$2,763.85	\$2,000.00	\$2,000.00
<b>TOTAL EXTRA CURRICULAR TRANSPORTATION</b>	<b>\$2,000.00</b>	<b>\$2,763.85</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>DEBT SERVICES</b>				
Deficit Reduction	\$0.00	\$0.00	\$45,000.00	\$45,000.00
Long Term Debt - interest	\$2,870.00	\$2,328.92	\$35,000.00	\$35,000.00
Long Term Debt - principal	\$38,000.00	\$38,605.42	\$38,000.00	\$115,000.00
<b>TOTAL DEBT SERVICES</b>	<b>\$40,870.00</b>	<b>\$40,934.34</b>	<b>\$118,000.00</b>	<b>\$195,000.00</b>
<b>TOTAL 01 GENERAL FUND</b>	<b>\$3,892,304.00</b>	<b>\$3,854,572.83</b>	<b>\$4,452,712.00</b>	<b>\$4,761,619.00</b>

District: **Coventry**  
SU: **North Country**

**FY25 is the first year of Act 127 Long Term Weighted Average Daily Membership for pupil counts. Equalized pupils are shown for FY22 - FY24. LTWADM is required**

**T054**  
Orleans County

Property dollar equivalent yield

**9,171**

<--See bottom note

**10,227**

Homestead tax rate per \$3,171 of spending per LTWADM

**1.00**

Income dollar equivalent yield per 2.0% of household income

Expenditures		FY2022	FY2023	FY2024	FY2025
1.	<b>Budget</b> (local budget, including special programs, and full technical center expenditures)	\$3,501,981	\$3,892,304	\$4,452,712	\$4,761,619
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	<b>Locally adopted or warned budget</b>	\$3,501,981	\$3,892,304	\$4,452,712	\$4,761,619
4.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
5.	plus Prior year deficit repayment of deficit	-	-	-	-
6.	<b>Total Expenditures</b>	\$3,501,981	\$3,892,304	\$4,452,712	\$4,761,619
7.	S.U. assessment (included in local budget) - informational data	-	-	-	-
8.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
9.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc.)	\$430,666	\$433,827	\$532,669	\$121,306
10.	<b>Offsetting revenues</b>	\$430,666	\$433,827	\$532,669	\$121,306
11.	<b>Education Spending</b>	\$3,071,315	\$3,458,477	\$3,920,043	\$4,640,313
12.	Pupils (eqpup FY22 - FY24, LTWADM FY25)	192.98	186.23	176.31	340.10
13.	<b>Education Spending per Pupil</b>	<b>\$15,915.20</b>	<b>\$18,571.00</b>	<b>\$22,233.81</b>	<b>\$13,643.97</b>
14.	minus Less ALL net eligible construction costs (or P&I) per Pupil pupil	-	-	-	-
15.	minus Less share of SpEd costs in excess of \$66,446 for an individual (per pupil)	\$5.10 <small>based on \$60,000</small>	\$4.97 <small>based on \$60,000</small>	\$12.50 <small>based on \$66,206</small>	\$12.50 <small>based on \$66,446</small>
16.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-
17.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer pupils	-	-	-	-
18.	minus Estimated costs of new students after census period (per pupil)	-	-	-	-
19.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per pupil)	-	-	-	-
20.	minus Less planning costs for merger of small schools (per pupil)	-	-	-	-
21.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per pupil)	\$52.08	\$56.46	\$59.64	\$59.64
22.	minus Costs incurred when sampling drinking water outlets, implementing lead remediation, or retesting.	\$52.08	\$56.46	\$59.64	\$59.64
23.	plus Excess spending threshold	\$18,789.00 <small>threshold = \$18,789</small>	\$19,997.00 <small>threshold = \$19,997</small>	\$22,204.00 <small>threshold = \$22,204</small>	\$23,193.00 <small>threshold = \$23,193</small>
24.	plus Excess Spending per Pupil over threshold (if any)	Suspended thru FY25	Suspended thru FY29	Suspended thru FY29	Suspended thru FY29
25.	Per pupil figure used for calculating District Equalized Tax Rate	\$15,915	\$18,571	\$22,234	\$13,643.97
26.	District spending adjustment (minimum of 100%)	140.631% <small>based on yield \$11.317</small>	139.485% <small>based on yield \$13.314</small>	143.973% <small>based on \$15.443</small>	148.773% <small>based on \$9.171</small>
Prorating the local tax rate					
27.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [(\$13,643.97 + (\$9,171 / \$1.00))	\$1.4063 <small>based on \$1.00</small>	\$1.3949 <small>based on \$1.00</small>	\$1.4397 <small>based on \$1.00</small>	\$1.4877 <small>based on \$1.00</small>
28.	Act 127 tax cap (FY25 - FY29 eligible)				\$1.4877
29.	Percent of Coventry pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
30.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.49)	\$1.4063	\$1.3949	\$1.4397	\$1.4877
31.	<b>Common Level of Appraisal (CLA)</b>	133.87%	99.01%	90.98%	81.49%
32.	Portion of actual district homestead rate to be assessed by town (\$1.4877 / 81.49%)	\$1.0505 <small>based on \$1.00</small>	\$1.4088 <small>based on \$1.00</small>	\$1.5824 <small>based on \$1.00</small>	\$1.8256 <small>based on \$1.00</small>
<p>If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.</p>					
33.	Anticipated income cap percent (to be prorated by line 30) [(\$13,643.97 + \$10,227) x 2.00%]	2.31% <small>based on 2.00%</small>	2.33% <small>based on 2.00%</small>	2.54% <small>based on 2.00%</small>	2.67% <small>based on 2.00%</small>
34.	Portion of district income cap percent applied by State (100.00% x 2.67%)	2.31% <small>based on 2.00%</small>	2.33% <small>based on 2.00%</small>	2.54% <small>based on 2.00%</small>	2.67% <small>based on 2.00%</small>
35.		-	-	-	-
36.		-	-	-	-

