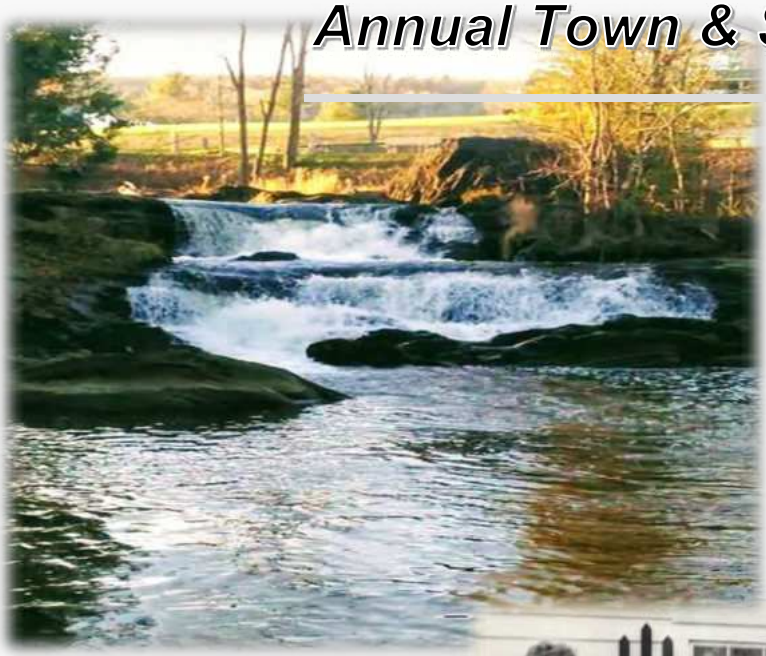
# Town of Coventry

## Annual Town & School Report



# 2020

# In Memory and Appreciation....

## Evelyn Guillette

For those who knew Evelyn, knew she had a smile that was contagious, a laugh that was unmeasurable, a work ethic that was incomparable, a love for life undeniable, the strength of a warrior, a joke or two up her sleeve, and possessed a can-do attitude with every aspect of life.

At 14 years old, Evelyn started singing and playing guitar which lead to decades of playing in a country and western band with her brother Donald, her husband Gary, and Bob Rushlow. A snapshot of this history can be found on the front cover of this Annual Report.

Evelyn and her husband Gary are longtime residents of Coventry and enjoyed many years of running Guillette's Service Station on the outskirts of Coventry where Evelyn wore many hats. Being a co-owner, greeter; gas attendant, bookkeeper, and one of the best car detailers in in this area. There would always be a wave as you drove by, with a smile that would undoubtedly light up your day. Her love to help others was seen each and every day. If anything needed to be done, Evelyn was the first one there to assist. She made an impact on many lives, for many customers, for many friends, but also for her family. The love for her grandchildren and children when she spoke was undeniably the light of her life.

Evelyn will be greatly missed from the community but her contagious smile, warrior strength, and love of life will never be forgotten. May we always remember Evelyn Guillette.

## Fred Webster

For those who had Mr. Webster as a teacher at Lake Region Union High School, attended a Town Meeting, have an appreciation for agricultural historical farm equipment, or simply live in Coventry; chances are good that you have sat next to or conversed with Fred Webster. A loyal Coventry man, Fred truly brought new meaning to what it means to be wealthy. His wealth stemmed from his roots and from them he grew a network of family, friends, and neighbors.

Fred was born almost 100 years ago in a farmhouse here in Coventry. In the same house, he raised his family. In this same house he lived until his senior years. He was a man of many great accomplishments and it is safe to say he lived life to the fullest and gained a tremendous amount of knowledge.

From Valedictorian of his graduating High School class, to teaching school for over 45 years, collector or antique farm equipment, featured on "American Pickers" television show, and inducted into the Agricultural Hall of Fame in Essex, VT. As a WW2 Veteran he served in the Navy as a medic and in foreign theater in the unit of SACO (Sino-American Cooperative Organization).

These are only a handful of the incredible things he has accomplished and experienced in life. He was a man who took a lot of pride in his uniqueness, strong spirit, quick wit, and kindness. May we all cherish his legacy and go forth with an enthusiastic jog down the road. May we always remember Fred Webster.

# Town of Coventry

## 2020

## Annual Town & School Report

# Town of Coventry

168 Main St / PO Box 8
Coventry, VT 05825
(802)754-2288 / (802)754-2266

**Town Clerk ~ Deb Tanguay**
**clerk@coventryvt.org**

**Office Hours:**
**Monday, Wednesday, Friday**
**8 a.m. to 1 p.m.**

**Assessor's Office ~ Bill Krajeski:**
**assessorsoffice@coventryvt.org**

**Office Hours:**
**Monday, Tuesday, Wednesday**
**8 a.m. to 4 p.m.**

**Town Treasurer ~ David Barlow**
**treasurer@coventryvt.org**

**Office Hours:**
**Monday & Friday**
**1 p.m. to 4 p.m.**

**Delinquent Tax Collector ~ Kate Fletcher**
**deliquenttaxcollector@coventryvt.org**

**Highway Department ~ David Gallup**
**roads@coventryvt.org**

**Town Administrator ~ Ned Connell**
**townadministrator@coventryvt.org**

**Office Hours:**
**Monday thru Friday**
**8 a.m. to 4 p.m.**

**Planning Commission:**
**planningcommission@coventryvt.org**

**Street Addressing / E911 ~ Phillip Marquette**
**philmarquette@coventryvt.org**

## Check us out on the web:
## www.coventryvt.org

**Payment Methods:**

- **Non-cash methods of payment are preferred**
- **Maximum amount of cash accepted for any transaction is $100. We will not accept bills larger than $50.**
- **Cash of any amount will not be accepted for the payment of property taxes current of delinquent.**
- **All payments are to be made out to the "TOWN OF COVENTRY".**
- **Credit and Debit cards are accepted via a third-party website linked off of our website address, shown above. Additional fees apply for processing.**

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# 2021 IMPORTANT DATES TO REMEMBER

| | |
|---|---|
| **Wednesday, February 24th, 2021** | Town & School District Remote Informational Meeting ~ 4 p.m. via Zoom or Phone in |
| **Saturday, February 27th, 2021** | Town & School District Remote Informational Meeting ~ 9 a.m. via Zoom or Phone in |
| **Monday, March 1st, 2021** | Town & School District Remote Informational Meeting ~ 6 p.m. via Zoom or Phone in |
| **Town Meeting Day<br>Tuesday, March 2nd, 2021** | **Town & School District Vote via Australian Ballot ~ 8 a.m. to 7 p.m. at the Community Center**<br>**Town Foundation Seed Distribution ~ 8 a.m. to 7 p.m. at the Community Center** |
| **Saturday, March 20th, 2021** | Animal Vaccination Clinic ~ The Animal Doctor in Newport Center at 9 a.m. to 2 p.m. |
| **Wednesday, March 31st, 2021** | Deadline to Register Dogs with Town Clerk |
| **Saturday, May 1st, 2021** | Green Up Day |
| **Saturday, July 17th, 2021** | Household Hazardous Waste Day ~ Waste USA Landfill at 7:30 a.m. to 11:30 a.m. |
| **September ~ TBD at later date** | Casella Open House at Waste USA Landfill in Coventry |
| **Saturday, October 23rd, 2021** | Household Hazardous Waste Day ~ Waste USA Landfill at 7:30 a.m. to 11:30 a.m. |
| **Monday, November 8th, 2021** | Property Taxes Due to Town Treasurer |

# Meetings held at the Coventry Community Center

*(Currently all meetings are being held remotely due to State Guidelines and Recommendations until further notice)*

| | |
|---|---|
| **Select Board** | First and Third Monday of Each Month at 6:00 p.m. |
| **Planning Commission** | First Wednesday of Each Month at 5:00 p.m. |
| **Coventry Fire District #1** | Second Tuesday of Each Month at 4:30 p.m. |
| **Coventry Town Foundation** | Third Tuesday of Each Month at 5:30 p.m. |

# Meetings held at the Coventry Village School

*(Currently all meetings are being held remotely due to State Guidelines and Recommendations until further notice)*

| | |
|---|---|
| **School Board** | Third Wednesday of Each Month at 5:30 p.m. |
| **School Finance Committee** | Third Wednesday of Each Month at 5:00 p.m. |
| **School Building Committee** | First Tuesday of Each Month at 5:00 p.m. |

# WARNING

## COVENTRY ANNUAL TOWN & SCHOOL MEETING

The legal voters of the Town of Coventry, Vermont in the County of Orleans, State of Vermont, are hereby notified and warned to meet at the

**COVENTRY COMMUNITY CENTER**
**168 Main Street, Coventry VT 05825**

**TUESDAY MARCH 2nd, 2021 at 8:00 a.m.**

to act on the following business:

**SCHOOL DISTRICT BUSINESS:**

**ARTICLE 1:** To elect a **MODERATOR** for the year ensuing.

**ARTICLE 2:** To elect a **SCHOOL TREASURER** for a 1 year term.

**ARTICLE 3:** To elect a **SCHOOL DIRECTOR** for a 2 year term.

**ARTICLE 4:** To elect a **SCHOOL DIRECTOR** for a 3 year term.

**ARTICLE 5:** Shall the voters of the school district approve the school board to expend **$ 3,501,980** which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $15,712, per equalized pupil. This projected spending per equalized pupil is 0.61% lower than spending in the current year.

**ARTICLE 6:** To see if the voters of the Coventry Town School District will authorize the Board of Directors to direct **$ 10,931 of FY2020 unaudited,** unobligated fund balance to the asset replacement reserve fund for building repairs.

**ARTICLE 7:** To see if the voters of the Coventry Town School District will authorize the Board of Directors to direct **$ 30,000 of FY2020 unaudited,** unobligated fund balance to the tuition reserve fund.

***All articles will be voted using the Australian Ballot System on MARCH 2, 2021. The polls, located at the Coventry Community Center, will open at Eight O'clock (8:00 am) in the forenoon and close ot Seven O'clock (7:00 pm) in the evening. Absentee ballots will be available until March 1, 2021.***

**TOWN DISTRICT BUSINESS:**

**ARTICLE 8:** To elect a **TOWN MODERATOR** for the ensuing year.

**ARTICLE 9:** To **ELECT** the following officers required by law:

| | | |
|---|---|---|
| a. | **SELECT PERSON** | 3-year term |
| b. | **COLLECTOR OF DELINQUENT TAXES** | 1-year term |
| c. | **CEMETERY COMMISSIONER** | 3-year term |
| d. | **1ST CONSTABLE** | 1-year term |
| e. | **2ND CONSTABLE** | 1-year term |
| f. | **TRUSTEE OF CEMETERY FUNDS** | 1-year term |
| g. | **PLANNING COMMISSION MEMBER** | 2-year term |
| h. | **PLANNING COMMISSION MEMBER** | 2-year term |
| i. | **PLANNING COMMISSION MEMBER** | 2-year term |
| j. | **PLANNING COMMISSION MEMBER** | 1-year term (to fulfill the remainder of the current two year term) |

**ARTICLE 10:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$ 756,000** for support of the fiscal year **2022 TOWN LIABILITIES & GENERAL FUND EXPENSES** of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

**ARTICLE 11:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$ 261,000 plus** Vermont State Aid funding, for support of the fiscal year **2022 TOWN HIGHWAY FUND** expenses for summer and winter road maintenance, of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

**ARTICLE 12:** Shall **EXCESS REVENUES** received in the **2020-2021** fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 615,000** be **TRANSFERRED** to the **ROAD INFRASTRUCTURE & EQUIPMENT RESTRICTED FUND** to fund future road infrastructure projects and road-related capital equipment?

**ARTICLE 13:** Shall **EXCESS REVENUES** received in the **2020-2021** fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 75,000** be **TRANSFERRED** to the **REAPPRAISAL RESTRICTED FUND** to fund the ongoing town wide reappraisal and related expenses?

**ARTICLE 14:** Shall **EXCESS REVENUES** received in the **2020-2021** fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 250,000** be **TRANSFERRED** to the long-term **INVESTMENT ACCOUNT?**

**ARTICLE 15:** Shall **EXCESS REVENUES** received in the **2020-2021** fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 10,000** be **TRANSFERRED** to the long-term **FLOOD RECOVERY & MITIGATION RESTRICTED FUND?**

**ARTICLE 16:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$10,000** in fiscal year 2022 to the **Memphremagog Community Maritime**?

**ARTICLE 17:** Shall the legal voters of the Town of Coventry vote to appropriate the below expenditures for the **Service Agencies** in the amount of **$17,907**? (Service Agencies reports are printed in the back of this town report under the Service Agencies section. )

- **$500.00** to American Red Cross
- **$300.00** to Felines & Friends Foundation
- **$3,500.00** to Goodrich Memorial Library
- **$800.00** to Green Mountain Farm-To-School, Inc. (NEW)
- **$2,000.00** to Jones Memorial Library
- **$300.00** to Northeast Kingdom Community Action, Inc. / Court Diversion
- **$330.00** to Northeast Kingdom Council on Aging
- **$2,172.00** to Northeast Kingdom Human Service, Inc.
- **$200.00** to Northeast Kingdom Learning Services, Inc.
- **$500.00** to Orleans County Citizens Advocacy
- **$500.00** to Orleans County Fair Association (NEW)
- **$550.00** to Orleans County Historical Society (NEW)
- **$3,000.00** to Orleans Essex VNA & Hospice Inc
- **$750.00** to Pope Memorial Frontier Animal Shelter, Inc.
- **$850.00** to Rural Community Transportation, Inc.
- **$1,125.00** to Umbrella
- **$130.00** to Vermont Center for Independent Living
- **$200.00** to Vermont Chapter of Prevent Child Abuse America (NEW)
- **$100.00** to Vermont Green Up, Inc.
- **$100.00** to Vermont Symphony Orchestra, SymphonyKids Program (NEW)

**Total for above appropriations - $17,907.00**

***All articles will be voted using the Australian Ballot System on MARCH 2, 2021. The polls, located at the Coventry Community Center, will open at Eight O'clock (8:00 am) in the forenoon and close at Seven O'clock (7:00 pm) in the evening. Absentee ballots will be available until March 1, 2021.***

The Town and School will be holding three informational meetings for residents to discuss the above articles. Dates and times of these informational meetings will be mailed with the Annual Report and will be held remotely via zoom or phone in. These meetings shall constitute the public informational hearing required by 17 V.S.A. 2680(G).

**Dated this 27th day of January, A.D. 2021**

***Coventry Select Board***

Scott Briere, Chair

David Gallup

Phillip Marquette

***Coventry School Directors***

Matthew Maxwell, Chair

Amanda Jensen

Jaime Stenger

Dan Prue

Kathleen Ahearn

**Received for record this 27th day of January, A.D. 2021 at Coventry**

ATTEST:

Debra Tanguay, Town Clerk

# Elected Officials

| | | |
|---|---|---|
| **Cemetery Commission** | Jeanne Desrochers | 2021 * |
| | Gerry St. Sauveur | 2022 |
| | Lester Carbonneau | 2023 |
| **Delinquent Tax Collector** | Kate Fletcher | 2021 * |
| **First Constable** | Donald Pedro Grondin | 2021 * |
| **Second Constable** | Jesse Testut | 2021 * |
| **Justice of the Peace** | Anita Allen | 2022 |
| | Sherry Bradley | 2022 |
| | Melissa Gallup | 2022 |
| | Donald Hunt | 2022 |
| | Richard Lussier | 2022 |
| | John Miller | 2022 |
| | Pat Sloan | 2022 |
| **Moderator** | Matt Maxwell | 2021 * |
| **Planning Commission** | Dan Rondeau | 2022 |
| | Mike Lucas | 2021 * |
| | Josh Griffes | 2021 * |
| | Phil Marquette | 2021 * |
| | Joi Merritt (fulfill prior term) | 2021 * |
| **School Director** | **3 Year Term** | |
| | Dan Prue | 2021 * |
| | Matt Maxwell | 2022 |
| | Jaime Stenger | 2023 |
| | **2 Year Term** | |
| | Amanda Jensen | 2021 * |
| | Kathleen Ahearn | 2022 |
| **School Treasurer** | Deb Tanguay | 2021 * |
| **Select Board** | Scott Briere | 2021 * |
| | David Gallup | 2022 |
| | Phillip Marquette | 2023 |
| **Town Clerk** | Deb Tanguay | 2022 |
| **Town Treasurer** | David Barlow | 2022 |
| **Trustee of Cemetery Funds** | David Barlow | 2021 * |

*** Indicates Office will be voted Australian Ballot on March 2nd, 2021**

# 2020 Appointed Officials

| | |
|---|---|
| E911 Coordinator | Phil Marquette |
| Animal Control Officer | Renee Falconer |
| Assessor | New England Municipal Consultants |
| Assessing Clerk | Kate Fletcher |
| Assistant Clerk | David Barlow |
| Civil Defense Chairman | Donald Pedro Grondin |
| Community Center Coordinator | Ned Connell |
| Emergency Management Director | Phillip Marquette |
| Emergency Management Coordinator | Ned Connell |
| Fence Viewers | Josh Griffes |
| | Isreal Sanville |
| | Stuart Maxwell |
| Fire Warden | Donald Pedro Grondin |
| Health Officer | Donald Pedro Grondin |
| Road Commissioner | David Gallup |
| Select Board Bookkeeper | Deb Tanguay |
| Town Administrator | Ned Connell |
| Town Service Officer | Ned Connell |
| Tree Warden | John Buchanan |
| Zoning Administrator | David Barlow |

## Appointed Committees

| | |
|---|---|
| Solid Waste Committee | Sherry Bradley, Chair |
| | Margaret Maxwell |
| | Josh Griffes |

**All Coventry Residents interested in serving as a Town Official, or volunteering on one of the committees are asked to please submit their letter of interest to the Select Board before Town Meeting Day on Tuesday, March 2nd, 2021. The Board makes all appointments at their reorganizational meeting following Town Meeting and always welcomes anyone who is interested in getting involved with the community.**

# Town Office Descriptions

## Vermont Secretary of State

Full list can be viewed at:
https://www.sec.state.vt.us/elections/candidates/local-office-descriptions.aspx

**Cemetery Commissioner (elected).** Responsible for the care and management of the town's cemeteries. If no cemetery commissioners are elected, the select board fulfills this role. 18 V.S.A. § 5373

**Collector of Delinquent Taxes.** An elected Collector of Delinquent Taxes is responsible for all duties described under 32 V.S.A § 5252. A Town may also vote to authorize the appointment of a Collector of Delinquent Taxes under 17 V.S.A. § 2651(d).

**Constable (elected).** In some towns the constable is the town's local law enforcement officer, with all powers of search, seizure, and arrest within the town. In other towns, the constable only has the power to serve civil process, assist the health officer in the discharge of his or her duties, destroy unlicensed dogs, kill injured deer, remove disorderly people from town meeting, and, if the first constable, to collect taxes, if no tax collector is elected. Should be good at de-escalating and resolving conflicts. 17 V.S.A. § 2646(7)

**Fence Viewers (appointed).** Three viewers are appointed by the Select Board each year. When called upon, they examine fences and other boundaries within the town. 24 V.S.A. § 871

**Health Officer (appointed).** Appointed by the commissioner of health to a three-year term after recommendation by the town Select Board. Enforces the rules and regulations for the prevention and abatement of public health hazards. 18 V.S.A. § 601

**Justices of the Peace (elected).** Although elected by a town, justices of the peace are actually county officers. 17 V.S.A. § 2103(10). The duties of justices of the peace can fall into five categories of responsibilities:

1. Elections. Justices of the peace are members of the board of civil authority (BCA). Members of the BCA serve as election officials at town elections by Australian ballot and statewide elections. Justices also are responsible for delivering absentee ballots to voters at election time.
2. Tax Abatement and Appeals**.** Justices of the peace sit as members of the town board for abatement of taxes to determine whether a taxpayer's tax obligation should be forgiven under certain circumstances. Justices of the peace also serve an important role in the town's tax appeal process. As a member of the board of civil authority, justices sit to hear and decide appeals when citizens do not agree with the final decision of the listers.
3. Marriages and Civil Unions**.** Justices of the peace may also solemnize marriages and may certify civil unions in Vermont.
4. Oaths and Notary**.** Justices of the peace may also administer oaths in all cases where an oath is required, unless a specific law makes a different provision. A justice of the peace is a notary public ex officio and has all the acknowledgment powers of a notary public. However, the justice of the peace must file with the county clerk in order to act as a notary public (but the fee is waived).
5. Magistrate. Justices of the peace may also serve as a magistrate when so commissioned by the Supreme Court.

**Moderator (elected).** Runs the annual and special town/school meeting. Should have a good sense of humor, be good at group process, and have experience following Roberts Rules of Order. 17 V.S.A. § 2646(1)

**Planning Commissioners (appointed or elected).** Appointed unless town votes to elect. Duties include preparing a municipal plan; making recommendations on matters of land development, conservation, and preservation; and participating in a regional planning program. Makes site plan and subdivision permit decisions unless there is a development review board in town. Should have a good working knowledge of all aspects of the town and be able to listen to many sides of an issue. 24 V.S.A. § 4323

**Road Commissioners (elected or appointed).** Can be elected or appointed. Has no independent authority, but can assist the Select Board in overseeing town highways at the request of the board. Should have experience with town highways and be a good communicator. 17 V.S.A. § 2646(16); 17 V.S.A. § 2651

**Select Board Members (elected).** General supervision and control over town; enacts ordinances, regulations, and policies for town; oversees town property and personnel; prepares, presents and manages budget; and oversees roads, including laying out, discontinuing, and reclassifying roads. Sits as local board of health, liquor control commission, and sewer commission. Should know the town well, be able to understand all sides of complex issues, and have very thick skin. 17 V.S.A. § 2646(4); 17 V.S.A. § 2649

**Town Administrator (appointed).** Hired by the Select Board, the town administrator, sometimes called the administrative assistant to the Select Board, assists the Select Board in managing the business of the town. The town administrator has no independent statutory authority. The scope of his or her duties is determined by the Select Board.

**Town Agent (elected).** The town agent used to prosecute and defend suits. The Select Board now has that authority. Thus, the town agent's duty consists merely of assisting when litigation is in progress, at the request of the Select Board. (Generally not a very active position.) 17 V.S.A. § 2646(11)

**Town Clerk (elected).** Records, preserves, and certifies the public records of the town. Issues dog, marriage, civil union, and hunting and fishing licenses; as well as motor vehicle renewals. Runs the local elections, serves as clerk of the board of civil authority, and hears tax abatement requests and tax appeals. Should have the patience of a saint and be a good ambassador for the town. 17 V.S.A. § 2646(2)

**Town Forest Fire Warden (appointed).** Appointed by the fire commissioner with the approval of the Select Board. Prevents forest fires in the town by enforcing the laws designed to prevent forest fires. 10 V.S.A. § 2641

**Town Services Officer (appointed).** Appointed on or before April 15th of each year. Assists individuals within the town who require emergency food, fuel, or shelter assistance when the Vermont Department of Social Welfare is not available. 33 V.S.A. § 2102 et seq.

**Town Treasurer (elected).** Keeps the town and school's accounts (unless a separate school treasurer is elected), invests money (with the approval of the legislative body), keeps a record of the taxes voted, and pays orders drawn on him or her. Should be very precise, detail oriented and good at math. 17 V.S.A. § 2646(3)

**Town Tree Warden (appointed).** Plans and implements a shade tree preservation program for the purpose of shading and beautifying public places. Removes diseased, dying, or dead trees; which create a hazard to public safety or threaten the effectiveness of disease or insect control programs. 24 V.S.A. § 871

**Trustee of Public Funds (elected).** Manages, invests, and reports on real and personal property held in trust by the town. This includes cemetery trust funds. Should like investing money. 17 V.S.A. § 2646(12); 24 V.S.A. § 2431 et seq.

**Zoning Administrator (appointed).** Appointed by the planning commission with the approval of the Select Board. Approves or denies applications for zoning permits. Administers the municipal bylaws literally. Enforces regulations pertaining to the zoning ordinance. 24 V.S.A. § 4448

# MINUTES OF MEETING
# COVENTRY ANNUAL TOWN & SCHOOL MEETING

## Tuesday, March 3, 2020
## Coventry Community Center
## 168 Main St, Coventry, VT 05825

2020 Annual Town and School Meeting was held at the Coventry Community Center on Tuesday, March 3rd, 2020 at 10:00 a.m. to act on the following business:

**NOTE: The Town of Coventry has a checklist of 748 eligible voters. The highest number of votes cast for Town floor vote elections was registered at 114 votes. This represents an 15% participation in Town Meeting.**

Prior to the start of Town Meeting, Mr. Peter Fairweather gave an Economic Development presentation to the Coventry residents present starting at 9:30 a.m. He discussed several charts detailing input of residents received and the process that has occurred over the past year.

***The Annual School District Meeting:***

The meeting was called to order at 10:12 a.m. by ensuing Town Moderator, Matthew Maxwell.

Moderator entertained a motion to waive the reading of the Annual Town and School Meeting Warning.

- Motion moved and seconded.
- Non-voting residents were identified and notices were read.
- Attendees were reminded about general guidelines of the elections and etiquette.
- Voice vote and carried.

**ARTICLE 1:** To elect **a MODERATOR** for the year ensuing.

- John Miller was nominated.
- No other nominations.
- Voice vote and carried.
- **John Miller - Elected**

**ARTICLE 2:** To elect a **SCHOOL TREASURER** for a 1 year term.

- Deb Tanguay was nominated
- No other nominations.
- Voice vote and carried.
- **Deb Tanguay - Elected**

**ARTICLE 3:** To elect a **SCHOOL DIRECTOR** for a 2 year term.

- Kathleen Ahearn was nominated.
- No other nominations.
- Voice vote and carried.
- **Kathleen Ahearn - Elected**

**ARTICLE 4:** To elect a **SCHOOL DIRECTOR** for a 3 year term.

- Jaime Stenger was nominated.
- No other nominations.
- Voice vote and carried.
- **Jaime Stenger – Elected**

**ARTICLE 5:** To see if the Town will hear and accept the School Officers' reports.

- Article moved and seconded.
- A request for the school budget to be a larger font, to list the teacher salaries, and to include the 3 Year Comparison that the Supervisory Union typically prepares in the school reports for next year.
- No further discussion.
- Motion to accept the reports of School Officers'.
- Voice vote and carried.

**ARTICLE 6:** Shall the voters of the school district approve the school board to expend **$ 3,460,149** which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $15,866, per equalized pupil. This projected spending per equalized pupil is 5.64% higher than spending in the current year.

- Motion for discussion moved and seconded.
- Discussion commenced with a voter asking if the art and music positions were being increased in the budget; and the School Principal stated they were not at this time.
- No further discussion.

***The preceding article (6), will be voted using the Australian Ballot System on MARCH 3, 2020. The polls, located at the Coventry Community Center, will open at Eight O'clock (8:00 a.m.) in the forenoon and close at Seven O'clock (7:00 p.m.) in the evening.***

**ARTICLE 7:** To see if the voters of the Coventry Town School District will authorize the Board of Directors to direct **$ 6,075.00 of FY2019 unaudited**, unobligated fund balance to an asset replacement reserve fund for building repairs.

- Article moved and seconded.
- No further discussion.
- Voice vote and carried
- Article passed as written.

**ARTICLE 8:** To act on any other business that may legally come before said meeting.

- Article moved and seconded.
- Brief discussion by school representatives regarding the upcoming Building Committee meeting for the school regarding the anticipated "addition" to accommodate the influx of students attending. Received two different proposals by the architect for the addition and the Building Committee and School Board will decide on best option to proceed with and presenting to the Coventry community.
- No further discussion.

**ARTICLE 9:** To adjourn School Meeting.

- Article moved and seconded.
- School meeting was adjourned at 10:23 a.m.

***The Annual Town Meeting:***

Town Meeting was called to order at 10:25 a.m.

**ARTICLE 10:** To elect a **TOWN MODERATOR** for the ensuing year.

- Matthew Maxwell was nominated.
- No other nominations.
- Voice vote and carried.
- **Matthew Maxwell - Elected**

**ARTICLE 11:** To hear and act upon the reports of Town Officers.

- Article moved and seconded.
- No further discussion.
- Motion to accept the reports of Town Officers.
- Voice vote and carried.

**ARTICLE 12 :** To **ELECT** the following officers required by law:

a) **SELECT PERSON** 3-year term

- Phil Marquette was nominated.
- Andre Brosseau was nominated.
- Skip Gosselin was nominated.
- Dan Rondeau was nominated.
- Candidates were asked to speak and each give a statement about their intentions for the position.
- Votes were cast by paper ballots.
- The first round of voting consisted of 114 Votes – Phil Marquette 59; Skip Gosselin 44; Dan Rondeau 8; Andre Brosseau 3
- The second round of voting consisted of 113 Votes – Phil Marquette 60; Skip Gosselin 49; Dan Rondeau 3; Andre Brosseau 1
- **Phil Marquette - Elected**

Mike Marcotte was presented with a plaque and gift commemorating his 31 years of service to the Town of Coventry; of which 28 years as a Selectboard member. Mike originally started his service with the Town as a Planning Commissioner and has enjoyed his tenure and fellow residents who have served with him on the different boards over the years. The Town wished Mike well with his new endeavors going forward.

b) **COLLECTOR OF DELINQUENT TAXES** 1-year term

- Kate Fletcher was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for Kate Fletcher for Collector of Delinquent Taxes.
- **Kate Fletcher – Elected**

c. **CEMETERY COMMISSIONER** 3-year term

- Lester Carbonneau was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for Lester Carbonneau for Cemetery Commissioner.
- **Lester Carbonneau – Elected.**

d. **1ST CONSTABLE** 1-year term

- Pedro Grondin was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for Pedro Grondin for 1st Constable.
- **Pedro Grondin – Elected.**

*e.* **2nd CONSTABLE** 1-year term

- Jesse Testut was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for Jesse Testut for 2nd Constable.
- **Jesse Testut – Elected.**

f. **TRUSTEE OF CEMETERY FUNDS** 1-year term

- David Barlow was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for David Barlow for Trustee of Cemetery Funds.
- **David Barlow – Elected.**

g. **TOWN AGENT** 1-year term

- Pat Sloan was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for Pat Sloan for Town Agent.
- **Pat Sloan – Elected.**

h. **GRAND JUROR** 1-year term

- Owen Ballinger was nominated.
- No other nominations.
- The Moderator instructed the clerk to cast one ballot for Owen Ballinger for Grand Juror.
- **Owen Ballinger – Elected.**

*i.* **PLANNING COMMISSION MEMBER** 2-year term

- Dan Rondeau was nominated.
- Derik Leblanc was nominated.
- Joi Merritt was nominated.
- No other nominations.
- Candidates were asked to speak and each give a statement about their intentions for the position.
- Votes were cast by paper ballot.
- Voting consisted of 97 Votes – Dan Rondeau 70; Joi Merritt 16; Derik Leblanc 9; Spoiled Votes 2
- **Dan Rondeau – Elected.**

*j.* **PLANNING COMMISSION MEMBER** 2-year term

- *Joi Merritt was nominated.*
- *Derick Leblanc was nominated.*
- *No other nominations.*
- Candidates were asked to speak and each give a statement about their intentions for the position.
- Votes were cast by paper ballot.
- Voting consisted of 77 Votes – Joi Merritt 51; Derik Leblanc 26
- **Joi Merritt – Elected.**

**ARTICLE 13:** Shall the Town of Coventry enter into a **COMMUNICATIONS UNION DISTRICT (CUD)** to be known as **NEK COMMUNITY BROADBAND**, under the provisions of 30 V.S.A. Chapter 82?"

