

Minutes

Select Board Meeting

Town of Coventry

Tuesday May 30, 2023

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Scott Morley

Daniel Webster

Scott Briere

Town Officials Present

Matt Maxwell, Town Administrator

Kate Fletcher, DTC

Public Present

None

1. Order

Matt called the meeting to order at 2:10 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

Dave Gallup Retirement gift

3. Allow for public comment

4. Road Foreman Resignation

Dan W read the letter that the Select Board prepared in response to John Buchanan verbally resigning his position as Road Foreman. Scott M made the motion to accept the resignation. Dan W made the second and the vote was unanimous. The board then discussed the steps for moving forward with hiring a new road foreman for the town. Scott B said the town should develop a list of projects that need to be completed this summer. Matt M will speak with the current road crew employees to see if they have interest in the road foreman position.

5. Salt Shed Construction

Scott B and John B met at the town garage and discussed the dimensions for the new salt shed. There were two quotes for materials from Poulin Lumber and Sticks and Stuff. The Poulin quote was cheaper and Scott recommended going with them. Scott B felt it would be best for the town to buy the materials and hire a contractor to build the structure on an hourly basis. Scott M asked if Scott B had a contractor. Scott B said that Rick Roberge would be able to do it before October 1. Scott M felt that we should not deviate from the town bidding process and solicit other bids, whether we buy the materials or not. Scott B said he checked with the town attorney and it is not required that we solicit other bids. Scott B said that most contractors are booked throughout the summer and fall and we would not have a lot to choose from. Scott M felt we should follow the town policy even if the legal advice says we are not required to. Scott B will provide the building spec information to Matt for some other bids. Total cost of the project should be under \$50,000.

6. Gravel for Coventry Falls

Coventry resident Jim Cobb currently maintains a parking area for his property near the waterfalls on the Black River. Jim allows use of his property by the public and has a small parking area located near the falls for this purpose. The parking area is not currently large enough to accommodate more than a couple vehicles. Jim has requested that the town provide a couple loads of gravel in order to expand the parking area for public use. Scott M made the motion to provide the gravel. Dan W made the second and the vote was unanimous. The full select board will visit the site in the coming weeks and discuss with Jim some considerations for the future regarding the property.

7. Retirement Gift for Dave Gallup

The town purchased a two night stay at the Thousand Island Harbor Hotel for Dave Gallup as a retirement gift. Total cost was \$1,063.38. Scott B made the motion to purchase the gift for Dave. Scott M made the second and the vote was unanimous.

8. Adjourn

The meeting was adjourned by unanimous consent at 2:40 pm

DRAFT