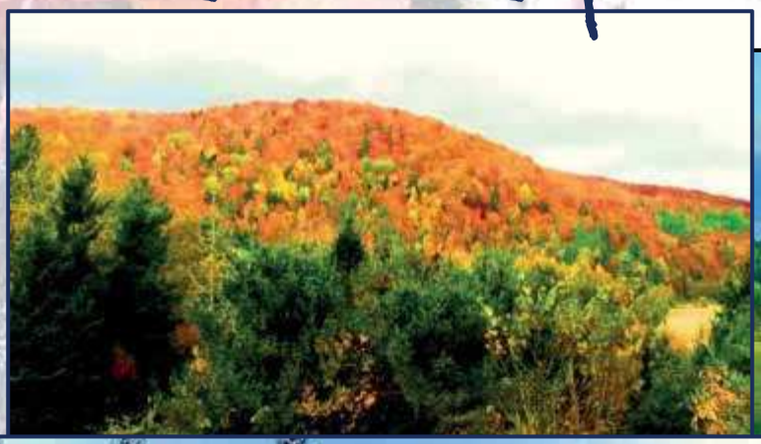
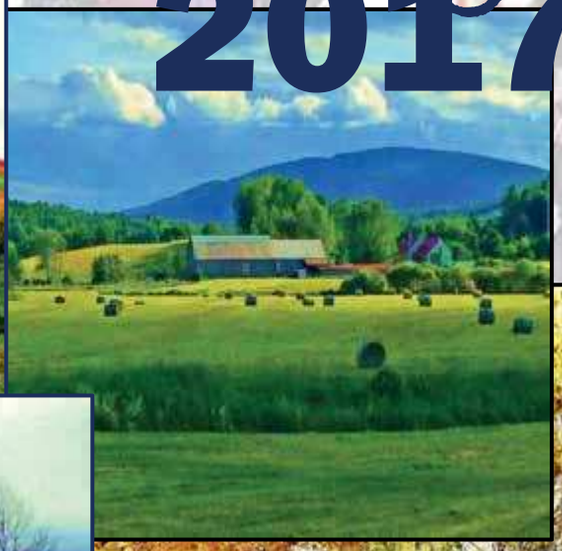
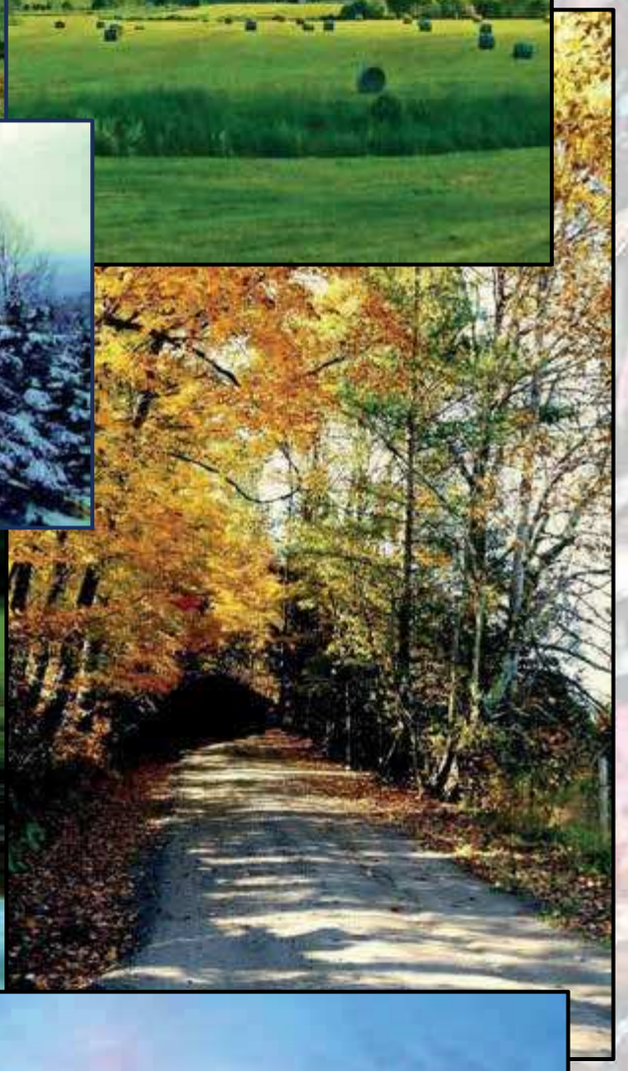
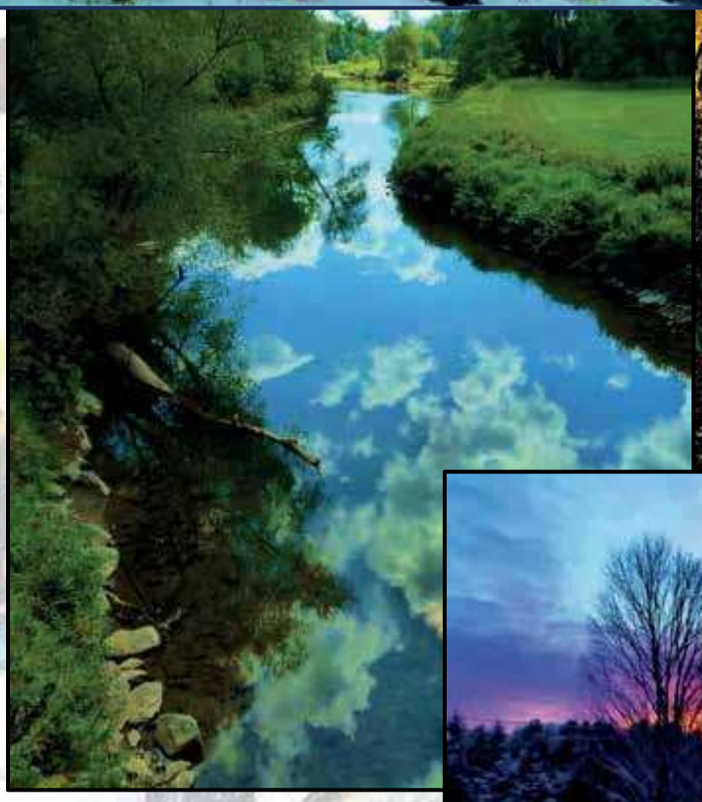
Town of Coventry