- Article moved and seconded.
- Discussion commenced by residents asking what is this and how would this benefit Coventry residents. This would be beneficial to the Coventry Town and Village residents by helping the underserved areas of our Town obtaining a good reliable internet connection. There is no guarantee on being successful but Towns that would like to opt for this does need to join. The State already has dark fiber lines (considered the backbone) along route 5 that they would access and branch off this line to rural areas. This does not cost the Town any money to get involved. There are 27 Vermont Towns voting to see if their residents would like to combine and form this district. If the Towns do agree, then the district will start to be formed by the necessary steps and legal ramifications to establish this district; thus allowing the district to be bonded. Coventry can refuse joining this district at this time; and can opt to enlist later in the future; however, the vote would require a Town Meeting or a special vote.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 14:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$ 500,000** for support of the fiscal year 2021 **TOWN LIABILITIES & GENERAL FUND EXPENSES** of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

- Article moved and seconded.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 15:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$ 253,000 plus** Vermont State Aid funding, for support of the fiscal year 2021 **TOWN HIGHWAY FUND** expenses for summer and winter road maintenance, of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

- Article moved and seconded.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 16:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$ 30,000** in fiscal year 2021 to be used as **MATCHING GRANT FUNDS** for historical preservation projects related to the **COVENTRY VILLAGE CHURCH BUILDING** if and/or when property ownership is transferred to the Town of Coventry; of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

- Article moved and seconded.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 17:** Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$ 88,310** in fiscal year 2021 to the **COVENTRY TOWN FOUNDATION**?

- Article moved and seconded.
- A motion was brought to the floor to amend the original article and increase the appropriation amount to $250,000.
- Amendment to the original Article to increase the appropriation to $250,000.00 was moved and seconded.
- Discussion opened up to the floor.
- Town Foundation Chair started the discussion by explaining and detailing what the Coventry Town Foundation (CTF) is and does. In prior years, the CTF received 10% of tipping fees the Town received from the landfill. This amount has varied but most recent years was in the vicinity of $140,000.00 per year. The request to increase to $250,000.00 will provide the necessary funding for this last year and upcoming year. Some residents were concerned that internal policies were inadequate and financial information was not being provided and they did not support the approving of Article 17 and requested for voters to vote No. Don Whipple stated the board is working diligently in having the CTF acting and operating as a non-profit and bringing policies and procedures up to date. The original design of the CTF is an independent operational board working for the citizens of Coventry. The CTF Board stated with it being a small non-profit that RFPs for audits were not received back so the board opted to have a local auditing company provide a financial review. The CTF board stated they have legal counsel and are in the process of reviewing all policies and procedures. Don Hunt mentioned that past tax returns can be viewed online and that he has had some experience with the CTF for college funding for his children. The CTF Board stated their intentions in giving to the Community is great and would like to expand on what they may be able to provide for assistance. This organization can benefit the residents in a way that the Town is not able to provide. CTF Chair Leo Piette stated the CTF goal for becoming self-sufficient to cover its budget itself is within the next 3-4 years. Currently the yearly spending is approx. $50-60,000.00 for student scholarships, $20,000.00 to Coventry Village School for enrichment programs, and the remaining to Coventry residents in need.
- Voter Martha Sylvester stated the CTF is a wonderful asset to the community and questioned the Select Board with their response in changing the funding process to the CTF. Select Board Member Scott Briere stated the host agreement was originally setup where the Town received 90% of the tipping fees and the CTF received the remaining 10%. Over the years the amount of tipping fees is increasing and the prior process of determining the amount was deemed not legal by the Town's legal counsel. Thus, allowing the voters to decide whether the CTF should and how much funding to receive approved at Town meeting.
- Voter Shannon Bowman asked the Select Board how they derived at the amount placed in the article. Select Board Member Scott Briere stated the amount was derived from the amount of disbursements of last year. He also stated he wants to see the CTF be successful but to ensure

policies and procedures are being done correctly and that more guidelines are being adhered to. He stated the Select Board is not against the CTF but would like to see a management audit being completed and that the Select Board is not in favor for Article 17.

- Additional voters stated their appreciation for the CTF and the assistance they have received. Voter Renee Fortin stated she has college students who have received CTF scholarship funding. This funding has helped to reduce their college debt and in addition, they have opted to not leave this area. Voter Dawn Walls-Thumma stated as being a middle school teacher for Coventry Village School, she is seeing the needs of Coventry students going up and children are sent to school not prepared. When school funding is limited, art music and physical education are the first to be cut and these activities give students reason to want to come to school. She also stated the CTF has provided many enrichment programs to the students that they would not have experienced, via thru the school or at home. Such as, mountain biking; skiing at Jay Peak; visiting authors; and Sisken outdoor education including river canoe trip outings.
- Voter Don Hunt questioned how this funding coming out affect towns money. Town Treasurer David Barlow stated the Town received the extra money that would have gone to the CTF and in general, any funding left over is requested to voters to be placed in various Town investment accounts.
- CTF Board Member Don Whipple stated he would like to see the CTF and the Coventry Select Board members can merge and work together for the benefit of the Coventry residents.
- A Motion for the new article with the increased appropriation funding to $250,000.00 was moved and seconded.
- Brief discussion commenced with Select Board Chairperson Michael Marcotte stating the CTF had two issues the Select Board felt had to be revised. Also, requested the CTF to provide policies and procedures and present financials once completed to the Town.
    - Establish the legal way of requesting money which occurred this Town Meeting.
    - How the CTF funding to residents is not in a way discriminating to anyone.
- No further discussion.
- Voice vote and carried; some opposed
- Article passed as written.

**ARTICLE 18:** Shall **EXCESS REVENUES** received in the **2018-2019** audited fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 150,000** be **TRANSFERRED** to the **COMMUNITY & ECONOMIC DEVELOPMENT RESTRICTED FUND** to fund future projects related to the recommendations made in the Economic Development Plan?

- Article moved and seconded.
- Voter asked if this article pertained to the presentation that Peter Fairweather have given earlier that morning; and the Select Board acknowledged it was.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 19:** Shall **EXCESS REVENUES** received in the **2018-2019** audited fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 400,000** be **TRANSFERRED** to the **ROAD INFRASTRUCTURE & EQUIPMENT RESTRICTED FUND** to fund future road infrastructure projects and to provide matching grant funds?

- Article moved and seconded.
- There was some discussion on what constitutes excess revenue. Select Board stated excess revenue is money received by the landfill that is not budgeted and remains after all Town expenses were expensed for the year.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 20:** Shall **EXCESS REVENUES** received in the **2018-2019** audited fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 50,000** be **TRANSFERRED** to the **REAPPRAISAL RESTRICTED FUND** to fund the upcoming town wide reappraisal and related expenses?

- Article moved and seconded.
- There was some discussion as to the reappraisal and the need for placing additional funding into this investment account. State will contribute up to $6,000 a year towards reappraisal cost and the Town will need to provide the additional funding to cover the remaining cost and related expenses. At this time, 4 of the 5 utility companies have been reappraised; of which 3 have appealed to Superior Court. This past year, the Select Board hired an appraisal company to review the appraised amount that PVR has established in prior years. During this review, the hired appraisal company used a different procedure in obtaining their value than what the State uses. This different procedure lead to their appraised values being significantly increased. With the appeals to the court, there will be associated legal fees incurred. The Select Board continued to state that even though legal fees could be recouped; that there is not a guarantee but the Town will apply for the funds.
- No further discussion.
- Voice vote and carried; some opposed
- Article passed as written.

**ARTICLE 21:** Shall **EXCESS REVENUES** received in the **2018-2019** audited fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **$ 257,888.13** be **TRANSFERRED** to the long-term **INVESTMENT ACCOUNT?**

- Article moved and seconded.
- No further discussion.
- Voice vote and carried.
- Article passed as written.

**ARTICLE 22:** Shall the legal voters appropriate the following sums:

a) **$ 500** to AMERICAN RED CROSS
b) **$ 300** to FELINES & FRIENDS FOUNDATION
c) **$ 3,300** to GOODRICH MEMORIAL LIBRARY
d) **$ 100** to GREEN UP VERMONT
e) **$ 2,000** to JONES MEMORIAL LIBRARY
f) **$ 100** to NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA
g) **$ 300** to NORTHEAST KINGDOM COMMUNITY ACTION, INC./COURT DIVERSION
h) **$ 330** to NORTHEAST KINGDOM COUNCIL ON AGING

i) **$ 2,172** to NORTHEAST KINGDOM HUMAN SERVICE INC*.*
j) **$ 200** to NORTHEAST KINGDOM LEARNING SERVICES INC
k) **$ 200** to ORLEANS COUNTY CHILD ADVOCACY CENTER
l) **$ 500** to ORLEANS COUNTY CITIZEN ADVOCACY
m) **$ 3,000** to ORLEANS ESSEX VNA & HOSPICE INC.
n) **$ 750** to POPE MEMORIAL FRONTIER ANIMAL SHELTER
o) **$ 850** to RURAL COMMUNITY TRANSPORTATION INC.
p) **$ 1,125** to UMBRELLA
q) **$ 100** to VACD - VERMONT RURAL FIRE PROTECTION TASK FORCE
r) **$ 130** to VT CENTER FOR INDEPENDENT LIVING

**Total for above appropriations = $ 15,957**

- Article moved and seconded.
- Motion from the floor to approve all appropriations as one lot.
- No further discussion.
- Voice vote and carried to approve all appropriations amounts as listed for a total of $15,957.00.
- Article passed as written.

**ARTICLE 23:** To transact any other business that may legally come before the Town.

- Sherry Bradley requested for the Town to refer to the Casella as the landfill and not as "the dump". She stated we support the landfill and they support us; thus, they should be referenced with a more appropriate name.
- Fred Webster wanted to recognize Ranch Chilafoux for his diligence in attending Town Meeting every year and should be commended.
- Newly appointed Orleans County Sheriff Jennifer Harlow introduced herself to the floor and stated she looked forward to providing this service to the Town of Coventry and to contact her with any questions or concerns.
- Maurice Jacobs was retiring from the Planning Commission. He thanked his fellow board members for their service and stated being a Planning Commission Member provides a great start in getting involved in the various Town functions.

**ARTICLE 24:** TO ADJOURN TOWN MEETING.

- Article moved and seconded.
- No further discussion.
- Voice vote and carried.
- Town Meeting adjourned at 1:25 p.m.

***Results of Coventry Town School District Australian Ballot Vote:***

**"**Shall the voters of the school district approve the school board to expend **$ 3,460,149** which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $15,866, per equalized pupil. This projected spending per equalized pupil is 5.64% higher than spending in the current year."

- Total Votes Cast - 218
- In Favor – 155 / Opposed - 63
- Article passed as written.

**APPROVED BY:**

_____

Matthew Maxwell, Town Moderator

_____

Mike Marcotte / Select Board Chairman

_____

School Board Director

_____

Justice of the Peace

ATTEST:

_____

Debra Tanguay, Town Clerk

# Message from the Select Board

The Selectboard would like to thank all the Town Officials for their extra efforts in 2020. This year has been extremely trying on our community and all of you. Although there have been many trials and tribulations, we thank you for your dedication and adapting to the State guidelines during this pandemic. We also would like to extend a huge THANK YOU to all residents and businesses who were front line employees during this pandemic.

Special thanks to:

- ·Town Treasurer David Barlow and all of the town officials for keeping all the Towns finances accurate.

- ·Road Commissioner David Gallup and the Road Department crew which continues to meet all State guidelines and make improvements to our roads.

- ·Town Clerk Deb Tanguay for the extra effort needed to navigate the town office through the new guidelines, weather for daily duties, and running a safe election platform.

- ·Assessing Clerk Kate Fletcher and the Appraisal firm for working together to get a true and accurate value for all of our properties and businesses in the town.

- ·Our former Town Administrator Amanda Carlson for all she has done for the Town. We are wishing her the best of luck in all of her new endeavors.

- New Town Administrator Ned Connell we are pleased to welcome to our Coventry community.

***Below are some of the 2020 Highlights for the Town of Coventry.***

- ·Achieved our third successful financial audit.
- ·100% of the town's investment portfolio is in state-approved investments managed by a fiduciary consultant.
- ·Town-wide reappraisal will be complete by this year end.
- ·Paved over 7 miles of town roads.
- ·Received over $30,000 in grant funding for a sidewalk scoping study in the village area.
- ·$50,000 grant from Preservation Trust of Vermont.

- ·$22,000 grant for village flooding.
- ·Purchased the adjoining Kimball residence which will be a great asset to the Community Center's future development and improvement.
- ·Transfer of the former Coventry Congregational Church building is nearing completion. We are excited for the town to take ownership of the building and start its historic preservation.
- ·Negotiated a new hosting contract with New England Waste Services (Casella). This new contract with a built-in annual increase will give the town income for many years to come.

The Select Board would like to thank all the voters for supporting the necessary changes that the Town has made. We appreciate all of your input and look forward to serving you this coming year.

Again, we thank all the officials, employees, and all residents that are involved in Town Government. We thank you for your time and commitment to our Town.

And finally thank you to all the citizens of Coventry who make this a great community.

Pace & Hawley, LLC
Certified Public Accountants VT License #709

January 30, 2021

The Selectboard
Town of Coventry, Vermont

We are in the process of auditing, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Town of Coventry, Vermont, as of and for the year ended June 30, 2020 (not presented herein), which collectively comprise the Town's basic financial statements. We expect to issue our audit report by March 31, 2021. Once completed, our independent auditor's report and the Town's audited financial statements will be available at the Town Office.

*Pace & Hawley, LLC*

Berlin, Vermont

Robert Pace, CPA, - Nathan Hawley, CPA
P.O. Box 603 - Montpelier, VT 05601
TEL (802) 461-2587 - FAX (802) 476-5791

***GENERAL FUND REVENUES AND EXPENSES***

| Account | | Budget FY - 2020 | Actual FY-2020 Pd:12 | Budget FY - 2021 | Actual As at 12-19-20 | Budget FY - 2022 |
|---|---|---|---|---|---|---|
| **GENERAL FUND REVENUE LOCAL SOURCES** | | | | | | |
| 100-00-1000-112.10 | Fees Delq. Taxes | 5,000.00 | 6,422.49 | 6,000.00 | 3,638.75 | 5,000.00 |
| 100-00-1000-112.11 | Int. Delq. Taxes | 4,000.00 | 8,120.15 | 5,000.00 | 3,454.02 | 5,000.00 |
| 100-00-1000-150.00 | Int- Checking & Savings | 5,000.00 | 23,475.11 | 8,000.00 | 9,056.22 | 10,000.00 |
| 100-00-1000-174.00 | Town Clerk Fees | 7,000.00 | 12,069.80 | 8,000.00 | 5,782.00 | 8,500.00 |
| 100-00-1000-174.01 | Dog Licenses | 700.00 | 555.00 | 800.00 | 44.00 | 500.00 |
| 100-00-1000-174.02 | Waste U.S.A. Fees | 960,000.00 | 1,378,137.55 | 1,370,000.00 | 448,255.10 | 1,600,000.00 |
| 100-00-1000-174.03 | Community Center Rent | 2,000.00 | 915.00 | 2,000.00 | 0.00 | 500.00 |
| 100-00-1000-175.01 | Fire District Support | 0.00 | 1,778.61 | 0.00 | 200.00 | 600.00 |
| 100-00-1000-500.00 | Microsoft Dividend | 900.00 | 888.00 | 0.00 | 0.00 | 0.00 |
| 100-00-1000-990.00 | Miscellaneous | 500.00 | 572.16 | 500.00 | 11.16 | 500.00 |
| | | --- | --- | --- | | --- |
| **Total REVENUE LOCAL SOURCES** | | **985,100.00** | **1,432,933.87** | **1,400,300.00** | **470,441.25** | **1,630,600.00** |
| **GENERAL FUND REVENUE STATE SOURCES** | | | | | | |
| 100-00-3000-150.00 | State Grant Funding | 3,000.00 | 3,279.04 | 3,000.00 | 0.00 | 3,000.00 |
| 100-00-3000-160.05 | Per Parcel $1.00 | 602.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-00-3000-262.00 | Agency of Nat.Resources | 5,000.00 | 4,611.33 | 5,000.00 | 4,611.33 | 4,612.00 |
| 100-00-3000-650.00 | Judicial Fines Refund | 200.00 | 115.00 | 200.00 | 232.50 | 250.00 |
| 100-00-3000-990.00 | Miscellaneous | 100.00 | 0.00 | 100.00 | 5,000.00 | 2,500.00 |
| | | --- | --- | --- | | --- |
| **Total REVENUE STATE SOURCES** | | **8,902.00** | **8,005.37** | **8,300.00** | **9,843.83** | **10,362.00** |
| | | --- | --- | --- | | --- |
| **Total Revenues** | | **976,198.00** | **1,424,928.50** | **1,392,000.00** | **460,597.42** | **1,620,238.00** |

| GENERAL FUND EXPENDITURES | | | | | | |
|---|---|---|---|---|---|---|
| **SALARIES** | | | | | | |
| 100-10-1100-110.01 | Town Clerk | 18,553.60 | 18,910.40 | 19,110.21 | 8,820.00 | 19,683.51 |
| 100-10-1100-110.03 | Assistant Clerk | 4,000.00 | 787.50 | 3,000.00 | 367.50 | 3,000.00 |
| 100-10-1100-110.04 | Town Treasurer | 9,276.80 | 9,455.20 | 11,944.40 | 5,567.60 | 12,302.40 |
| 100-10-1100-110.15 | Assistant Treasurer | 200.00 | 0.00 | 200.00 | 0.00 | 250.00 |
| 100-10-1100-120.00 | Selectboard | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 100-10-1100-120.02 | Select Board Bookkeeper | 13,000.00 | 6,426.75 | 10,000.00 | 1,862.50 | 7,500.00 |
| 100-10-1100-120.05 | Town Administrator | 52,000.00 | 53,000.00 | 53,560.00 | 18,037.90 | 60,000.00 |
| 100-10-1100-130.00 | Administrative Assistant | 0.00 | 0.00 | 0.00 | 884.36 | 1,800.00 |
| 100-10-1100-140.00 | Delinquent Tax Collector | 0.00 | 247.50 | 300.00 | 0.00 | 0.00 |
| 100-10-1100-145.00 | Del. Tax Penalty Due to D | 5,000.00 | 7,450.60 | 5,000.00 | 1,425.33 | 5,000.00 |
| 100-10-1100-170.00 | Health Officer | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 100-10-1100-180.00 | Dog Warden | 1,200.00 | 1,200.00 | 1,200.00 | 600.00 | 1,200.00 |
| 100-10-1100-190.00 | Moderator | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 100-10-1100-191.00 | Ballot Clerks & BCA | 1,500.00 | 2,153.72 | 3,621.50 | 1,661.76 | 2,000.00 |
| 100-10-1100-195.00 | E-911 | 3,000.00 | 183.87 | 1,000.00 | 0.00 | 1,000.00 |
| 100-10-1100-197.00 | Emergency Management Dire | 0.00 | 400.00 | 500.00 | 500.00 | 500.00 |
| 100-10-1100-220.00 | FICA | 8,532.08 | 9,336.59 | 8,677.87 | 3,749.03 | 8,586.05 |
| 100-10-1100-222.00 | Office Retirement | 4,804.33 | 4,567.78 | 4,960.21 | 1,082.28 | 3,384.00 |
| 100-10-1100-225.00 | Admin Health Insurance | 8,090.76 | 8,814.35 | 9,331.20 | 4,684.44 | 9,600.00 |
| 100-10-1100-260.00 | Unemployment | 196.48 | 25.26 | 300.00 | 0.00 | 399.38 |
| | | --- | --- | --- | | |
| **Total SALARIES** | | **133,154.05** | **126,759.52** | **136,505.39** | **53,042.70** | **140,005.34** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **ADMINISTRATION** | | | | | | |
| 100-10-2100-300.00 | Audit Services | 9,750.00 | 9,525.00 | 9,750.00 | 2,130.00 | 10,000.00 |
| 100-10-2100-310.00 | Investment Advisor | 9,000.00 | 12,000.00 | 12,000.00 | 6,000.00 | 16,000.00 |
| 100-10-2100-360.00 | Legal Services | 18,000.00 | 18,135.47 | 10,489.44 | 5,183.50 | 15,000.00 |
| 100-10-2100-360.01 | DTS Legal Services | 0.00 | 8,080.50 | 4,000.00 | 315.00 | 3,500.00 |
| 100-10-2100-361.00 | Litigation Support | 0.00 | 2,447.50 | 0.00 | 0.00 | 0.00 |
| 100-10-2100-430.00 | Office Equipment Repairs | 1,000.00 | 0.00 | 500.00 | 0.00 | 0.00 |
| 100-10-2100-530.00 | Office Postage | 2,500.00 | 802.78 | 2,500.00 | 1,284.93 | 2,500.00 |
| 100-10-2100-531.00 | Office Telephone/Internet | 2,500.00 | 2,976.75 | 2,500.00 | 1,835.79 | 3,500.00 |
| 100-10-2100-540.00 | Office Advertising | 1,000.00 | 1,330.89 | 1,500.00 | 419.63 | 1,000.00 |
| 100-10-2100-550.00 | Town Report | 4,300.00 | 5,952.20 | 4,500.00 | 0.00 | 6,500.00 |
| 100-10-2100-610.00 | Office Supplies | 3,000.00 | 2,317.20 | 2,500.00 | 1,642.80 | 2,500.00 |
| 100-10-2100-670.00 | Office NEMRC & IT Support | 2,000.00 | 2,133.14 | 7,000.00 | 7,705.89 | 8,500.00 |
| 100-10-2100-733.00 | Office Equipment & Furnit | 2,000.00 | 2,571.37 | 1,000.00 | 450.96 | 1,000.00 |
| 100-10-2100-805.00 | Office Internet & Website | 1,000.00 | 990.69 | 1,000.00 | 531.68 | 1,000.00 |
| 100-10-2100-810.00 | Office Dues and Fees | 4,500.00 | 1,244.88 | 2,500.00 | 2,674.00 | 3,000.00 |
| 100-10-2100-850.00 | Office Seminars & Mileage | 3,500.00 | 2,930.74 | 3,500.00 | 0.00 | 3,500.00 |
| 100-10-2100-870.00 | Office Gift & Donation | 500.00 | 631.55 | 500.00 | 75.00 | 600.00 |
| 100-10-2100-875.00 | Meals & Event Hosting | 750.00 | 3,063.22 | 500.00 | 141.70 | 500.00 |
| 100-10-2100-880.00 | Restoration & Preservatio | 500.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 |
| 100-10-2100-890.00 | Office Miscellaneous | 200.00 | 24.00 | 200.00 | 0.00 | 625.34 |
| | | --- | --- | --- | | --- |
| **Total ADMINISTRATION** | | **66,000.00** | **77,157.88** | **67,939.44** | **30,390.88** | **80,725.34** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **ASSESSORS OFFICE** | | | | | | |
| 100-10-2200-115.00 | Assessor - Contracted Ser | 13,200.00 | 13,200.00 | 14,400.00 | 4,800.00 | 15,000.00 |
| 100-10-2200-120.00 | Assessing Clerk Salary | 24,960.00 | 21,750.00 | 28,666.56 | 13,230.72 | 10,000.00 |
| 100-10-2200-122.00 | Assessors Office Wages | 0.00 | 45.00 | 0.00 | 0.00 | 0.00 |
| 100-10-2200-130.00 | Assessing Clerk Retiremen | 1,435.20 | 1,693.27 | 1,719.99 | 846.36 | 0.00 |
| 100-10-2200-220.00 | Assessing Clerk FICA | 1,909.44 | 1,663.88 | 2,192.99 | 1,012.10 | 765.00 |
| 100-10-2200-430.00 | Assessors Office Educatio | 1,000.00 | 747.64 | 500.00 | 0.00 | 500.00 |
| 100-10-2200-530.00 | Assessors Office Postage | 200.00 | 0.00 | 300.00 | 18.17 | 200.00 |
| 100-10-2200-610.00 | Assessors Office Supplies | 100.00 | 15.83 | 100.00 | 104.99 | 150.00 |
| 100-10-2200-733.00 | Assessors Office Equipmen | 250.00 | 143.00 | 200.00 | 697.85 | 250.00 |
| 100-10-2200-810.00 | Assessors Office Dues & F | 200.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 100-10-2200-820.00 | Tax Mapping Update | 2,500.00 | 1,662.20 | 1,900.00 | 1,385.00 | 1,900.00 |
| | GIS MAPPING | | | | | 0.00 |
| 100-10-2200-850.00 | Assessors Office Mileage | 1,500.00 | 311.26 | 500.00 | 18.56 | 100.00 |
| 100-10-2200-890.00 | Assessors Office Miscella | 50.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 100-10-2200-900.00 | Abatement of Prop Taxes & | 0.00 | 1,099.89 | 0.00 | 0.00 | 0.00 |
| | | --- | --- | --- | | --- |
| **Total ASSESSORS OFFICE** | | **47,304.64** | **42,331.97** | **50,579.54** | **22,113.75** | **28,965.00** |
| **INSURANCE** | | | | | | |
| 100-10-2520-250.00 | Workers Compensation | 10,000.00 | 1,661.00 | 0.00 | 0.00 | 0.00 |
| 100-10-2520-521.00 | Property Casualty | 22,000.00 | 29,660.50 | 35,000.00 | 0.00 | 35,000.00 |
| | | --- | --- | --- | | --- |
| **Total INSURANCE** | | **32,000.00** | **31,321.50** | **35,000.00** | **0.00** | **35,000.00** |
| **UTILITIES** | | | | | | |
| 100-10-2540-623.00 | Street lights | 2,775.00 | 2,637.13 | 3,000.00 | 809.64 | 3,000.00 |
| | | --- | --- | --- | | --- |
| **Total UTILITIES** | | **2,775.00** | **2,637.13** | **3,000.00** | **0.00** | **3,000.00** |
| **COMMUNITY CENTER BUILDING** | | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| 100-10-2542-411.00 | CC Utilities | 6,000.00 | 8,717.33 | 8,000.00 | 1,356.86 | 5,000.00 |
| 100-10-2542-420.00 | CC Cleaning Services | 9,100.00 | 10,179.19 | 9,100.00 | 3,700.00 | 8,000.00 |
| 100-10-2542-430.00 | CC Repairs and Maintenanc | 2,500.00 | 1,766.43 | 1,000.00 | 443.13 | 1,000.00 |
| 100-10-2542-610.00 | CC Equipment & Supplies | 1,757.86 | 3,650.05 | 2,500.00 | 1,186.01 | 2,500.00 |
| | | --- | --- | --- | | --- |
| **Total COMMUNITY CENTER BUILDING** | | **19,357.86** | **24,313.00** | **20,600.00** | **6,686.00** | **16,500.00** |
| **Emergency Shelter** | | | | | | |
| 100-10-2544-430.00 | Emergency Shelter Expense | 1,500.00 | 815.08 | 750.00 | 250.00 | 2,000.00 |
| | | --- | --- | --- | | --- |
| **Total Emergency Shelter** | | **1,500.00** | **815.08** | **750.00** | **250.00** | **2,000.00** |
| **RECREATION DEPT.** | | | | | | |
| 100-10-2545-100.00 | REC Supplies & Decoration | 2,000.00 | 1,739.41 | 2,000.00 | 0.00 | 2,000.00 |
| 100-10-2545-120.00 | REC Advertising & Postage | 750.00 | 0.00 | 750.00 | 0.00 | 750.00 |
| 100-10-2545-130.00 | Coventry Day | 0.00 | 0.00 | 25,000.00 | 0.00 | 25,000.00 |
| 100-10-2545-140.00 | Rec Events & Sponsorships | 5,000.00 | 600.00 | 2,000.00 | 0.00 | 2,500.00 |
| | | --- | --- | --- | | --- |
| **Total RECREATION DEPT.** | | **7,750.00** | **2,339.41** | **29,750.00** | **0.00** | **30,250.00** |
| **EMERGENCY SVCS** | | | | | | |
| 100-10-2546-340.01 | Newport City Fire Dept | 39,000.00 | 42,647.71 | 43,000.00 | 38,667.77 | 45,000.00 |
| 100-10-2546-340.03 | Orleans Fire Dept | 15,000.00 | 15,480.35 | 15,000.00 | 0.00 | 17,000.00 |
| 100-10-2546-400.00 | Newport Ambulance Svc | 34,000.00 | 32,221.00 | 33,188.00 | 33,188.00 | 40,000.00 |
| 100-10-2546-450.00 | Sheriffs Department | 7,500.00 | 8,434.35 | 10,000.00 | 2,178.70 | 10,000.00 |
| 100-10-2546-730.00 | Dry Hydrants | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,500.00 |
| | | --- | --- | --- | | --- |
| **Total EMERGENCY SVCS** | | **96,500.00** | **98,783.41** | **102,188.00** | **74,034.47** | **113,500.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **PLANNING COMMISSION** | | | | | | |
| 100-10-3200-110.00 | Planning Commission Stipe | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 100-10-3200-115.00 | Planning Com Admin Asst | 400.00 | 362.25 | 0.00 | 0.00 | 0.00 |
| 100-10-3200-120.00 | Planning Comm Mailings | 0.00 | 0.00 | 200.00 | 0.00 | 250.00 |
| 100-10-3200-125.00 | Planning Comm Training | 300.00 | 429.64 | 500.00 | 0.00 | 500.00 |
| 100-10-3200-130.00 | Planning Comm Postage | 50.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 100-10-3200-135.00 | Planning Comm Town Plan | 0.00 | 154.60 | 0.00 | 0.00 | 0.00 |
| 100-10-3200-140.00 | Planning Comm Misc. | 50.00 | 625.00 | 50.00 | 0.00 | 250.00 |
| | | --- | --- | --- | | --- |
| **Total PLANNING COMMISSION** | | **2,300.00** | **3,071.49** | **2,300.00** | **1,500.00** | **2,550.00** |
| **Economic Dev Plan** | | | | | | |
| 100-10-3250-100.00 | Economic Dev Plan | 0.00 | 24,614.12 | 0.00 | 0.00 | 0.00 |
| | | --- | --- | --- | | --- |
| **Total Economic Dev Plan** | | **0.00** | **24,614.12** | **0.00** | **0.00** | **0.00** |
| **MISCELLANEOUS** | | | | | | |
| 100-10-3300-191.00 | Election Expenses | 0.00 | 0.00 | 0.00 | 1,119.22 | 0.00 |
| 100-10-3300-210.00 | Village Common Repairs & | 500.00 | 358.92 | 500.00 | 2,075.51 | 2,000.00 |
| 100-10-3300-739.02 | Health Clubs | 3,000.00 | 1,272.42 | 2,500.00 | 1,355.56 | 2,500.00 |
| 100-10-3300-750.00 | Orleans County Tax | 18,500.00 | 17,182.34 | 19,000.00 | 17,933.52 | 19,000.00 |
| 100-10-3300-800.00 | Appropriations | 15,425.00 | 15,425.00 | 0.00 | 265,957.00 | 0.00 |
| 100-10-3300-850.00 | Animal Control Expenses | 250.00 | 384.00 | 300.00 | 400.00 | 500.00 |
| 100-10-3300-860.00 | 911 Signs | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| 100-10-3300-890.00 | Other Misc. Expenditures | 200.00 | 806.00 | 600.00 | 0.00 | 500.00 |
| | | --- | --- | --- | | --- |
| **Total MISCELLANEOUS** | | **37,975.00** | **35,428.68** | **23,000.00** | **288,840.81** | **24,600.00** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **SWIP COMMITTEE** | | | | | | |
| 100-10-3400-100.00 | SWIP HHW Days | 9,000.00 | 7,805.16 | 11,000.00 | 0.00 | 11,000.00 |
| 100-10-3400-150.00 | SWIP School Outreach | 3,000.00 | 0.00 | 1,500.00 | 453.20 | 1,500.00 |
| 100-10-3400-160.00 | SWIP Business Outreach | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| 100-10-3400-170.00 | SWIP Office & Other Expen | 300.00 | 39.00 | 300.00 | 200.00 | 500.00 |
| | | --- | --- | --- | | --- |
| **Total SWIP COMMITTEE** | | **13,300.00** | **7,844.16** | **13,800.00** | **653.20** | **14,000.00** |
| | | | | | | |
| **CEMETERY COMMISSION** | | | | | | |
| 100-10-3500-100.00 | Cemetery Expenses | 3,000.00 | 821.31 | 3,000.00 | 102.66 | 3,000.00 |
| 100-10-3500-110.00 | Cemetery Salaries | 7,300.00 | 7,300.00 | 7,420.00 | 4,452.00 | 7,642.61 |
| 100-10-3500-220.00 | Cemetery FICA | 558.45 | 558.45 | 567.63 | 340.59 | 584.66 |
| 100-10-3500-430.00 | Cemetery Equip. Maint. | 550.00 | 1,541.67 | 3,500.00 | 88.19 | 3,500.00 |
| 100-10-3500-500.00 | CEMETERY Tree Removal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100-10-3500-890.00 | Other cemetery costs | 100.00 | 0.00 | 100.00 | 12.76 | 100.00 |
| | | --- | --- | --- | | --- |
| **Total CEMETERY COMMISSION** | | **11,508.45** | **10,221.43** | **14,587.63** | **4,996.20** | **14,827.27** |
| 100-10-5500 TRANSFERS-TO OTHER FUNDS | | | | | | |
| 100-10-5500-930.01 | Xfer to Solid Waste Fund | 0.00 | 0.00 | 0.00% | | |
| 100-10-5500-930.04 | Xfer to Reappraisal Fund | 0.00 | 50,000.00 | 100.00% | | |
| 100-10-5500-930.06 | Xfer to Bldg & Maint Fund | 0.00 | 0.00 | 0.00% | | |
| 100-10-5500-930.10 | Transf to Hwy Fund | 0.00 | 0.00 | 0.00% | | |
| 100-10-5500-930.23 | Xfer to Flood Recvry Fund | 0.00 | 0.00 | 0.00% | | |
| 100-10-5500-930.24 | Xfer to C&E Dev Fund | 0.00 | 150,000.00 | 100.00% | | |
| 100-10-5500-930.25 | Xfer to Road Inf&Eqp Fund | 0.00 | 400,000.00 | 100.00% | | |
| 100-10-5500-930.99 | Xfer to Investment Fund | 0.00 | 257,888.13 | 100.00% | | |
| | | --- | --- | --- | | |
| Total TRANSFERS-TO OTHER FUNDS | | 0.00 | 857,888.13 | 1.00 | | |
| | | --- | --- | --- | | --- |