- Using the revised January 9th, 2024 Education Fund Outlook FY25 forecast, the FY25 education fund need results in a property yield of \$9,171 for every \$1.00 of homestead tax per \$100 of equalized property value, an income yield of \$10,227 for a base income percent of 2.0%, and a non-residential tax rate of \$1.452. These figures use the estimated \$13,000,000 surplus from the Education Fund. **New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.**

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
- The base income percentage cap is 2.0%.

## NCSU Superintendent of Schools Annual Letter

I am writing to you in my 2<sup>nd</sup> year as NCSU's superintendent of schools, 13<sup>th</sup> year as a school administrator, and 34<sup>th</sup> year working in Northeast Kingdom schools. I am proud of being a "homegrown" NEK native and feel very fortunate to be able to work with the NCSU students, staff, parents, administrators, 63 school board members, and community members.

We continue to frame our work with students by thinking about NCSU's Design for Learning and our Work and Learning Plan. Both documents can be found on NCSU's website at <https://sites.google.com/ncsuvt.org/ncsu-learning-design/home>. Last year at this time, we were gearing up for a revision of this plan, but the Vermont Agency of Education (AOE) has compelled us to adopt a "Portrait of a Graduate." Because the Design for Learning is essentially our portrait, we will put our revision on hold until more is decided at the state level.

The big story of the 2023 – 2024 school year are the changes to education funding. There are three factors that work together to determine our tax rates. Those three things are:

1. Number of students and education spending

In the past, we have often talked about spending per equalized pupil. Due to Act 127 that went into law this year, this has changed to become a *weighted* pupil count. Students of poverty, sparsity, rurality, or students who are English Language Learners, count as more than one student. The LTW ADM is the count of students including the weights. Our schools have many more weighted students than equalized pupils. When you divided the total amount of spending by the total of weighted students (LTW ADM), you come up with how much the school is spending per weighted student.

Because the NEK traditionally spends much less than other districts in the state, when we divide our smaller budgets by this higher number of weighted students, we end up with an even smaller amount. Because we are spending less per student, our taxing capacity is increased, and – in most towns – the cost to the taxpayer went down significantly.

Last year, the legislature added a spending cap to help districts who would be disadvantaged by the weights. AOE took our equalized pupil count from FY24 and converted it to LTW ADM. That smaller amount of spending per weighted student is the amount that is used to determine the 10% cap. In some cases, our NCSU schools are only spending 3% more in overall spending, but are over the 10% cap.

If a school goes over the 10% cap and chooses to bring this to voters, when the budget is passed, districts will be required to bring the budget to a review panel, consisting of 3 business managers, 3 superintendents, and the Secretary of Education. If the spending is determined to be justified, the school's tax rate will be frozen at 5% before CLA is factored in. If not, the rate will be whatever the increase figures out to be. However, districts whose tax rates are going down will not be required to go in front of the panel.