2017







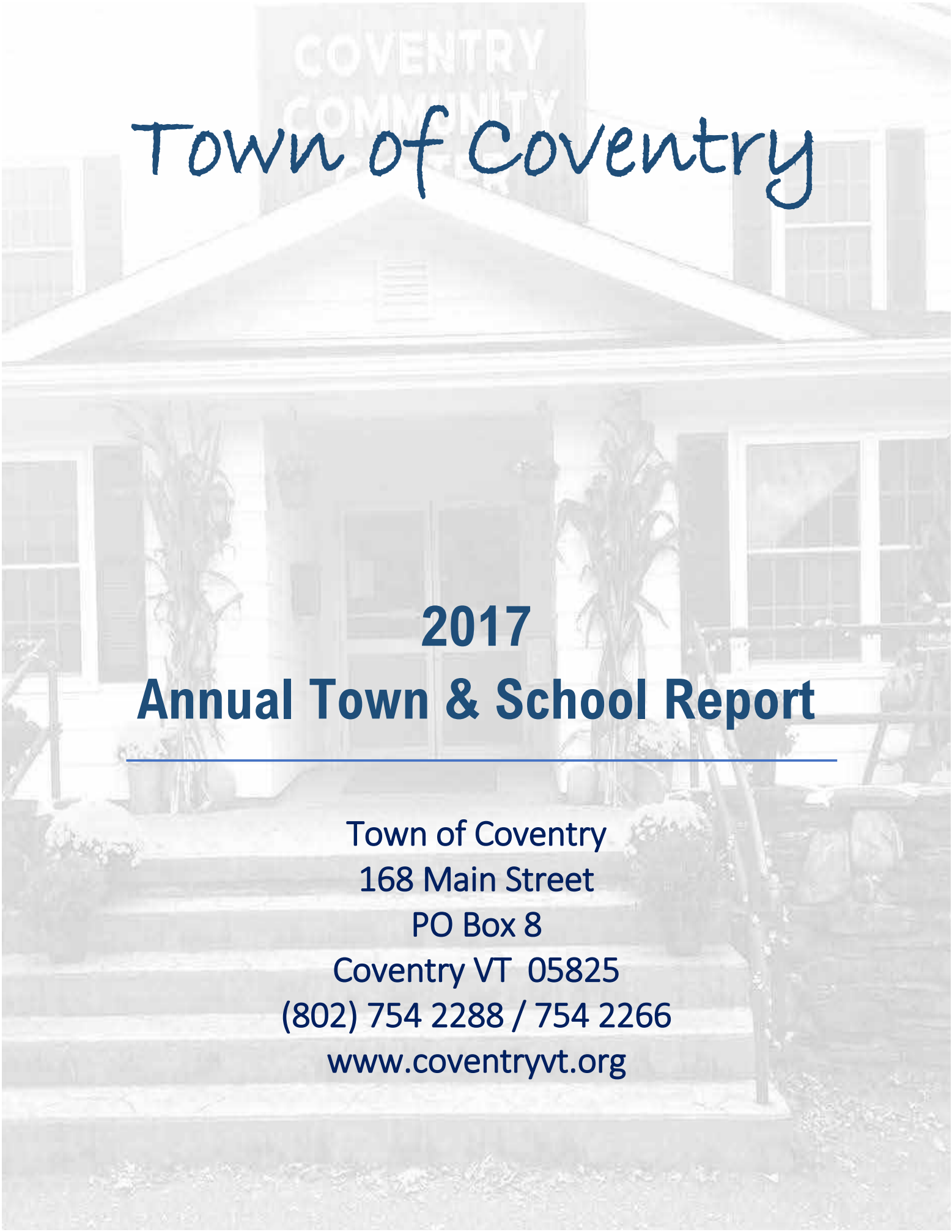


Annual Town & School Report

CIVIC RESPONSIBILITY & LEADERSHIP RECOGNITION

Town meeting 2017 began a new chapter in the Town of Coventry. David Barlow stood up that day in the Community Center and challenged us all essentially to look no further than ourselves. He drew from our past experiences and helped us be reminded what town government is. Local people acting in the best interest of each other and always for the good of the community. David was correct that day and his efforts throughout this year are a true characterization of what it is to be a community servant. The Select Board wishes to appropriately recognize David for what he has done for our town this year.

- Elected as Trustee of Cemetery Funds
- Elected as Trustee of Public Money
- Served as Interim Town Clerk and Town Treasurer during the vacancy transition
- Served as the Assistant Town Clerk
- Served as a volunteer Assistant to the Listers
- Appointed to the Board of Listers



Town of Coventry

2017
Annual Town & School Report

Town of Coventry
168 Main Street
PO Box 8
Coventry VT 05825
(802) 754 2288 / 754 2266
www.coventryvt.org

Town of Coventry

168 Main Street / PO Box 8, Coventry VT 05825

Town Clerk - Deb Tanguay (802) 754 2288

clerk@coventryvt.org

Hours:

Monday & Wednesday	8 a.m. to 1:30 p.m.
Friday	8 a.m. to 1 p.m.

Town Treasurer - Adam Messier (802) 754 2288

treasurer@coventryvt.org

Hours:

Friday	8 a.m. to 4 p.m.

Delinquent Tax Collector - Kate Fletcher (802) 754 2266

delinquenttaxcollector@coventryvt.org

Hours:

Monday, Wednesday & Friday	8 a.m. to 11 a.m.

Town Administrator - Amanda Carlson (802) 754 2266

selectboardclerk@coventryvt.org

Hours:

Monday to Friday	8 a.m. to 4 p.m.

www.coventryvt.org

Payment Methods:

- Non-cash methods of payment are preferred.
- Maximum amount of cash accepted for any transaction is $100. We will not accept bills larger than $50.
- Cash of any amount will not be accepted for the payment of property taxes current or delinquent.
- All payments are to be made out to the "Town of Coventry" no exceptions.
- Credit and Debit cards are accepted. Additional fees apply for processing.

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2018 Important Dates to Remember

Tuesday, March 06, 2018	Town Meeting Day - 10 a.m. at the Community Center
	Coventry Village School Budget Vote 8 a.m. to 7 p.m. at the Community Center
	Town Foundation Seed Distribution 10 a.m. at the Community Center
Saturday, March 17, 2018	Animal Vaccination Clinic - 9 to 11 a.m. at the Community Center
Saturday, March 31, 2018	Deadline to Register Dogs with Town Clerk
Saturday, May 05, 2018	Household Hazardous Waste Day - Waste USA Landfill
Saturday, July 07, 2018	Coventry Day - at the Coventry Village School
Saturday, July 07, 2018	Household Hazardous Waste Day - Waste USA Landfill
Saturday, October 06, 2018	Flu Shot Clinic - at the Community Center
Saturday, October 06, 2018	Household Hazardous Waste Day - Waste USA Landfill
Thursday, November 01, 2018	Property Taxes Due to Town Treasurer

Meetings held at the Coventry Community Center

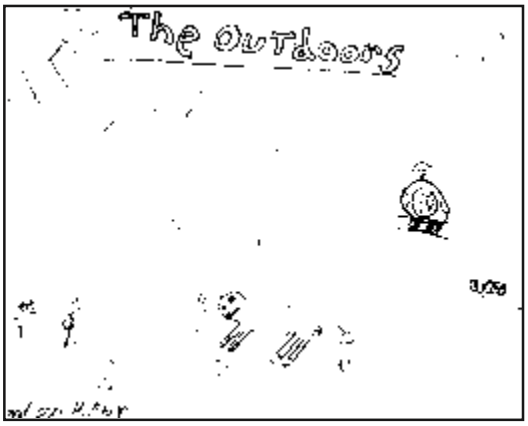
Select Board	First and Third Monday of Each Month at 5:00 p.m.
Planning Commission	First Wednesday of Each Month at 6:00 p.m.
Fire District	Second Tuesday of Each Month at 5:30 p.m.
Town Foundation	Third Tuesday of Each Month at 5:30 p.m.

Meetings held at the Coventry Village School

School Board	Third Wednesday of Each Month at 5:30 p.m.

Meadow – Grade 1

Nathan – Grade 2



Madison – Grade 5

WARNING
COVENTRY ANNUAL TOWN & SCHOOL MEETING

The legal voters of the Town of Coventry, Vermont are hereby warned and notified to meet at the

COVENTRY COMMUNITY CENTER

TUESDAY MARCH 6TH, 2018 at **10:00 a.m.**

to act on the following articles of business:

Coventry Town School District budget articles will be voted on by
Australian ballot system at the Coventry Community Center
Polls open at 8:00 a.m. and close at 7:00 p.m.

ARTICLE 1: To elect a **TOWN MODERATOR** for the ensuing year.

ARTICLE 2: To hear and act upon reports of Town Officers.

ARTICLE 3: Shall the Town of Coventry vote to place its **PUBLIC BURIAL GROUNDS** under the charge of **THREE CEMETERY COMMISSIONERS** who shall be responsible for the care and management of the Town's public burial grounds and exercise all the powers, rights and duties with respect to such care and management?