| | | | | | | |
|---|---|---|---|---|---|---|
| **TRANSFER TO LONG TERM INVESTMENTS** | | | | | | 250,000.00 |
| | | | | | | |
| | | | | | | |
| | | 471,425.00 | 487,638.78 | 500,000.00 | | |
| Appropriations Approved by Voters at 2020 Town Meeting | | | | 265,757.00 | | |
| **Total EXPENDITURES** | | | | **765,757.00** | **482,508.01** | **755,922.95** |
| | | | | | | |
| **Total REVENUES** | | **522,577.00** | **953,300.46** | **908,600.00** | | **1,620,238.00** |
| | | | | | | |
| **Balance** | | | | | | **864,315.05** |

## *HIGHWAY FUND REVENUE AND EXPENSES*

| Account | | Budget FY - 2020 | Actual FY-2020 Pd:12 | Budget FY - 2021 | Actual As at 12-19-20 | Budget FY - 2022 |
|---|---|---|---|---|---|---|
| **HIGHWAY FUND REVENUE LOCAL SOURCES** | | | | | | |
| 150-00-1000-100.00 | Waste USA | 247,000.00 | 247,000.00 | 253,000.00 | 0.00 | 253,000.00 |
| 150-00-1000-225.01 | Grant Revenue-Grnt in Aid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 150-00-1000-990.00 | Miscellaneous | 0.00 | 367.00 | 0.00 | 0.00 | 0.00 |
| | | --- | --- | --- | --- | |
| Total REVENUE LOCAL SOURCES | | 247,000.00 | 242,167.00 | 253,000.00 | 0.00 | 253,000.00 |
| | | --- | --- | --- | --- | |
| 150-00-3000 REVENUE STATE SOURCES | | | | | | |
| 150-00-3000-260.00 | Transportation | 82,000.00 | 84,070.15 | 82,000.00 | 0.00 | 82,000.00 |
| 150-00-3000-990.00 | State of VT Grants | 0.00 | 12,761.77 | 0.00 | 0.00 | |
| | | --- | --- | --- | --- | |
| Total REVENUE STATE SOURCES | | 82,000.00 | 96,831.92 | 82,000.00 | 0.00 | 82,000.00 |
| | | --- | --- | --- | --- | |
| 150-00-5000-100.00 Transf from General Fund | | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | --- | --- | --- | --- | |
| **Total Revenues** | | **329,000.00** | **338,998.92** | **335,000.00** | **0.00** | **335,000.00** |
| | | --- | --- | --- | --- | |
| | | | | | | |

## *HIGHWAY FUND REVENUE AND EXPENSES*

| HIGHWAY FUND EXPENSES | | | | | | |
|---|---|---|---|---|---|---|
| 150-30-2900-220.00 | Highway FICA | 8,932.19 | 7,820.49 | 9,522.25 | 0.00 | 8,257.97 |
| 150-30-2900-221.00 | Roads Health Insurance | 8,090.76 | 8,814.35 | 9,331.20 | 0.00 | 18,019.56 |
| 150-30-2900-222.00 | Highway Retirement | 5,908.73 | 5,613.88 | 6,298.43 | 0.00 | 5,883.13 |
| 150-30-2900-223.00 | Life-Short-Long Insurance | 738.00 | 639.30 | 738.00 | 0.00 | 738.00 |
| 150-30-2900-224.00 | Leave - Vacation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 150-30-2900-225.00 | Leave - Sick | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 150-30-2900-260.00 | Hwy Unemployment | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 |
| 150-30-2900-300.00 | Road General Permit Fee | 1,350.00 | 0.00 | 1,350.00 | 0.00 | 1,350.00 |
| 150-30-2900-430.00 | Hwy - Equipment Repairs | 26,000.00 | 29,426.59 | 26,000.00 | 0.00 | 26,000.00 |
| 150-30-2900-430.01 | Hwy - Building Repairs | 2,000.00 | 648.24 | 2,000.00 | 0.00 | 5,500.00 |
| 150-30-2900-432.00 | Gravel Pit Permitting | 300.00 | 350.00 | 350.00 | 0.00 | 350.00 |
| 150-30-2900-610.00 | Hwy Dept - Supplies | 1,500.00 | 6,941.60 | 3,500.00 | 0.00 | 4,000.00 |
| 150-30-2900-622.00 | Utilities Main St Garage | 3,000.00 | 3,646.53 | 5,000.00 | 0.00 | 3,700.00 |
| 150-30-2900-622.01 | Utilities-Route 14 garage | 4,000.00 | 6,709.96 | 3,500.00 | 0.00 | 6,800.00 |
| 150-30-2900-623.00 | Hwy - Propane | 250.00 | 0.00 | 250.00 | 0.00 | 200.00 |
| 150-30-2900-630.00 | Hwy - Uniforms | 3,000.00 | 2,749.54 | 3,000.00 | 0.00 | 2,500.00 |
| 150-30-2900-751.00 | Road signs | 400.00 | 2,323.37 | 400.00 | 0.00 | 650.00 |
| 150-30-2900-800.00 | Sheriffs Office Extra Pat | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 150-30-2900-810.00 | Flood Mitigation-Village | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 150-30-2900-890.00 | Hwy - Miscellaneous | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 |
| | | --- | --- | --- | --- | |
| Total HIGHWAY FUND EXPENSES | | 65,719.68 | 75,683.85 | 71,739.88 | 0.00 | **83,948.66** |
| | | --- | --- | --- | --- | |

## *HIGHWAY FUND REVENUE AND EXPENSES*

| | | | | | | |
|---|---|---|---|---|---|---|
| **HIGHWAY DEPARTMENT ~ WINTER EXPENSES** | | | | | | |
| 150-30-2910-110.00 | Road Comm Salary - Winter | 28,982.28 | 29,539.55 | 29,417.00 | 0.00 | 29,500.00 |
| 150-30-2910-110.02 | Full Time Road Crew Winte | 22,398.00 | 18,693.71 | 23,069.94 | 0.00 | 23,877.39 |
| 150-30-2910-110.03 | Part Time Road Crew Winte | 9,000.00 | 14,810.00 | 16,000.00 | 0.00 | 14,500.00 |
| 150-30-2910-200.00 | Hwy - Equipment Rental | 500.00 | 650.00 | 500.00 | 0.00 | 500.00 |
| 150-30-2910-430.00 | Winter Road Maintenance | 23,000.00 | 25,907.10 | 24,000.00 | 0.00 | 34,000.00 |
| 150-30-2910-621.00 | Fuel - Winter | 13,500.00 | 17,015.82 | 15,000.00 | 0.00 | 15,500.00 |
| 150-30-2910-730.00 | Winter Equipment Exp. | 7,000.00 | 1,847.42 | 5,500.00 | 0.00 | 5,500.00 |
| 150-30-2910-740.00 | Winter Parts | 2,500.00 | -74.88 | 2,500.00 | 0.00 | 2,500.00 |
| 150-30-2910-890.00 | Winter Miscellaneous | 300.00 | 0.00 | 150.00 | 0.00 | 0.00 |
| | | --- | --- | --- | --- | |
| Total HIGHWAY DEPT ~ WINTER | | 107,180.28 | 108,388.72 | 116,136.94 | 0.00 | **125,877.39** |
| **HIGHWAY DEPARTMENT ~ SUMMER EXPENSES** | | | | | | |
| 150-30-2920-110.00 | Road Commissioner salary | 28,982.28 | 29,539.55 | 29,417.00 | 0.00 | 29,500.00 |
| 150-30-2920-110.02 | F/T Road Crew Summer | 22,398.00 | 18,693.71 | 23,069.94 | 0.00 | 23,069.94 |
| 150-30-2920-110.03 | P/T Road Crew Summer | 5,000.00 | 6,289.00 | 3,500.00 | 0.00 | 2,000.00 |
| 150-30-2920-200.00 | Hwy - Equipment Rental | 6,000.00 | 5,070.00 | 5,000.00 | 0.00 | 5,000.00 |
| 150-30-2920-331.00 | Hwy - Other Contracted Se | 7,500.00 | 5,848.75 | 2,500.00 | 0.00 | 2,000.00 |
| 150-30-2920-430.00 | Road Maintenance - Summer | 67,000.00 | 57,909.05 | 65,000.00 | 0.00 | 53,000.00 |
| 150-30-2920-621.00 | Fuel - Summer | 12,000.00 | 7,466.12 | 12,000.00 | 0.00 | 12,000.00 |
| 150-30-2920-730.00 | Equipment - Summer | 5,000.00 | 625.00 | 4,936.24 | 0.00 | 5,500.00 |
| 150-30-2920-740.00 | Summer Parts | 2,000.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 |
| 150-30-2920-890.00 | Miscellaneous - Summer | 219.76 | 0.00 | 200.00 | 0.00 | 0.00 |
| | | --- | --- | --- | --- | |
| Total HIGHWAY DEPT ~ SUMMER | | 156,100.04 | 131,441.18 | 147,123.18 | 0.00 | **133,569.94** |
| | | --- | --- | --- | --- | |

| | | | | | | |
|---|---|---|---|---|---|---|
| Total Expenditures | | 329,000.00 | 315,513.75 | 335,000.00 | 0.00 | **343,395.99** |

# A NOTE FROM THE ROAD COMMISSIONER

Memories of the year we wish to forget are not weighted down with procrastination. Projects for the year; include the following:

***Paving:***

- Coventry Station Rd. from Route 5 to I 91
- Airport Rd Topcoat
- Covered Bridge Rd. to Irasburg Town Line
- Heermanville to Bridge 00020
- Lawson and Maple Ridge Roads

***Other Projects:***

- 11,000' of Shoulder work.
- Completion of all FEMA repairs including GPS data for recording.
- Tree, stump and brush removal at the upper ballfield; including fence replacement.
- 1,000' of Culver replacement on various town roads.
- Tree removal, sloping and ditch placement on Coventry Station.
- Addressed settling issue on Bridge 00006.

All work other than the paving was performed in-house outside of our daily maintenance responsibilities.

Involved in all these projects was six year veteran, Edmond Maxwell, who decided to retire December 31st at the young age of 65. A Coventry native, Ed was born on the family farm on Covey Hill Road. Intelligent, organized and talented, Ed possesses a work ethic of generations past. In his thirty year career at Desmarais Equipment, Ed used the aforementioned skill sets to become a leading authority on something he's passionate about, all things motorsports. Quiet by spells, from what I gather he dislikes Harley Davidsons so much that he only owns two, so I'm guessing neither will be gathering much dust in 2021! Thank you for your dedication and we wish you many miles.

Thank you all,
*David*

Catamount
Asset Management LLC
www.vtinvest.net Registered Investment Advisor

# INVESTMENT ADVISOR

In the summer of 2018 during an asset review of the town of Coventry the select board decide to transition the assets that have accumulated from the Casella impact fees from a portfolio of multiple managers and products to a single account with Fidelity Investments. Since that decision the town has established a formal investment policy statement, investment committee and an ongoing review schedule that significantly reduced investment management fees and now provides for total accounting transparency.

In addition to changing the way the "towns' assets are managed it was agreed to hire a fiduciary, fee only investment advisor. After a lengthy due diligence process the town hired John Henry Hubert of Catamount Asset Management LLC of Rutland VT. Mr. Hubert does not accept investment commissions or revenue sharing agreements from any third party and soley operates within the agreed upon Investment Policy Statement set forth by the select board in May of 2019.

Catamount manages investments for individuals, families and small businesses with a focus towards balanced index strategies using low cost ETFs and mutual funds. John Henry began his career after graduation from Middlebury College, as a traditional financial services representative selling insurance and investments throughout New England. After 20 years of building a sizable insurance and investment practice, John Henry recognized that starting an Independent Investment Advisory firm would provide the most flexibility for customers of all shapes and sizes at the best price. With the financial expertise of the company's investment advisor, Advisory Alpha, and the technology and custodial services of Fidelity Investments, John Henry can offer all of the same services of a large firm or wirehouse for a fraction of the cost. John Henry and wife Kristin live in Rutland Town, Vermont with their daughters Makenna(15) and Addison(13). When hes not in the office or on Lake Bomoseen he can be found chasing his hockey gals throughout New England.

**John-Henry Hubert- Managing Member**
**Catamount Asset Management LLC**
**8 Madison St**
**Rutland, VT 05701**
**802-775-8883**
**(cell) 802-558-3754**

# FINANCIAL STATEMENT

| General Fund - CNB Checking Account | Fiscal Year End Balance at 6/30/20 | Balance as of 12/31/2020 |
|---|---|---|
| General Fund Checking | 1,101,436.41 | 1,420,414.74 |

| Restricted CNB Savings Accounts | Fiscal Year End Balance at 6/30/20 | Balance as of 12/31/2020 |
|---|---|---|
| Buildings & Maintenance Fund | 702,597.07 | 705,545.16 |
| Solid Waste Fund | 14,318.14 | 14,374.49 |
| Flood Recovery & Mitigation | 71,460.96 | 68,751.24 |
| Community & Economic Development | 251,654.95 | 252,644.59 |
| Road Infrastructure & Equipment | 830,827.49 | 82,516.39 |
| Reappraisal Fund | 155,140.85 | 94,301.84 |
| | 2,025,999.46 | 1,218,133.71 |

| Restricted Holding Accounts | Fiscal Year End Balance at 6/30/20 | Balance as of 12/31/2020 |
|---|---|---|
| Gilman Housing Account | 104.29 | 104.46 |

| Investment Portfolio Balances | Fiscal Year End Balance at 6/30/20 | Balance as of 12/31/2020 |
|---|---|---|
| Edmunds-Douglas-Price Fund | 122,106.00 | 133,452.00 |
| Cemetery Investment Account | 143,570.90 | 164,409.26 |
| Town Investment Account | 8,288,751.76 | 9,510,895.67 |
| | 8,554,428.66 | 9,808,756.93 |

| | | |
|---|---|---|
| Cash Drawer | 200.00 | 200.00 |

| | | |
|---|---|---|
| Total for all Accounts & Holdings | 11,682,168.82 | 12,447,609.84 |

## Greetings Coventry Residents, Business Owners, and Property Owners

It has been a busy and educational time in my second year as Town Treasurer. Accounting for the Town's funds is a team effort, with duties divided to insure robust accounting and risk management. We have had a busy year dealing with the many impacts of the ongoing pandemic, including the unfortunate loss of in-person contact with most of you.

We have completed our second year with the Town's fee-only investment advisor, John-Henry Hubert of Catamount Asset Management in Rutland. The results continue to point to a positive future for Coventry's unique municipal wealth fund – Coventry's financial "bedrock."

Looking to the year ahead, we will continue to look for ways to more efficiently manage the Town's finances and reduce our response time to the various financial events throughout the year. Like everyone these days, we face ongoing challenges with information technology, particularly software and information security. We appreciate your thoughts and suggestions as we move ahead.

| **2020 Education Taxes** (as of December 31, 2020) | | | |
|---|---|---|---|
| **Education Taxes Billed by the Town:** | Tax Rate | Grand List Value | Amount Billed[1] |
| Homestead | 1.3062 | 564,444.70 | 495,628.17 |
| Non-Resident | 1.4824 | 678,723.27 | 1,006,139.41 |
| Voted Veterans' Exemption/Local Agreement[2] | 0.0035 | 1,293,408.76 | 4,527.04 |
| | | **Total:** | 1,506,294.62 |
| | | | |
| **Education Taxes Accounted:** | | | Amount Paid |
| Paid to Coventry Village School by the Town, billed and collected as shown above: | | | 1,504,619.81 |
| Paid to Coventry Village School by the State from State-collected taxes: | | | 1,636,297.19 |
| | | **Total:** | 3,140,917.00 |
| Homesteaders paid 15.8% of the tax-funded school budget | | | |

[1]The Homestead amount billed shown includes homestead or "State" payments that reduce the total by $241,649.47. More than 72% of homesteads in Coventry pay education taxes entirely or mostly based on income, not property value.

[2]The "Voted Veterans' Exemption" occurred at the 2010 Town Meeting. Prior to that time, the "Veterans' Exemption" was a State-funded $10,000 property value reduction. The voters approved adding a Town-funded $30,000 property value reduction. This "Veterans' Exemption" is only applied to those veterans approved by the State of Vermont Office of Veterans Affairs. The Town of Coventry has no role in this approval process. The term "Local Agreement" is the State of Vermont catch-all phrase for education tax relief that is approved and funded by Town taxpayers, such as the "Voted Veterans' Exemption." The Town of Coventry is required to raise and collect this "Local Agreement" portion of education taxes by taxation of real property. Like all education tax, it cannot be paid from the Town's receipt of Landfill host agreement fees.

## Hello Coventry,

My name is Ned Connell and I am the new Town Administrator for Coventry.
I am excited to be a part of your community.

I believe to connect it is important to share a little about myself, so let me start first by introducing myself. I am from Swanton and most recently worked for the Town of St Albans. I have a BA from the University of Massachusetts -Amherst in Geography and have been working in Vermont and New Hampshire for the past 30 years. During this time, I have worked for towns, regions, and private businesses of all sizes. This includes doing most of the traffic analysis/counting in Coventry for NVDA and for Jay Peak. My career has provided me a wide variety knowledge and experiences on the daily occurrences and difficulties faced by most communities.

A synopsis of my experience is below:
• Guided community boards towards data driven and legally defensible decisions.
• Mobilized the talents and skills of people to provide creative solutions in determining and meeting a community's current and future needs, objectives, and goals.
• Employed innovative solutions and technology to reach a greater percentage of a community and underrepresented residents.
• Exercised strong financial management within cost limited and tight-fitting budgets.

Outside of work, I love to train for and compete in triathlons and mountain bike races. Currently, I am training for several sprint triathlons and a series of mountain bike races throughout New England. Also, this Fall, I will be marrying the love of my life – Heidi. Heidi is an excellent and avid figure skater. That is us in the photo while we were clearing brush at our home last Fall.

I look forward to interacting with you all in this wonderful community. Please don't hesitate to reach out with any questions, comments, feedback, or ideas. Each day, I seek to expand my skills and knowledge by using ordinary daily challenges and events to improve myself, and look forward to new opportunities.

*Town Administrator*
*(802)754-2266*
*townadministrator@coventryvt.org*

# A Note from the Clerk's Office

Dear Coventry Residents,

Year 2020 ~ where to begin? For a year that started off normal, it quickly turned many of our lives upside down. Our previous normal was transformed into a new "normal" that we incorporated into our daily lives. With that said, residents who stop by are now serviced thru our office window; versus the traditional office door. The sound of "Hello" and a friendly smile now comes from behind a mask. Whether being the old normal or the new, I am very appreciative to serve within our Community, to serve my fellow residents.

I continue to truly enjoy working for the Town and assisting Coventry residents for these past several years. My primary goals have and remain in effect full force ~ Accountability, Reliability, Integrity, Teamwork, and Fiduciary Responsibility. My knowledge of this position continues to be enhanced every day I set foot into this office. The pandemic did cause some delay with additional educational classes, so I look forward to receiving my Clerk certification this summer if all goes well. I did receive a Land Records Digitizing grant in 2020 to help assist with the safety of the office and to assist researchers who still require access to our land records. While my office is accepting appointments for researchers, they will now be able to research approximately 40 years worth of land records remotely. We are finishing up this process and will be posting the link on our website for access in the very near future. Our current times are changing and we are striving our best to incorporate the necessary changes we need to.

The 2020 year was a very busy election year; in addition to, making sure the voting process was safe for those residents who still opted to vote in person at the polls. I greatly appreciate everyone's efforts who helped out, either by mailing your absentee ballots back or adhered to our State mandated guidelines that we had to enforce. Without a doubt, it is worth repeating that I am very honored and privileged to have the election officials I have here in Coventry. Together as a TEAM — we continue to conquer the election events with ease and finesse, and now safely. But lets not forget another huge component of election success is you—our Town residents—who come out to vote. I commend you for taking the initiative and being a part of the process. It is always nice to see the increased numbers of voter turnout at the events and the continuous positive comments with the overall elections experience.

I would like to personally thank my Assistant Clerk, David Barlow. Your dedication to myself, the office and the Town is greatly appreciated! Thank you to Martha Sylvester who has helped tackle all of our elections by my side—from the mailing, to the setup, to the recording of votes at the end of night. THANK YOU David & Martha!!

It is important to keep our residents informed of all that is happening here in Coventry. Check out our website for more information at www.coventryvt.org or posted notices around town. If you are interested in serving on a town board or volunteering, please contact us. You are welcome to become a familiar face.

Respectfully, Deb Tanguay, Town Clerk clerk@coventryvt.org 802-754-2288

# TOWN CLERK'S REPORT

YEAR ENDING DECEMBER 31, 2020

## VITAL STATISTICS:

**Births** 2 ( 2 male / 0 female )
**Marriages** 1
**Deaths** 7

Privacy and identity theft concerns have led to the omission of names/dates from the Vital Records Report.

## LAND RECORDS & VAULT

275 documents were recorded in 2020 for a total of 781 pages. We are currently in Volume #67 ~ last year we were in Volume #66. As you can see, Coventry has been busy with recordings and are being processed within 2-3 business days. We are still verifying, inputting and scanning the historical records of the Town into a computerized system for research efficiency. We received a Land Records Grant that assisted with digitizing our land records for online access for approximately the past 40 years of land records. This feature will be available soon to residents and researchers. As state mandated July 1, 2019, a portion of the recording fees are being set aside to continue restoration of permanent Town records.

## Elections & Voting

2020 was a busy year at the polls with Town Meeting, Primary and General Elections. Thank you to all that came out to vote. Also, thank you to those that worked at the polls on behalf of the Town ~ your service to this Community is greatly appreciated and welcomed!!

| | |
|---|---|
| Town Meeting Day, Mar 3rd | 218 Voters |
| Primary Election, Aug 11th | 254 Voters |
| General Election, Nov 3rd | 574 Voters |

The Secretary of State's Office Elections Management Platform has streamlined the elections administration process, providing voters with access to voter specific information. Voters are encouraged to log into the My Voter Page to learn more! http://mvp.sec.state.vt.us.

Register to vote today ~ it's easier than ever ~ by registering online or calling the Town Clerk's Office.

2021 will be a quiet year at the polls. The pandemic still in process will affect Town Meeting and the normal way you have attended in years past. See the enclosed phamplet to learn more. Any interest in helping at the polls? Contact me to learn more.

## DOG LICENSING:

131 dogs were registered in 2020 with total fees collected of $1,204.00. Of this amount, $655.00 was sent to the State of Vermont for their fees. There continues to be many unregistered dogs in Coventry and the Poundkeeper will be enforcing fines and penalties to owners in 2021. To avoid these additional costs, please license your dogs by March 31st. The Animal Doctor will be holding **their** Annual Vaccination Clinic on March 20, 2021 at 9:00 am – 2:00 pm at their place of business. Licensing fees and more information on the clinic can be found on the following page.

# 2020 Animal Control Report

Serving as Animal Control officer for Coventry in the year 2020, I have taken:

- **43 calls for Stray/Lost dogs**
- **2 calls regarding Cats**
- **3 calls for Livestock**
- **No calls for Dog bites**
- **1 call for Vicious Dog issue**
- **7 calls for Animal Cruelty complaints**
- **16 calls for Miscellaneous complaints/calls**

The majority of stray animals were reunited with their owners and the ones that were not, went to Pope Memorial Frontier Animal Society and were placed for adoption. Stray dogs are not euthanized, and every effort is made to reunite them with their owners. If you find a stray dog, your duty is to contact animal control so that I may try to find owners and also protect the public by making sure the dog is vaccinated and licensed before returning it to the owners.

I would like to remind people to please license and register their dogs, and please put identification on your dogs. It is much easier, and less costly to reunite you with your pet, if they are wearing tags or identification. It is also wise to make sure your indoor/outdoor cats receive a scheduled rabies vaccine.