When districts are capped at 5%, the rest of the school districts will have to make up the difference between the 5% cap and the increase that they will be spending. If there are a lot of districts who are above the 10%, this may negatively affect the dollar yield, but only the legislature makes the decision about where the funds come from. They may choose a different revenue source or they may choose the dollar yield.

**Educational spending is the ONLY factor that schools and school boards have any control over.**

## 2. Dollar yield

Dollar yield is the amount the AOE determines the state ed funding will contribute towards educating one student. The difference between what the school is spending vs. the dollar yield contribution is how many tax dollars need to be raised. The lower the dollar yield, the higher the tax rate.

Last year, the dollar yield was over \$15,000. This year, the dollar yield is frozen at about \$9,100. Add in the school districts who may be frozen at the 5% tax rate and the dollar yield may continue to drop.

The Tax Commissioner makes a recommendation about dollar yield on December 1<sup>st</sup> and the Legislature votes on what the dollar yield will be at the end of the legislative session. Usually, the Legislature's vote is similar to what the Tax Commissioner recommends. This year, because of more variables, we may have less of an idea about what the dollar yield will be, and our projections to taxpayers about tax rates may be more of a guess.

**Only the Legislature can set the dollar yield, so this is a factor that schools and school boards have no control over.**

## 3. Common level of appraisal

Every town has a group of listers. Listers are responsible for creating and maintaining the grand list, which contains each home's appraised value for tax purposes. The state reviews the grand list on a yearly basis and determines the common level of appraisal (CLA) by looking at what homes are appraised at on the grand list and how much homes are selling for. If every home was appraised at what they sold for, the CLA would be 100%. If homes were selling for less than their appraised value, the CLA would be more than 100% and taxes would decrease. We are all aware of the cost of homes and that most homes are selling for a lot more than they are appraised for. This causes the CLA to drop, and results in increased tax rates, essentially a tax penalty for not raising enough taxes at the local level.

For the budgeting season for FY25, we saw real benefits with the new weighting law. Even with the much lower dollar yield, districts were seeing much lower projected tax rates. Then CLA

came out and dropped even more than last year. This is resulting in significant increases and a very difficult budgeting season.

**Common level of appraisal is a function of town government, and schools and school boards have no control over CLA.**

Regardless of the financial pressures that we are all experiencing every day at the grocery store, the gas pump, and many other places, we still have a responsibility to educate NCSU's children. Our students need us now in ways that were not imagined 20 years ago: mental health supports, behavioral supports, and social supports. Although our work with students is challenging, it is our moral and legal responsibility. If we don't provide for our students in our community schools, no one will.

I want to express how proud and grateful I am of our NCSU students, families, and staff. Despite challenges, NCSU's community of students, families, and staff have rallied to keep our educational systems progressing. We have not only done what's required, but we are also continuing to strive for excellence and to exemplify our district's 4C's of Character, Competence, Creativity and Community. Thank you for your support and for the opportunity to lead the NCSU community.

# NORTH COUNTRY SUPERVISORY UNION

## FY2025 BOARD APPROVED ASSESSMENT BUDGET

	FY2024 Board Approved Budget	FY2025 Board Approved Budget
Account Number / Description	7/1/2023-6/30/2024	7/1/2024-6/30/2025
<b>ASSESSMENT REVENUE</b>		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	(\$15,000)	(\$25,000)
INTEREST INCOME-MONEY MARKET	(\$500)	(\$1,000)
<b>INTEREST REVENUE</b>	<b>(\$15,500)</b>	<b>(\$26,000)</b>
ASSESSMENTS	(\$1,935,357)	(\$2,843,321)
<b>TOTAL 1931 TOWN ASSESSMENT</b>	<b>(\$1,935,357)</b>	<b>(\$2,843,321)</b>
<b>1990 MISC OTHER LOCAL REVENUE</b>		
INDIRECT COSTS REVENUE	(\$125,000)	(\$75,000)
<b>TOTAL 1990 MISC OTHER LOCAL REVENUE</b>	<b>(\$125,000)</b>	<b>(\$75,000)</b>
<b>TOTAL ASSESSMENT REVENUE</b>	<b>(\$2,075,857)</b>	<b>(\$2,944,321)</b>
<b>ASSESSMENT EXPENDITURES</b>		
<b>1100 MIDDLE LEVEL ATHLETICS</b>		
SALARY MIDDLE LEVEL ATHLETICS	\$5,000	\$5,900
FICA	\$383	\$451
W COMP	\$42	\$50
PURCHASED SERVICE	\$1,000	\$1,000
SUPPLIES	\$2,000	\$2,000
<b>TOTAL 1100 MIDDLE LEVEL ATHLETICS</b>	<b>\$8,425</b>	<b>\$9,401</b>
<b>2210 IMPROVEMENT OF INSTRUCTION</b>		
SP PROJECTS P SERV	\$6,000	\$6,000
SP PROJECTS SUPPLIES	\$1,000	\$1,500
SPEC.PROJ.-FOOD	\$3,500	\$5,000
<b>TOTAL 2210 IMPROVEMENT OF INSTRUCTION</b>	<b>\$10,500</b>	<b>\$12,500</b>
<b>2212 CURRICULUM DEVELOPMENT</b>		
DIRECTOR OF CURRICULUM SALARY	\$50,602	\$116,948
WAGES CURRICULUM ADMIN ASST	\$22,324	\$25,431
BCBS	\$19,197	\$36,875
HRA	\$6,300	\$6,300
FICA	\$5,580	\$10,893
LIFE INSURANCE	\$90	\$186
MUN. RETIREMENT	\$1,395	\$1,780
WORKERS COMP	\$613	\$1,196
UNEMPLOYMENT	\$37	\$83
TUITION	\$1,229	\$2,712
DENTAL	\$724	\$1,315
LTD	\$226	\$441
TRAINING	\$750	\$4,000
TRAVEL	\$645	\$1,400
SUPPLIES	\$1,200	\$1,200
BOOKS & PERIODICALS	\$500	\$500