ARTICLE 4: Shall the Town vote to **ELIMINATE** the elected position of **TRUSTEE OF PUBLIC MONEY**; as this position is only for towns that retain possession of a portion of the surplus funds of the United States received under the Deposit Act of 1836; and the Town of Coventry is not in possession of any of these funds?

ARTICLE 5: Shall the voters, pursuant to 17 V.S.A. § 2651d(b), **RESCIND** the **AUTHORITY** of the Select Board **TO APPOINT** a **COLLECTOR OF DELINQUENT TAXES**?

ARTICLE 6: To **ELECT** the following officers required by law:

a.	**SELECT PERSON**	3 year term	
b.	**TOWN CLERK**	1 year term	*(to fulfill the remainder of the current three year term)*
c.	**TOWN TREASURER**	1 year term	*(to fulfill the remainder of the current three year term)*
d.	**LISTER**	3 year term	
e.	**LISTER**	2 year term	*(to fulfill the remainder of the current three year term)*
f.	**COLL. OF DELINQUENT TAXES**	1 year term	***Dependent upon outcome of article # 5*
g.	**CEMETERY COMMISSIONER**	3 year term	***Dependent upon Article #* 3 *(Jeanne Desrochers, Association incumbent)*
h.	**CEMETERY COMMISSIONER**	2 year term	***Dependent upon Article #* 3 *(Lester Carbonneau, Association incumbent)*
i.	**CEMETERY COMMISSIONER**	1 year term	***Dependent upon Article # 3 (Gerard St Saveur, Association incumbent)*
j.	**1ST CONSTABLE**	1 year term	
k.	**2nd CONSTABLE**	1 year term	

l. **TRUSTEE OF CEMETERY FUNDS** 1 year term

m. **TRUSTEE OF PUBLIC MONEY** 1 year term ***Dependent upon outcome of article # 4*

n. **TOWN AGENT** 1 year term

o. **GRAND JUROR** 1 year term

p. **PLANNING COMMISSION** 1 year term *(to fulfill the remainder of the current three year term)*

ARTICLE 7: To recess Town Meeting.

ARTICLE 8: School Board Moderator to **OPEN SCHOOL MEETING**.

ARTICLE 9: To elect a **SCHOOL TREASURER** for a 1 year term.

ARTICLE 10: To elect a **SCHOOL DIRECTOR** for a 3 year term.

ARTICLE 11: To elect a **SCHOOL DIRECTOR** for a 2 year term.

ARTICLE 12: To transact any other business that may legally come before the School Board.

ARTICLE 13: To adjourn School Meeting.

ARTICLE 14: Open Town Meeting.

ARTICLE 15: Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$439,259.02** for support of the **TOWN LIABILITIES & GENERAL FUND EXPENSES**?

ARTICLE 16: Shall the legal voters of the Town of Coventry vote to appropriate the sum of **$216,965.97 plus** Vermont State Aid funding, for support of the **TOWN HIGHWAY FUND** expenses for summer and winter road maintenance?

ARTICLE 17: Shall all **EXCESS REVENUES** received in the **2016-2017** audited fiscal year **REMAINING** after payment of all General Fund Liabilities and Expenses be applied to the **RESTRICTED FUND** accounts as follows;

Solid Waste Reserve Fund	5,000.00
Grader Reserve Fund	20,000.00
Reappraisal Reserve Fund	150,000.00
Roads & Bridges Reserve Fund	400,000.00
Building & Maintenance Reserve Fund	163,243.99
Gravel Pit Reserve Fund	15,000.00
TOTAL REMAINING FUNDS	$753,243.99

ARTICLE 18: Shall the legal voters of the Town of Coventry vote to establish a deadline to pay all property and real estate **TAXES DUE** to the Town Treasurer on or before **NOVEMBER 1st, 2018**?

ARTICLE 19: Shall the legal voters appropriate the following sums:

a) **$ 250** to FELINES & FRIENDS FOUNDATION
b) **$ 3,000** to GOODRICH MEMORIAL LIBRARY
c) **$ 450*** to GREEN MOUNTAIN FARM-to-SCHOOL, INC *(2017 request:$300)*
d) **$ 100** to GREEN UP VERMONT
e) **$ 2,000** to JONES MEMORIAL LIBRARY
f) **$ 100** to NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA
g) **$ 300** to NORTHEAST KINGDOM COMMUNITY ACTION, INC.
h) **$ 330** to NORTHEAST KINGDOM COUNCIL ON AGING
i) **$ 1,140** to NORTHEAST KINGDOM HUMAN SERVICE, INC.
j) **$ 200** to NORTHEAST KINGDOM LEARNING SERVICES INC
k) **$ 815** to NORTHEASTERN VT DEVELOPMENT ASSOCIATION
l) **$ 500** to ORLEANS COUNTY CITIZEN ADVOCACY
m) **$ 650*** to ORLEANS COUNTY HISTORICAL SOCIETY *(2017 request: $600)*
n) **$ 3,000** to ORLEANS ESSEX VNA & HOSPICE INC.
o) **$ 750** to POPE MEMORIAL FRONTIER ANIMAL SHELTER
p) **$ 850** to RURAL COMMUNITY TRANSPORTATION
q) **$ 1,125** to UMBRELLA
r) **$ 100** to VACD - VERMONT RURAL FIRE PROTECTION TASK FORCE
s) **$ 130** to VT CENTER FOR INDEPENDENT LIVING

Total for above appropriations = $ 15,790

PLEASE NOTE:

- ***Unless increase is indicated, amount requested is same as previous year.***
- ***Individual service reports printed in back of town report.***
- ***No new requests were received.***

ARTICLE 20: To transact any other business that may legally come before the Town.

ARTICLE 21: TO ADJOURN.

ATTEST: Deb Tanguay, Town Clerk
Received for posting: January 22, 2018

Town & School Officials

Animal Control Officer	Renee Falconer	Appointed	
Assistant Clerk	David Barlow	Appointed	
	Amanda Carlson	Appointed	
Cemetery Association	Jeanne Desrochers	2018	*
	Gerry St Sauveur	2019	
	Lester Carbonneau	2020	
Civil Defense Chairman	Pedro Grondin	Appointed	
Delinquent Tax Collector	Kate Fletcher	Appointed	
Deputy Fire Warden	Phil Marquette	Appointed	
Fence Viewers	Marshall Bowman	Appointed	
	Israel Sanville	Appointed	
	Stuart Maxwell	Appointed	
Fire Warden	Pedro Grondin	Appointed	
First Constable	Pedro Grondin	2018	*
Grand Juror	Owen Ballinger	2018	*
Health Officer	Pedro Grondin	Appointed	
Justice of the Peace	Anita Allen	2018	
	Cheryl Currier	2018	
	Sherry Bradley	2018	
	Melissa Gallup	2018	
	Richard Lussier	2018	
	John Miller	2018	
	Donald Hunt	2018	
Lister	Lyell Reed	2018	*
	David Barlow	2018	*
	Anita Gariepy	2019	
Moderator	Jean Maxwell	2018	*
Planning Commission	Vacant	2018	*
	Israel Sanville	2019	
	Phil Marquette	2019	
	Moe Jacobs	2020	
	Robert Gosselin	2020	