Please remember to spay and neuter your pets. There are millions of unwanted cats and dogs in the U.S.

If you need information on free or reduced cost spay and neuter for dogs or cats, please call me. (802)673-3791.

**Renee Falconer – {on Facebook}**
**(802)673-3791**
**grfalconer123@gmail.com**

# Coventry Assessor's Office

**TOWN OF COVENTRY, VERMONT**

**January 2021 Update**

The Coventry Assessor, New England Municipal Consultants, is in the process of completing the 2021 town-wide reappraisal. Over the winter months, NEMC will begin mailing out data questionnaires to property owners in order to verify assessment records. Solid and accurate data is the foundation to fairness and equity throughout the community. We request that residents answer these data mailings to the best of their ability.

NEMC is conducting a 3-year sales study of properties sold in Coventry. All assessments will be based on an appraisal date of April 1, 2021 and the condition of property at that time. Sales most relevant to Coventry's current market will date back to April 1, 2018. Fair assessments of residential property are typically measured by market sales and trends that have occurred. This method will be the primary basis for assigning assessments throughout the community. Not all sales that occur are valid and require a vetting process conducted by NEMC.

Property owners should expect to receive preliminary assessment value information in May 2021. NEMC will host informal hearings for residents having questions or concerns. NEMC welcomes any property owner to come in and discuss the new assessment with a company representative. Information on how to schedule an appointment will be included in the mailing. These hearings are in addition to the normal grievance hearings held annually in June.

The Assessor's Office is greatly appreciative of all the feedback received so far by property owners. NEMC has been able to collect a tremendous amount of data from physical property visits, while still complying with State of Vermont gathering restrictions. We will continue to monitor State guidance in regard to physical inspections and are hopeful that interior inspections can resume safely in the summer months.

Respectfully submitted,

Coventry Assessor's Office
New England Municipal Consultants

# *Delinquent Tax Collectors Report*

**Dear Coventry Property Owners & Residents,**

As we say good bye to 2020 and welcome 2021 warmly, it is a time to reflect on the positive events that have shaped Coventry. Although the world, our nation, and our town were unexpectedly altered by the events surrounding COVID-19, we endured and strengthened together. The pandemic forced us to quarantine, close our office doors, and conduct business from a distance, literally. Zoom meetings are now the norm, as are contact-less exchanges, face masks and hand sanitizer. Through the many mountains and valleys of 2020, we certainly are grateful to still be able to serve you and keep you safe.

We continue to strictly adhere to the Governor's mandates for COVID-19, and our office remains closed to the general public. This being said, you may make an appointment to meet with me to draft a property tax payment plan, following the Vermont guidelines. As always, you can mail a payment to Town of Coventry, PO Box 8, Coventry VT 05825, make an online payment at coventryvt.org, or use the black box outside door to the Coventry Community Center. Thank for your continued understanding of this situation, for your patience, support and your role in unifying Coventry.

At Town Meeting in March, 2019, voters passed an article to make taxes due on November 7th each year (previously rotated as the first Thursday of November). This has resulted in consistency, less confusion/late payments, and has been successful in reducing the amount of delinquent taxes. Below is a Delinquent Tax comparison of 2018, 2019 and 2020:

2018 Delinquent Tax as of November 1, 2018 $118,867.15

2019 Delinquent Tax as of November 7, 2019 $ 71,102.30

2020 Delinquent Tax as of November 9, 2020 $ 64,233.94

**These amounts reflect the totals submitted by the Coventry Town Treasurer at the end of the business day, once the tax year closed, after 5 pm.

A result of restrictions on large gatherings, a Tax Sale was not held in 2020. Furthermore, we recognize the financial hardships the pandemic has subject many families to this year, but I do thank the many property owners that have signed tax agreements and make regular payments. We will be scheduling a sale for the spring of 2021 and which will clear up the majority of outstanding accounts from previous years.

2020 Focus:

- ✓ Increased number of signed and enforced delinquent tax agreements with property owners to collect monies owed to the Town of Coventry and avoid tax sale.
- ✓ Continued successful partnership with the Coventry Select Board, Town Administrator, Town Clerk, Town Treasurer, and other officials to implement delinquent tax policies & procedures recommended by the Vermont League of Cities & Towns.
- ✓ Accurate accounting and monthly reports of delinquent accounts, tracking payments, penalties, and interest in NEMRC.
- ✓ Work with our auditors, Pace and Hawley.
- ✓ Sending monthly letters to delinquent taxpayers.
- ✓ Successful receipt of online delinquent payments through MuniciPAY
- ✓ Tax sale policy implementation.
- ✓ Tax sale preparations for spring, 2021

Please contact me by phone at (802) 754-1803, or email delinquenttaxcollector@coventryvt.org if you are interested in resolving a past due account. Please remember acceptable forms of payment are check, money order, or online payment, but cash is NOT accepted. Online payments can be made by ACH debit ($1.50 fee) or credit card (percentage fee) at the town website, coventryvt.org. Furthermore, if you have prior year tax bill receipts that have been marked paid, particularly for cash payments, which have not been credited to your account, please bring them to my attention immediately.

I remain steadfast in my commitment to Coventry and maintaining efficient and equitable delinquent tax policies and procedures. As always, thank you for the opportunity to serve the Town of Coventry and for your vote of confidence in my abilities as Delinquent Tax Collector for the past four years. Best wishes for a safe, healthy and happy 2021.

Respectfully submitted,

*Kate Fletcher*

Delinquent Tax Collector

***2020 List of Delinquent Tax Property Owners (all years)***

| | |
|---|---|
| Bahena, Elizabeth | Before, Amber |
| Brown, Patricia & Punt, Anthony | Carpenter, Gardner & Denise O. |
| Cote, Joseph & Manon | Country Meadow Estates |
| Fortin, Kyllie | Gaudette, Charles & Darlene |
| Hall-Williams, Brea | Keement, Ashley & John |
| Lamonda, Justin | Mead, John & Mead, Jenna |
| Messier, Jason & Angel | Messier, Kenneth |
| Messier, Marlene J | Messier, Richard E. |
| Morse, James | Nadeau, Casey |
| Nadeau, Harold Jr. | Ofsuryk, Melissa |
| Pauline, Michael & Susan | Petit, Gerard J Jr. & Stevens -Whalen, Lisa |
| Pierpont, Ralph & Jessica | Provoncha, Clint & Heidi |
| Reed, James | Reed, James R. & Pamela A. |
| Roy, Tim | St. George, Richard & Maneca, Janet |
| Sanville, Penny | Stevens, Roy |
| Tanguay, Anthony | Taylor, Steven |
| Whitaker, Gerry & Kathryn | |

The total owed to the Town of Coventry for 2020 delinquent property taxes, as of 12/31/2020:
$ 39,298.98 (principal $35,962.40; interest $459.60; penalty $ 2,876.98)

As of 11/9/2020 $ 64,233.94 (principal only)

As of 11/10/2020 $ 70,014.97 (principal, penalty, interest)

As of December 31, 2020 the town paid $1,504,619.81 to the school for 2020-21 education taxes. Delinquent taxes uncollected and taxes abated were paid to the school from the general fund.

***Outstanding Delinquent Taxes by Year (12/31/2020)***

| Tax Year | Principal | Interest | Penalty | TOTAL |
|---|---|---|---|---|
| 2015 | $ 125.02 | $ 78.89 | $ 10.00 | $ 213.91 |
| 2016 | $ 1,809.63 | $ 134.21 | $ 144.76 | $ 2,088.62 |
| 2017 | $ 569.80 | $ 316.00 | $ 45.59 | $ 931.39 |
| 2018 | $ 7,328.21 | $2,795.77 | $ 554.68 | $10,678.66 |
| 2019 | $ 5,525.70 | $1,050.53 | $ 442.06 | $ 7,018.29 |
| 2020 | $35,962.40 | $ 459.60 | $2,876.98 | $39,298.98 |
| **TOTALS** | **$51,320.76** | **$4,835.02** | **$4,074.07** | **$60,229.85** |

# Planning Commission Repo

With a new board and new members, we have still tried to push forward on the towns plan and stay true to the ideals of the towns people. Our goal as always is to maintain the rich history and rural character of our small town while helping the community grow for the future.

This year our focus was on furthering the progression of the Solar field install, as well as, starting to work through the possible uses of the Church space as acquisition nears reality.

It has been quite a learning process for all to catch up with work that has already been started in certain areas, as well as, navigating the workings of government throughout the pandemic.

It is ever important that we get public input from the residents for ideas as we are working to improve the town for its residents. Our meetings are scheduled for the first Wednesday of every month at 5 p.m. and all residents are welcome and encouraged to attend.

We would like to thank the Towns people for their continued support as we move into the next chapter of development for the community.

Daniel Rondeau, Chair

Martha Sylvester, Vice Chair

Mike Lucas

Stephanie Rondeau

# Coventry Senior Meals

Program Coordinator ~ Deb Lucas

Even though the pandemic is upon us, the Coventry Senior Meals program has continued to provide nutritious food to local residents, just in a new "norm" fashion.

Residents are still able to enjoy a home cooked meal and enjoy many tasty treats delivered to their home in the new Covid fashion of "wearing a mask".

Meal cost is $4.00 per person. Donations are accepted.

Thank you to all who enjoy the Senior Meals Program. I look forward to serving you in the 2021 year.

# COVENTRY FIRE DISTRICT #1

Coventry Fire District #1 is a small yet independent municipal entity operating within the Town of Coventry to provide clean, affordable drinking water to the members within the district's boundaries.

Coventry Fire District #1 meets the second Tuesday of every month at the Coventry Community Center 168 Main Street Coventry. The meetings start at 4:30 p.m. and the public along with district members are encouraged to participate.

The district has been undergoing restructuring of officers and management over the last year; however, our systems operator has not changed. Pedro Grondin has worked hard and gone above and beyond to ensure safe affordable water for our community. Thank you Pedro for the hard work and for being a team player, you are appreciated!

Coventry Fire District #1 posts violations and meeting notices/agendas on the notice board inside the United States Post Office on Main Street in Coventry, and at the Coventry Community Center.

Coventry Fire District #1 can be reached by emailing firedistrict@coventryvt.org , or by United States Postal Service Coventry Fire District #1 P.O. Box 90 Coventry, Vermont 05825.

# COVENTRY TOWN FOUNDATION

The Coventry Town Foundation(CTF) is a nonprofit 501c-3 organization established in 2002. Our purpose is to help the residents of Coventry.

This help is provided in the following areas:

-- College Scholarships.
-- Financial assistance to those in need. Fuel assistance, home repairs, other special needs.
-- Enrichment Programs for the Coventry Elementary School.
-- Partially funding the senior meals program in Coventry.
-- Community assistance.

The Coventry Town Foundation has helped in the following areas:

-- College Scholarships for over $40,000.
-- Covid relief in the form of food vouchers totaling over $20,000.

Due to Covid restraints, the enrichment programs for the Coventry Elementary School did not reach the levels of the past. Going forward we are sure the school will be in need and the CTF will be here to help.

The CTF continues to assist with the senior meals program operated by a great Coventry resident. The CTF board is working hard on our public presence and will be conducting outreach programs in the coming year.

Thank you to all the residents of Coventry. Your financial support through appropriating funds each year makes it all possible. Anyone can contact us at PO Box 46, Coventry, VT or via email coventryvtfoundation@gmail.com.

*The Coventry Town Foundation Board.*

Leo Piette / Don Whipple / Debra Tanguay
Rosalie Bowen / Jana Lovejoy
Amanda McCormick / Jean Maxwell

# The Coventry Town Foundation

Is Once Again Sponsoring A

# Free Garden Seeds Distribution

## Coventry Residents Only

Come and get free seeds for your garden at the Community Center.

This year the seeds come from High Mowing Organic Seeds.

Seeds can be picked up in prepackaged bags during voting hours on March 2nd. (8am—7pm)
Or after
March 2 by calling the Town Clerks Office
(Mon, Wed, Fri, 8am-1pm)

January 28, 2021

Town of Coventry
168 Main Street
PO Box 8
Coventry, VT 05825

**RE: New England Waste Services of Vermont, Inc.**
**Ongoing Landfill Operations & Development Update**

Dear Coventry Residents,

New England Waste Services of Vermont, Inc. (NEWSVT) hopes this letter finds everyone well and like us, I am sure we are all ready to bid adieu to this pandemic in 2021. One thing that has surfaced throughout this battle with COVID-19 is just how critically important the movement and safe disposal of our waste is. The Town of Coventry, NEWSVT, and the Casella Waste Systems, Inc. companies serve an important role with public safety and we wish to get you all up to speed with some of what was accomplished in 2020 and what 2021 has in store.

## Operations

*Landfill* – We are in our most challenging 12-month period at the facility for waste management at the site. With delays in our permitting back in 2019 we continue to deplete our capacity and find our operations having to place waste across our entire landfill footprint in those areas where capacity remains.

*Waste Type & Volumes* – In 2020, the facility accepted around 492,000 tons of solid waste. This quantity is down a little from 2019 where we accepted around 537,000 tons and this is a result of COVID-19 primarily. We are permitted to accept up to 600,000 tons of waste annually.

*Equipment* – We acquired two new D6 dozers that are new electric drive technology increasing efficiency and decreasing fuel usage. We also installed a new scale in 2020.

## Household Hazardous Waste (HHW) events

The facility will host two HHW collection events in 2021. They are scheduled for July 17th and October 23rd.

## Open House

Due to COVID-19 we were not able to host our annual open house in 2020 and is too soon to determine if we will be able to host one in 2021, we hope to and would target mid-September.

## Construction

We are in the final months of construction for our initial cell within Phase VI. Our contractor continues to work on the installation of our underdrain system and then we anticipate transitioning to installation of our landfill containment system in the May timeframe where the multiple layers of landfill containment system would be installed followed by other related cell construction items.

With any luck we will be placing waste in the new cell by the end of 2021.

In addition to the cell construction we have the following notable construction projects in the summer of 2021:

- New perimeter landfill fencing,
- Upgrading our electrical service to 3 phase power (currently single phase),
- Installation of a second above ground leachate collection tank,
- Water line installation for future Greenhouses,
- Continued installation of odor & landfill gas control devices.

## Renewable Energy Related

*Landfill Gas-to-Energy Facility* – The Landfill Gas-to-Energy (LFGTE) Facility continues to produce power for around 7,000 Vermonters in the central Vermont area across the power distribution system of Washington Electric Cooperative (WEC). WEC's subsidiary, Coventry Clean Energy Corporation (CCEC), owns and operates the LFGTE Facility at the site.

*Solar* – The existing 12-acre, 2.7-megawatt photovoltaic solar array was developed by Casella, the parent company of NEWSVT, and continues to generate power for approximately 261 homes. The project ownership was transferred by Casella to Borrego Solar Systems, Inc. in 2013.

*Geothermal* – The Phase VI landfill expansion permit included approval for 5 greenhouses that would utilize an innovative geothermal heating system to heat the greenhouses. Plastic tubing is placed beneath the sand layer in the landfill containment system and after waste is placed and begins to decompose the decomposition generates heat. We capture some of that heat by pumping coolant through the tubing and directing the heated coolant to the greenhouses. Some of this tubing will be placed inside the first cell of Phase VI this summer.

## 2020 Landfill Photos

**2020 Black River Inspection & River Clean-Up Crew**

**Annual Black River Inspection & River Clean-Up**

**Installation of Plastic Membrane Interim Cap**

**Site Preparation for Plastic Membrane Installation**

**Site Preparation for Plastic Membrane Installation**

As always, we appreciate the cooperation we get from the Town of Coventry. We would also like to remind community members we are available for discussion about our operations or anything relative to the site, any time.

You can contact us at 802.236.5973 or by email at john.gay@casella.com with questions.

Sincerely,

**NEW ENGLAND WASTE SERVICES OF VERMONT, INC.**

John Gay, E.I.
Permitting, Compliance, & Engineering

c. Coventry Planning Commission
Coventry Selectboard
Jeremy Labbe, NEWSVT Landfill General Manager

# Household Hazardous Waste

*2021 Collection Days*

## Saturday July 17th
## Saturday October 23rd
## 7:30 am to 11:30 am

**Event to be held at the; New England Waste Services of Vermont, Inc. (WASTE USA) landfill facility on Airport Road in Coventry**

**This event is FREE and open to the RESIDENTS of**

## Newport City, Coventry, Barton & Lowell

**If you qualify as a small quantity (CEG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made in advance and at least one week prior to the event.**

**Proof of residency will be required.**

**Materials Accepted at the Event:**

**Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Latex Paints, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo Chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Fluorescent Light Tubes/Lighting, Mercury Containing Products, Roofing Tar & Driveway Sealer.**

**Materials NOT Accepted at the Event:**

Asbestos, Asphalt, Automotive and Marine Batteries, Electronic Waste, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Smoke Detectors, Compressed Gas Cylinders.

If you have any questions about the event or acceptable materials, please call;

**(802) 334-8300**

# Coventry Solid Waste Implementation Plan (SWIP)

Wow what a roller-coaster year 2020 has with all the ups and downs and twist and hairpin turns making people sick that can't handle that type of fast moving ride!! Let's hope that 2021 takes a different turn, straighten some of the bad curves and makes a ride that we all can handle so we can get back on board and enjoy it together.

Well, needless to say with this year being as such, my committee has not met, we have not had any open informational meetings, gatherings at the town common or the school for fun events. However, we, and I mean me and my team, Margaret Maxwell, as it is at the end of this year, have done all we could do to satisfy the states SWIP reporting requirements the best of our ability. Margaret handles all the school out-reach and does a super fantastic job working with the teachers and the kids. THANK YOU!

With the help from some Casella employees we have the new SWIP plan in place and approved for the next 5 years. I would like to thank Kelly Todd, Joe Gay, Kim Crosby, Jeremy Labbee, and Shannon Couture for all the help they do for us and my committee, putting this plan in place and getting approval from the State is not an easy feat to accomplish. Many hours are put into this plan and I for one say thank you to them!

It is in hopes that this coming year we can have open informational meetings for residents and for business alike. If anyone has any questions about subjects related to our committee, our town has a great website and in there you will find all things related to this plan. Please check it out and give us feed –back. If you have any questions you cannot find answers to on the site, contact the committee and we will get you your answer.

On the last note we are looking for at least 3 to 4 new members that would like to step up and volunteer to help us in the coming year. We really need more than just 2. Margaret, as I mentioned, does great with the school and that in itself take a lot of her time, I was going to say free time but do any of us really have free time? I know I don't but I try as does Margaret. So please if anyone is interested we welcome you to help us and our town of Coventry be the best compliant town in this wonderful state of Vermont.

Thank you and God Bless each and every one of you

Respectfully,

Committee Chair,

Sherry Bradley

VERMONT
AGENCY OF NATURAL RESOURCES

**State of Vermont**
**Department of Environmental Conservation**
**Waste Management & Prevention Division**
**1 National Life Drive – Davis 1**
**Montpelier, VT 05620-3704**

December 22, 2020

Sherry Bradley
Town of Coventry
168 Main St.
Coventry, VT 05825

**RE: Approval of Coventry Solid Waste Implementation Plan (SWIP)**

Dear Sherry,

The Coventry Solid Waste Implementation Plan adopted on October 26, 2020 is approved. The Agency finds the SWIP conforms to the State of Vermont Materials Management Plan adopted on November 19, 2019 and the requirements of 10 V.S.A Section 6604(a)(1) and 24 V.S.A. Section 2202a(c)(2).

If you have any questions regarding the implementation of this approved SWIP, please contact Alyssa Eiklor at alyssa.eiklor@vermont.gov or 802-477-2097.

Thank you for your work to reduce the volume and toxicity of Vermont's waste as well as the State's other waste management priorities.

Sincerely,

Chuck Schwer
Director
Waste Management and Prevention Division

Cc:
Alyssa Eiklor, Solid Waste Program, VT DEC
Kelly Todd, Casella

## Town of Coventry Solid Waste Newsletter
## December 2020

**2020 Household Hazardous Waste Event:** Due to the COVID-19 pandemic only one HHW event was held in 2020. Despite the reduced number of events, approximately 130 households participated and over a ton of hazardous waste was collected for proper disposal. Stay tuned for 2021 HHW event dates. Visit www.coventryvt.org for more information.

**Food Scraps:** As of July 1, 2020, food scraps are banned from disposal for all Vermonters (residential and commercial alike). Many of you have already started composting at home or are utilizing curbside pickup. During the holiday season, please consider food donation to your local food shelf or the Vermont Foodbank. For more information, visit www.coventryvt.org

**Pharmaceuticals:** If you use sharps and need to dispose them place them in a sealed sturdy container, such as an empty laundry detergent bottle, and place the container in the trash. For leftover medications, there are several locations to bring them to – please do not flush them down the drain or place them in the trash. Visit www.healthvermont.gov/alcohol-drugs/services/prescription-drug-disposal to find a location near you.

**Reduce Your Waste During the Holidays:** The holiday season is a time for gifts, decorations, lots of wrapping paper and with that comes a lot of extra waste! Consider using recycled wrapping paper, avoiding unnecessary packaging, sending electronic cards instead paper cards and avoiding disposable plates, napkins and utensils whenever possible.

# Vermont Disposal Requirements

VT LAW, ACT 148 – RECYCLABLES, FOOD WASTE & YARD WASTE

In July 2012, the Vermont legislature passed the Universal Recycling Law commonly referred to as "Act 148". This information is intended to provide Vermonters with an overview of the law as it applies to your business and residence. This law focuses on eliminating landfill disposal for three main components of our waste stream: **Recyclables, Food Waste, and Yard Waste.**

## The Law on Recyclables

On July 1, 2014, all solid waste facilities are required to collect recyclables. By July 1, 2015 all haulers that offer trash service to residential customers are required to offer recyclables collection. In 2015 recyclables were banned from landfill disposal entirely. All businesses and residents are required to recycle. Businesses and residents using curbside services are required to obtain a separate container for recyclables from their hauler.

**Casella's Role with Recyclables:** Casella is a leader in recycling in the State of Vermont. We currently operate two Zero-Sort Recycling Facilities in the state and we continue to expand and develop technology to increase recycling. We offer our customers a wide variety of recycling choices from toters, dumpsters and compactors to convenient drop-off sites.

## The Law on Yard Waste & Clean Wood

By July 1, 2015, all solid waste facilities will be required to have a leaf and yard waste drop-off area between April 1 through December 15. By July 1, 2016 leaf and yard waste and clean wood will be banned from landfill disposal. Clean wood is brush, Christmas trees and untreated & unpainted lumber free of nails, staples, etc.

**Casella's Role with Yard Waste:** All of Casella's solid waste facilities accept leaf and yard waste between April 15 through December 15. All of our facilities were able to accept leaf and yard waste in compliance with the July 1, 2015 deadline.

## The Law on Food Waste

As of July 1, 2020 all solid waste haulers are required to collect food waste from nonresidential customers and apartment buildings with four or more residential units. Commercial haulers are not required to offer collection of food residuals if another commercial hauler provides collection services for food residuals in the same area and has sufficient capacity to provide service to all customers. All food waste is banned from landfill disposal entirely for all businesses and residents as of **July 1, 2020**.

**Casella's Role with Food Waste:** Casella is an industry leader in the transportation, recycling and processing of organic resources. Handling food waste in particular can be challenging. It's often odorous and wet, which tends to attract unwanted pests and provide a potential for surface water contamination.

Our solution is two-fold...

1. We are working to develop the best possible collection system that will attempt to provide the most efficient and effective means of collecting food waste.
2. We've built a network of environmentally sound recovery options to properly manage food waste for our customers. These options include composting, anaerobic digestion and on-site waste processors.

Visit **casella.com/RecycleYourFood-VT** for resources to help navigate the food waste guidelines and to inquire about service in your area.

**Call us today at 800-CASELLA if you have any questions or to schedule a FREE Waste Analysis for your business to save you time, money and effort!**

NEK Broadband Communications Union District

**Annual Report to Member Towns**

Activities through December 7, 2020

NEK Broadband Communications Union District (NEK CUD/ CUD) was formed through affirmative Town Meeting votes on March 3, 2020 by 27 NEK towns: Albany, Barnet, Barton, Brighton, Burke, Concord, Coventry, Craftsbury, Danville, East Haven, Glover, Greensboro, Groton, Hardwick, Kirby, Lowell, Lyndon, Newark, Peacham, Ryegate, Sheffield, St. Johnsbury, Stannard, Sutton, Waterford, Westfield and Wheelock. Within two weeks, Vermont and much of the country, and world, entered a state of emergency related to the novel coronavirus.

The safety measures instituted to protect public health exacerbated and laid bare existing deficiencies in our region's broadband infrastructure. Since then, additional attention and funding has been made available to begin to tackle the problem. In addition, all our meetings have been conducted via the online video conferencing application Zoom, following emergency open meeting rules provided by the Vermont Secretary of State.

On April 30, 2020, NEK CUD held its organizational meeting with Governing Board members and alternates appointed by each member town. We adopted bylaws and established an Executive Committee and elected seven members to serve.The CUD was officially recognized by the Vermont Secretary of State on May 6, 2020. By our June meeting, we established a regular meeting time, the second Thursday of each month between 5:30 and 7 p.m. as well as a website where we post agendas and minutes: nekbroadband.org

Highlights of the past year include:

- (May) Created standing Finance and Technology Committees with appointed members. These two committees are open to both Governing Board members and members of the public.
- (June) Adopted a Statement of Mission, Service Goals, Operating Principles and Immediate Priorities. Approved a Hybrid Public-Private Operator as a preferred operating model, which means the CUD would not be an Internet Service Provider (ISP), but would strive to own assets that would be leased to one or more private operators.
- (July) Recommended Tilson Technology Management, Inc. as the communications consultant to conduct our feasibility study and business plan. Partnered with Tilson Technology Management, Inc., VELCO (Vermont Electric Power Company), Green Mountain Power and the Vermont Public Power Supply Authority (VPPSA) to prepare for the FCC's Rural Digital Opportunity Fund (RDOF) reverse auction. Joined an Interlocal Agreement with other Vermont Communication Union Districts to explore collaboration.

- (August) Approved a 2020 Budget which included contract positions: a part-time Project Manager, Bookkeeper/Clerk and Administrator/Treasurer. Hired Christine Hallquist of Hyde Park as part-time Project Manager for the months of August and September.
- (September) Approved COVID-Response Connected Community Resilience Program grant-funded broadband project with Kingdom Fiber, which will fund the customer portion of fiber connections for up to 100 underserved addresses in Albany, Craftsbury, Greensboro, Hardwick and Irasburg by the end of the year. Hired Jami Jones of Hardwick as part-time Bookkeeper/Clerk.
- (October) Hired Christine Hallquist as Administrator/Treasurer. Adopted draft 2021 budget and annual report. Approved applying for a second COVID-Response Connected Community broadband project with Tilson Technology Management, Inc. in Concord, VT. This project is conditional upon Tilson moving forward with their Lunenburg, VT project and funding may be reallocated to other projects elsewhere in the CUD.
- (November) Tilson completed the feasibility study highlighting 8 strategic projects that would cash flow positive in three years. Study also presented multiple sources for financing the initial projects including Vermont Economic Development Authority (VEDA) loans, grants and private equity.
- (December) FCC announced RDOF awards for Vermont. Significant awards were given to 3 ISP's who will be required to provide service speeds of at least 100mbps.

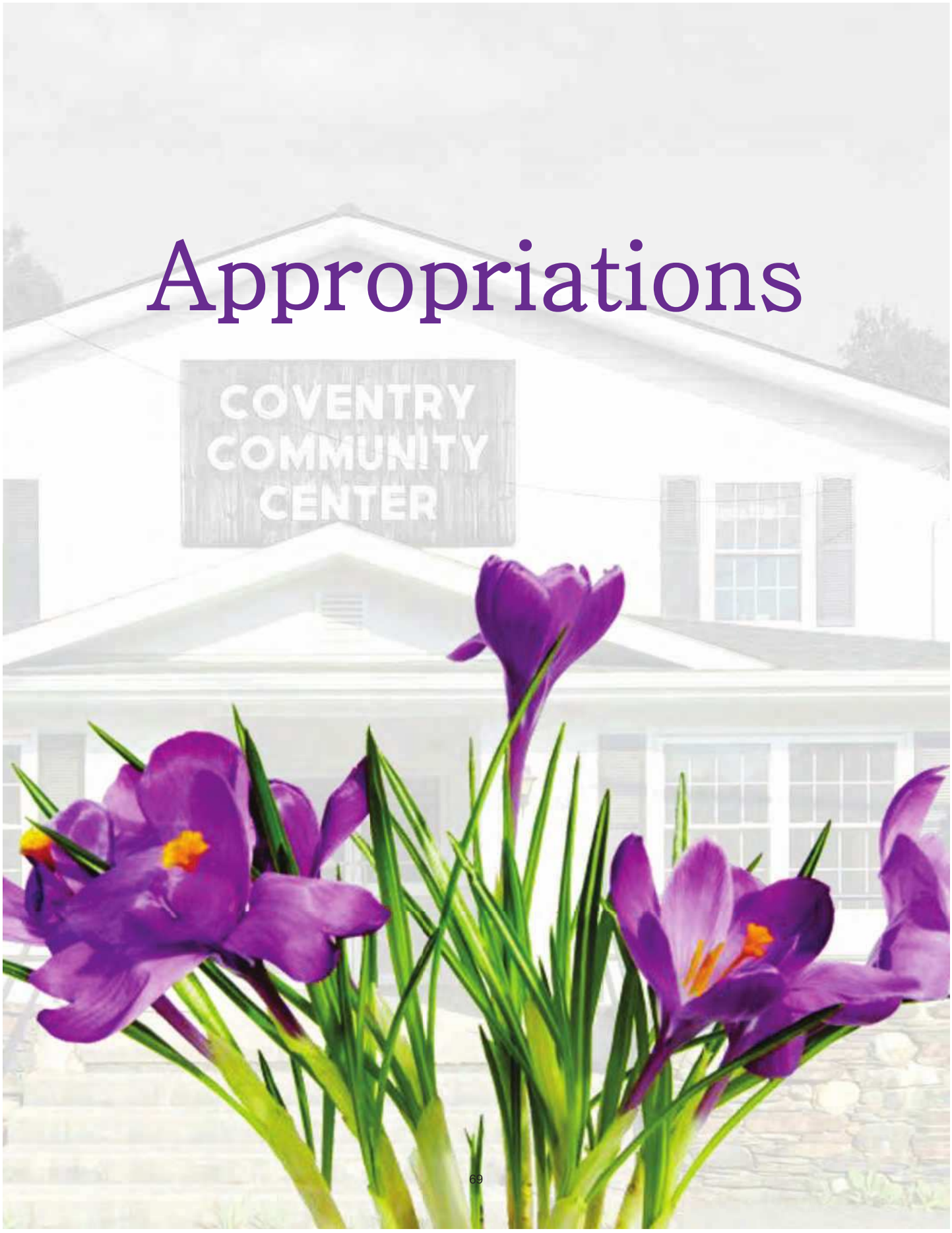
In 2020 thus far, membership has grown to 31 towns. Wolcott and Irasburg joined on May 29. Westmore joined on July 9. Brownington joined on November 12, 2020. Walden joined December 10th.