# NORTH COUNTRY SUPERVISORY UNION

## FY2025 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2024 Board Approved Budget	FY2025 Board Approved Budget
	7/1/2023-6/30/2024	7/1/2024-6/30/2025
CONF & DUES	\$2,000	\$1,500
<b>TOTAL 2212 CURRICULUM DEVELOPMENT</b>	<b>\$113,412</b>	<b>\$212,760</b>
<b>2230 TECHNOLOGY</b>		
DIRECTOR OF TECHNOLOGY	\$102,000	\$106,080
NETWORK/TECH SUPPORT WAGES	\$135,904	\$215,219
BCBS	\$68,555	\$113,754
HRA	\$8,400	\$15,400
FICA	\$18,198	\$24,579
LIFE INSURANCE	\$300	\$300
MUNICIPAL RETIREMENT	\$16,654	\$27,265
WORKERS COMP	\$1,998	\$2,699
UNEMPLOYMENT	\$208	\$208
TUITION	\$1,800	\$1,800
DENTAL	\$2,000	\$2,755
LTD	\$738	\$996
PURCHASED SERVICE	\$183,500	\$339,000
TRAVEL	\$3,500	\$5,500
ROOMS & MEALS	\$400	\$500
SUPPLIES	\$2,500	\$3,500
SOFTWARE	\$3,500	\$3,500
EQUIPMENT	\$5,500	\$10,000
DUES & FEES	\$2,000	\$8,000
<b>TOTAL 2230 TECHNOLOGY</b>	<b>\$557,655</b>	<b>\$881,055</b>
<b>2300 Support Services - General Admin</b>		
SUPERINTENDENT SALARY	\$139,984	\$145,583
ASSISTANT SUPERINTENDENT SALARY	\$0	\$125,000
COMMUNICATIONS COORD/ADMIN ASSISTS WAGES	\$99,988	\$112,959
BCBS	\$52,511	\$86,536
HRA	\$10,900	\$15,000
FICA	\$18,354	\$29,340
LIFE INSURANCE	\$226	\$246
MUNICIPAL RETIREMENT	\$6,249	\$7,907
WORK COMP	\$2,016	\$3,222
UNEMPLOYMENT	\$125	\$125
DENTAL	\$1,875	\$2,050
LTD	\$744	\$1,189
AUDIT NCSU	\$10,500	\$10,500
LODGING & MEALS	\$1,500	\$2,000
TRAVEL	\$3,000	\$3,000
VSA DUES	\$5,000	\$5,000
PROF DEVELOPMENT-SECRETARY	\$200	\$500
PROF DEVELOPMENT-SIPERINTENDENT	\$5,000	\$6,000
<b>TOTAL 2300 Support Services - General Admin</b>	<b>\$358,172</b>	<b>\$556,157</b>
<b>2320 MISC ADMIN COSTS</b>		