Primary Election August 14, 2018

Town & School Officials

Recreation Committee Director	Martha Sylvester	Appointed	
Road Commissioner	David Gallup	Appointed	
Road Crew	Edmund Maxwell	Appointed	
School Director	**3 Year Term**		
	Frank Carbonneau	2018	*
	Matthew Maxwell	2019	
	Jaime Stenger	2020	
	2 Year Term		
	Viola Poirier	2018	*
	Amanda Jensen	2019	
School Treasurer	Deb Tanguay	2018	*
Second Constable	Lincoln Brooks	2018	*
Select Board	Scott Morley	2018	*
	Bradley Maxwell	2019	
	Michael Marcotte	2020	
Solid Waste Committee	Sherry Bradley	Appointed	
	Margaret Maxwell	Appointed	
	Richard Lussier	Appointed	
	Kate Fletcher	Appointed	
	Jessica Maxwell	Appointed	
Town Administrator	Amanda Carlson	Appointed	
Town Agent	James Moulton	2018	*
Town Clerk	Deb Tanguay	2018	*
Town Service Officer	Richard Lussier	Appointed	
Town Treasurer	Adam Messier	2018	*
Tree Warden	Marshall Bowman	Appointed	
Trustee of Cemetery Funds	David Barlow	2018	*
Trustee of Public Money	David Barlow	2018	*
Zoning Administrator	David Barlow	Appointed	

* **Indicates Office will be voted on at 2018 Town Meeting on March 6, 2018**

Minutes of COVENTRY ANNUAL TOWN & SCHOOL MEETING March 7, 2017

The legal voters of the Town of Coventry, Vermont were warned and notified and met at the Coventry Community Center on TUESDAY MARCH 7, 2017 at 10:00 a.m. to act on the following articles of business:

Jean Maxwell called the meeting to order at 10:04 Don Whipple made motion for a 10-minute recess Randi Morse second it. All were in favor. The meeting recessed for 10 minutes for everyone to get checked in. Meeting was reconvened at 10:15am

Jean asked someone to make a motion to waive the reading of the warning, Jeanne Desrocher made motion and Mike Marcotte second it. All were in favor.

ARTICLE 1: To elect a TOWN MODERATOR for the ensuing year. Mike Marcotte nominated Jean Maxwell, there were no other nominations. All were in favor, One ballot was cast for Jean Maxwell

Jean spoke to voters about following the articles and keeping to Roberts Rules.

ARTICLE 2: To hear and act upon reports of Town Officers. Cynthia Diaz made the motion and Don Whipple second it. This article passed

ARTICLE 3: Shall the voters of the Town of Coventry authorize the Town of Coventry Select Board to APPOINT a COLLECTOR OF DELINQUENT TAXES pursuant to 17 V.S.A. § 2651d? Gerry Ballenger made the motion and Scott Briere second. Mary Ellen Linton asked for a paper ballot on the article. 7 people stood to request a paper ballot. The Article passed 120 yes 22 No 1 spoiled ballot

ARTICLE 4: To ELECT the following officers required by law:

a. SELECT PERSON 3 year term Alan Fletmarch nominated Mike Marcotte there were no other nominations. Jean Maxwell asked that 1 ballot be cast for Michael Marcotte

b. LISTER 3 year term There were no nominations to begin. Someone asked what it entailed. Anita Gariepy explained job and the hours required. David Gallup nominated Gary Petit, Barry Allen second 1 ballot cast for Gary Petit

c. CEMETERY ASSOCIATION DIRECTOR 3 year term Jeanne Desrocher nominated Lester Carbonneau, there were no other nominations 1 ballot was cast for Lester

d. COLLECTOR OF DELINQUENT TAXES 1 year term **Dependent upon outcome of article #3 skipped over

e. 1ST CONSTABLE 1 year term Linclon Brooks nominated Donald (Pedro) Grondin. There were no other nominations. 1 ballot cast for Donald Grondin

f. 2nd CONSTABLE 1 year term Donald (Pedro) Grondin nominated Lincoln Brooks, there were no other nominations. 1 ballot cast for Lincoln Brooks

g. TRUSTEE OF CEMETERY FUND 1 year term Jeanne Desrocher nominated David Barlow. There were no other nominations. 1 ballot cast was cast for David Barlow

h. TRURSTEE OF PUBLIC MONEY 1 year term Cynthia Diaz nominated David Barlow There were no other nominations. 1 ballot cast was cast for David Barlow

i. TOWN AGENT 1 year term Cynthia Diaz nominated James Moulton. There were no other nominations. 1 ballot cast for James Moulton

j. GRAND JUROR 1 year term Gerry Ballinger nominated Owen Ballinger. There were no other nominations. 1 ballot cast was cast for Owen Ballinger

k. PLANNING COMMISSION 3 year term Val Gosselin nominated Robert Gosselin. There were no other nominations. 1 ballot cast for Robert Gosselin

l. PLANNING COMMISSION 3 year term Robert Gosselin nominated Moe Jacobs. There were no other nominations. 1 ballot cast for Moe Jacobs

m. PLANNING COMMISSION 2 year term Cynthia Diaz nominated Phil Marquett. There were no other nominations. 1 ballot cast for Phil Marquett

n. PLANNING COMMISSION 1 year term Cynthia Diaz nominated Jim Cobb. There were no other nominations. 1 ballot cast for Jim Cobb

ARTICLE 5: To recess Town Meeting. Meeting Adam Messier made the motion Frank Carbonneau second Town Meeting was recessed at 11:02

ARTICLE 6: School Board Moderator to OPEN SCHOOL MEETING. Michael Marcotte opened the meeting @ 11:03

ARTICLE 7: To elect a SCHOOL TREASURER for a 1 year term. Viola Poirier nominated Deb Tanguay. There were no other nominations. 1 ballot cast for Deb Tanguay

ARTICLE 8: To elect a SCHOOL DIRECTOR for a 3 year term. Amanda Jensen nominated Jaime Stenger. There were no other nominations. 1 ballot cast for Jaime Stenger

ARTICLE 9: To elect a SCHOOL DIRECTOR for a 2 year term. Frank Carbonneau nominated Amanda Jensen. There were no other nominations. 1 ballot cast for Amanda Jesen

ARTICLE 10: To transact any other business that may legally come before the School Board. Frank Carbonneau explained why the vote for officers was done so today. He explained that there was a survey in the hall about Act 46 and the Board would like to hear back from the voters by Friday. He explained what Act 46 was about. (insert the pamphlet he is handing out. Randy asked about non resident's children coming to Coventry. Frank explained that there is a request to allow teachers and staff's children attend Coventry. Chris Roy asked who pays for those students. Frank said that the money stays with the Department of Ed.

ARTICLE 11: To adjourn School Meeting Chris Roy made the motion and Randi Morse second it. The School meeting was adjourned at 11:17am

ARTICLE 12: Open Town Meeting at Donna Piette made the motion and Randi Morse second it. The Town meeting reconvened at 11:18am

ARTICLE 13: Shall the legal voters of the Town of Coventry vote to appropriate the sum of $645,254.84 for support of the TOWN LIABILITIES & EXPENSES (General fund) as well as the TOWN HIGHWAY FUND expenses for summer and winter road maintenance? Don Hunt made the motion and Randi Morse second it. There was minor discussion. Violia Poirier asked about Clerk's Salary and the Select Board Clerk difference Scott explained Amanda is 40 hrs and I'm part time. Duties of Board clerk Scott said that the duties of the Clerk of the Board were those of the needs of the Town. Article Pasted Martha Sylvester opposed

ARTICLE 14: Shall the legal voters of the Town of Coventry vote to CONFIRM that all monies previously appropriated to the seven restricted funds; Solid Waste Funds; Grader Funds; Reappraisal Funds; Roads & Bridges Reserve Funds; Building & Maintenance Reserve Funds; Gravel Pit Reserve Funds; and the General Reserve Funds, are to REMAIN RESTRICTED for use within the designated funds and not to be disbursed for purposes not described in the restriction without prior voter consent? Josh Griffies made the motion and Brian Kuper 2nd. Keith Richards asked how does this change anything. Scott Morley said that this is a recommendation of Graham, that it doesn't change anything. Cynthia Diaz asked if this means that the Board will use this money to buy a building or equipment. Are they paying off the leases. Scott Morley said that paying off the leases was so that it doesn't affect the current budget and it was recommended by the auditor. So from now on the Town will get to vote on all excess funds at the future Town Meetings. Martha Sylvester asked that if they want to pay off equipment why can't they pay to help fix the water. Michael Marcotte said that the Fire District is a separate entity from the Town. That the Town can't give money to the Fire District. Jim Cobb asked why is the purchase of equipment not voted on but decision made by the Select Board. Article passed with only Martha Sylvester voicing opposition.

