

Minutes  
Planning Commission Meeting  
Town of Coventry  
Wednesday March 23, 2022

**Board Members Present**

Amanda Jensen, Chair  
Praneet Menon  
Israel Sanville  
Pedro Grondon  
Zack Patridge  
Stephanie Rondeau, Assistant

**Residents Present**

Daniel Rondeua  
Kerry Keement

**1. Order**

- Praneet M called the meeting to order at 5:30pm.

**2. Changes or Additions to the Agenda**

- Item 4E will be added to the agenda for the designation of a newspaper.
- Item 4F will be added to the agenda for establishing a recurring meeting time and date.

**3. Public Comment**

- No public comment was offered.

**4. Commission Reorganization**

**A) Elect Chair**

- Zack P nominated Israel S., Praneet M nominated Amanda J.
- Pedro G voted in favor of Israel S, Zack P, Israel S, Amanda J, and Praneet M voted in favor of Amanda J.

Amanda J will act as Planning Commission chair.

**B) Elect Vice Chair**

- Zack P nominated Praneet M, Amanda J nominated Zack P.
- Praneet M, Pedro G, Israel S, and Amanda J voted in favor of Praneet M. Zack P voted in favor of Zack P.
- Praneet M will act as Vice-Chair for the Planning Commission.

**C) Appoint Planning Commission Assistant**

- Praneet M nominated Stephanie R.
- All members voted in favor and Stephanie R will act as Planning Commission Assistant.

**D) Designate Agenda Posting Locations**

- Praneet M made a motion to accept posting locations as follow:
  - Royer’s Service Station
  - Coventry Post Office
  - Community Center door
  - Landfill Scale house

Amanda J seconded the motion. All members voted in favor and the posting locations were accepted.

F) Designated Newspaper

- Praneet M made a motion to accept the Newport Daily Express as the designated Planning Commission newspaper for future postings. Amanda J seconded the motion. All members voted in favor and the Planning Commission will make all newspaper postings in the Newport Daily Express.

**G) Recurring Meeting Schedule**

- Praneet M made a motion for the Planning Commission to hold regular meetings at 5:30 on the first Wednesday of every month. Amanda J seconded the motion. All members voted in favor and the Planning Commission will meet regularly at 5:30 on the first Wednesday of each month.

**5. Old Business**

**A) Sidewalk Scoping Study Kick-off Meeting**

- Praneet M outlined the next step of this project being a Kick-off meeting with the Dufresne Group to begin discussion and proposed a meeting time in April. A meeting will be scheduled at the convenience of the Dufresne Group. This topic will be discussed further in the next regular Planning Commission meeting.

**6. New Business**

**A) Infrastructure**

- Members discussed possible infrastructure upgrades and repairs that they may want to address while the sidewalk construction is taking place.
- Pedro G added that the Dufresne Group may be able to help with engineering and project management if needed.

**7. Other Business**

- No other Business was presented.

**7. Adjourn**

- Praneet M made a motion to adjourn the meeting at 5:48pm. Amanda J seconded the motion and the meeting was adjourned.

Amanda Hussey

Zack Patridge

Praneet Menon