# NORTH COUNTRY SUPERVISORY UNION

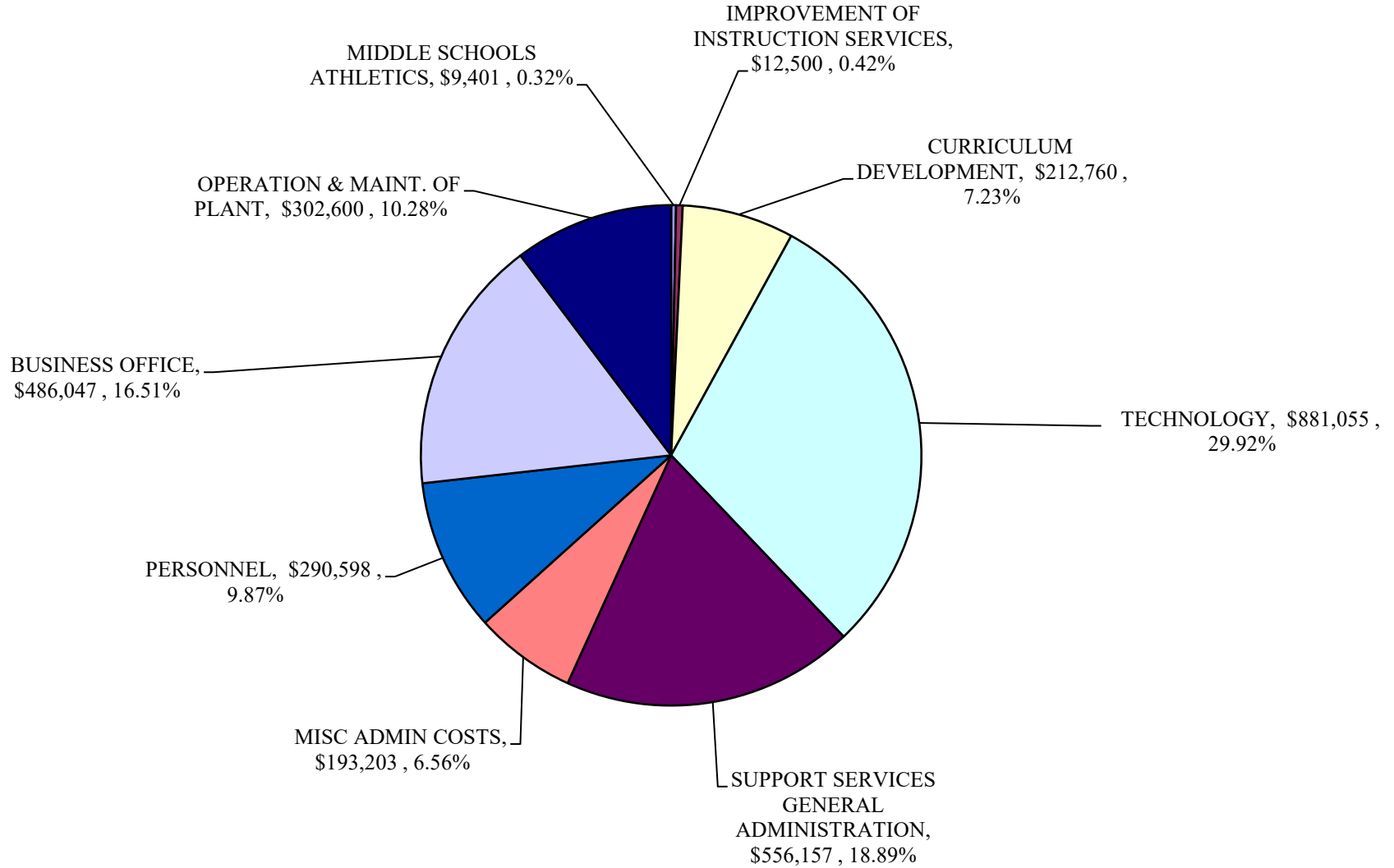
## FY2025 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2024 Board Approved Budget	FY2025 Board Approved Budget
	7/1/2023-6/30/2024	7/1/2024-6/30/2025
MAINTANCE CONTRACT ADS	\$15,000	\$15,000
LEGAL SERVICES	\$5,000	\$5,000
STIPEND TREASURER'S	\$1,050	\$1,050
PURCHASE SERVICE	\$7,600	\$15,000
EQUIP MAINT	\$4,000	\$5,000
MACHINE LEASES & RENTALS	\$10,000	\$15,000
CONSOLIDATED INSURANCE	\$20,000	\$30,653
TELEPHONE	\$7,000	\$8,000
POSTAGE	\$12,000	\$12,000
INTERNET	\$45,000	\$45,000
MISC TOWNS ADVERTISING	\$750	\$0
ADVERTISING	\$5,000	\$7,500
MISC FOOD MEETINGS	\$8,000	\$8,000
MISC TOWN INVOICES	\$500	\$0
OFFICE SUPPLIES	\$12,000	\$20,000
BOOKS	\$500	\$500
FURNITURE	\$2,500	\$2,500
MISCELLANEOUS DUES/FEEES	\$3,000	\$3,000
<b>TOTAL 2320 MISC ADMIN COSTS</b>	<b>\$158,900</b>	<b>\$193,203</b>
<b>2323 PERSONNEL</b>		
PERSONNEL COORDINATOR SALARY	\$0	\$78,938
PERSONNEL SUPPORT WAGES	\$117,014	\$103,356
PERSONNEL BCBS	\$17,555	\$53,547
PERSONNEL HRA	\$4,400	\$6,600
PERSONNEL FICA	\$8,952	\$18,041
PERSONNEL LIFE INS	\$52	\$96
PERSONNEL RETIREMENT	\$7,313	\$16,509
PERSONNEL WORKERS COMP	\$983	\$1,531
PERSONNEL UNEMPLOYMENT	\$83	\$125
PERSONNEL TUITION	\$5,760	\$5,760
PERSONNEL DENTAL	\$600	\$1,680
PERSONNEL LTD	\$363	\$565
PURCHASED SERVICE PERSONNEL	\$600	\$2,750
PERSONNEL TRAVEL	\$100	\$100
PERSONNEL CONF/DUES	\$550	\$1,000
<b>TOTAL 2323 PERSONNEL</b>	<b>\$164,325</b>	<b>\$290,598</b>
<b>2520 BUSINESS OFFICE</b>		
SALARY DIRECTOR BUSINESS	\$72,062	\$74,944
WAGES FINANCE ASSISTANTS	\$91,733	\$100,699
WAGES BUSINESS ADM ASST	\$36,590	\$0
WAGES COURIER	\$2,200	\$2,200
SALARY STAFF ACCOUNTANTS	\$42,547	\$78,969
WAGES GRANTS ASSISTANT	\$0	\$31,599
BCBS BUSINESS OFFICE	\$96,834	\$112,715
HRA	\$18,000	\$18,000