ARTICLE 15: Shall the legal voters of the Town of Coventry vote to establish a deadline to pay all property and real estate TAXES due to the Town Treasurer on or before NOVEMBER 2nd, 2017? Randi Morse made the motion and Joe Simpson 2nd. Frank made motion to amend this article to offer 2% discount if paid early. Jean Maxwell said no can't make this amendment now. Article passed Martha Sylvester said no

ATRICLE 16: To see if the Town of Coventry will vote to appropriate the sum of $3000 to the GOODRICH MEMORIAL LIBRARY. Gerry Ballinger made the motion and Len Griffes 2nd Article passed

ARTICLE 17: To see if the Town of Coventry will vote to appropriate the sum of $2,000 to the JONES MEMORIAL LIBRARY. Frank Carbonneau made the motion and Joe Simpson 2nd. Tammy Jacobs asked for a rep to explain the increase. There was no rep from the Library at the meeting . Tammy Jacobs made a motion to change to $1000 Len Griffes 2nd. No discussion on amendment, no's won amendment to the article did not pass. Victoria Mead asked if vote could be held off. Jean said no. David Barlow agreed that there needed to be more explanation as to the increase. Dan Introcaso talked about chinsing on the library because its needed in the area. Article Passes with few opposing

ARTICLE 18: To see if the Town of Coventry will vote to appropriate the sum of $ 300 to GREEN MOUNTAIN FARM-to-SCHOOL, INC. Karen Blake made the motion and Josh Griffes 2nd. Sheila Macfarlen made a motion to increase to $500 Martha Sylvester 2nd. David Barlow said that's what they asked for. What they requested is what they should get. The amendment passed there were opposition of amendment. Article passed as amended.

ARTICLE 19: To see if the Town of Coventry will vote to appropriate the sum of $ 250 to assist the FELINES & FRIENDS FOUNDATION in their continued efforts to trap-neuter-return free roaming cats in the Northeast Kingdom. Frank CArbonneau made the motion and Randi Morse second it. Article passed.

ARTICLE 20: To see if the Town of Coventry will vote to appropriate the sum of $ 130 to VERMONT CENTER FOR INDEPENDENT LIVING. Josh Griffes made the motion and Gerry Ballinger 2nd. Article passed

ARTICLE 21: To see if the Town of Coventry will vote to appropriate the sum of $100 to GREEN UP VERMONT. Karen Blake made the motion and Randi Morse second. Article passed.

ARTICLE 22: To see if the Town of Coventry will vote to appropriate the sum of $ 300 to NORTHEAST KINGDOM COMMUNITY ACTION, INC. – ORLEANS COUNTY COURT DIVERSION. Frank Carbonneau made the motion and Gerry Ballanger 2nd. Article Passed

ARTICLE 23: To see if the Town of Coventry will vote to appropriate the sum of $ 330 to NORTHEAST KINGDOM COUNCIL ON AGING. Gerry Ballinger made the motion and Martha Sylvester second. The Article passed

ARTICLE 24: To see if the Town of Coventry will vote to appropriate the sum of $ 1,140 to NORTHEAST KINGDOM HUMAN SERVICE, INC. Don Hunt made the motion and Randi Morse second it. Article passed

ARTICLE 25: To see if the Town of Coventry will vote to appropriate the sum of $ 200 to NORTHEAST KINGDOM LEARNING SERVICES INC. Donna Piette made the motion and Roger Piette second Article Passed

ARTICLE 26: To see if the Town of Coventry will vote to appropriate the sum of $ 815 to NORTHEASTERN VT DEVELOPMENT ASSOCIATION. Jeanne Desrocher made the motion and Chris Roy second. Article passed

ARTICLE 27: To see if the Town of Coventry will vote to appropriate $500 to ORLEANS COUNTY CITIZEN ADVOCACY for the purpose of building and supporting one-to-one long term, independent relationships between unpaid community members and individuals with developmental disabilities so that all are heard, respected included and empowered. Donna Piette made the motion and Adam Messier second. Article Passed

ARTICLE 28: To see if the Town of Coventry will vote to appropriate the sum of $ 600 to ORLEANS COUNTY HISTORICAL SOCIETY. Jeanne Desrocher made the motion and Roger Piette second. Donna Piette made motion to increase to a $1000 and Karen Hack second it. The amendment passed Article passed with the amendment

ARTICLE 29: To see if the Town of Coventry will vote to appropriate the sum of $ 750 to POPE MEMORIAL FRONTIER ANIMAL SHELTER. Josh Griffes made the motion and Roger Piette second it. The article passed

ARTICLE 30: To see if the Town of Coventry will vote to appropriate the sum of $ 850 to RURAL COMMUNITY TRANSPORTATION. Roger Piette made the motion and Martha Sylvester second. Article passed

ARTICLE 31: To see if the Town of Coventry will vote to appropriate the sum of $ 1125 to UMBRELLA. Chris Roy made the motion and Jeanne second. David Barlow asked why the increase. Jeanne Desrocher said that their services have expanded. Don Hunt brought up that Capricornia and Umbrella were combined equaling the same amount combined from year before. The article passed

ARTICLE 32: To see if the Town of Coventry will vote to appropriate the sum of $ 100 to VT RURAL FIRE PROTECTION TASK FORCE. Don Whipple made the motion and Len Griffies 2nd. Article passed

ARTICLE 33: To see if the Town of Coventry will vote to appropriate the sum of $85 to VERMONT TRAILS AND GREENWAYS. Chris Roy made the motion and Josh Griffes 2nd. Article passed

ARTICLE 34: To see if the Town of Coventry will vote to appropriate the sum of $100 to the NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA. Val Gosselin made the motion and Len Griffes second. Article passed

ARTICLE 35: To see if the Town of Coventry will vote to appropriate the sum of $250 to BIG HEAVY WORLD. Roger Gosselin made the motion and Josh Griffes second. Victoria Mead asked what it was for. Everyone read the description in the book. Donna Piette asked how does this affect Coventry. It's a Burlington organization. They don't come to Coventry. **DID NOT PASS**

ARTICLE 36: To see if the Town of Coventry will vote to appropriate the sum of $ $3,000 to ORLEANS / ESSEX VNA & HOSPICE INC. for the services of skilled nursing, physical therapy, speech therapy, occupational therapy, medical social work, licensed nurses aide, homemaker, personal care attendant, hospice, and maternal child health programs, and other community health programs provided by the agency. Martha Sylvester made the motion and Joe Simpson second. Article passed

ARTICLE 37: To transact any other business that may legally come before the Town.