Respectfully,

Evan Carlson, Chair

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| | **NEK Community Broadband** | | | | | | |
| | **Community Union District** | | | | | | |
| | **2021 Budget** | | | | | | |
| | | | | | | | |
| | **Organizational** | Notes | | | | | |
| **Income** | | | | | | | |
| 2020 Transfer | 68,700 | | | | | | |
| Additional Operational Fundraising | 25,000 | | | | | | |
| **TOTAL** | **93,700** | | | | | | |
| | | | | | | | |
| **Expenses** | | | | | | | |
| *Personnel* | | | | | | | |
| Administrator/ Treasurer | $7,000 | Contribution to NVDA contract | Jan-July | | | | |
| Administrator/ Treasurer | $22,500 | CUD position - 25 hrs/week | August-December | | | | |
| Bookkeeper/ Clerk | $9,600 | CUD position - 10 hrs/week | | | | | |
| Grantwriting/ Communications | $4,000 | | | | | | |
| Legal | $15,000 | | | | | | |
| *Project* | $30,000 | Remaining Kingdom Fiber Connections | | | | | |
| *Operational* | $1,250 | | | | | | |
| *Board Expenses* | $1,000 | | | | | | |
| **TOTAL** | **$90,350** | | | | | | |
| | | | | | | | |
| | **Projected Capital Investment (a)** | | | | | | |
| VEDA matching funds | $400,000 | VT matching funds grant | | | | | |
| VEDA loan | $4,000,000 | Maximum amount | | | | | |
| | $460,000 | VT Connected Community Resilience Program Grant | | | | | |
| | $500,000 | Minimum target for additional grant-funded project | | | | | |
| | **$5,360,000** | | | | | | |
| | | | | | | | |
| *Footnotes* | | | | | | | |
| *(a)* NEK Broadband anticipates engaging in construction of portions of its fiber network in 2021. | | | | | | | |
| How much we will be able to fund will be based on the federal and state grants available, as well | | | | | | | |
| as our ability to secure low-interest loans. At minimum, we expect to apply for a loan program available | | | | | | | |
| for broadband development through the Vermont Economic Development Authority. Success will be | | | | | | | |
| dependent on favorable results from our CUD feasibility study due in mid-November. | | | | | | | |

# Appropriations



# Appropriation Request

Memphremagog Community Maritime
PO Box 44
Newport, VT 05855

Appropriation of $10,000.00
Fall of 2021

Memphremagog Community Maritime (MCM) is a 501(c)3 non-profit organization that owns and operates the Northern Star on Lake Memphremagog. Over the last three years, a group of hard-working and dedicated residents and business owners have come together and formed MCM, dedicated to ensuring that the Northern Star remains woven into the fabric of our community for years to come.

The vessel aims to serve as a floating classroom that delivers educational programs and activities in hydrology, agri-education and tourism, and historical studies. MCM is partnering with local schools, organizations, and community support services in an effort to provide these opportunities to a wide range of individuals both on and off the boat.

## BRIEF HISTORY OF THE ORGANIZATION

Memphremagog Community Maritime, Inc. (MCM), is a 501 (c) (3) nonprofit organization founded in 2017. It was formed with the intent to keep *The Northern Star* sailing on Lake Memphremagog. The previous for-profit ownership had struggled, and in 2019, MCM bought the vessel and began preparations for the sailing seasons to come.

MCM is dedicated to promoting and providing lake-based educational, research and tourism opportunities that bring together people to celebrate and share great experiences on and around Lake Memphremagog. By utilizing *The Northern Star* vessel as a destination location, MCM will provide education, maritime history and opportunities for stewardship of Lake Memphremagog through hands-on programs for students, teachers, local community organizations, tourists and visitors to our regional area.

Historic travel on the lake was by steam. Steam boat travel on Lake Memphremagog has a long and glorious history. Since the mid-1800's, steamers were the main form of travel for community members to Magog, Quebec and various points in between. In addition, goods and services were often transported between Quebec and Vermont via steam boat. Some of the most well-known steamers in Vermont were located on Lake Memphremagog, and they include the *Mountain Maid*, the *Lady of the Lake*, and the *Anthemis.*

## VISION & MISSION

The vision of Memphremagog Community Maritime is to promote and provide lake-based research, tourism, and educational opportunities in the Northeast Kingdom. The impact of *TheÂ  Northern Star* on the community is 3-fold. As a destination within the Northeast Kingdom, it provides a vital connection for the region to its greatest asset: Lake Memphremagog.Â  In so doing *The Northern Star* supports the local economic recovery and as a major attraction for visitors and community members alike. The City of Newport takes pride in marketing themselves as a four-season outdoor recreation destination and we hope to position *The Northern Star* as an asset to provide various aspects of outdoor recreation. Our main selling points will be education, maritime history, and opportunities for stewardship of Lake Memphremagog through hands-on programs for students, teachers, community organizations, and visitors to our area.

## COMMUNITY PARTNERSHIPS - An Integral Element

*The Northern Star* has positioned itself as a key asset for local community aspirations. MCM supports the community objective to "connect business to the outdoor economy." *The Northern Star* is a key physical asset and its use is intended to bring needed foot traffic to the area, and increase sales for local businesses, restaurants, and various artistic venues. We plan to do this while also providing schools and social service organizations with a "floating classroom." Working closely with over 35+ partners representing a variety of business withinÂ  the community, *The Northern Star* hopes to act as a catalyst for the region to help drive economic activity. These partnerships are critical to the organization and the community. During the Covid-19 restrictions, MCM has reached out to various businesses with the hope to facilitate community action towards a common goal.

One of our three pillars of service is Specialty Excursions. These cruises have been designed exclusively to highlight our partners and their specialties. For example, Eden Cider, a local company developing cider-based products in Newport, will be paired with a local restaurant during a 2-hour scenic cruise. During the event, staff members from the night's restaurant, Eden Cider, and The Northern Star will provide a meal, a selection of beverages, and a story about these establishments during the cruise. Our goal is to use a cruise, where our passengers are in a relaxing environment enjoying unique experiences, as an opportunity to promote a local business. It's beneficial for all parties involved.

To complement these types of events, we have partnered with the Newport Dispatch, a local newspaper, and NEK-TV, a local TV station, to produce video segments highlighting our partners and their products or services. These segments were conceived by MCM staff members as a way to help promote the variety of culinary artists within our region. These promotional videos will be shown on our TV's (donated by a local partner) throughout the vessel during each excursion. Our hope is that our passengers experiences while on board will result in return visits to *The Northern Star* for other

Specialty Excursions as well as increased exposure for our partners. Marketing of these video segments will continue beyond the cruises and will be featured on websites, and other social media platforms.

## EDUCATIONAL PROGRAMMING & SCIENTIFIC RESEARCH

MCM has partnered with local schools, organizations and community support services by providing a *"floating classroom"* for educational discovery, learning and training. Listed below are some of the programs that *The Northern Star* is supporting with its activities on Lake Memphremagog once Covid-19 restrictions are reduced or removed.

• YOUTH DISCOVERY PROGRAM

*The Northern Star*, in partnership with the Memphremagog Watershed Association (MWA), will support MWA's **Youth Discovery Program.** This is an introductory marine science and environmental program introducing 3rd grade students from local elementary school to classroom and field activities about the Memphremagog watershed. Over 240 students will explore Lake Memphremagog and conduct experiments in the "floating classroom" on board *The Northern Star* starting in the spring of 2021.

• NEXT GENERATION SCIENCE LEADERSHIP

The *Next Generation Science Leadership* program is designed to introduce middle school students to the Memphremagog watershed through tributary, lake and pond exploration. Students will carry out program activities and field work based on Vermont's NDSS curriculum standards while working alongside local educators and experts in their respective fields. Each class will complete their environmental science & marine classroom study upon *The Northern Star* studying Lake Memphremagog and the effects of local practices, environmental and regulatory laws and its impact on this international body of water. In the spring of 2021, MCM will host 120 middle school students from 4 schools in its inaugural program.

• STARRY, STARRY NIGHT

Working in collaboration with local professionals, *The Northern Star* provides local school children, the general public and visitors the opportunity to explore, experience and gaze at the vast and exquisite night skies from the deck of *The Northern Star* while floating in the middle of Lake Memphremagog!

• LAKE MEMPHREMAGOG HISTORY

*The Northern Star*, has partnered with local historian Scott Wheeler, along with local teachers and regional libraries to create a multi-media and educational program. This program will use historical photographs, newspaper articles and oral histories by local residents to describe the vast history of our community. The program is designed to showcase the importance of Lake Memphremagog in the development of the City of Newport, and the impact of early trade of goods and services with our neighbors to the north - Quebec. The historical education will include segments highlighting native communities, their histories,, and impact on our region through a partnership with local members of the Abenaki community. They will provide a historical perspective on how indigenous people used Lake Memphremagog as a transportation corridor, a water & food source, and as a community resource.

## WATER RESCUE & UNDERWATER RESEARCH

*The Northern Star* is partnering with local hospitals, sheriff departments, city police, state police, fire departments, ambulance services, and Border Patrol organizations to support their critical need for water-based rescue training programs. This unique partnership provides these organizations with advance water-rescue training, water-based research and navigational instruction. *The Northern Star* will provide both an on-board classroom and physical space for water and land-base training to support the continued education and training for local officials.

## AGRI-TOURISM / AGRI-EDUCATION

Growing in popularity, Agri-tourism is the crossroads of tourism and agriculture. MCM has developed this concept into a series of local tours with over 30 partners; *The Northern Star* will act as the linchpin of the tour. Agri-tourism presents a unique opportunity for businesses to connect with their customers, and it provides a number of financial, educational, and social benefits to tourists, producers, and our communities. By giving producers an opportunity to generate additional income and an avenue for direct marketing to consumers, agri-tourism increases the volume of visitors to our community. It also potential extends the length of their stay, thereby increasing local tax revenues, and creating new employment opportunities. Additionally, agri-tourism provides educational opportunities to the public, helps to preserve agricultural lands, and allows new business enterprises to be developed from this tour model.

# Who is Memphremagog Community Maritime?

Memphremagog Community Maritime (MCM) is a 501(c)3 non-profit organization that owns and operates the *Northern Star* on Lake Memphremagog. Over the last three years, a group of hard-working and dedicated residents and business owners have come together and formed the MCM, with a clear vision dedicated to ensuring the *Northern Star* remains woven into the fabric of our community. Together, with your help, we can ensure the *Northern Star* continues to sail on Lake Memphremagog for many generations. The vessel aims to serve as a floating classroom that delivers educational programs and activities in hydrology, agri- education and tourism, and historical studies. MCM has partnered with local schools, organizations, and community support services in an effort to provide these opportunities to a wide range of individuals both on and off the boat.

The goal of MCM is to be a community-oriented group, with locals in the Northeast Kingdom feeling pride in their contributions to the *Northern Star*. Together, with our partners in tourism and education, we will work to incorporate education and entertainment into our various cruises and work to be an integral part of our great community.

The field trips will occur during a 3-week period from early September to mid-October in 2021. The project goals are twofold: the first is to provide the hands-on learning experience to complement classroom learning. The second is to ensure that students come away from the field trip with a basic understanding of watershed health, the challenges facing our watershed, and conservation solutions available. This program will:

- provide teachers with general fact-sheets about watersheds and specific information regarding the Memphremagog watershed prior to the field trip;
- provide the book *Trout are Made of Trees* by April Pulley Sayre. This book is an age appropriate lesson on the connection between land ecology, lake ecology and lake habitat. Teachers will review these materials with students prior to the field trip.

**American Red Cross**
Northern New England Region

October 14, 2020

Town of Coventry
Attn: Amanda Carlson, Town Administrator
PO Box 8
Coventry, VT 5825

Dear Amanda,

I hope you are well during these uncertain times. As you know, our mission at the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. Established in 1881, the American Red Cross serves under the core principles of humanity, impartiality, neutrality, independence, voluntary service, unity, and universality. These principles ground us and inspire us as we carry out our mission across the country, and right here at home.

Over the past year, the American Red Cross of Northern New England has succeeded in providing the following throughout the region:

- We assisted a local family in the face of disaster, on average, **once every 17 hours,** helping nearly **2,000 individuals.**
- We installed more than **4,500** smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained **31,400** people in first aid, CPR, and water safety skills.
- We collected **135,000** units of blood. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over **3,200** service members and veterans received supportive services through our Service to the Armed Forces department.

As we carry on through the pandemic, the American Red Cross remains committed to safely providing relief and support. We do this with the help of our incredible volunteers and donors, including you, our friends in Coventry. *This year, we respectfully request a municipal appropriation of* ***$500.00.*** These funds will be used right here in our region so that we can continue to serve your friends and neighbors during these unprecedented times.

For more information about the work we've been doing in your area, please refer to the attached Impact Sheet for Orleans County. If you have any questions, please call us at 1-800-464-6692 or supportnne@redcross.org.

While we know the world may feel uncertain at present, rest assured that the American Red Cross will always be there to help and support local communities.

Warmly,

Rachel Zellem
Development Specialist

Felines & Friends Foundation
Helping Cats & Communities in the Kingdom

December 2020

2021 Town Appropriation Request - Coventry

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free or very low-cost cat spay/neuter services. Many cats we service are re-homed through regional animal shelters; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated more than 3,500 cats mostly in Orleans County, including many from Coventry. We've also done extensive work in the surrounding towns of Irasburg, Newport Town, Newport City and Brownington.

We are seeking an appropriation of $300 to continue this work in 2020.

Thank you for your consideration,

*Bonnie Geisler*

Bonnie Geisler
Felines & Friends Foundation

PO Box 1316, Newport, VT 05855 Phone: 802-323-4793 Felines & Friends Foundation – Vermont
Website: FFFVT.ORG

**GOODRICH MEMORIAL LIBRARY**
202 Main Street
Newport, VT 05855
Phone: 802-334-7902
Fax: 802-334-3890

January 2021

To the Residents of Coventry,

The Goodrich Memorial Library is a community library that depends on its supporting towns. Without financial support the library could not function as a viable space for literature, digital equity, adult learning, neighborhood unity, programs, and so much more. Libraries continue to be vital to the surrounding communities as an advocate for education, information and inclusivity.

At present, there are over 100 families from Coventry registered as borrowers at the Goodrich Memorial Library. On behalf of all families from Coventry, we request the sum of $3,500 be included in the Coventry budget for 2021 to help maintain the level of service they have come to expect from their library.

Thank you for your continuing assistance.

Sincerely,

James Johnson, Chairman

Green Mountain Farm-to-School, Inc. is requesting an appropriation in the amount of $800.00 from the town of Coventry to support the Coventry School Garden Program and the Farm-to-School Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to thousands of students in schools across northern Vermont.

GMFTS coordinates student and community involvement in the Coventry School Garden. Over the last year, every student at the school has been involved in maintaining and harvesting the garden. Produce from the garden was served to students in the school cafeteria or provided to community members in need in the summer months. When school went remote in March, our Farm to School Coordinators developed a series of educational videos to support virtual learning and planted gardens on their own for students to enjoy upon their return to school in the Fall of 2020. GMFTS has also worked with the school to purchase local food, host monthly taste tests, teach nutrition and gardening workshops, lead farm field trips, compost food waste, and host a Fall Harvest Festival.

With the town's help, GMFTS can continue to provide the School Garden and Farm-to-School Program in the town of Coventry, producing fresh local food for the cafeteria, and giving students the knowledge and skills they need to make healthy food choices. The funding from grants, towns, individuals, and businesses covers a portion of the school garden and Farm-to-School Program. The funds from the town will pay for tools, seeds, equipment and supplies, as well as staff time needed to maintain the school garden in the summer months.

We are deeply grateful for the support from Coventry in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Respectfully submitted,

Catherine Cusack
Executive Director

PROGRAMS TO CONNECT SCHOOLS AND FARMS THROUGH FOOD AND EDUCATION
115 SECOND STREET NEWPORT, VT 0585
T: 802.334.2044 WWW.GMFTS.ORG

*Inc. Village of Orleans*

*One Memorial Square*

*Orleans, VT 05860*

*802-754-8584*

*Town of Coventry*

*168 Main Street*

*Coventry, VT 05825*

*December 2, 2020*

*Dear Town of Coventry Select Board:*

*The Village of Orleans would like to thank the Town of Coventry for the 2020 appropriation of $2,000.00 for our Jones Memorial Library.*

*The Village of Orleans is again requesting $2,000.00 in 2021 in order to operate and maintain the Jones Memorial Library.*

*Hopefully you feel and appreciate the benefits of the Jones Memorial Library and any amount will be beneficial. Currently our anticipated 2021 budget for the library is $80,000.00.*

*Should you have additional questions you can call the Village Office at 754-8584.*

*Thank you all for your consideration.*

*Sincerely,*

*Village of Orleans*

Northeast Kingdom Community Action, Inc.

**Community & Justice Programs**

71 Seymour Lane
Newport, VT 05855
Ph: 802-334-8224

December 11, 2020

TO: Deb Tanguay, Town Clerk, Town of Coventry
RE: Appropriations for 2021 Meeting

The Orleans County Court Diversion Program asks that you include the enclosed request in your Town Warning for 2021.

**Court Diversion is a community response to juvenile and adult offenders. A Review Panel comprised of community residents reviews cases after the participant has met certain program criteria. The Review Panel designs a contract, with the participant using a restorative process, which specifies the conditions of the person's participation. If the participant satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract could include an apology and restitution to the victim, community service, counseling and other remedial, educational, or corrective services. Approximately 89% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.**

**One (1) Coventry residents participated in the Diversion Program.**

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

ARTICLE REQUESTED FOR WARNING OF 2021 TOWN MEETING

SHALL THE TOWN VOTE TO APPROPRIATE THE SUM OF **$300.00**

**(THREE-HUNDRED)**

THE ORLEANS COUNTY COURT DIVERSION, A COMMUNITY SERVICE PROGRAM TO ASSIST IN MAINTAINING EXISTING SERVICES TO THE INCREASE IN JUVENILE AND ADULT OFFENDERS, AND THE VICTIMS OF THEIR CRIMES.

NORTHEAST KINGDOM
Council on Aging
*New directions for living well.*

Dear Town of Coventry Select Board,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Coventry to support our work with older Vermonters living in your community. Your support is vitally important as we continue to face challenges due to the effects of the COVID-19 pandemic and the increasing need to protect and feed our elder Vermonters as they stay home and stay safe.

The NEK Council on Aging serves as a central guide for older Vermonters to gain services and assistance in their communities. We remain a critical resource for the COVID-19 emergency response. In FY 2020, the Council aided **over 4,486 residents of the Northeast Kingdom** and with our home-delivered meals program, **delivered 207,546 meals—an annual increase of 79,462 meals**. We also offer a Helpline, Medicare counseling and Bootcamp, exercise and mobility programs, specially-trained staff who help people develop long-range planning as they age, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as support to apply for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide for the complex challenges people face while living in a rural community. Our work is supplemented by over 370 volunteers who serve as home-delivered meals drivers, wellness program leaders, and home-based caregivers.

As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 41 years. This year, we are requesting the amount of $330.00 from the residents of the town of Coventry. We have enclosed a brief letter in support of this request for inclusion in your town report and a copy of our 2020 Annual Report.

Suggested wording for the warning article for town meeting follows: *"Shall the town vote to appropriate the sum of $330.00 to assist the Northeast Kingdom Council on Aging in providing services to older Vermonters in the ensuing year."*

Please feel free to contact me should you have questions or need additional information.

Warm regards on behalf of the staff and Board of Directors of the NEK Council on Aging,

Meg Burmeister

Meg Burmeister
Executive Director

www.nekcouncil.org

The mission of the Northeast Kingdom Council on Aging is to *"Help People Age with Independence and Dignity."* Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.

481 Summer St., Suite 101 • St. Johnsbury, VT 05819 • Phone (802) 748-5182 • Fax (802) 748-6622

November 10, 2020

Town of Coventry
Town Clerk, Select Board, and Community Members
P. O. BOX 8
COVENTRY, VT 05825

Dear Select Board and Community Members,

Your financial support to Northeast Kingdom Human Services, Inc. (NKHS) goes directly to care for your community members in need of mental health, addictions, emergency crisis, and/or intellectual/developmental disabilities services. The appropriation request for the 2021 Town Meeting is the same as was voted at the 2020 Town Meeting. This represents 2.25% of appropriation requests from 48 towns.

> **Article**: Shall the **Town of Coventry** vote to raise, appropriate and expend the sum of **$2172** for the support of **Northeast Kingdom Human Services, Inc.**, a not for profit 501(c)(3), to support community members who cannot otherwise afford care to improve their lives through confidential program services for Emergency Services, mental health, addiction, and/or developmental/intellectual disabilities?

This agency met the challenge this past year for accessible supports during the COVID-19 pandemic. As an essential business, NKHS adhered to Vermont's State of Emergency executive order and remained in compliance with Vermont's Department of Health and the Center for Disease Control and Prevention safety guidelines. NKHS was able to adjust by implementing a wider range of telehealth options to keep clients engaged in services. These adjustments included added costs for technology. Not only did NKHS continue providing services and supports to current clients, but the agency also developed additional services for those who experienced the effects of the prolonged and unintended consequences of social isolation, loss of work, or decline in health. Examples were the warm lines made available for free to contact a mental health professional for support.

We know we don't live in a perfect world, and we are doing our best to help people live as best they can, given the realities of their individual circumstances. A summary of how NKHS helped the Northeast Kingdom and the Town of Coventry's community members is included with this letter.

If you need more information, please contact Ruth Marquette at RMarquette@nkhs.net. Thank you very much for your support at Town Meeting!

Sincerely,

Tomasz Jankowski, President and CEO

**NORTHEAST KINGDOM HUMAN SERVICES, INC. (NKHS) Requesting $2172 in 2021**

181 Crawford Road – Derby, P. O. Box 724, Newport, VT 05855 ♦ 802-334-6744 or 800-696-4979
2225 Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 ♦ 802-748-3181 or 800-649-0118
Emergency Crisis Line 802-334-6744 – 24 hours a day/7 days a week
NKHS Parent Support Line 802-749-1111, a free community service
www.nkhs.org

Thank you **Town of Coventry** voters, for your appropriation support last year. Annual appropriations are a vital funding source supporting community members who otherwise cannot afford care to improve their lives through confidential program services for Emergency/Crisis Services, mental health, addiction, and/or developmental/intellectual disabilities. Our mission is to empower individuals, families, and communities by promoting hope, healing, and support.

**Summary data for July 2019 through July 2020:**

- **3,663** = Total number of individuals of all ages in our service area that utilized support services in the past year.
- **20** = Number of individuals **from the Town of Coventry** who accessed supportive care at Northeast Kingdom Human Services, Inc.
- **Over 100 hours** = Employees provided community consultation, education, and outreach in community meetings, events, and trainings in Northeast Kingdom Human Services offices, area schools, and businesses. Training examples include QPR Gatekeeper and Youth Mental Health First Aid.
- **512** total, **3 from the Town of Coventry** = Dedicated professional employees who support community members in the Derby or St. Johnsbury offices, the satellite office in Hardwick, telehealth during the COVID-19 pandemic, in homes, in schools, and throughout Northeast Kingdom communities.
- **18%** = There was an increase of 18% in unanticipated expenses not reimbursed by the state or other grants for technology, cleaning supplies, and personal protective equipment needed to provide services during the COVID-19 pandemic.

Good mental health is important for everyone. As a Designated Agency serving the Vermont's system of care, NKHS has a responsibility for assuring that a comprehensive range of services are available regardless of an individual's ability to pay. A sliding fee scale is available for those in financial need. Northeast Kingdom Human Services is asking the Town of Coventry voters to consider helping neighbors, family members, and friends receive the supports they need to live a happy, fulfilling life and be an active and contributing member in your community. The 2021 appropriation request of $2172 is the same amount voted on at the 2020 Town Meeting. This represents 2.25% of appropriation requests from 48 towns.

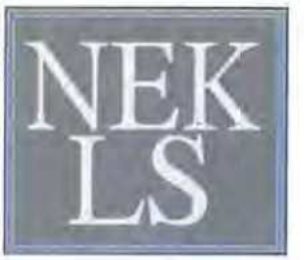
**Thank you so much for your support!**

Respectfully submitted,
Tomasz Jankowski, DPT, MHA, MBA
President and CEO

www.nkhs.org

NORTHEAST KINGDOM HUMAN SERVICES
*We're all about being human.*

**Northeast Kingdom Learning Services, Inc.**
55 Seymour Lane, Suite 11
Newport, VT 05855
**1-844-GO NEKLS**(466-3557) / toll free
(802) 334-6532 / phone
(802) 334-6555 / fax
**info@neklsvt.org**
www.**NEKLSVT**.org




December 4, 2020

Dear Town of Coventry,

Northeast Kingdom Learning Services, Inc. (NEKLS) has served the residents of Orleans, Essex, and Caledonia counties since the late 1960s. Beginning in one location in Newport, NEKLS has evolved to providing our FREE services in five Community Learning Centers and with various off-site and in-home educational programs. The residents of these counties that have accessed NEKLS services have worked towards earning a high school diploma or GED, gained job skills, prepared for college courses, received family and child support services such as Early Intervention, and much more.

Throughout the COVID 19 Pandemic, NEKLS, INC has not skipped a beat. Ensuring the safety of both our staff and consumers, we have continued to offer needed services and even adjusted and expanded what we offer in order to meet the community needs. From Children's Integrated Services working with families and local food and supply drives, to our Administrative offices hosting a local social media campaign to bring community members together at the start of the pandemic, we have continued to creatively collaborate and connect with those in the Northeast Kingdom in Vermont.

State and federal budget challenges continue to impact funding of community nonprofits such as NEKLS. Town appropriations are vital in keeping services free for the hundreds of community members we work with each year, helping to make their goals a reality. Funding helps to maintain high quality services as they are and to introduce new instructional options as well. NEKLS is requesting a town appropriation of $200.00 to help support programs that are accessible to the residents of Coventry.

In 2020, NEKLS continued its new offering at Ready, Set, Grow Childcare located in the old Teddy Bear Factory on Farrant Street in Newport. The childcare opened in September of 2019 with the capacity to serve up to 98 children from infancy to age 12 all while maintaining COVID 19 protocols and making an extra effort to support essential workers. We have also debuted Step Up to Childcare, a FREE training program for those interested in becoming home providers or working in a childcare center.

Enclosed is our NEKLS appropriations flyer to include in your town report. It is a detailed summary of our services for taxpayers' information.

We hope you will continue to support NEKLS as we look forward to another year of being an important partner in your community. Thank you for your consideration.

Respectfully submitted,

Michelle Faust

Michelle Faust
Executive Director

*Our mission is to inspire and empower learners, birth and beyond.*

OCCA
P.O. Box 1508
Newport VT 05855
(802) 673-2515

"Our Mission is to create and support relationships between community volunteers and individuals with intellectual and developmental disabilities so that all are heard, empowered and fully included in the community. We strive to engage all members in opportunities that enhance quality of life."

December 30, 2020

Dear Coventry Voters,

Orleans County Citizen Advocacy (OCCA) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one to one matches, OCCA helps our members build relationships where each person is respected, included, heard and empowered. We support enduring, positive connections that have enhanced our Orleans County communities for over thirty years.

2020 was a year like no other. Covid has severely limited our in-person interactions and has increased the isolation and loneliness of many of our members. We are also getting more people with disabilities joining who are seeking our help and companionship, but less people are volunteering. We therefore have changed our approach in response to Covid. Our goal is to safely bring people together, reduce isolation and increase meaningful connections. This means more outside, small group and online activities for our members. We hope to secure funding to assess technology needs and provide equipment and instruction when needed. We plan to conduct online workshops, support groups, and instruction in a variety of life skills. We are also providing healthy outdoor activities and will resume small group indoor activities when it becomes safe to do so. We encourage anyone who is interested in becoming a volunteer to contact us.

Since its inception, OCCA has initiated and supported over 100 matches without any federal or state funding.We have a small budget and low overhead. Our activities are funded through town appropriations, donations and small grants. All appropriations stay in Orleans County and directly impact and benefit our neighbors. We thank Coventry voters for your past support, and once again ask for your help.

Best Wishes,

Rich Ossias Ann Stannard
Co-Chairs, OCCA Board of Directors

Town of Coventry

We ask that the following article be placed in your Town Warning for the upcoming Town Meeting:

“Article ____:

TO SEE IF THE TOWN WILL APPROPRIATE $500 TO ORLEANS COUNTY CITIZENS ADVOCACY FOR THE PURPOSE OF CREATING AND SUPPORTING RELATIONSHIPS BETWEEN COMMUNITY VOLUNTEERS AND INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES SO THAT ALL ARE HEARD, EMPOWERED AND FULLY INCLUDED IN THE COMMUNITY, AND TO ENGAGE MEMBERS IN ACTIVITIES THAT ENHANCE THEIR QUALITY OF LIFE.