**NORTH COUNTRY SUPERVISORY UNION  
FY2025 BOARD APPROVED ASSESSMENT BUDGET**

Account Number / Description	FY2024 Board Approved Budget	FY2025 Board Approved Budget
	7/1/2023-6/30/2024	7/1/2024-6/30/2025
FICA BUSINESS OFFICE	\$18,753	\$22,064
LIFE INS BUSINESS OFFICE	\$225	\$225
RETIREMENT BUSINESS OFFICE	\$16,444	\$20,035
WORKERS COMP BUSINESS OFFICE	\$2,041	\$2,423
UNEMPLOYMENT BUSINESS OFFICE	\$200	\$200
TUITION BUSINESS OFFICE	\$2,000	\$2,712
DENTAL BUSINESS OFFICE	\$2,425	\$3,375
LTD DIRECTOR BUSINESS	\$753	\$887
PROF DEV BUSINESS OFFICE	\$500	\$6,500
TRAVEL BUSINESS OFFICE	\$5,000	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$500	\$2,500
DUES & FEES BUSINESS OFFICE	\$1,500	\$1,000
<b>TOTAL 2520 BUSINESS OFFICE</b>	<b>\$410,307</b>	<b>\$486,047</b>
<b>2600 OPERATION &amp; MAINT. OF PLANT</b>		
FACILITIES COORDINATOR WAGES	\$99,500	\$65,255
CUSTODIAN WAGES	\$19,053	\$18,142
FACILITIES COORDINATOR & CUSTODIAL BENEFITS	\$0	\$17,544
OPERATION AND MAINT PURCHASE SERV	\$5,000	\$10,000
CUSTODIAN PURCHASES SERVICE	\$17,688	\$18,909
RUBBISH REMOVAL	\$2,400	\$2,750
STORAGE RENTAL SPACE	\$2,020	\$1,000
CUSTODIAL SUPPLIES	\$3,500	\$4,000
<b>TOTAL 2600 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$149,161</b>	<b>\$137,600</b>
<b>2640 OPERATION &amp; MAINT. OF PLANT</b>		
RENT	\$145,000	\$165,000
<b>TOTAL 2640 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$145,000</b>	<b>\$165,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$2,075,857</b>	<b>\$2,944,321</b>