Frank Carbonneua First thanked Rosalie Bowen for her service on School Board. Then he brought up the idea of a 2% discount for paying early on taxes (in past 4% discount)

Jim Cobb – Can give money to outside entities in appropriations but can't help with the Water District why can't they ask for an appropriation. Mike Marcotte said that it's a separate entity, that the Select Board will ask Bill Davies again about giving money to the Fire District

Martha Sylvester – Brought up the Village Water issue and something needs to be done to help those residents on the water district. Needs to know where to look for the answers. Mike Marcotte said go to the Board of Directors of the Water District

Viola Poirier – Asked about a noise ordinance for barking dogs there is an issue on Coventry Station Rd wants to know what to do about it. Mike Marcotte said that there is no ordinance outside of the village. Mike said to come to the Select Board Meeting to bring up the dog's bark.

Jeanne Desrocher– explained about who she is and when the meetings for the Fire District are. That the water issue was just brought to their attention in September. They have applied for a planning grant, hired an engineering firm to work with them to remove the arsenic in the water but it will take up to 18 months. The School has installed a water filter Martha's has installed a water softener and filter

Dominic Gervais – Water issue $250 spent to fix it at his house

Randi Morse – Voiced that the Annual Reports were hard to read and that future ones not be done the same way

Dan Introcaso – Spoke about the current civil suit against Cynthia Diaz. Spoke about his conversation with Cynthia and the Select Board.

Victoria Mead – Said that there is a sex offender being released and going to live on Alderbrook Road and wants to know what can be done. Michael Marcotte said that the best thing is knowing about it and educating everyone about it.

Jana Lovejoy - Wants to know if the Annaul meetings can be at the school and at night.

ARTICLE 38: TO ADJOURN. Motion made by Roger Piette and Frank Carbonneau second. This was passed and the meeting was adjourned at 12:31pm

Officers were sworn in at this time.

ATTEST: Cynthia Diaz, Town Clerk March 7, 2017

Message from the Select Board

Welcome all:

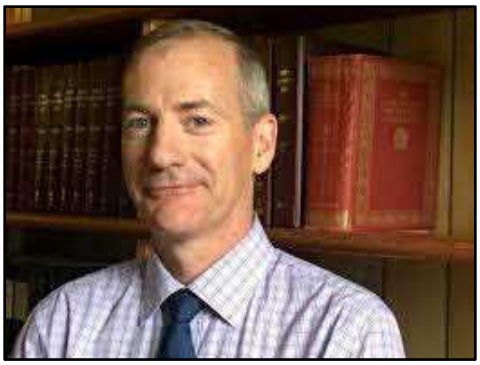
Chairman Mike Marcotte

Our Town has been busy this year adjusting to the many challenges we have experienced and also learning together how best to manage Town business in ways that are consistent and productive. We have achieved much. Below we share with you some of the year's accomplishments as well as continuing efforts.

The Highway Department once again has proven a small rural town in the Northeast Kingdom can maintain efficient safe roads to the state standards and find ways to do so at a bargain price. The new bridge on High Acres Road has been installed. Cold weather settled in and the finish paving is being scheduled for spring. The Airport Road was re-paved. A number of regular maintenance projects were completed from new culverts and ditch work to re-surfacing gravel roads. A real area of pride came to us when we received word from the Orleans County Natural Resources Conservation District that our town was 96% compliant with its standards related to watershed and quality. This is an absolutely incredible score and highlights the efforts of our crew, David Gallup and Edmund Maxwell.

Brad Maxwell

We have now achieved the third year of a complete town financial audit. This work was accomplished finally at a cost in-line with normal expectations and provides us with a comprehensive review of all financial positions and accountability. A continued mission to adjust the town's long term investment portfolio is underway. The Select Board has accepted the recommendations of the auditor, listened to numerous town officials and citizens, and met with the State of Vermont Treasurer's Office. We are planning to take action in 2018 and bring long term investments into more appropriate holdings.


Scott Morley

Through the efforts of our audit and many town officials we are beginning the work necessary to conduct a full scope town-wide property reassessment. In cooperation with audit findings we have worked with the New England Municipal Resource Center, the State Property Valuation and Review Department and our Town Lister's. This work is beginning immediately to plan and take action. It is anticipated the work can be completed by 2021.

The Select Board made the decision this year to change the legal representation for the town. Our new Town Attorney is Brian Monaghan of the firm Monaghan, Safar, Ducham P.L.L.C. Mr. Monaghan has been getting up to date with Coventry business as well as providing us with professional legal services as necessary.

The Select Board office has been successful this year in coordinating the town officials and by managing numerous functions. Amanda Carlson has continued as our Town Administrator. It is through her efforts this has been made possible and we are very fortunate she has chosen Coventry. The board has recognized the expanding demands in this area. Grants, town-wide audits and bringing Coventry Town business into compliance with overall best practices are among the reasons we have developed in this area. Thank you Amanda!

After much reflection the Select Board believes its largest success this year comes in the form of people. Independent town officials thinking creatively and fulfilling their obligations to the respective office and; therefore, the citizens of this town. 2017 was a year of many new faces and town officials. The first came with Kate Fletcher who was appointed as Delinquent Tax Collector per the will of town meeting 2017. Kate hit the ground running and has corrected nearly all deficiencies in this area. The delinquent taxes are shrinking quickly and the Auditor has reported Kate's work has been exceptionally well done. The challenges in this area were immense and the outcomes now are nothing less than remarkable. Thank you Kate!

In July 2017 Deb Tanguay was appointed Town Clerk. The Town Clerk is the traditional "face" of the town. We certainly found an all-star. Deb has recreated the office from its appearance to its collaborative approach to town business. She is working effectively with all town officials and we receive continued praise from visitors and others who find their way to the Clerk's office. Thank you Deb!

In July 2017 Adam Messier was appointed as the Town Treasurer. Obviously the town's day to day financial transactions as well as fiduciary responsibilities and reporting have been the subject of much criticism and review the past few years. Adam has worked incredibly well with all town officials and the Auditor. Our most recent financial compilation report follows the successful transition from failing financial records to necessary forensic audits. Adam has refocused the town's financial reporting and is doing a fine job. Thank you Adam!

Martha Sylvester was hired as the new Town Recreation Coordinator. This is a re-make of an old tradition that we feel needs to be revitalized. Martha has great energy for the position and is providing us with initial work that makes us know we're headed back in the right direction. The town skating rink, scheduled recreational opportunity in the community center gymnasium and a very successful 2017 Coventry Day are all hints to what we think is to come. Thank you Martha!

Renee Falconer was hired as the Town Animal Control Officer. The Select Board was challenged to confront nuisance dogs this year. The town ordinance was reviewed and adjusted to meet the current needs. Renee was hired to support the town ordinance and enforce when and where applicable. Thank you Renee!

All these changes and improvements are easily recognized by looking no further than the Community Center Building. A picture is worth a thousand words. Please take a moment and stop by your Community Center to say hi to everybody and share in the new experience.

The Select Board acknowledges the improvements noted above as well as recognizes the need for additional business planning and long term goals. The items noted below are some additional areas we plan to focus on in 2018 to advance best practices and meet the challenges.

- **Preparation for town-wide reappraisal**
- **Contract an Investment Advisor – update town financial investment strategy**
- **Create atmosphere for dialogue with and for the Fire District water challenges**
- **Create town wide capital depreciation schedule**
- **Continue dialogue for Congregational Church's future**
- **Alternative energy feasibility studies**

Graham & Graham, P.C.
Certified Public Accountants
Business Advisors & Management Consultants
The Solution Group

ACCOUNTANTS' COMPILATION REPORT

To the Select Board
Town of Coventry, Vermont

Management is responsible for the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Coventry, Vermont (the "Town"), as of and for the year ended June 30, 2017, and related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on page 3 through page 8 be presented to supplement the basic financial statements. Such information is presented for purposes of additional analysis and, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. Such information is the responsibility of management. The required supplementary information was subject to our compilation engagement. We have not audited or reviewed the required supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to the Town of Coventry, Vermont.

