

Minutes

Select Board Meeting Town of Coventry Monday April 10, 2023

This meeting was recorded on Zoom and then posted to YouTube. The link to the Town's YouTube channel is at www.coventryvt.org.

Board Members Present

Scott Briere
Scott Morley

Town Officials Present

Matt Maxwell, Town Administrator
Carver Maxwell, Planning Commission
Kate Fletcher, DLCT
David Barlow, Treasurer
Deb Tanguay, Town Clerk
Kerry Kement, JOP

Public Present

Matthew Wilson, Chronicle
Chris Roy, NDE
Dan Webster

1. Order

Matt called the meeting to order at 5:59 pm. Persons present introduced themselves.

2. Changes or Additions to the Agenda

None

3. Allow for public comment

None

4. Select Board Vacancy

There were two candidates present for the Select Board Vacancy. Dan Webster and Kerry Kement. Each was given a couple minutes to state why they were interested in joining the select board. Kerry went first and said she is lifelong Coventry resident with an interest in getting further involved in helping out the town. Kerry would also be the first woman select person if appointed. Kerry is also a member of the Coventry Town Foundation, a position she took on recently. Dan Webster is also a lifelong Coventry resident. Dan stated he has an interest to see how things work at the town level and he has a lot of respect for some of the past select board members in the town. There was a brief discussion between the board and the candidates regarding term limits and when this particular select board spot will be up for reelection. The two other people that expressed interest in the select board, Andre Brasseur and Israel Sanville, were not present at the meeting. Scott M said this a difficult decision to make as both candidates would make a good select person. Scott M made the motion to appoint Dan Webster as select person until town meeting in 2024. Scott B made the second and the vote was unanimous.

5. Road Crew Vacancy

The Town of Coventry received three applicants for the vacant road crew position. Two resumes were on hand Monday night at the meeting. Scott M said we will schedule interviews with the applicants this week and they will be held in Executive Session. Chris Roy asked for the names of the applicants and they were given. Patrick Lavelly and Jeffrey Young.

5. IT Maintenance/Town Website/ Social Media

There was a discussion on making some improvements to the town website. Deb T has a new design for the clerk page that she would like implemented. The town does not currently have an IT maintenance contract. Phil Marquette and his company have submitted a bid. The Select Board would like Matt to find an additional bid for the maintenance. Scott B thinks that whoever we hire for the maintenance should also do any website design or improvement we may need. Scott M stated that there is a Coventry Facebook page, but he is not sure who operates it.

6. Community National Bank Signatories

David Barlow let the board know that in order to change the signatory names for the check book there needed to be a motion made by the board and that motion needed to be reflected in the minutes. Dave B stated that the town auditor would like Dave B removed and Matt M added in order to create some separation between the treasurer and the issuing and signing of checks. There was some discussion on

what names are currently on the signatory list and what names should be on it. Deb T pointed out that Scott B's term is up after this year and for continuity purposes perhaps Scott M should replace him. Scott B made the motion to remove Scott Briere, Dave Barlow, and Phil Marquette from the Community National Bank Signatory and to add Matt Maxwell and Scott Morley as the official signatories. Scott M made the second and the vote was unanimous.

7. Other Business

The Select Board has approved up to \$18,000 at a previous meeting for drilling work on the Coventry Station Road to repair a collapsed bank. The Contract from Dubois and King to complete the drilling and analysis was signed by Scott B. There was a brief discussion on the extent of the drilling and possible avenues for correction of the collapse.

8. Approval of Minutes

Scott B made the motion to approve the minutes of the March 20, 2023 meeting. Scott M made the second and the vote was unanimous.

9. Warrants

The board had some discussion on a past due invoice from San Soucy for appraisal done on the landfill. It was decided that this topic will be discussed at the next meeting. Scott M questioned why we were paying Stephanie Rondeau for Planning Commission clerk services when she is a member of the Planning Commission. Scott M felt there needed to be some discussion on whether we continue to fund the position. Scott M made the motion to accept the warrants and Scott B made the second. The vote was unanimous.

10. Adjourn

The Meeting was adjourned by unanimous consent at 6:39pm.

DRAFT