Please render payment by December 31st, 2021

Orleans County Citizens Advocacy Board of Directors

# *Orleans County Fair Association*

278 Roaring Brook Road
PO Box 580
Barton, VT 05822
www.orleanscountyfair.net

December 14, 2020

Dear Voters:

The Orleans County Fair Association has taken great pride in hosting the Orleans County Fair for over 150 years and we hope to continue the tradition for another 150 years, but we need your help.

Roaring Brook Park is a beautiful venue but has numerous historic buildings which are costly to maintain. As a member of the executive committee, we are working to restructure operations and generate a business plan that will keep the Orleans County Fair viable for years to come, but we are in immediate need of financial support. We are requesting a $500 appropriation from each of the towns that make up Orleans County, and hope your community will support the Roaring Brook Park as a fixture in Orleans County for generations to come.

The year 2020 was challenging due to COVID restrictions but we were able to successfully have smaller events. We are hoping to continue with these types of events to allow communities a place to gather in a socially distancing COVID manner.

Thank you in advance for your support.

Sincerely,

The Orleans County Fair Assoc.
Shelia Martin, Director/Treasurer
ocftreas@gmail.com
802-525-3555/802-673-9454

Enclosure

Tax Id # 036010725 - Orleans County Fair Association is a 501 (c) 5 organization which may make your contribution tax deductible as allowed by federal tax laws. Orleans County Fair Association did not provide any goods or services to you, the donor in consideration for this gift.

# Old Stone House Museum
## & Historic Village

October 21, 2020

Orleans County Historical Society
109 Old Stone House Rd
Orleans, VT 05860-9557

Town of Coventry
c/o Deb Tanguay
PO Box 8
Coventry, VT 05825

Dear Select Board Members:

The mission of the Orleans County Historical Society is simple yet essential: *Preservation, Education, Inspiration.* This mission is carried out each day by ensuring our heritage remains relevant to our community. The Old Stone House Museum brings local history to life each year for countless visitors; seniors, adults and children alike. We are proud to continue loyally serving our community with high-quality programming and events.

Since 1917, the Orleans County Historical Society has worked to preserve and share the rich history of our county and our region. Our stunning neighborhood includes eight historic buildings, along with remarkable collections of furniture, paintings, clothing, tools, photographs, diaries, maps and letters that all illustrate aspects of our regional history. This year has seen the addition of our brand new Twilight Educational Trail around the museum's property, the Alexander Twilight Initiative and a new early education program.

Support from towns in our community plays an important role in helping the Society operate. With this in mind, we ask that you include the following article in your Town Meeting warning:

"To see if the Town of Coventry will appropriate the sum of $550 for the Orleans County Historical Society to assist in maintaining the Old Stone House Museum and its programs, and direct the selectmen to assess a tax sufficient to meet the same."

The Museum's financial overview and write-up for use in your town's report will be submitted by early January. I respectfully submit this request and thank you for your help.

Sincerely,

Molly K Veysey

Molly Veysey
Executive Director
Orleans County Historical Society
director@OldStoneHouseMuseum.org

Skilled Nursing
Occupational Therapy
Physical Therapy
Speech Therapy
Licensed Nurses Aides
Nutrition
Social Services

Orleans / Essex VNA & HOSPICE Inc.

Hospice
Maternal Child Health
Special Services
Long Term Care
Personal Care Attendants
Homemakers

Phone: (802) 334-5213 Fax: (802) 334-8822 46 Lakemont Road Newport, Vermont 05855 Lyne B. Limoges, MSN, RN, Executive Director

# SERVICE REPORT FY 2020
# ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

SUMMARY OF SERVICES:

| | |
|---|---|
| Total Agency Visits FY 2020 ..... | 39,369 |
| Total Visits FY 2020 - Town of Coventry..... | 1,186 |

During Fiscal Year 2020, home based services were provided to 23 individuals in Coventry for a total of 1,186 multi-disciplinary visits. 4 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2021 .....$3,000.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN
Executive Director

Dear Town of Coventry

The Pope Memorial Frontier Animal Shelter, Inc. is requesting that you include the following request in your 2021 Town Warning.

Shall the voters of the town of Coventry vote to appropriate the sum of $750 to assist the Pope Memorial Frontier Animal Shelter with its commitments to rescuing, providing care to and finding homes for unwanted pets.

Thank you very much for your consideration

Sincerely

Betsy Hampton, Treasurer
PMFAS Board Member
December 2020

4473 Barton-Orleans Road
Orleans, VT 05860

_____

# Rural Community Transportation, Inc.

1677 Industrial Parkway • Lyndonville, Vermont 05851

Phone: (802)748-8170 • Fax: (802)748-5275 • http://riderct.org

*"COMMUNITY IS OUR MIDDLE NAME"*


Town of Coventry
Coventry Town Office
85 Church Street
Coventry, VT 05464

December 1, 2020

Re: Request for town appropriation

Dear Coventry Voters,

Rural Community Transportation, Inc. (RCT) respectfully requests that the following special appropriation article appear on the 2021 warning for Town Meeting:

Article: Shall the **Town of Coventry** vote to raise, appropriate and expend the sum of **$850** for the support of **Rural Community Transportation, Inc.** to provide services to residents of the **Town of Coventry.**

RCT is a nonprofit 501(c)(3) corporation which provides public transportation services throughout Caledonia, Orleans, Essex and Lamoille Counties. In Fiscal Year 2020, RCT provided 422 trips to 10 residents of Coventry, travelling 9,496 miles at a total cost of $6,036.

RCT operates with federal and state funding; however, our funding sources typically require 20% - 50% local match dollars. All town appropriations received are used to provide the required local match.

We hope you will be able to assist with this request and look forward to our continued service to the residents of Coventry.

Sincerely,

Lila Bennett
Community Relations Manager

November 24, 2020

Deb Tanguay
PO Box 8
Coventry, VT 05825

Dear Deb,

We at Umbrella thank you and your town voters for supporting our agency services in the past. We are asking for your support again to be added to the 2021 Town Meeting Warning.

Shall the Town of Coventry vote to raise, appropriate and expend the sum of $1125 for the support of Umbrella to provide services to residents of the Town?

Please find that we have sent the town report and statement of activities with this request and we would be happy to answer any questions that you may have.

Sincerely,

Amanda Cochrane
Executive Director

December 15, 2020

Deb Tanguay
Town of Coventry
P.O. Box 104
Coventry, VT 05825-0104

Dear Ms. Tanguay and voters:

The Vermont Center for Independent Living (VCIL), a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities, respectfully requests funding from the Town of Coventry for our fiscal year 2021.

Annual support from over 150 cities and towns across the State helps VCIL assist Vermonters with disabilities achieve dignified and self-determined lives. VCIL works to serve individuals who can benefit from our direct services as well as to educate and inform members of the community about disability related issues and independent living. Direct services are available to residents of Coventry in a number of ways. Peer counselors work with residents in their homes; small grants for adaptive equipment; Meals on Wheels for people under the age of 60; Home Access modifications; individual and systems advocacy and programs for youth. Information, Referral and Assistance is available to all residents by calling VCIL's I-Line, at 1-800-639-1522 (Voice and TTY).

We are requesting $130.00 from the Town of Coventry to help more people with disabilities in the coming year. Enclosed you will find a summary of VCIL's programs and services for the town and a copy of our FY'21 budget.

Thank you for your consideration. If you have questions or need additional information, please do not hesitate to call.

Sincerely,

Sarah Launderville
Executive Director
slaunderville@vcil.org

# Prevent Child Abuse Vermont

P.O. Box 829
Montpelier, Vermont 05601
Local: 802-229-5724
Toll Free: 1-800-CHILDREN
Fax: 802-223-5567
E-mail: pcavt@pcavt.org
Web: www.pcavt.org

October 2020

Town of Coventry
Ms. Deb Tanguay
PO Box 8
Coventry, VT 05825

Dear Ms. Tanguay,

For many years Prevent Child Abuse Vermont (PCAVT) has been a strong voice for assuring that Vermont maintains a focus on preventing child abuse and neglect. Funding from the Town of Coventry has helped us provide programs, training and literature to families, educators, and others. Thank you for your past support.

This year has been unusual in so many ways and unfortunately families are under an enormous amount of stress. Our programs and trainings are needed more than ever as we help these families navigate through these uncertain times. Some of the programs we provide include the Circle of Parents (support group), Parents Help Line, Shaken Baby Training, Nurturing Parenting and Child Sexual Abuse Prevention Training. Each year we send out 13,000 of Vermont Home Companion Directory to parents of young children.

In 2019 PCAVT provided the following programs and resources to Orleans County residents:

- Child Sexual Abuse Prevention Training to
  - Academy and Graded School lessons provided to students 5 times
  - 10 Licensed Center Providers
  - 4 Parents
  - 2 Other Adults
- 126 participated in the Shaken Baby Syndrome Training
- 64 attended Family Support Programs

**We would like to request $200 from the Town of Coventry. Together we can promote and support healthy relationships within families, schools, and communities to eliminate child abuse and neglect.** Please consider supporting Prevent Child Abuse Vermont once again.

Thank you for your past support.

With much appreciation,

Ayeshah Raftery
Director of Development

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Christina McCaffrey, III
Lisa H. McClure
Jim O'Shea
Judy Reed
Ann Schmidt
Beth Yarelow

Vermont Chapter of Prevent Child Abuse America, Lunsing Partners of the Northeast, Green Mountain Athletic Club, Ltd., Bullard Clothing and Woodlawn Camp, United Way Association of Member of the Child Abuse Quilt

Vermont Green Up Inc.
PO Box 1191
Montpelier, VT 05601-1191
(802) 229-4586
greenup@greenupvermont.org

Town of Coventry
P.O. Box 8
Coventry, VT 05825

9/30/2020

Dear Town:

Thank you for your past appropriation for Green Up Vermont, your help is crucial to sustain our mission of cleaning up our roads and waterways. Your contribution is greatly appreciated! As Green Up rolls into our 51st year, we are again requesting your continued support for 2021.

For your convenience, below is an invoice in the amount you appropriated last year. Please note that many towns allocate money through their Road Line budget each year. The amount requested is based on town population:
· 0- 1,000: $50
· 1001 - 2000: $100
· 2001 - 3000: $150
· 3001 – 4,000: $200
· 4,001 up: $300

Green Up Vermont is a private, non-profit organization whose mission is to promote and organize a statewide clean-up day, always the first Saturday in May, and to raise public awareness and stewardship for a litter free environment. Quick litter stats from 2020: Nearly 14,000 volunteers, 241 tons of litter and over 9,000 tires were collected.

Most importantly, amidst a global pandemic, Vermonters felt Green Up Day was the one event that shouldn't ever be cancelled and found safe ways to continue this civic service to their communities.

Mark your calendar for Green Up Day 2021, May 1st and help us celebrate 51 years of keeping Vermont green! Please do not hesitate to contact me should you have any questions or comments. I look forward to working with you again. Thank you!

Kate Alberghini
Executive Director

Invoice #: 1019

Terms: Due on receipt

| Description | Amount |
|---|---|
| 2021 Green Up Day Town Giving | 100.00 |

Vermont Green Up Inc. is a 501(c)(3) organization
Green Up Vermont's mission is to promote the stewardship of our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the health, economic and visual benefits of a litter-ree environment year-round.

VSO
c/o Eleanor Long
2 Church Street, Suite 3B
Burlington, VT 05401
Phone: (802) 864-5741 x10
Fax: (802) 864-5109

November 11, 2020

Dear Town of Coventry Select Board,

The North Country Friends Group of the Vermont Symphony Orchestra appreciates the Town of Coventry for supporting *SymphonyKids* programs for the children in your town. *SymphonyKids* is an outreach program with a mission to engage children in classical music through audience participation and encourage students to develop a lifelong enthusiasm for music.

It is our understanding that the Select Board can make the decision to add our request for an appropriation of $100.00 to the 2021 Town Meeting Warning. We hope that you will consider sharing this letter and Article with town voters.

**Article: Shall the Town of Coventry voters approve the sum of $100.00 as an appropriation to the SymphonyKids program of the Vermont Symphony Orchestra?**

The Vermont Symphony Orchestra (VSO) has a long history of bringing *SymphonyKids* programs to the Northeast Kingdom. Small ensembles from the VSO performed for students in their local communities. Between March 2019 and March 2020, *SymphonyKids* reached 3623 school children in 33 presentations, serving 27 schools in Northeast Kingdom communities. The VSO Triple Treble program performed for 150 students 3/19/2019 at Coventry Village School.

The 2021 appropriation from your town will go towards a new *SymphonyKids* program called *Musical Chairs* for the students in your town and will help us reach the greatest possible audience in the Northeast Kingdom. Due to the COVID-19 pandemic, the VSO education team started the *Musical Chairs* program in October 2020, a weekly online program aimed at children in kindergarten through sixth grade who love music. Host Toby Aronson travels to a different fun, kid-friendly location for each episode of Musical Chairs to introduce children to the instruments of the orchestra, teach them how they can make musical instruments with everyday household items, and to explore instruments from around the world. *Musical Chairs* is a free 45-minute program available on VSO's YouTube channel (VermontSymphony) with a new show each Tuesday.

Your support in providing access to classical music for ALL children is greatly appreciated! Should you have questions or need more information, please contact me at 802-673-2447 or raamarq@hotmail.com.

Thank you!
Ruth Marquette, on behalf of the North Country Friends of the Vermont Symphony Orchestra
15 Taylor Street, Newport, VT 05855

Coventry Village School
Annual Report 2020

# WARNING

## COVENTRY ANNUAL TOWN & SCHOOL MEETING

The legal voters of the Town of Coventry, Vermont are hereby warned and notified to meet at the

**COVENTRY COMMUNITY CENTER**

**168 Main Street, Coventry VT 05825**

**TUESDAY, MARCH 2, 2021 at 8:00 a.m.**

to act on the following articles of business:

**SCHOOL DISTRICT MEETING:**

**ARTICLE 1:** To elect a **MODERATOR** for the year ensuing.

**ARTICLE 2:** To elect a **SCHOOL TREASURER** for a 1 year term.

**ARTICLE 3:** To elect a **SCHOOL DIRECTOR** for a 2 year term.

**ARTICLE 4:** To elect a **SCHOOL DIRECTOR** for a 3 year term.

**ARTICLE 5:** Shall the voters of the school district approve the school board to expend **$ 3,501,980** which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $15,712, per equalized pupil. This projected spending per equalized pupil is 0.61% lower than spending in the current year.

**ARTICLE 6:** To see if the voters of the Coventry Town School District will authorize the Board of Directors to direct **$ 10,931 of FY2020 unaudited**, unobligated fund balance to the asset replacement reserve fund for building repairs.

**ARTICLE 7:** To see if the voters of the Coventry Town School District will authorize the Board of Directors to direct **$ 30,000 of FY2020 unaudited**, unobligated fund balance to the tuition reserve fund.

***All articles will be voted using the Australian Ballot System on MARCH 2, 2021. The polls, located at the Coventry Community Center, will open at Eight O'clock (8:00 am) in the forenoon and close at Seven O'clock (7:00 pm) in the evening. Absentee ballots will be available until March 1, 2021.***

Dated at Coventry, Vermont this 18th day of January, A.D. 2021.

SCHOOL DIRECTORS

Matthew Maxwell, Chair _____

Daniel Prue _____

Amanda Jensen _____

Jaime Stenger _____

Kathleen Ahearn _____

Received for record this 18th day of January, A.D., 2021 at Coventry

ATTEST:

Debra Tanguay, Town Clerk _____

# A Message from the Coventry School Board

Greeting Coventry Residents,

It has been a strange and unusual 2020 for the Coventry School Universe. The first three months of the year presented themselves in the fashion that is normally to be expected. The school budget was passed on town meeting day and the Coventry school building committee was exploring options for a possible school expansion. The global pandemic that became prevalent in March put all of us involved in the school on a completely different course.

Starting in March of 2020 Coventry school along with the rest of the state switched to remote learning. From March until the end of the school year in June all instruction was provided to the students through a virtual classroom. Teachers and support staff at the school spent countless hours of their own time to ensure that students were provided with the best possible education under the circumstances. The staff of the cafeteria was able to provide breakfast and lunch to all students throughout this time and into the summer months. In June the school was able to hold an abbreviated graduation ceremony for the eighth graders moving on to high school.

Mr. Todd Rohlen, now in his third year as principal, has done an exemplary job of providing leadership at all levels throughout the three months of remote learning. Mr. Rohlen is positive, driven, and sympathetic to the needs to all. Coventry is very lucky to have a skilled leader for an administrator during these difficult times.

In September the school returned to in person instruction at the school. The students are required to wear masks at all times in the building and maintain a social distance when possible. The Majority of the school community was very much in favor of having the students return to the school. The teachers and support staff of Coventry have done a magnificent job of keeping the students safe and healthy. Their selfless efforts deserve much commendation. The return to school has provided a much needed return to normalcy for students that require special education services that cannot be adequately given remotely.

As the school year progresses the Coventry school board intends to do whatever it can to assist the employees of the school so we may continue with in person instruction for the remainder of the year. This may include the approval of increased sick time or help with child care should neighboring schools decide to go remote. It has a been a frustrating and oftentimes trying nine months for the school community, and while continuing to work together we hope to avoid any kind of sense of being overwhelmed. The Coventry school Board meets on the third Wednesday of every month. We very much value the input of the town residents and encourage everyone to contact us or the school with any and all questions or concerns.

Sincerely

Matt Maxwell

Coventry School Board:
Matt Maxwell, Chair
Amanda Jensen, Vice-Chair
Kathleen Ahearn
Daniel Prue
Jaime Stenger

Deb Tanguay, Treasurer

COVENTRY VILLAGE SCHOOL

Principal: Todd Rohlen
Phone (802) 754-6464
Fax (802) 754-8508
Todd.Rohlen@ncsuvt.org

Coventry Village School Principal's Town Report - January 2020

A warm hello to all Coventry Residents,

Unprecedented is a word that has been used a lot this year and no more so than in schools. Coventry is no exception. This started with the shift to remote in March last year. Teachers worked hard to move learning to online, something most of them had no experience with or training in at the time. During the shutdown, staff also worked to have our nutritious and delicious meals available to all families, even delivered! While it was a steep learning curve for families, staff, and students, everyone worked hard and made the best of it. At the end of the school year, we had to be creative to give a meaningful graduation for our 8th graders. It was great and certainly a graduation like never before! Over the summer, we had two different committees of teachers working to make sure our school would be safe when it opened back up in the fall. They did a fantastic job! It was a lot to get used to, with masks, distancing, new entrance procedures, and so much hand washing. This year, our kids and staff have been so diligent in making sure it's not only a safe environment but the supportive and safe environment Coventry is known for.

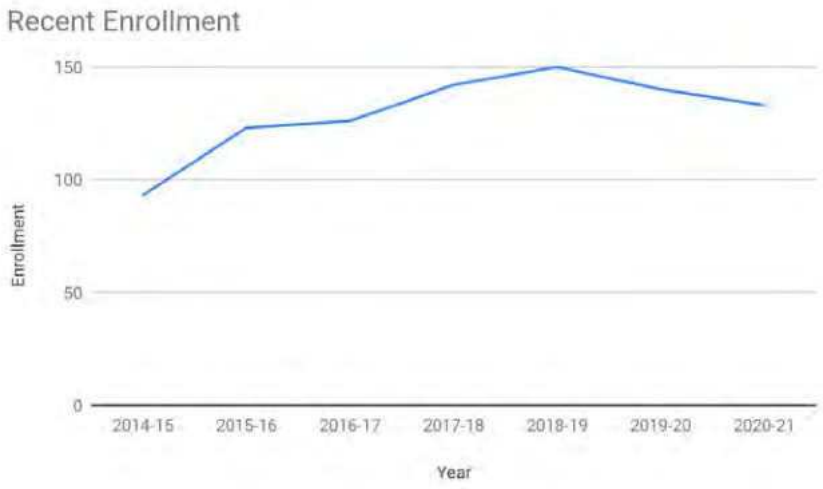
3rd Graders masked and distanced with their barriers up, while having fun and learning!

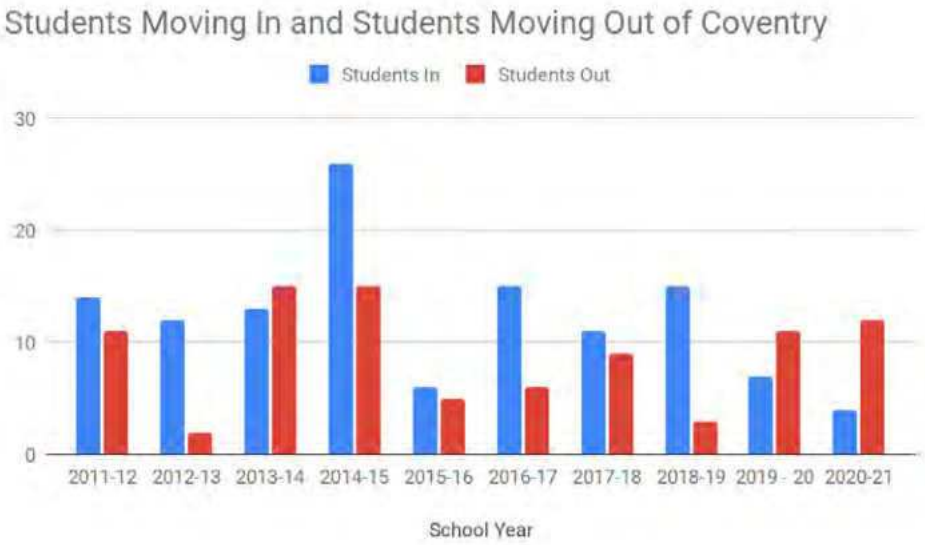
Enrollment 2020-21

Even beside the changes in the building and being ready to go remote, there have been other changes. We have some students attending virtual schools through the Supervisory Union or the Junior High. We also have had a number of families choose homeschooling this year. This is not unique to Coventry. The state has seen an over 100% increase in families applying for approval to homeschool. This is the source of most of our drop in enrollment. You can see this in the tables below. In the final table, families moving in and out of Coventry, the families that decided to homeschool are counted as moving out, since the unenrolled, creating the larger number there in red.

| Grade Level | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020 | 2020-2021 |
|---|---|---|---|---|---|---|
| Preschool | 12 | 13 | 13 | 13 | 17 | 12 |
| Kindergarten | 15 | 14 | 19 | 16 | 9 | 12 |
| Grade 1 | 8 | 11 | 14 | 20 | 14 | 6 |
| Grade 2 | 10 | 9 | 11 | 14 | 20 | 15 |
| Grade 3 | 17 | 14 | 9 | 12 | 15 | 18 |
| Grade 4 | 13 | 20 | 14 | 13 | 11 | 12 |
| Grade 5 | 12 | 10 | 20 | 12 | 9 | 10 |
| Grade 6 | 14 | 13 | 10 | 19 | 11 | 9 |
| Grade 7 | 9 | 13 | 16 | 12 | 20 | 12 |
| Grade 8 | 13 | 9 | 16 | 16 | 14 | 20 |
| Virtual | | | | | | 7 |
| Total Enrollment: | 123 | 126 | 142 | 147 | 140 | 133 |

Preschool in an outdoor PE class




Staff to Student Ratios

We have 29 adults here at Coventry working with our 133 kids, which makes for a ratio of 1 adult for every 4.6 students. There are 18.5 licensed teachers, creating a 1:7.2 ratio. With 10 classroom teachers, 1 teacher for every 13.3 students. We have added some para-professionals over the last couple of years to be compliant with special education needs. We had to add some additional staff this year due to COVID precautions, but we were able to pay for them with federal CAREs Act funding and not from the local budget. We were also lucky to host a number of student teachers this fall. All of this has made for a more crowded parking lot but without additional cost to taxpayers.

## Staff Paid from Local Budget

| | | |
|---|---|---|
| **Administration** | | |
| Todd Rohlen | Principal | (Full-time) |
| Jessica Prue | Administrative Assistant | (Full-time) |
| **Counseling/Health** | | |
| Elizabeth Sevee | Nurse | (Full-time) |
| Alleson Hamelin | School Counselor | (Full-time) |
| Tammy Lamoureux | Student and Family Success Specialist | (Full-time) |
| **Teachers** | | |
| Kendra Aber-Ferri | Librarian | (.4 FTE) |
| Julie Casey | Grade 2 | (Full-time) |
| Jaime Comtois | 3-5 Social Studies/Science | (Full-time) |
| Irene Dagesse | Enrichment/Science | (.6 FTE) |
| Austin Davis | Music | (.5 FTE) |
| Kristy Ellis | 3-5 Language Arts | (Full-time) |
| Ami English | Preschool | (Full-time) |
| Mike Finnegan | 6-8 Science | (Full-time) |
| Sharon Fournier | Grade 1 | (Full-time) |
| Michelle Ingram | Art | (.2 FTE) |
| Rob Larivee | PE | (.5 FTE) |
| Holly Lillis | 6-8 Math | (Full-time) |
| Andrew McFaul | Math Intervention | (.4 FTE) |
| Jennifer Montgomery | 3-5 Math | (Full-time) |
| Valerie Pilker | Kindergarten | (Full-time) |
| Dawn Walls-Thumma | 6-8 Humanities | (Full-time) |
| **Support Staff** | | |
| Kelley Collins | Behavior Support | (Full-time) |
| Julie Monroe | Paraeducator | (.5 FTE) |

## Staff Paid from Various Federal Funds

| | | |
|---|---|---|
| **Teachers** | | |
| Jennifer Mason* | Reading Recovery/Lit. Int. | (Full-time) |
| Janet Barrup-Slater* | Literacy Intervention | (.5 FTE) |
| **Kitchen Staff** | | |
| Travis Casey | Nutrition Director | (Full-time) |
| Justin Rolfe | Kitchen Assistant | (Full-time) |

## Staff Paid from Special Education Funds

| | | |
|---|---|---|
| **Teachers** | | |
| Neha Gratton | Special Educator | (Full-time) |
| Robert McKenzie | Special Educator | (Full-time) |
| **Support Staff** | | |
| April Bapp** | Paraeducator | (Full-time) |
| David Chase** | Paraeducator | (Full-time) |
| Mariah Poutre** | Paraeducator | (Full-time) |
| Jackie Spence** | Paraeducator | (Full-time) |
| Beth Willis** | SLP-A | (Full-time) |

*Paid from the Local Budget then fully reimbursed from Federal Funds
**Paid from the Local Budget then majority reimbursed from Special Education Funds

Building and Grounds

The School Board has spent some time in the last few years addressing issues in our heating and air handling system. Due to that work, we have been in a better position than most schools to have kids indoors. We are able to have 100% fresh air brought into each room during the school day, which helps greatly in protecting against COVID. Additionally, the work has made it so we are heating the school more efficiently. The modular classrooms have also been critical, as we have been able to spread out and distance far better with that additional space.

Coventry Students in High School

We have 49 students enrolled in four high schools in the area.

| | |
|---|---|
| Lake Region High School | 24 |
| North Country High School | 21 |
| Stanstead College | 2 |
| St. Johnsbury Academy | 2 |

We have 9 seniors graduating this coming June, while we have 19 8th graders that will be in high school next year, making our total number of high schoolers jump from 49 this year to 59 students next year.

2nd Graders at the Coventry Falls Alpaca Farm

Community

Even amidst the pandemic, we've had amazing things happening at the school. Kids are being challenged and learning new skills and content everyday. We've also had some novel projects focusing on helping others.

All students benefit from the challenges encountered when creating meaningful experiences that include community collaboration. We've had great success providing these challenges with service learning, and activism projects. Students in grades 6-8 took part in the building and implementation of two Little Libraries which are up and running (located at the Coventry Post Office). This endeavor included research on the types of books needed, working with Annie Brueck of Siskin-Coutts on the rough framing of the libraries, surveying possible sites and then the collaboration with the Select Board and other town officials for the final installation. Activism is in full swing for MS students who participated in the Youth Environmental Summit to learn about environmental and social justice concerns. Students have chosen areas of interest and now will work within collaborative groups to design projects and learn how to bring about change.

Nathan Ladouceur, a 5th grader with a world view that includes ending hunger and poverty, spearheaded a Read to Feed program to earn money to donate to Heifer International. $550.00 was raised from donations and reached Heifer International on Giving Tuesday, just in time to be tripled by another donor!

These efforts by our CVS students will not only have an immediate impact on the learner but will have far reaching effects that will benefit many. Our hope is that our students see the value of their work and gain the confidence to become active community members. I'm so proud of everyone at the school and the efforts they have put in, to keep the school a safe place, a kind and caring place, and a place to learn and challenge oneself!