Graham & Graham, P.C.

Springfield, Vermont
December 5, 2017
VT Registration #92-0000282
NH Registration #659
ME Registration #FMF 1000112

Within this section of the Town of Coventry, Vermont's (the "Town") annual financial report, the Town's management provides narrative discussion and analysis of the financial activities of the Town for the year ended June 30, 2017. The Town's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section. Additional information is available in the auditor's opinion letter, which precedes the management's discussion and analysis.

Financial Highlights

- Assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources on June 30, 2017 by $11,791,196 (net position). Of this amount, $2,515,760 (unrestricted net position) may be used by the various funds of the Town to meet the Town's ongoing obligations.
- The Town's total net position attributable to governmental activities increased by $830,910.
- Fund balances of governmental funds increased by $1,426,167 during the year ended June 30, 2017. The General Fund had $2,309,914 of unassigned fund balance at June 30, 2017 which is in excess of the approved FYE17 General Fund Budget.

Overview of the Town's Financial Statements

Management's discussion and analysis introduces the Town's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements.

Government-Wide Financial Statements. The Town's annual report includes two government-wide financial statements which provide both long- term and short-term information about the Town's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is a government-wide statement of position presenting information that includes all of the Town's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the overall financial position of the Town is improving or deteriorating. In addition to the financial information provided in this report, evaluation of the overall health of the Town would extend to other non-financial factors such as diversification of the taxpayer base, the continued financial support of the state and federal governments, and the condition of the Town's infrastructure.

The second government-wide statement is the Statement of Activities. This statement reports how the Town's net position changed during the current fiscal year. All current revenues and expenditures are included regardless of when cash is received or paid. An important purpose for the design of the Statement of Activities is to show the financial reliance of the Town's activities or functions on revenues provided by the Town's taxpayers.

Both of the above government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through fees and charges (business-type activities). The governmental activities of the Town include general government, municipal transit, public safety, highways and streets, sanitation and recycling, culture and recreation, special articles, intergovernmental, and cemetery. The Town does not maintain business-type activities.

The government-wide financial statements are presented on pages 10 through 11 of this report.

Fund Financial Statements. A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, propriety funds, and fiduciary funds.

The fund financial statements provide detailed information about each of the Town's most significant funds, called *major funds*. The concept of major funds, and the determination of which are major funds, was established by GASB 34 and replaces the concept of combining alike funds and presenting them in total. Instead, each *major fund* is presented individually, with all *non-major funds* summarized and presented in a single column.

Governmental Funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, the governmental fund statements focus on the near-term inflows and outflows of resources available for spending. These statements illustrate short-term fiscal accountability in the use of such resources and the balances of such resources at the end of the fiscal year. They are useful in evaluating annual financial requirements of governmental programs and the commitment of such resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both of the Governmental Funds Balance Sheet and the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance have been reconciled in the Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position to assist in understanding the differences between these two perspectives.

A Budgetary Comparison Schedule is included in the financial statements for the General Fund, Highway Fund and Solid Waste Fund. This schedule demonstrates regulatory compliance with the Town's adopted and final revised budget.

The basic governmental fund financial statements are presented on pages 12 through 15 of this report.

The Town has three major governmental funds. Each major fund is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the Town.

Proprietary Funds are used by the Town to report functions of business-type activities in the government-wide statements. The Town maintains one propriety fund that is an enterprise fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town does not maintain enterprise funds.

In addition to the statements above, the report also contains the following fund financial statements.

Notes to Financial Statements. The notes provide additional information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 16 of this report.

GENERAL FUND REVENUE

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
REVENUE LOCAL SOURCES					
Delinquent Tax Penalty	6,400.00	4,061.25	5,000.00	2,865.24	5,000.00
Interest Delinquent Taxes	4,000.00	3,298.09	4,000.00	3,349.07	4,500.00
Interest Checking & Savings	2,500.00	5,521.34	2,500.00	2,292.69	3,500.00
Town Clerk Fees	10,000.00	8,573.29	10,000.00	4,078.30	8,000.00
Dog Licenses	700.00	441.00	700.00	71.00	700.00
Waste U.S.A. Fees	842,698.00	772,703.77	613,034.03	572,497.01	945,587.87
Community Center Rental	600.00	1,575.00	1,470.00	1,265.00	2,000.00
Fish & Wildlife Licenses	0	6.00	57.00	0	N/A
DMV Renewals	0	12.00	18.00	0	N/A
Tent/Tables/Chairs Rental	500.00	0	0	0	N/A
Microsoft Dividend	900.00	918.00	900.00	486.00	900.00
VLCT Insurance Claim	0	499,000.00	0	0	N/A
Miscellaneous	1,500.00	1,249.84	500.00	397.29	N/A
TOTAL	869,798.00	1,297,359.58	638,179.03	587,301.60	970,187.87
REVENUE STATE SOURCES					
State Per Parcel $1.00	0	602.00	1,212.00	0	602.00
Agency of Natural Resources	6,500.00	5,682.32	6,000.00	7,442.21	5,325.21
Judicial Fines Refund	200.00	405.00	200.00	113.50	200.00
Miscellaneous	500.00	0	0	4.80	50.00
TOTAL	7,200.00	6,689.32	7,412.00	7,560.51	6,177.21
TOTAL REVENUE	876,998.00	1,304,048.90	645,591.03	594,862.11	976,365.08

GENERAL FUND EXPENSES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
SALARIES					
Town Clerk	21,390.00	11,771.40	10,695.00	8,259.48	18,553.60
Assistant Clerk	5,824.00	602.25	5,824.00	1,972.75	4,824.00
Town Treasurer	0	10,126.55	10,695.00	4,438.25	9,276.80
Assistant Treasurer	0	0	0	54.13	250.00
Select Board	2,400.00	2,450.00	2,400.00	2,400.00	2,400.00
Town Administrator	0	24,786.84	45,000.00	21,634.50	46,350.00
Delinquent Tax Collector	0	2,369.16	0	4,826.25	N/A
Delinquent Tax Penalty Due	0	0	0	6,074.43	5,000.00
Health Officer	200.00	200.00	200.00	0	200.00
Dog Warden	500.00	600.00	500.00	700.00	1,200.00
Moderator	100.00	100.00	100.00	0	100.00
Ballot Clerks & Board of Civil Authority	1,200.00	879.50	600.00	0	3,000.00
Recreation Committee Director	0	0	0	2,100.00	7,800.00
FICA	2,265.96	4,232.89	5,524.37	4,318.02	7,531.76
Retirement	0	856.80	2,138.00	1,190.00	2,618.78
Health Insurance	0	3,016.45	7,300.00	3,673.60	15,772.08
Unemployment	500.00	31.07	0	0	0
TOTAL	34,379.96	62,022.91	90,976.37	61,641.41	124,877.02