# NORTH COUNTRY SUPERVISORY UNION FY2025 BUDGET



# NORTH COUNTRY SUPERVISORY UNION

## FY2025 BOARD APPROVED ASSESSMENT BUDGET

FY2025 Board Approved Budget

Account Number / Description	7/1/2024-6/30/2025
<b>ASSESSMENT REVENUE</b>	
INTEREST INCOME-CASH ACCOUNT	(\$25,000)
INTEREST INCOME-MONEY MARKET	(\$1,000)
<b>INTEREST REVENUE</b>	<b>(\$26,000)</b>
ASSESSMENTS	(\$2,843,321)
<b>TOTAL 1931 TOWN ASSESSMENT</b>	<b>(\$2,843,321)</b>
<b>1990 MISC OTHER LOCAL REVENUE</b>	
INDIRECT COSTS REVENUE	(\$75,000)
<b>TOTAL 1990 MISC OTHER LOCAL REVENUE</b>	<b>(\$75,000)</b>
<b>TOTAL ASSESSMENT REVENUE</b>	<b>(\$2,944,321)</b>
<b>ASSESSMENT EXPENDITURES</b>	
<b>1100 MIDDLE LEVEL ATHLETICS</b>	
SALARY MIDDLE LEVEL ATHLETICS	\$5,900
FICA	\$451
W COMP	\$50
PURCHASED SERVICE	\$1,000
SUPPLIES	\$2,000
<b>TOTAL 1100 MIDDLE LEVEL ATHLETICS</b>	<b>\$9,401</b>
<b>2210 IMPROVEMENT OF INSTRUCTION</b>	
SP PROJECTS P SERV	\$6,000
SP PROJECTS SUPPLIES	\$1,500
SPEC.PROJ.-FOOD	\$5,000
<b>TOTAL 2210 IMPROVEMENT OF INSTRUCTION</b>	<b>\$12,500</b>
<b>2212 CURRICULUM DEVELOPMENT</b>	
DIRECTOR OF CURRICULUM SALARY	\$116,948
WAGES CURRICULUM ADMIN ASST	\$25,431
BCBS	\$36,875
HRA	\$6,300
FICA	\$10,893
LIFE INSURANCE	\$186
MUN. RETIREMENT	\$1,780
WORKERS COMP	\$1,196
UNEMPLOYMENT	\$83
TUITION	\$2,712
DENTAL	\$1,315
LTD	\$441
TRAINING	\$4,000
TRAVEL	\$1,400
SUPPLIES	\$1,200
BOOKS & PERIODICALS	\$500

# NORTH COUNTRY SUPERVISORY UNION

## FY2025 BOARD APPROVED ASSESSMENT BUDGET

FY2025 Board Approved Budget

Account Number / Description	7/1/2024-6/30/2025
CONF & DUES	\$1,500
<b>TOTAL 2212 CURRICULUM DEVELOPMENT</b>	<b>\$212,760</b>
<b>2230 TECHNOLOGY</b>	
DIRECTOR OF TECHNOLOGY	\$106,080
NETWORK/TECH SUPPORT WAGES	\$215,219
BCBS	\$113,754
HRA	\$15,400
FICA	\$24,579
LIFE INSURANCE	\$300
MUNICIPAL RETIREMENT	\$27,265
WORKERS COMP	\$2,699
UNEMPLOYMENT	\$208
TUITION	\$1,800
DENTAL	\$2,755
LTD	\$996
PURCHASED SERVICE	\$339,000
TRAVEL	\$5,500
ROOMS & MEALS	\$500
SUPPLIES	\$3,500
SOFTWARE	\$3,500
EQUIPMENT	\$10,000
DUES & FEES	\$8,000
<b>TOTAL 2230 TECHNOLOGY</b>	<b>\$881,055</b>
<b>2300 Support Services - General Admin</b>	
SUPERINTENDENT SALARY	\$145,583
ASSISTANT SUPERINTENDENT SALARY	\$125,000
COMMUNICATIONS COORD/ADMIN ASSISTS WAGES	\$112,959
BCBS	\$86,536
HRA	\$15,000
FICA	\$29,340
LIFE INSURANCE	\$246
MUNICIPAL RETIREMENT	\$7,907
WORK COMP	\$3,222
UNEMPLOYMENT	\$125
DENTAL	\$2,050
LTD	\$1,189
AUDIT NCSU	\$10,500
LODGING & MEALS	\$2,000
TRAVEL	\$3,000
VSA DUES	\$5,000
PROF DEVELOPMENT-SECRETARY	\$500
PROF DEVELOPMENT-SIPERINTENDENT	\$6,000
<b>TOTAL 2300 Support Services - General Admin</b>	<b>\$556,157</b>
<b>2320 MISC ADMIN COSTS</b>	