Sincerely,

Todd Rohlen
Principal
Coventry Village School

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET REVENUES

| | FY20 BUDGET | FY20 ACTUAL | FY21 BUDGET | FY22 PROPOSED |
|---|---|---|---|---|
| | 7/1/2019-6/30/2020 | 7/1/2019-6/30/2020 | 7/1/2020-6/30/2021 | 7/1/2021-6/30/2022 |
| Preschool Tuition-VT LEAs | $0.00 | ($13,424.00) | $0.00 | $0.00 |
| Regular Elem Tuition-VT LEAs | $0.00 | ($11,250.00) | ($11,250.00) | $0.00 |
| Investment Earnings - Interest | ($700.00) | ($2,309.59) | ($3,000.00) | ($3,000.00) |
| Interest-TAN | ($9,000.00) | ($14,948.57) | ($12,000.00) | ($15,000.00) |
| Interest-MMKT | ($3,000.00) | ($50.07) | ($50.00) | ($50.00) |
| Floor Buffer Rental | ($1,000.00) | ($1,000.00) | ($1,000.00) | ($1,000.00) |
| Rental Fee Revenues-Music/Band | ($200.00) | $0.00 | ($350.00) | ($350.00) |
| Rental Fees-Gym Rental | $0.00 | ($240.00) | ($350.00) | ($350.00) |
| Refund of Prior Year Expenditure | $0.00 | ($8,665.59) | $0.00 | $0.00 |
| Misc. Other Local Revenue | ($3,000.00) | ($3,082.87) | ($3,000.00) | ($3,000.00) |
| | | | | |
| **TOTAL LOCAL REVENUES** | **($16,900.00)** | **($54,970.69)** | **($31,000.00)** | **($22,750.00)** |
| | | | | |
| Medicaid Sub Grant | $0.00 | $0.00 | $0.00 | ($50,000.00) |
| Subgrants for Schoolwide Programs | ($120,279.17) | ($137,561.00) | ($129,497.62) | ($111,954.89) |
| Other Subgrants | $0.00 | ($650.00) | $0.00 | $0.00 |
| | | | | |
| **TOTAL SUBGRANT REVENUES** | **($120,279.17)** | **($138,211.00)** | **($129,497.62)** | **($161,954.89)** |
| | | | | |
| Education Spending Grant | ($2,799,856.10) | ($2,799,856.00) | ($3,040,777.40) | ($3,034,526.71) |
| Tech Center On Behalf of | ($53,029.73) | ($43,096.00) | ($43,096.00) | ($36,788.00) |
| Small Schools Grant | ($102,376.00) | ($97,009.00) | ($109,722.00) | ($97,384.00) |
| VSAC Grant | ($4,538.98) | $0.00 | $0.00 | $0.00 |
| Special Ed. Reimb.- Intensive | ($104,668.41) | ($95,822.00) | ($106,055.97) | ($108,576.82) |
| Special Ed Reimb-PY Intensive | $0.00 | ($923.71) | $0.00 | $0.00 |
| | | | | |
| **TOTAL STATE REVENUES** | **($3,064,469.22)** | **($3,036,706.71)** | **($3,299,651.37)** | **($3,277,275.53)** |
| | | | | |
| Funds Transferred as Revenues | $0.00 | $0.00 | $0.00 | ($40,000.00) |
| | | | | |
| **TOTAL OTHER REVENUES** | **$0.00** | **$0.00** | **$0.00** | **($40,000.00)** |
| | | | | |
| **GRAND TOTAL** | **($3,201,648.39)** | **($3,229,888.40)** | **($3,460,148.99)** | **($3,501,980.43)** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **DIRECT INSTRUCTION** | | | | |
| Salary - Elementary Teachers | $535,515.00 | $595,753.39 | $580,020.00 | $581,140.00 |
| Salary-Math Intervention | $19,180.00 | $0.00 | $22,790.00 | $0.00 |
| Salary-Summer Services | $0.00 | $581.43 | $0.00 | $0.00 |
| Salary - Elementary Para | $4,861.58 | $32,671.97 | $27,024.77 | $13,788.80 |
| Substitutes Pay - Elementary | $10,800.00 | $33,652.23 | $10,800.00 | $10,800.00 |
| Health Ins - Elementary | $129,353.49 | $120,587.09 | $122,987.00 | $127,120.04 |
| Health Reimbursement Account | $43,399.20 | $16,346.48 | $29,820.00 | $27,720.00 |
| FICA - Elementary | $43,632.28 | $48,799.42 | $49,008.56 | $46,338.25 |
| Life Insurance - Elementary | $565.50 | $457.93 | $511.38 | $479.50 |
| VSTRS-OPEB Payment | $2,194.00 | $3,695.10 | $2,194.00 | $2,194.00 |
| Municipal Retirement | $267.39 | $1,694.80 | $8,549.63 | $7,548.47 |
| Workers Comp | $3,581.16 | $4,463.30 | $4,400.51 | $4,242.32 |
| Unemployment - Elementary | $2,000.00 | $0.00 | $2,000.00 | $2,000.00 |
| Tuition Reimb. - Elementary | $6,500.00 | $10,289.00 | $6,500.00 | $6,500.00 |
| Dental Ins - Elementary | $3,723.30 | $3,192.48 | $3,032.10 | $2,548.66 |
| Long Term Disability - Elementary | $1,675.17 | $1,854.89 | $1,868.71 | $1,801.53 |
| Purchased & Technical Services - Element | $1,800.00 | $16,830.86 | $1,800.00 | $1,800.00 |
| Contract Services-NCSU 21C | $9,900.00 | $9,900.00 | $19,900.00 | $19,900.00 |
| Contract Repair Services-Music | $1,000.00 | $0.00 | $1,000.00 | $1,000.00 |
| Contract Instructional Services from NCSU | $31,751.05 | $45,191.29 | $31,751.05 | $58,208.80 |
| Purchased Property Services - Elementary | $300.00 | $0.00 | $300.00 | $300.00 |
| Other Purchased Services - GMFTS | $4,500.00 | $3,000.00 | $4,000.00 | $5,000.00 |
| Tuition-In State | $822,575.00 | $656,235.16 | $787,908.00 | $850,000.00 |
| Tuition-Out of State | $31,236.00 | $31,866.00 | $31,866.00 | $48,669.00 |
| Tuition-Private School | $17,260.00 | $53,280.00 | $35,520.00 | $55,500.00 |
| Tuition OBO Tech Center | $53,029.73 | $43,096.00 | $43,096.00 | $36,788.00 |
| Tuition-Tech Center | $40,800.92 | $28,042.81 | $40,800.92 | $17,250.77 |
| Travel - Elementary | $0.00 | $768.90 | $0.00 | $0.00 |
| Supplies - Classroom Teachers | $4,500.00 | $13,142.59 | $4,500.00 | $4,500.00 |
| Supplies-PBIS | $1,500.00 | $3,298.71 | $1,500.00 | $1,500.00 |
| Supplies-VSAC Grant | $0.00 | $324.15 | $0.00 | $0.00 |
| Supplies-Art | $1,000.00 | $1,396.10 | $1,000.00 | $1,000.00 |
| Supplies-PE | $500.00 | $753.42 | $500.00 | $500.00 |
| Supplies-Music | $750.00 | $0.00 | $750.00 | $750.00 |
| Supplies-general | $3,000.00 | $0.00 | $3,000.00 | $3,000.00 |
| Supplies-Enrichment | $700.00 | $394.89 | $700.00 | $700.00 |
| Supplies-Enrichment/PBL | $2,000.00 | $0.00 | $2,000.00 | $2,000.00 |
| Books\Periodicals - Elementary | $5,500.00 | $4,917.99 | $5,500.00 | $5,500.00 |
| Manipulatives - Elementary | $300.00 | $0.00 | $300.00 | $300.00 |
| Computer Software - Elementary | $0.00 | $4,689.19 | $0.00 | $0.00 |
| Equipment - Elementary | $2,450.00 | $0.00 | $2,450.00 | $2,450.00 |
| Furniture | $1,000.00 | $5,889.26 | $1,000.00 | $1,000.00 |
| Dues/Fees-Elementary | $2,000.00 | $694.39 | $2,000.00 | $2,000.00 |
| Contingency | $31,001.41 | $5,656.86 | $21,921.88 | $10,446.98 |
| | | | | |
| **TOTAL DIRECT INSTRUCTION** | **$1,877,602.17** | **$1,803,408.08** | **$1,916,570.51** | **$1,964,285.12** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **PRESCHOOL PROGRAMS** | | | | |
| Salary - Pre-K Teacher | $45,170.00 | $18,734.83 | $37,312.50 | $54,010.00 |
| Salary- Pre-K Para | $8,404.27 | $14,967.61 | $12,387.56 | $13,075.35 |
| Substitutes Pre-K | $0.00 | $680.36 | $0.00 | $0.00 |
| Health Ins - Pre-K | $10,157.00 | $5,032.43 | $8,597.25 | $11,458.20 |
| Health Reimbursement Account | $4,200.00 | $250.35 | $3,150.00 | $4,200.00 |
| FICA - Pre-K | $4,098.43 | $2,669.16 | $3,802.05 | $5,132.03 |
| Life Insurance - Pre-K | $43.50 | $38.71 | $32.63 | $43.50 |
| VSTRS-OPEB Payment | $0.00 | $327.00 | $0.00 | $0.00 |
| Municipal Retirement Pre-K | $462.23 | $956.47 | $681.32 | $719.14 |
| Workers Comp - Pre-K | $342.88 | $294.69 | $272.38 | $394.27 |
| Tuition - Pre-K | $900.00 | $1,100.00 | $900.00 | $900.00 |
| Dental Ins-Pre-K | $0.00 | $110.94 | $288.00 | $384.00 |
| Long Term Disability - Pre-K | $166.08 | $97.49 | $115.67 | $167.43 |
| Purchased & Technical Svc-Pre-K | $0.00 | $35.00 | $0.00 | $0.00 |
| Tuition- In-State Pre-K | $0.00 | $4,210.37 | $6,534.00 | $0.00 |
| Supplies - Pre-K | $500.00 | $1,403.25 | $500.00 | $500.00 |
| Computer Software-Pre-K | $0.00 | $213.35 | $0.00 | $0.00 |
| Dues/Fees-Pre K | $0.00 | $20.00 | $0.00 | $0.00 |
| | | | | |
| **TOTAL PRESCHOOL PROGRAMS** | **$74,444.39** | **$51,142.01** | **$74,573.36** | **$90,983.93** |
| **ATHLETICS** | | | | |
| Salaries-Athletics | $1,000.00 | $700.00 | $1,200.00 | $1,200.00 |
| FICA-Athletics | $76.50 | $53.56 | $91.80 | $91.80 |
| 8th Grade Field Trip | $2,000.00 | $2,000.00 | $2,000.00 | $2,000.00 |
| Contract Services-Referees | $800.00 | $1,115.00 | $800.00 | $800.00 |
| Supplies-Athletics | $500.00 | $1,573.94 | $500.00 | $500.00 |
| Dues & Fees-Athletics | $100.00 | $150.00 | $100.00 | $100.00 |
| Student Activities | $0.00 | $150.00 | $0.00 | $0.00 |
| | | | | |
| **TOTAL ATHLETICS** | **$4,476.50** | **$5,742.50** | **$4,691.80** | **$4,691.80** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **SCHOOLWIDE PROGRAMS** | | | | |
| Salary - Schoolwide Teacher | $89,300.00 | $82,505.00 | $79,490.00 | $85,175.00 |
| Salary-Schoolwide PreK Teacher | $0.00 | $32,100.57 | $12,437.50 | $0.00 |
| Health Ins - Schoolwide | $18,198.00 | $18,581.36 | $20,538.00 | $14,357.18 |
| Health Ins - Schoolwide Pre-K | $0.00 | $6,969.48 | $2,865.75 | $0.00 |
| Health Reimbursement Account | $4,200.00 | $805.82 | $5,250.00 | $4,200.00 |
| FICA - Schoolwide | $6,831.45 | $6,016.24 | $6,080.99 | $6,515.89 |
| FICA-PreK Teacher | $0.00 | $2,362.39 | $951.47 | $0.00 |
| Life Insurance - Schoolwide | $87.00 | $81.12 | $87.00 | $87.00 |
| Life Insurance-Pre K | $0.00 | $25.32 | $10.88 | $0.00 |
| ER VSTRS Pension Payment | $0.00 | $10,300.44 | $0.00 | $0.00 |
| VSTRS Pension Pmt-PreK | $0.00 | $1,247.59 | $0.00 | $0.00 |
| VSTRS OPEB Payment | $0.00 | $981.00 | $0.00 | $0.00 |
| Workers Comp - Schoolwide | $651.89 | $614.77 | $671.07 | $621.78 |
| Tuition - Schoolwide | $350.00 | $1,000.00 | $350.00 | $350.00 |
| Dental Ins - Schoolwide | $384.00 | $352.00 | $384.00 | $384.00 |
| Dental Ins-Schoolwide Pre-K | $0.00 | $106.42 | $96.00 | $0.00 |
| Long Term Disability - Schoolwide | $276.83 | $249.69 | $246.42 | $264.04 |
| Long Term Disability-PreK | $0.00 | $99.46 | $38.56 | $0.00 |
| Dues/Fees - Schoolwide | $0.00 | | $0.00 | $0.00 |
| Travel-Schoolwide | $0.00 | $719.27 | $0.00 | $0.00 |
| | | | | |
| **TOTAL SCHOOLWIDE PROGRAMS** | **$120,279.17** | **$166,817.94** | **$129,497.62** | **$111,954.89** |
| **SPECIAL PROGRAMS** | | | | |
| Salary - Para | $98,949.29 | $97,256.34 | $117,181.31 | $111,561.21 |
| Substitutes Pay | $3,000.00 | $0.00 | $3,000.00 | $3,000.00 |
| Health Ins | $27,308.00 | $17,682.26 | $26,990.00 | $20,904.51 |
| Health Reimbursement Account | $8,400.00 | $5,873.11 | $6,300.00 | $4,400.00 |
| FICA | $7,799.12 | $7,392.65 | $9,193.87 | $8,763.93 |
| Life Insurance | $156.60 | $69.28 | $234.90 | $208.80 |
| Municipal Retirement | $6,171.83 | $5,708.63 | $6,444.97 | $6,135.87 |
| Workers Comp | $718.18 | $911.81 | $994.87 | $878.37 |
| Unemployment | $500.00 | $290.04 | $500.00 | $500.00 |
| Tuition | $0.00 | $1,150.00 | $0.00 | $0.00 |
| Dental Ins | $1,103.52 | $762.26 | $683.52 | $681.04 |
| Long Term Disability | $347.87 | $179.97 | $481.89 | $425.46 |
| Contracted Services-NCSU Assessment | $227,127.00 | $227,127.00 | $351,463.00 | $354,044.00 |
| | | | | |
| **TOTAL SPECIAL PROGRAMS** | **$381,581.40** | **$364,403.35** | **$523,468.32** | **$511,503.18** |
| **EEE** | | | | |
| EEE Local | $23,620.00 | $23,619.91 | $23,800.94 | $23,212.07 |
| | | | | |
| **TOTAL EEE** | **$23,620.00** | **$23,619.91** | **$23,800.94** | **$23,212.07** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **GUIDANCE** | | | | |
| Salary - Teacher | $42,390.00 | $51,621.18 | $51,140.00 | $55,400.00 |
| Health Ins. | $18,198.00 | $2,000.00 | $2,000.00 | $2,000.00 |
| Health Reimbursement Account | $4,200.00 | $0.00 | $0.00 | $0.00 |
| FICA | $3,242.84 | $4,102.01 | $3,912.21 | $4,238.10 |
| Life Insurance | $43.50 | $43.56 | $43.50 | $43.50 |
| VSTRS-OPEB Payment | $0.00 | $1,308.00 | $0.00 | $0.00 |
| Workers Comp | $309.45 | $341.11 | $373.32 | $404.42 |
| Tuition | $350.00 | $0.00 | $350.00 | $350.00 |
| Dental Ins. | $0.00 | $158.58 | $0.00 | $0.00 |
| Long Term Disability | $131.41 | $0.00 | $158.53 | $171.74 |
| Supplies | $500.00 | $0.00 | $350.00 | $350.00 |
| Books\Periodicals | $50.00 | $0.00 | $50.00 | $50.00 |
| Audio Visual | $50.00 | $0.00 | $50.00 | $50.00 |
| Dues/Fees | $0.00 | | $0.00 | $0.00 |
| | | | | |
| **TOTAL GUIDANCE** | **$69,515.19** | **$59,574.44** | **$58,477.57** | **$63,107.76** |
| **HEALTH SERVICES** | | | | |
| Salary - Teacher | $12,717.00 | $14,916.00 | $22,095.00 | $25,734.00 |
| Salary-LPN | $0.00 | $0.00 | $13,320.00 | $0.00 |
| FICA | $972.85 | $1,141.06 | $2,709.25 | $1,968.65 |
| Life Insurance | $43.50 | $0.00 | $69.60 | $43.50 |
| VSTRS OPEB Payment | $0.00 | $1,308.00 | $0.00 | $0.00 |
| Workers Comp | $92.83 | $155.63 | $246.54 | $187.86 |
| Contract Services - NCSU | $0.00 | | $0.00 | $0.00 |
| Contract Services | $0.00 | $198.00 | $0.00 | $0.00 |
| Travel | $0.00 | $8.12 | $0.00 | $0.00 |
| Supplies | $270.00 | $1,218.00 | $270.00 | $270.00 |
| Computer Software | $200.00 | $324.62 | $200.00 | $200.00 |
| | | | | |
| **TOTAL HEALTH SERVICES** | **$14,335.61** | **$19,269.43** | **$39,020.18** | **$28,483.78** |
| **PSYCHOLOGICAL SERVICES** | | | | |
| Salary-Teacher | $4,167.40 | $0.00 | $0.00 | $40,801.68 |
| FICA | $318.81 | $0.00 | $0.00 | $3,121.33 |
| Life Insurance | $26.10 | $0.00 | $0.00 | $26.10 |
| Workers Comp | $26.67 | $0.00 | $0.00 | $261.13 |
| Long Term Disability | $0.00 | $0.00 | $0.00 | $126.49 |
| Testing Services-Psych Evals | $6,300.00 | $0.00 | $0.00 | $0.00 |
| Contract Services-Student Support | $0.00 | $1,469.56 | $40,000.00 | $0.00 |
| Contract Services-NKHS Medicaid Fund | $4,600.00 | $0.00 | $0.00 | $0.00 |
| Contract Services-Behavior Specialist | $0.00 | $14,424.99 | $0.00 | $0.00 |
| | | | | |
| **TOTAL PSYCHOLOGICAL SERVICES** | **$15,438.98** | **$15,894.55** | **$40,000.00** | **$44,336.72** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **SPEECH/AUDIOLOGY SERVICES** | | | | |
| Salary - Para | $21,138.42 | $22,464.45 | $22,917.09 | $23,608.83 |
| Health Ins | $6,956.10 | $6,312.22 | $7,415.00 | $8,122.46 |
| Health Savings Account | $0.00 | $1,500.00 | $1,000.00 | $1,000.00 |
| Health Reimbursement Account | $1,000.00 | $0.00 | $0.00 | $0.00 |
| FICA | $1,617.09 | $1,718.53 | $1,753.16 | $1,806.08 |
| Life Insurance | $26.10 | $22.57 | $26.10 | $26.10 |
| Municipal Retirement | $1,162.61 | $1,291.74 | $1,260.44 | $1,298.49 |
| Workers Comp | $142.41 | $167.90 | $146.67 | $151.10 |
| Dental Ins | $341.76 | $289.83 | $341.76 | $341.76 |
| Long Term Disability | $68.98 | $65.73 | $71.04 | $73.19 |
| | | | | |
| **TOTAL SPEECH/AUDIOLOGY SERVICES** | **$32,453.47** | **$33,832.97** | **$34,931.26** | **$36,428.00** |
| **STUDENT SUPPORT RESOURCE ROOM** | | | | |
| Wages-Tooth Tutor | $0.00 | $1,485.00 | $0.00 | $0.00 |
| Salary - Para | $24,969.44 | $27,578.73 | $25,712.42 | $26,481.93 |
| Health Ins. | $10,157.00 | $10,059.06 | $11,463.00 | $12,557.73 |
| Health Reimbursement Account | $4,200.00 | $0.00 | $4,200.00 | $4,400.00 |
| FICA-Tooth Tutor | $0.00 | $113.62 | $0.00 | $0.00 |
| FICA | $1,910.16 | $1,974.49 | $1,967.00 | $2,025.87 |
| Life Insurance | $26.10 | $24.03 | $26.10 | $26.10 |
| Municipal Retirement | $1,373.32 | $1,585.78 | $1,414.18 | $1,456.51 |
| Workers Comp | $159.80 | $188.38 | $164.56 | $169.48 |
| Dental Ins. | $341.76 | $301.60 | $341.76 | $341.76 |
| Long Term Disability | $77.41 | $79.71 | $79.71 | $82.09 |
| Mileage | $0.00 | $41.40 | $0.00 | $0.00 |
| | | | | |
| **TOTAL STUDENT SUPPORT RESOURCE ROOM** | **$43,214.99** | **$43,431.80** | **$45,368.73** | **$47,541.47** |
| **IMPROVEMENT OF INSTRUCTION** | | | | |
| Improvement of Instruction Teacher | $0.00 | $630.63 | $0.00 | $0.00 |
| Health Ins | $0.00 | $35.53 | $0.00 | $0.00 |
| FICA | $0.00 | $45.76 | $0.00 | $0.00 |
| Dental Insurance | $0.00 | $1.34 | $0.00 | $0.00 |
| Long Term Disability | $0.00 | $1.95 | $0.00 | $0.00 |
| Contract Services | $0.00 | $2,584.75 | $0.00 | $0.00 |
| Purchased Services-Medicaid Funded | $0.00 | $300.00 | $0.00 | $0.00 |
| Supplies | $2,000.00 | $2,903.87 | $2,000.00 | $2,000.00 |
| | | | | |
| **TOTAL IMPROVEMENT OF INSTRUCTION** | **$2,000.00** | **$6,503.83** | **$2,000.00** | **$2,000.00** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **LIBRARY** | | | | |
| Salary | $12,300.00 | $14,091.03 | $13,674.00 | $0.00 |
| Salary-Para | $0.00 | $84.91 | $0.00 | $0.00 |
| Health Insurance | $5,459.40 | $4,807.77 | $0.00 | $0.00 |
| Health Reimbursement Account | $1,260.00 | $560.12 | $600.00 | $0.00 |
| FICA | $940.95 | $1,013.39 | $1,046.06 | $0.00 |
| Life Insurance | $43.50 | $15.24 | $11.62 | $0.00 |
| VSTRS OPEB Payment | $0.00 | $490.50 | $0.00 | $0.00 |
| Municipal Retirement | $0.00 | $4.87 | $0.00 | $0.00 |
| Worker's Comp | $0.00 | $90.11 | $0.00 | $0.00 |
| Dental Insurance | $104.61 | $0.00 | $104.61 | $0.00 |
| Long Term Disability | $38.13 | $43.16 | $42.39 | $0.00 |
| Library Media Specialist From NCSU FTE 0.4 | $0.00 | $0.00 | $0.00 | $25,785.34 |
| Supplies | $200.00 | $59.27 | $200.00 | $200.00 |
| Books\Periodicals | $1,700.00 | $960.83 | $1,700.00 | $1,700.00 |
| Audio Visual | $50.00 | $0.00 | $50.00 | $50.00 |
| Computer Software | $350.00 | $429.57 | $350.00 | $350.00 |
| Dues\Fees | $250.00 | $0.00 | $250.00 | $250.00 |
| | | | | |
| **TOTAL LIBRARY** | **$22,696.59** | **$22,650.77** | **$18,028.68** | **$28,335.34** |
| **TECHNOLOGY** | | | | |
| Purchased & Technical Services-Repairs | $4,500.00 | $3,971.35 | $2,000.00 | $2,000.00 |
| Services/Programs Provided by NCSU | $7,767.83 | $4,975.97 | $0.00 | $7,075.00 |
| Contract Services-NCSU | $9,000.00 | $4,452.90 | $0.00 | $0.00 |
| Purchased Property Services (copier lease) | $4,480.00 | $11,398.39 | $4,480.00 | $4,480.00 |
| Supplies | $500.00 | $5,172.79 | $500.00 | $500.00 |
| Computer Software | $500.00 | $840.00 | $500.00 | $500.00 |
| Equipment | $6,000.00 | $0.00 | $6,000.00 | $0.00 |
| | | | | |
| **TOTAL TECHNOLOGY** | **$32,747.83** | **$30,811.40** | **$13,480.00** | **$14,555.00** |
| **PATH EXPENSES** | | | | |
| PATH Stipend | $0.00 | $650.00 | $0.00 | $0.00 |
| FICA | $0.00 | $49.73 | $0.00 | $0.00 |
| | | | | |
| **TOTAL PATH EXPENSES** | **$0.00** | **$699.73** | **$0.00** | **$0.00** |
| **ELECTED SCHOOL OFFICIALS** | | | | |
| Salaries - Board | $5,000.00 | $5,000.00 | $5,000.00 | $5,000.00 |
| FICA | $382.50 | $382.50 | $382.50 | $382.50 |
| Contracted Services-Treasurer | $1,000.00 | $1,000.00 | $1,000.00 | $1,000.00 |
| Legal | $500.00 | $1,958.87 | $500.00 | $500.00 |
| Liability Insurance | $4,762.00 | $6,253.29 | $4,762.00 | $5,991.00 |
| Advertising | $1,250.00 | $2,183.27 | $1,250.00 | $1,250.00 |
| Printing | $1,000.00 | $0.00 | $1,000.00 | $0.00 |
| Travel | $100.00 | $0.00 | $100.00 | $100.00 |
| Dues | $900.00 | $510.96 | $900.00 | $769.00 |
| Other Board Expenses | $500.00 | $0.00 | $500.00 | $500.00 |
| | | | | |
| **TOTAL ELECTED SCHOOL OFFICIALS** | **$15,394.50** | **$17,288.89** | **$15,394.50** | **$15,492.50** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **OFFICE OF THE SUPERINTENDENT** | | | | |
| NCSU Assessment | $63,032.00 | $63,032.00 | $80,471.00 | $81,560.00 |
| | | | | |
| **TOTAL OFFICE OF THE SUPERINTENDENT** | **$63,032.00** | **$63,032.00** | **$80,471.00** | **$81,560.00** |
| **OFFICE OF THE PRINCIPAL** | | | | |
| Salary - Principal | $78,000.00 | $80,340.00 | $80,340.00 | $82,750.00 |
| Salary - Assistant Principal | $1,000.00 | $0.00 | $1,000.00 | $500.00 |
| Salary-8th Grade Trip Advisor | $0.00 | $0.00 | $0.00 | $500.00 |
| Salary - Clerical | $35,205.28 | $36,460.13 | $36,265.68 | $37,345.36 |
| Substitute - Clerical | $500.00 | $386.60 | $500.00 | $500.00 |
| Health Ins | $19,198.00 | $20,204.14 | $21,538.00 | $22,175.97 |
| Health Reimbursement Account | $4,200.00 | $391.86 | $4,200.00 | $4,200.00 |
| FICA | $8,774.95 | $8,861.48 | $9,035.08 | $9,302.05 |
| Life Insurance | $197.10 | $191.34 | $197.10 | $197.10 |
| Municipal Retirement | $1,936.29 | $2,213.67 | $1,994.61 | $2,053.99 |
| Workers Comp | $794.71 | $854.29 | $818.58 | $843.09 |
| Tuition | $500.00 | $0.00 | $500.00 | $500.00 |
| Dental Ins | $420.00 | $420.47 | $420.00 | $420.00 |
| Long Term Disability | $241.80 | $249.08 | $361.48 | $372.30 |
| Purchased & Technical Services | $0.00 | $50.00 | $0.00 | $0.00 |
| Postage | $900.00 | $2,195.73 | $900.00 | $900.00 |
| Travel | $800.00 | $2,061.16 | $800.00 | $800.00 |
| Supplies | $1,200.00 | $4,621.63 | $1,200.00 | $1,200.00 |
| Furniture | $0.00 | $286.91 | $0.00 | $0.00 |
| Dues\Fees | $600.00 | $1,065.00 | $600.00 | $600.00 |
| | | | | |
| **TOTAL OFFICE OF THE PRINCIPAL** | **$154,468.14** | **$160,853.49** | **$160,670.54** | **$165,159.85** |
| **FISCAL SERVICES** | | | | |
| Bookkeeping Services Through NCSU | $18,400.00 | $18,400.00 | $18,952.00 | $19,700.00 |
| Postage | $500.00 | $110.00 | $500.00 | $500.00 |
| Supplies | $100.00 | $32.39 | $100.00 | $100.00 |
| Interest Current Loans | $5,000.00 | $11,945.30 | $5,000.00 | $5,000.00 |
| | | | | |
| **TOTAL FISCAL SERVICES** | **$24,000.00** | **$30,487.69** | **$24,552.00** | **$25,300.00** |
| **AUDIT SERVICES** | | | | |
| Audit Services | $5,450.00 | $5,450.00 | $5,450.00 | $5,450.00 |
| | | | | |
| **TOTAL AUDIT SERVICES** | **$5,450.00** | **$5,450.00** | **$5,450.00** | **$5,450.00** |
| **OPERATION & MAINTENANCE** | | | | |
| Purchased Services | $11,350.00 | $2,382.99 | $11,350.00 | $2,200.00 |
| Contracted Serv | $45,000.00 | $46,350.00 | $46,350.00 | $46,350.00 |
| Water Services | $1,500.00 | $1,912.50 | $2,550.00 | $2,550.00 |
| Rubbish Services | $2,160.00 | $2,505.00 | $2,160.00 | $2,160.00 |
| Property Ins. | $5,204.00 | $6,032.19 | $5,204.00 | $6,751.00 |
| Telephone | $2,800.00 | $2,302.78 | $2,800.00 | $2,800.00 |
| Supplies | $3,400.00 | $5,464.14 | $3,400.00 | $3,400.00 |
| Electricity | $21,000.00 | $19,873.34 | $21,000.00 | $21,000.00 |
| Propane | $20,000.00 | $20,985.04 | $20,000.00 | $20,000.00 |
| Non-Instructional Equip. | $800.00 | $0.00 | $800.00 | $800.00 |
| Dues/Fees | $0.00 | $82.92 | $0.00 | $0.00 |
| **TOTAL OPERATION & MAINTENANCE** | **$113,214.00** | **$107,890.90** | **$115,614.00** | **$108,011.00** |

# COVENTRY VILLAGE SCHOOL
## PROPOSED BUDGET EXPENDITURES

| | FY20 BUDGET 7/1/2019-6/30/2020 | FY20 ACTUAL 7/1/2019-6/30/2020 | FY21 BUDGET 7/1/2020-6/30/2021 | FY22 PROPOSED 7/1/2021-6/30/22 |
|---|---|---|---|---|
| **CARE & UPKEEP-BUILDINGS** | | | | |
| Contract Service | $4,500.00 | $22,606.94 | $10,180.00 | $10,180.00 |
| Supplies | $0.00 | $226.71 | $0.00 | $0.00 |
| | | | | |
| **TOTAL CARE & UPKEEP-BUILDINGS** | **$4,500.00** | **$22,833.65** | **$10,180.00** | **$10,180.00** |
| **CARE & UPKEEP-GROUND** | | | | |
| Snow Removal | $0.00 | $0.00 | $6,000.00 | $6,000.00 |
| Lawn Care | $0.00 | $0.00 | $1,400.00 | $1,400.00 |
| | | | | |
| **TOTAL CARE & UPKEEP-GROUNDS** | **$0.00** | **$0.00** | **$7,400.00** | **$7,400.00** |
| **CARE & UPKEEP-EQUIPMENT** | | | | |
| Contracted Services | $3,000.00 | $32,443.31 | $3,000.00 | $3,000.00 |
| Supplies | $0.00 | $36.99 | $0.00 | $0.00 |
| Equipment | $2,000.00 | $0.00 | $2,000.00 | $2,000.00 |
| | | | | |
| **TOTAL CARE & UPKEEP-EQUIPMENT** | **$5,000.00** | **$32,480.30** | **$5,000.00** | **$5,000.00** |
| **TRANSPORTATION** | | | | |
| Contract Services Through NCSU | $59,782.23 | $57,605.55 | $61,000.00 | $63,000.00 |
| | | | | |
| | **$59,782.23** | **$57,605.55** | **$61,000.00** | **$63,000.00** |
| **EXTRA-CURRICULAR TRANSPORTATION** | | | | |
| Field Trip Trans-VSAC Funded | $0.00 | | $0.00 | $0.00 |
| | | | | |
| **TOTAL EXTRA CURRICULAR TRANSPORTATION** | **$2,900.00** | **$2,230.52** | **$3,500.00** | **$2,000.00** |
| **DEBT SERVICES** | | | | |
| Transfers to Food Service | $13,500.00 | $0.00 | $5,000.00 | $0.00 |
| Deficit Reduction | $0.00 | | $0.00 | $0.00 |
| Long Term Debt - interest | $2,008.24 | $2,008.24 | $4,008.00 | $4,008.00 |
| Long Term Debt - principal | $23,993.00 | $23,993.00 | $38,000.00 | $38,000.00 |
| | | | | |
| **TOTAL DEBT SERVICES** | **$39,501.24** | **$32,076.24** | **$47,008.00** | **$42,008.00** |
| | | | | |
| **TOTAL 01 GENERAL FUND** | **$3,201,648.39** | **$3,180,031.94** | **$3,460,148.99** | **$3,501,980.43** |

Schools have never experienced the challenges we've seen from the impact of COVID-19 since mid-March of last year. We have risen to meet those challenges in our schools, supervisory union and communities. We have seen countless ways in which faculty, staff and administrators have stepped up to support students and families.

