

MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
MONDAY JANUARY 11, 2021 AT 6:00 PM

Board Members Present:

Scott Briere, Chair; Phil Marquette; David Gallup

Town Officials Present:

Ned Connell, Town Administrator; Amanda Carlson, Former Town Administrator; David Barlow, Town Treasurer; Kate Fletcher, Assessing Clerk

Guests:

Rory Merritt; Chris Whiting.

*This meeting was offered to the public via Zoom video conference
and in accordance with public building restrictions.*

1. Chair Scott Briere called the meeting to order at 6:04 p.m.

2. Allow for public comment

- No public comment noted.

3. Review FY2022 Budget

- The Board reviewed the draft budget and discussed various line items.
- No items were voted on with the intention to approve the final budget at the January 18, 2021 meeting.

4. Other Business

- The Board unanimously agreed to send out postcards informing all active voters of the upcoming informational meetings that will be held electronically in lieu of the in person Annual Town and School Meeting.
- Meetings will be held on:
 - Wednesday February 24th, 2021 at 4pm
 - Saturday February 27th, 2021 at 9am
 - Monday March 1st, 2021 at 6pm
- After discussing the IRS penalty relating to the incorrect submission of 2012 W2's by the former Town Treasurer.
- **MOTION:** Phil Marquette made a motion to pay the amount owed and then pursue an abatement. Seconded by David Gallup and approved by the Board quorum. Scott Briere was not in favor.
- **MOTION:** Phil Marquette made a motion to approve the 2021 Contract with the City of Newport Fire Department and authorize the Chair to sign on behalf of the Board. Seconded by David Gallup and unanimously approved by the Board.
- **MOTION:** Phil Marquette made a motion to approve the 2021 contract with the Newport Ambulance Service and authorize the Chair to sign on behalf of the Board. Seconded by David Gallup and unanimously approved by the Board.
- The Board agreed to set up a meeting with the Investment Advisor, John Henry Hubert of Catamount Asset Management with the Town Treasurer David Barlow; new Town Administrator Ned Connell, and Select Board member David Gallup to review the current status of investments and the Investment Policy.

- **MOTION:** Scott Briere made a motion to enter into executive session in accordance with 1 V.S.A 313 for personnel discussion to include the Board and former Town Administrator Amanda Carlson.
- The Board entered into executive session at 7:23 pm.
- The Board exited executive session at 7:52 p.m.
- No decisions made.

5. Sign Orders

- The Board agreed to continue to allow Board member Phil Marquette to approve necessary accounts payable as needed and the full Board would review and approve all accounts payable and payroll with electronic signatures.

6. Meeting Adjourned at 7:58 p.m.

- **MOTION:** Scott made the motion to adjourn the meeting. David seconded, and the meeting was adjourned.

Scott Briere/ Chair

David Gallup

Phil Marquette

Ned Connell/ Town Administrator