

# Minutes

## Select Board Meeting Town of Coventry Monday July 24, 2023

*This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at [www.coventryvt.org](http://www.coventryvt.org).*

### **Board Members Present**

Scott Morley  
Daniel Webster  
Scott Briere

### **Town Officials Present**

Matt Maxwell, Town Administrator  
Dave Barlow, Treasurer  
Deb Tanguay, Town Clerk  
Israel Sanville, Planning Commission

### **Public Present**

Kerry Keement  
Brittany Marquette  
Phil Marquette  
Tyler Billingsley

### **1. Order**

Matt called the meeting to order at 5:00 pm. Persons present introduced themselves.

### **2. Changes or Additions to the Agenda**

No Warrants

### **3. Allow for public comment**

Deb Tanguay graduated from the NEMCI in Portsmouth, New Hampshire. Deb was elected to give the class speech and was awarded the Henry Paquin Scholarship award. Way to go, Deb!

#### **4. Coventry Station Road**

Tyler Billingsley of East Engineering was present to speak with the board about the ongoing issues with Coventry Station Road. Tyler stated that the recent heavy rains have made the current problem worse and may have sped up the repair timeline. Tyler has spoken with Road Foreman, Nathan Standish, and that the current solution for maintaining the road should continue and everything that is done should be well documented. Tyler hopes that FEMA will recognize the site and the town will receive some funds to help with the bank stabilization that is needed. Tyler has some additional drilling to do at the site when things dry out a bit. Tyler and the board had a discussion about what percentage of the total project may fall under the FEMA umbrella. Tyler will make a recommendation for how the road should be maintained throughout the winter months in the next few weeks.

#### **5. Flood Response 2023**

Phil Marquette, the town's emergency coordinator, gave the select board a report on the damage that the town incurred through the flooding of the previous weeks. Phil has met with state and federal officials and has documented various sites throughout Coventry. Scott M said that in the future the board would like a day-to-day update on the chain of events for emergency situations. The board thanked Phil for his work and report on the damages.

#### **6. Casella Tax Valuation Dispute**

Scott M spoke with representatives from Casella and has set up a meeting for August 10<sup>th</sup>. The meeting will be held in White River and will include Scott Morley, John Casella, Jeremy Labee, and Joe Gay.

#### **7. Credit Card Policy**

The Select Board reviewed the towns' Credit Card Policy and saw no reason to make any changes. Scott B made the motion to approve the policy without any changes. Dan W made the second and the vote was unanimous.

#### **8. Community Leadership Summit**

Matt M gave the board a description of the Community Leadership Summit held in Randolph, VT. Carver Maxwell was nominated to attend the event for Coventry. The board felt that an adult from the town should also be present and it was decided that Matt M will also attend the event on August 15.

#### **9. Other Business**

Brittany Marquette was present and gave the select board an update on the Coventry Fall Festival that will be held on August 26<sup>th</sup>. Brittany provided a list of the entertainers that the committee has

contracted with for the day. There will be a number of local bands providing live music and there will be a performance by Rusty DeWees, The Logger. There will be seven food trucks, a corn hole tournament, 20 crafting booths, and fireworks to conclude the evening. The Board thanked Brittany and the committee for all their hard work and the extensive amount of detail in organizing the event. There was some discussion amongst the board about the ADA contract for traffic control for the day of the festival. The board wanted to ensure that ADA stayed until the traffic has cleared out following the fireworks. Phil will speak with ADA about the timing. Scott B made the motion to accept the ADA contract for traffic control on August 26<sup>th</sup>. Scott M made the second and the vote was unanimous.

#### **10. Approval of Minutes**

Scott M made the motion to approve the minutes of July 10, 2023. Scott B made the second and the vote was unanimous. Scott M made the motion to approve the minutes of July 14, 2023. Dan W made the second and the vote was unanimous.

#### **11. Executive Session**

Dan W made the motion to enter Executive Session for a personnel issue. Scott M made the second and the vote was unanimous. The board entered executive session at 5:45 pm with Matt M. The board came out of executive session at 6:10. Scott M gave a summary of the performance review for the Town Administrator over the last year. The board feels Matt is performing well and the select board is being well represented. Scott M made the motion that Matt receive a one-time bonus of \$500 for helping manage the road crew in the spring and summer. Scott B made the second and the vote was unanimous.

#### **12. Adjourn**

The meeting was adjourned by unanimous consent at 6:12pm

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