# NORTH COUNTRY SUPERVISORY UNION

## FY2025 BOARD APPROVED ASSESSMENT BUDGET

FY2025 Board Approved Budget

Account Number / Description	7/1/2024-6/30/2025
MAINTANCE CONTRACT ADS	\$15,000
LEGAL SERVICES	\$5,000
STIPEND TREASURER'S	\$1,050
PURCHASE SERVICE	\$15,000
EQUIP MAINT	\$5,000
MACHINE LEASES & RENTALS	\$15,000
CONSOLIDATED INSURANCE	\$30,653
TELEPHONE	\$8,000
POSTAGE	\$12,000
INTERNET	\$45,000
MISC TOWNS ADVERTISING	\$0
ADVERTISING	\$7,500
MISC FOOD MEETINGS	\$8,000
MISC TOWN INVOICES	\$0
OFFICE SUPPLIES	\$20,000
BOOKS	\$500
FURNITURE	\$2,500
MISCELLANEOUS DUES/FEES	\$3,000
<b>TOTAL 2320 MISC ADMIN COSTS</b>	<b>\$193,203</b>
<b>2323 PERSONNEL</b>	
PERSONNEL COORDINATOR SALARY	\$78,938
PERSONNEL SUPPORT WAGES	\$103,356
PERSONNEL BCBS	\$53,547
PERSONNEL HRA	\$6,600
PERSONNEL FICA	\$18,041
PERSONNEL LIFE INS	\$96
PERSONNEL RETIREMENT	\$16,509
PERSONNEL WORKERS COMP	\$1,531
PERSONNEL UNEMPLOYMENT	\$125
PERSONNEL TUITION	\$5,760
PERSONNEL DENTAL	\$1,680
PERSONNEL LTD	\$565
PURCHASED SERVICE PERSONNEL	\$2,750
PERSONNEL TRAVEL	\$100
PERSONNEL CONF/DUES	\$1,000
<b>TOTAL 2323 PERSONNEL</b>	<b>\$290,598</b>
<b>2520 BUSINESS OFFICE</b>	
SALARY DIRECTOR BUSINESS	\$74,944
WAGES FINANCE ASSISTANTS	\$100,699
WAGES BUSINESS ADM ASST	\$0
WAGES COURIER	\$2,200
SALARY STAFF ACCOUNTANTS	\$78,969
WAGES GRANTS ASSISTANT	\$31,599
BCBS BUSINESS OFFICE	\$112,715
HRA	\$18,000

**NORTH COUNTRY SUPERVISORY UNION  
FY2025 BOARD APPROVED ASSESSMENT BUDGET**

FY2025 Board Approved Budget

Account Number / Description	7/1/2024-6/30/2025
FICA BUSINESS OFFICE	\$22,064
LIFE INS BUSINESS OFFICE	\$225
RETIREMENT BUSINESS OFFICE	\$20,035
WORKERS COMP BUSINESS OFFICE	\$2,423
UNEMPLOYMENT BUSINESS OFFICE	\$200
TUITION BUSINESS OFFICE	\$2,712
DENTAL BUSINESS OFFICE	\$3,375
LTD DIRECTOR BUSINESS	\$887
PROF DEV BUSINESS OFFICE	\$6,500
TRAVEL BUSINESS OFFICE	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$2,500
DUES & FEES BUSINESS OFFICE	\$1,000
<b>TOTAL 2520 BUSINESS OFFICE</b>	<b>\$486,047</b>
<b>2600 OPERATION &amp; MAINT. OF PLANT</b>	
FACILITIES COORDINATOR WAGES	\$65,255
CUSTODIAN WAGES	\$18,142
FACILITIES COORDINATOR & CUSTODIAL BENEFITS	\$17,544
OPERATION AND MAINT PURCHASE SERV	\$10,000
CUSTODIAN PURCHASES SERVICE	\$18,909
RUBBISH REMOVAL	\$2,750
STORAGE RENTAL SPACE	\$1,000
CUSTODIAL SUPPLIES	\$4,000
<b>TOTAL 2600 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$137,600</b>
<b>2640 OPERATION &amp; MAINT. OF PLANT</b>	
RENT	\$165,000