

Minutes of Meeting

COVENTRY BOARD OF CIVIL AUTHORITY

Wednesday, February 26, 2020

6:10 p.m.

(or immediately after the BOA Meeting)

Coventry Town Office

168 Main St, Coventry, VT 05825

Board of Civil Authority Present:

Justice of the Peace: John Miller (Chairman); Donald Hunt; Anita Allen; Richard Lussier;

Sherry Bradley; Melissa Gallup

Not Present: Cheryl Currier;

Town Select Board: Scott Briere; David Gallup

Not Present: Michael Marcotte

Town Clerk: Deb Tanguay

Other Guests: Martha Sylvester

1.) Call to Order: BCA Chairman John Miller called the meeting to order at 6:16 p.m. after having noted a quorum of BCA members. There were no additions or adjustments to the agenda.

2.) Approve Minutes of September 24th, 2019: A motion was made to accept the Minutes of the September 24th, 2019 meeting. {DH/AA} There was no discussion and motion carried unanimously.

3.) Public Comments: There were none.

4.) Review & Approve List of Additional Election Officials for ensuing Election Year 2020: A motion was made to accept the List of Additional Election Officials to assist with Year 2020 Elections. {RL/SB} The approved list is as follows: Jeanne Desrochers, Martha Sylvester, David Barlow, Marie Sloan, and Pedro Grondin. There was no discussion and motion carried unanimously.

5.) Discussion on Election Procedures and Entry/Exit Checklist: Deb informed the board on numerous election procedures:

- Voters will need to state their Political Party
- Deb will be sitting next to the Entry checklist table to assist voters who may have items to be verified or looking to register to vote.
- Checklist – New design to add the Party Status.

- Floor Vote ballot checklist

- Be vigilant of voters clothing that is being worn into the election area. Any issues to let Deb know.

- Justices of Peace – they will need to hold their Party Caucus this July to ensure Deb has the listing of JP names for the August election.

6.) Assign Ballot Clerk seating: A spreadsheet was passed around to BCA members to indicate their time of serving on election day.

7.) Discuss any other business that may need to come before the board: There was no discussion.

8.) ADJOURN: A motion was made to adjourn the meeting at 6:42 P.M. {DH/SB} There was no discussion and motion carried unanimously.

Received and filed by:

John Miller
Chairman, Board of Civil Authority

Deb Tanguay, Town Clerk