The response was immediate. Teachers quickly adapted to delivering remote learning with no formal training or preparation. We had an amazing effort from our school food service programs and the Abbey Group in providing meals for delivery. Our bus drivers and contracted transportation services delivered meals and often, school resources, with the assistance of school staff. NCSU Encore Coordinator Beth Chambers spearheaded our efforts, and was assisted by Kristin Beswick, to provide childcare to essential workers, while numerous faculty and staff volunteered to assist. Samantha Stevens, our Equity and Community Outreach Coordinator was instrumental in supporting multiple initiatives and, most importantly, families struggling the most with the impact of the pandemic. We even pulled off a surely memorable drive-through graduation at NCUHS! The response to school closure and going remote was remarkable.

By mid-May, we had constituted five work groups to prepare for our return to school in September: Facilities, Transportation, Special Education, Learning Design and Early Childhood Programs. These groups met numerous times through the summer to examine the Strong and Healthy Start guidance from the Vermont Agency of Education and Vermont Department of Health. We created our own extensive handbook to support implementation at the school level.

By early July, we determined that providing a virtual option for students was important to many families. NCSU Director of Learning Design, Jessica Applegate, created virtual programs for students K-6 by hiring five new teachers and setting up an option with the Vermont Virtual Learning Cooperative. Given the short turnaround time, I truly believe this was our "Apollo 13 moment." We were incredibly fortunate that NCUJHS created their own virtual courses and provided access to other 7th and 8th grade students from our K-8 schools to attend. The high school also responded by creating a range of virtual sections and delivering a hybrid model.

Throughout the summer custodial and maintenance personnel went above and beyond to prepare schools for reopening by building handwashing stations, creating plexiglass dividers, organizing classrooms, and putting up tents for outdoor learning. Principals worked with faculty and staff to establish new routines and practices. We appreciate the collaborative problem solving with

the Northeast Kingdom Education Association to work through a range of issues related to employment that were important to a successful reopening and fall school session.

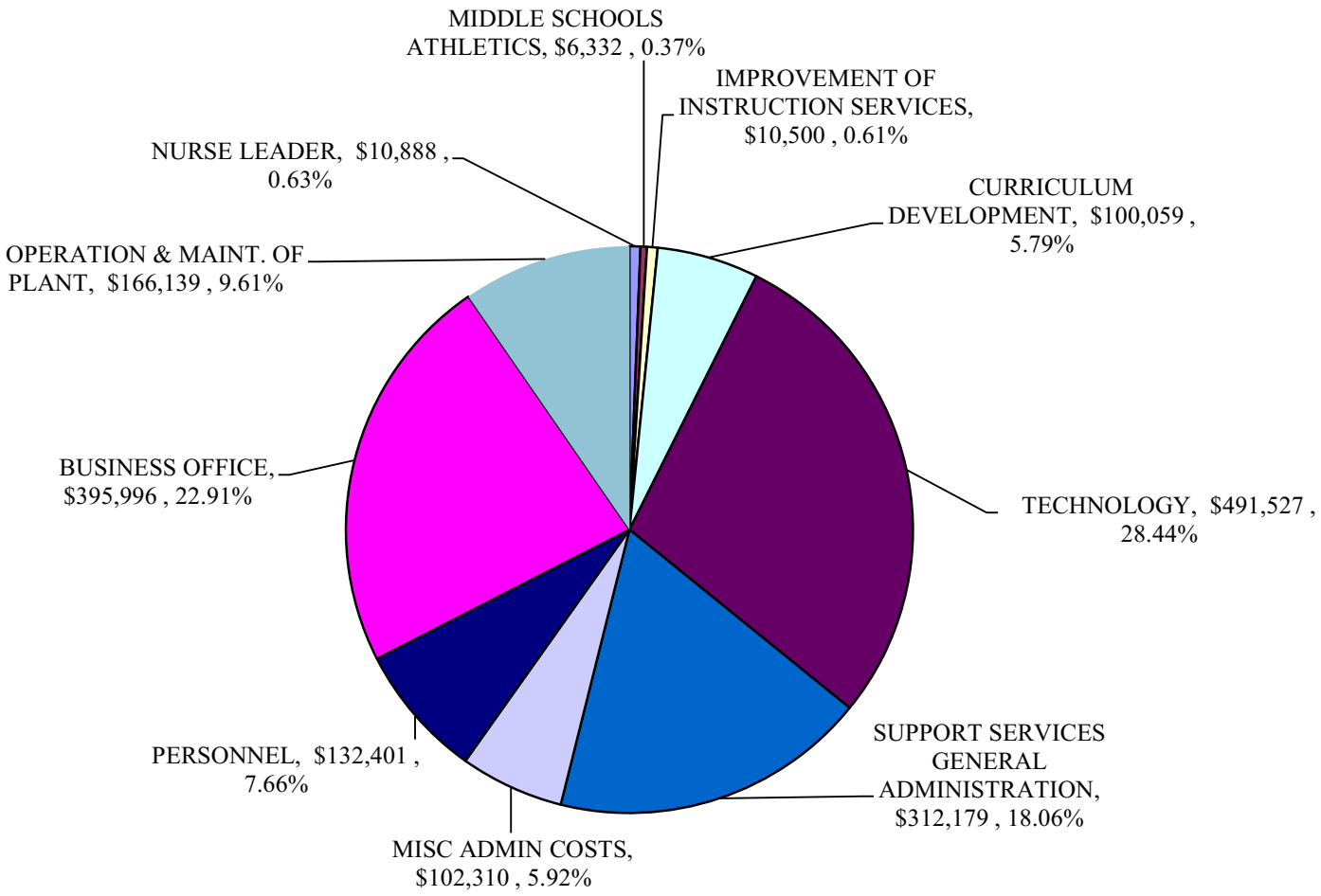
I'm especially grateful for the coordination of our COVID-19 mitigation efforts by our NCSU School Nurse Leader Lindy Perry, and School Nurse Liaison Kristy Pillsbury. They ensured we had the necessary protocols in place, PPE available, and they are always responsive to questions from the field. We had an incredible outpouring of support for our mask making initiative led by Liz Butterfield. I also appreciate the dedication of our COVID positive case response team who convened with short notice, including on many weekends, to support principals and to work with the Vermont Department of Health whenever there was a positive case in our schools.

All along, our local school boards and NCSU Full Board have supported our efforts as we balanced Freedom and Unity in navigating the many collective decisions that needed to be made. If there was ever a time that we needed to draw upon our mission of Character, Competence, Creativity and Community it has been this past year. It is evident that we have seen much courage and caring throughout this year. Thank you to everyone for your continued support for our students, staff, and each other!

Sincerely,

John A. Castle
Superintendent of Schools

## NORTH COUNTRY SUPERVISORY UNION FY2022 BUDGET



NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGE IN FUND BALANCE - GOVERNMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2020 UNAUDITED

| | | General Fund 2020 |
|---|---|---|
| Revenues | | |
| Program Revenues: | | |
| Charges for services | $ | 2,829,138 |
| Operating grants and contributions | | 10,574,726 |
| General Revenues: | | |
| Grants and contributions not restricted to Specific programs | | 1,426,009 |
| Miscellaneous | | 194,045 |
| Total revenues | | 15,023,918 |
| Expenses | | |
| General administration | | 1,393,886 |
| Student support services | | 1,735,188 |
| Special education | | 7,815,816 |
| Technology program | | 540,221 |
| Transportation and maintenance | | 2,639,713 |
| On-behalf payments | | 839,376 |
| Total Expenses | | 14,964,200 |
| Excess (deficiency) of revenues over (under) expenditures | | 59,718 |
| Fund balance - beginning | | 1,469,091 |
| Fund balance - ending | $ | 1,528,809 |

The notes to the financial statements are an integral part of this statement

# NORTH COUNTRY SUPERVISORY UNION
## FY2022 BOARD APPROVED ASSESSMENT BUDGET

| Account Number / Description | FY2021 Board Approved Budget 7/1/2020-6/30/2021 | FY2022 Board Approved Budget 7/1/2021-6/30/2022 |
|---|---|---|
| **ASSESSMENT REVENUE** | | |
| INTEREST | | |
| INTEREST INCOME-CASH ACCOUNT | ($4,500) | ($18,000) |
| INTEREST INCOME-MONEY MARKET | ($1,000) | ($600) |
| **INTEREST REVENUE** | **($5,500)** | **($18,600)** |
| ASSESSMENTS | ($1,571,563) | ($1,571,531) |
| **TOTAL 1931 TOWN ASSESSMENT** | **($1,571,563)** | **($1,571,531)** |
| **1990 MISC OTHER LOCAL REVENUE** | | |
| FUND BALANCE AS REVENUE | ($42,000) | ($73,000) |
| INDIRECT COSTS REVENUE | ($35,000) | ($65,200) |
| MISC REVENUE | $0 | $0 |
| **TOTAL 1990 MISC OTHER LOCAL REVENUE** | **($77,000)** | **($138,200)** |
| **TOTAL ASSESSMENT REVENUE** | **($1,654,063)** | **($1,728,331)** |
| **ASSESSMENT EXPENDITURES** | | |
| **1100 MIDDLE LEVEL ATHLETICS** | | |
| SALARY MIDDLE LEVEL ATHLETICS | $3,500 | $4,000 |
| FICA | $268 | $306 |
| W COMP | $12 | $26 |
| PURCHASED SERVICE | $1,110 | $1,000 |
| SUPPLIES | $1,110 | $1,000 |
| **TOTAL 1100 MIDDLE LEVEL ATHLETICS** | **$6,000** | **$6,332** |
| **2111 SCHOOL NURSE LEADER** | | |
| SALARY SCHOOL NURSE LEADER | $7,800 | $8,034 |
| BCBS SCHOOL NURSE LEADER | $700 | $770 |
| HRA SCHOOL NURSE LEADER | $420 | $0 |
| FICA SCHOOL NURSE LEADER | $602 | $615 |
| LIFE INS SCHOOL NURSE LEADER | $8 | $8 |
| W COMP SCHOOL NURSE LEADER | $30 | $35 |
| UNEMPLOYMENT | $0 | $12 |
| DENTAL SCHOOL NURSE LEADER | $40 | $40 |
| LONG TERM DISABILTY SCHOOL NURSE LEADER | $23 | $25 |
| PURCHASED SERVICE | $0 | $400 |
| TRAVEL SCHOOL NURSE LEADER | $500 | $600 |
| SUPPLIES SCHOOL NURSE LEADER | $350 | $350 |
| **TOTAL 2111 SCHOOL NURSE LEADER** | **$10,473** | **$10,889** |
| **2210 Improvement of Instruction Services** | | |
| SP PROJECTS P SERV | $8,000 | $6,000 |
| SP PROJECTS PRINCIPAL MENTORING | $0 | $0 |
| SP PROJECTS SUPPLIES | $2,000 | $1,000 |
| SPEC.PROJ.-FOOD | $5,000 | $3,500 |
| SPEC.PROJ.-SOFTWARE | $0 | $0 |

# NORTH COUNTRY SUPERVISORY UNION
## FY2022 BOARD APPROVED ASSESSMENT BUDGET

| Account Number / Description | FY2021 Board Approved Budget 7/1/2020-6/30/2021 | FY2022 Board Approved Budget 7/1/2021-6/30/2022 |
|---|---|---|
| **TOTAL 2210 Improvement of Instruction Services** | **$15,000** | **$10,500** |
| **2212 CURRICULUM DEVELOPMENT** | | |
| DIRECTOR OF CURRICULUM SALARY | $43,992 | $45,312 |
| WAGES CURRICULUM ADMIN ASST | $18,063 | $18,605 |
| BCBS | $15,178 | $16,696 |
| HRA | $6,300 | $6,300 |
| FICA | $4,997 | $4,900 |
| LIFE INSURANCE | $90 | $78 |
| MUN. RETIREMENT | $1,125 | $1,175 |
| WORKERS COMP | $380 | $450 |
| UNEMPLOYMENT | $100 | $100 |
| TUITION | $770 | $770 |
| DENTAL | $378 | $378 |
| LTD | $193 | $200 |
| TRAINING | $750 | $750 |
| TRAVEL | $645 | $645 |
| SUPPLIES | $1,200 | $1,200 |
| BOOKS & PERIODICALS | $500 | $500 |
| CONF & DUES | $2,000 | $2,000 |
| **TOTAL 2212 CURRICULUM DEVELOPMENT** | **$96,661** | **$100,059** |
| **2230 TECHNOLOGY** | | |
| DIRECTOR OF TECHNOLOGY | $74,003 | $90,000 |
| NETWORK ADMINISTRATOR | $39,002 | $40,172 |
| SUPPORT TECH WAGES | $80,000 | $80,000 |
| BCBS | $21,340 | $44,770 |
| HRA | $7,875 | $8,400 |
| FICA | $8,645 | $16,078 |
| LIFE INSURANCE | $200 | $300 |
| MUNICIPAL RETIREMENT | $6,516 | $9,957 |
| WORKERS COMP | $550 | $550 |
| UNEMPLOYMENT | $403 | $100 |
| TUITION | $1,800 | $1,800 |
| DENTAL | $762 | $1,000 |
| LTD | $335 | $500 |
| PURCHASED SERVICE | $12,500 | $12,500 |
| PURCHASED SERVICE TECH SERVICE CONTRACT | $58,350 | $60,000 |
| SUBSCRIPTION SERVICES | $110,398 | $111,000 |
| TRAVEL | $3,000 | $2,000 |
| ROOMS & MEALS | $400 | $400 |
| SUPPLIES | $500 | $2,000 |
| SOFTWARE | $17,000 | $3,500 |
| EQUIPMENT | $15,500 | $5,500 |
| DUES & FEES | $1,500 | $1,000 |
| **TOTAL 2230 TECHNOLOGY** | **$460,578** | **$491,527** |

# NORTH COUNTRY SUPERVISORY UNION
## FY2022 BOARD APPROVED ASSESSMENT BUDGET

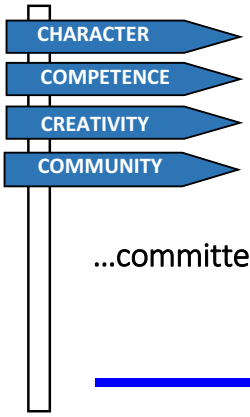
| Account Number / Description | FY2021 Board Approved Budget 7/1/2020-6/30/2021 | FY2022 Board Approved Budget 7/1/2021-6/30/2022 |
|---|---|---|
| **2300 Support Services - General Admin** | | |
| ANNUITY | $0 | $0 |
| SUP'T SALARY | $133,307 | $128,180 |
| SECRETARY WAGES (2) | $80,548 | $82,964 |
| BCBS | $40,988 | $46,200 |
| HRA | $10,200 | $8,200 |
| FICA | $16,360 | $16,153 |
| LIFE INSURANCE | $226 | $226 |
| MUNICIPAL RETIREMENT | $4,745 | $4,810 |
| WORK COMP | $1,600 | $1,600 |
| UNEMPLOYMENT | $500 | $500 |
| DENTAL | $1,182 | $1,200 |
| LTD | $629 | $646 |
| AUDIT NCSU | $12,200 | $10,200 |
| LODGING & MEALS | $1,500 | $1,500 |
| TRAVEL | $3,000 | $3,000 |
| VSA DUES | $4,500 | $5,000 |
| PROF DEVELOPMENT-SECRETARY | $200 | $200 |
| PROF DEVELOPMENT | $1,600 | $1,600 |
| | | |
| **TOTAL 2300 Support Services - General Admin** | **$313,285** | **$312,179** |
| **2320 MISC ADMIN COSTS** | | |
| HEALTH CARE ASSESSMENT | $0 | $0 |
| LEGAL MISC TOWNS | $250 | $1,000 |
| MAINTANCE CONTRACT ADS | $6,000 | $11,000 |
| STORAGE PURCHASE SERVICE | $700 | $210 |
| LEGAL SERVICES | $3,000 | $3,000 |
| STIPEND TREASURER'S | $1,050 | $1,050 |
| PURCHASE SERVICE | $600 | $600 |
| EQUIP MAINT | $1,000 | $1,000 |
| PHONE EQUIP MAINT | $2,500 | $2,500 |
| MACHINE LEASES & RENTALS | $10,200 | $8,200 |
| CONSOLIDATED INSURANCE | $14,000 | $16,000 |
| TELEPHONE | $5,800 | $6,000 |
| POSTAGE | $10,000 | $12,000 |
| INTERNET | $1,000 | $1,000 |
| STAFF PROFESSIONAL DEVELOPMENT | $7,000 | $7,500 |
| MISC TOWNS ADVERTISING | $400 | $750 |
| ADVERTISING | $5,000 | $5,000 |
| MISC FOOD MEETINGS | $10,000 | $8,000 |
| MISC TOWN INVOICES | $500 | $500 |
| OFFICE SUPPLIES | $10,000 | $10,000 |
| BOOKS | $500 | $500 |
| EQUIPMENT | $1,000 | $1,000 |
| COMPUTER EQUIPMENT | $2,000 | $0 |
| PHONE SYSTEM EQUIPMENT | $0 | $0 |
| FURNITURE | $2,500 | $2,500 |

# NORTH COUNTRY SUPERVISORY UNION
## FY2022 BOARD APPROVED ASSESSMENT BUDGET

| Account Number / Description | FY2021 Board Approved Budget 7/1/2020-6/30/2021 | FY2022 Board Approved Budget 7/1/2021-6/30/2022 |
|---|---|---|
| MISCELLANEOUS DUES/FEES | $2,000 | $3,000 |
| FSA/HRA PARTICIPANT FEES | $0 | $0 |
| | | |
| **TOTAL 2320 MISC ADMIN COSTS** | **$97,000** | **$102,310** |
| **2323 PERSONNEL** | | |
| PERSONNEL WAGES | $89,199 | $93,942 |
| PERSONNEL BCBS | $13,629 | $14,992 |
| PERSONNEL HRA | $0 | $4,200 |
| PERSONNEL FICA | $7,015 | $7,186 |
| PERSONNEL LIFE INS | $52 | $52 |
| PERSONNEL RETIREMENT | $5,273 | $5,637 |
| PERSONNEL WORKERS COMP | $560 | $650 |
| PERSONNEL UNEMPLOYMENT | $475 | $100 |
| PERSONNEL TUITION | $3,450 | $3,450 |
| PERSONNEL DENTAL | $762 | $762 |
| PERSONNEL LTD | $271 | $280 |
| PURCHASED SERVICE PERSONNEL | $500 | $500 |
| PERSONNEL TRAVEL | $100 | $100 |
| PERSONNEL CONF/DUES | $550 | $550 |
| | | |
| **TOTAL 2323 PERSONNEL** | **$121,835** | **$132,401** |
| **2520 BUSINESS OFFICE** | | |
| SALARY DIRECTOR BUSINESS | $78,188 | $80,533 |
| WAGES FINANCE ASSISTANTS | $80,020 | $82,420 |
| WAGES BUSINESS ADM ASST | $29,775 | $30,668 |
| WAGES COURIER | $2,000 | $2,000 |
| SALARY STAFF ACCOUNTANT | $46,860 | $48,266 |
| BCBS BUSINESS OFFICE | $74,564 | $81,675 |
| HRA | $10,000 | $12,000 |
| FICA BUSINESS OFFICE | $17,965 | $18,659 |
| LIFE INS BUSINESS OFFICE | $208 | $225 |
| RETIREMENT BUSINESS OFFICE | $14,473 | $16,000 |
| WORKERS COMP BUSINESS OFFICE | $1,400 | $1,500 |
| UNEMPLOYMENT BUSINESS OFFICE | $675 | $400 |
| TUITION BUSINESS OFFICE | $3,800 | $2,000 |
| DENTAL BUSINESS OFFICE | $1,499 | $1,600 |
| LTD DIRECTOR BUSINESS | $670 | $750 |
| PURCHASE SERVICE BUSINESS OFFICE | $0 | $10,000 |
| TRAVEL BUSINESS OFFICE | $5,000 | $5,000 |
| ROOMS & MEALS BUSINESS OFFICE | $400 | $400 |
| DUES & FEES BUSINESS OFFICE | $1,400 | $1,400 |
| PROF DEV BUSINESS OFFICE | $500 | $500 |
| | | |
| **TOTAL 2520 BUSINESS OFFICE** | **$369,397** | **$395,996** |
| **2600 OPERATION & MAINT. OF PLANT** | | |
| WAGES CUSTODIAN | $2,716 | $2,818 |
| OPERATION AND MAINT PURCHASE SERV | $3,500 | $3,500 |

# NORTH COUNTRY SUPERVISORY UNION
## FY2022 BOARD APPROVED ASSESSMENT BUDGET

| Account Number / Description | FY2021 Board Approved Budget 7/1/2020-6/30/2021 | FY2022 Board Approved Budget 7/1/2021-6/30/2022 |
|---|---|---|
| CUSTODIAN-P.SERV | $14,200 | $14,200 |
| RUBBISH REMOVAL | $1,800 | $1,800 |
| STORAGE RENTAL SPACE | $900 | $1,020 |
| CUSTODIAL SUPPLIES | $2,800 | $2,800 |
| **TOTAL 2600 OPERATION & MAINT. OF PLANT** | **$25,916** | **$26,138** |
| **2640 OPERATION & MAINT. OF PLANT** | | |
| RENT | $137,917 | $140,000 |
| **TOTAL 2640 OPERATION & MAINT. OF PLANT** | **$137,917** | **$140,000** |
| **TOTAL EXPENDITURES** | **$1,654,063** | **$1,728,331** |




# NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

## LEARNING BELIEFS

Learning takes place in a culture that fosters...

**Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance**
**Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access**
**Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership**
**Individual & Collective Accomplishments ❖ Community Partnerships**

## LEARNING OPPORTUNITIES

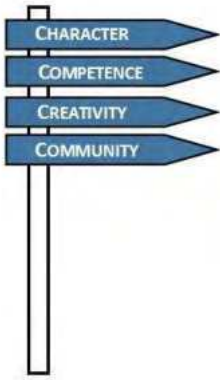
Learners participate in experiences that/to...

**Support Personal Pathways ❖ Include Problem-Based Projects**
**Are Academically Rigorous ❖ Make Inter-Disciplinary Connections**
**Contain Experiential Discovery ❖ Utilize Transferable Skills**
**Encourage Student Voice ❖ Incorporate Technology**
**Involve Physical Activity ❖ Create & Perform ❖ Engage the Community**
**Occur In the Natural World ❖ Happen Anywhere & Any Time**

## LEARNING OUTCOMES

Learners succeed by becoming...

**Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair**
**Independent Thinkers ❖ Innovative Problem Solvers**
**Academically Accomplished ❖ Effective Communicators & Collaborators**
**Technologically Skilled ❖ Globally Aware ❖**
**Contributing Citizens ❖ Respectful of Our Environment**
**Physically, Emotionally & Socially Healthy**
**Appreciative Of & Skilled In the Visual & Performing Arts**




# SUPERVISORY UNION WORK & LEARNING PLAN

## Equity

- Advance equity principles and practices

## Social & Emotional Learning

- Deliver research-based practices with consistency that advance positive attitudes, habits, and actions

## Content Standards and Transferable Skills

- Implement curricula based on current content standards
- Implement curricula based on NCSU transferable skills
- Promote effective digital learning

## Student Engagement

- Promote inquiry-based learning
- Support interdisciplinary instruction
- Create multiple pathways
- Foster personalization

## Student Voice & Leadership

- Promote student contributions and leadership in their communities
- Include students in authentic decision making at all levels

## Formative Assessment and Data

- Provide multiple opportunities for feedback and reflection
- Use technology to support assessment, reporting and reflection
- Students engage in goal setting in age-appropriate ways
- Use qualitative and quantitative data to guide the reflection and review of programs, practices, systems and structures

*Approved by the NCSU Full Board December 2018*

# WARNING FOR THE ANNUAL MEETING OF THE NORTH COUNTRY UNION HIGH SCHOOL DISTRICT

The legal voters of the North Country Union High School District, consisting of the Town School Districts of Brighton, Charleston, Derby, Holland, Jay, Lowell, Morgan, Newport Center, Troy, Westfield, and City of Newport, are hereby notified and warned to meet at the North Country Career Center Assembly Room (Room 380), in Newport, Vermont, on **Monday, February 24, 2020,** at 5:30 o'clock in the evening, to act upon the following business, to wit:

ARTICLE I: To elect, by ballot, the following officers for the district: a moderator, a clerk, and a treasurer, each to serve for one year.

ARTICLE II: To hear and act upon the reports of the district officers.

ARTICLE III: To decide what salaries shall be paid to officers and directors of the district.

ARTICLE IV: North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend $16,927,700 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget if approved, will result in education spending of $16,511 per equalized pupil. This projected spending per equalized pupil is 6.12% higher than spending for the current year.

ARTICLE V: North Country Union Junior High School: Shall the voters of the school district approve the school board to expend $5,052,800, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget if approved, will result in education spending of $17,074 per equalized pupil. This projected spending per equalized pupil is 6.12% higher than spending for the current year.

Voting on the aforementioned Articles IV will be by Australian ballot at each regular polling place in each member town and city of the North Country Union High School District on **Tuesday, March 3, 2020**. Voting on the aforementioned Article V will be by Australian ballot at each regular polling place in the towns of Derby, Holland, Jay, Morgan, Westfield, and the City of Newport on **Tuesday, March 3, 2020**. The polls shall be opened and closed according to law and as set by the Board of Civil Authority of each town or city within the union District, and said respective Boards of Civil Authority shall be responsible for determining the eligibility of persons to vote and the supervision of the election, and the presiding officer shall direct the manner in which the vote and ballots on the appropriation questions are counted in each respective town and city. The municipal clerks of the member towns and city shall certify the tallies to the Board of School Directors and shall transmit the certified tallies to the North Country Union High School District Clerk.

**WARNING FOR THE ANNUAL MEETING OF THE NORTH COUNTRY UNION HIGH SCHOOL DISTRICT (Continued)**

DISCUSSION AND DEBATE ON THE APPROPRIATIONS SHALL BE CONDUCTED AT THE ASSEMBLED NORTH COUNTRY UNION HIGH SCHOOL ANNUAL MEETING TO BE HELD ON **MONDAY, FEBRUARY 24, 2020** AT 5:30 P.M., AT THE NORTH COUNTRY CAREER CENTER ASSEMBLY ROOM (ROOM 380) IN NEWPORT, VERMONT. THE ASSEMBLED MEETING SHALL ALSO CONSTITUTE THE PUBLIC INFORMATIONAL HEARING REQUIRED BY 17 V.S.A. §2680(0).

ARTICLE VI: To see when, by date and time, the North Country Union High School District shall hold its Annual District Meeting in 2021 and the time it shall hold special district meetings under the provisions of 16 VSA 706j (a) (5), 706p, 17 VSA 2643 and 17 VSA 2655 including any special meetings held subsequent to the Annual District Meeting in 2020.

ARTICLE VII: To do any other business that legally come before the meeting.

ARTICLE VIII: To adjourn.

Dated at Newport, Vermont, this 14th day of January 2020.

NORTH COUNTRY UNION HIGH SCHOOL DISTRICT BOARD OF DIRECTORS

Received and Recorded this 14th day of January 2020

Clerk, NCUHS District #22

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# Notes