Peyton - Kindergarten

GENERAL FUND EXPENSES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
ADMINISTRATION					
Audit Services	15,000.00	193,090.21	17,000.00	13,211.50	17,000.00
Investment Advisor					6,000.00
Legal Services	3,000.00	19,127.02	5,000.00	8,689.18	15,000.00
Litigation Support	0	27,794.35	0	14,237.90	N/A
Equipment Repairs	500.00	1,190.00	1,000.00	263.65	1,000.00
Postage	2,000.00	1,816.68	2,000.00	784.14	2,000.00
Telephone	1,000.00	1,073.17	1,800.00	569.08	1,250.00
Advertising	1,500.00	2,279.10	1,000.00	402.02	750.00
Town Report	3,300.00	1,123.00	1,100.00	0	1,500.00
Office Supplies	3,000.00	3,964.08	3,500.00	2,307.23	3,500.00
NEMRC & IT Support	500.00	20,448.84	0	2,437.50	2,000.00
Equipment & Furniture	2,500.00	4,221.73	2,000.00	5,731.69	7,000.00
Internet & Website	0	311.58	0	361.10	500.00
Dues and Fees	5,000.00	5,227.76	5,000.00	3,512.26	5,000.00
Seminars & Workshops	1,000.00	515.32	1,000.00	1,768.57	5,000.00
Gift & Donation	2,000.00	72.92	0	635.11	500.00
Restoration & Preservation					500.00
Miscellaneous	1,000.00	730.94	500.00	45.00	100.00
TOTAL	41,300.00	282,986.70	40,900.00	54,955.93	68,600.00

GENERAL FUND EXPENSES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
LISTERS OFFICE					
Salaries	3,600.00	3,617.25	3,000.00	3,821.00	23,000.00
FICA	230.00	153.95	230.00	197.39	1,759.50
Education	0	1,982.82	0	0	1,982.00
Postage	200.00	66.55	200.00	0	200.00
Supplies	100.00	638.85	100.00	0	100.00
Equipment	1,500.00	0	500.00	0	500.00
Dues & Fees	900.00	50.00	500.00	0	50.00
Tax Mapping Update	1,200.00	1,100.00	1,200.00	1,207.50	1,200.00
Mileage					500.00
Miscellaneous	250.00	0.00	150.00	0.00	50.00
TOTAL	7,980.00	7,609.42	5,880.00	5,225.89	29,341.50
INSURANCE					
Workers Compensation	8,000.00	7,839.00	7,922.00	4,323.50	9,078.00
Property Casualty	11,000.00	17,879.00	17,382.00	22,087.50	22,087.50
Public Officials	4,000.00	0	0		N/A
TOTAL	23,000.00	25,718.00	25,304.00	26,411.00	31,165.50
UTILITIES					
Street lights	3,150.00	2,779.35	2,800.00	1,154.00	2,250.00
TOTAL	3,150.00	2,779.35	2,800.00	1,154.00	2,250.00

GENERAL FUND EXPENSES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
COMMUNITY CENTER BUILDING					
Utilities	7,850.00	3,208.40	7,850.00	1,453.12	7,500.00
Cleaning Services	300.00	6,375.00	6,000.00	3,680.00	8,000.00
Repairs & Maintenance	7,000.00	6,136.03	5,000.00	4,097.60	3,500.00
Equipment & Supplies	2,000.00	1,470.08	1,500.00	536.98	1,000.00
TOTAL	17,150.00	17,189.51	20,350.00	9,767.70	20,000.00
EMERGENCY SHELTER					
Emergency Shelter Expense	3,000.00	115.52	500.00	108.80	500.00
TOTAL	3,000.00	115.52	500.00	108.80	500.00
RECREATION DEPARTMENT					
Supplies & Decoration	2,500.00	0	0	314.63	3,000.00
Advertising & Postage	0	0	0	0	1,000.00
Coventry Day	12,000.00	16,195.53	12,000.00	5,059.13	17,000.00
TOTAL	14,500.00	16,195.53	12,000.00	5,373.76	21,000.00
FIRE DEPARTMENT					
Newport City Fire Department	45,000.00	36,254.69	40,000.00	35,577.95	37,000.00
Orleans Fire Department	14,000.00	13,295.50	13,295.50	0.00	12,000.00
Coventry Fire District	0	1,500.00	0	0	N/A
Dry Hydrants	250.00	0	0	2,822.95	250.00
TOTAL	59,250.00	51,050.19	53,295.50	38,400.90	49,250.00

GENERAL FUND EXPENSES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
PLANNING COMMISSION					
Stipend	1,500.00	1,348.81	1,500.00	1,200.00	1,500.00
Administrative Assistant	0	120.00	1,200.00	1,507.50	0
Mailings	0	0	1,000.00	278.38	0
Training	0	0	500.00	0	300.00
Postage	0	0	100.00	0	100.00
Town Plan	0	0	1,585.00	0	0
Miscellaneous	0	0	500.00	163.60	50.00
TOTAL	1,500.00	1,468.81	6,385.00	3,149.48	1,950.00
MISCELLANEOUS					
Village Common Maintenance	1,000.00	25.00	500.00	242.30	500.00
Health Clubs	3,000.00	2,914.32	5,000.00	1,021.20	3,000.00
Orleans County Tax	17,500.00	17,662.11	18,000.00	18,042.35	18,500.00
Sheriff's Department	9,000.00	7,121.44	9,000.00	3,041.21	7,500.00
Newport Ambulance Service	0	31,100.00	24,880.00	18,660.00	31,287.00
Appropriations	39,220.00	15,940.00	15,925.00	16,275.00	
Animal Control Expenses	250.00	357.00	250.00	0	250.00
911 Signs	0	0	0	15.61	250.00
Miscellaneous	0	648.94	500.00	4,749.65	250.00
TOTAL	69,970.00	75,768.81	74,055.00	62,047.32	61,537.00

GENERAL FUND EXPENSES

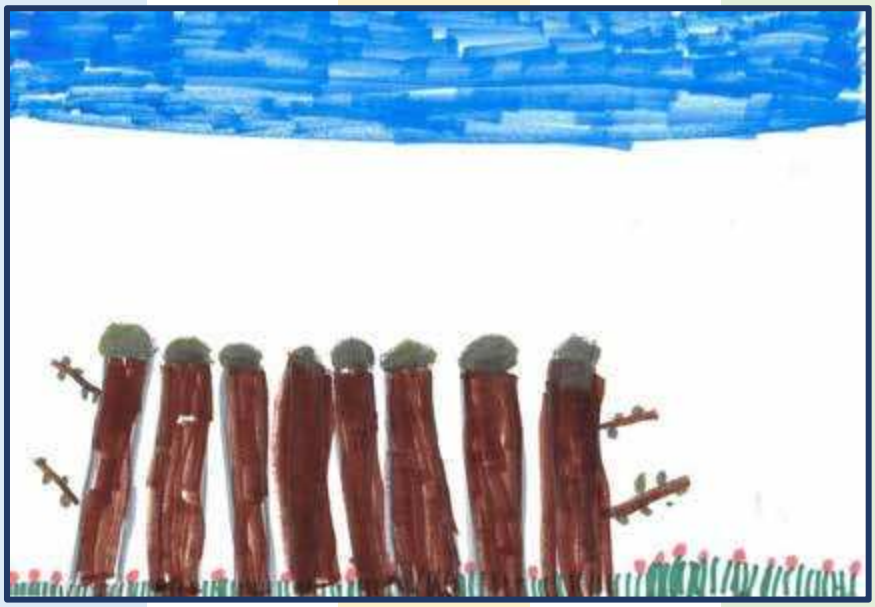
	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
SOLID WASTE IMPLEMENTATION PLAN (SWIP) COMMITTEE					
Household Hazardous Waste Days	0	7,110.71	7,000.00	4,182.41	9,000.00
School Outreach	0	607.50	0	126.00	6,500.00
Business Outreach	0	0	0	0	1,500.00
Office & Other Expense	0	0	100.00	0	900.00
TOTAL	0.00	7,718.21	7,100.00	4,308.41	17,900.00
CEMETERY ASSOCIATION					
Salaries	5,000.00	6,268.05	6,300.00	3,760.05	6,700.00
General Expenses	0	577.34	2,850.00	3,479.05	3,000.00
FICA	429.00	479.50	500.00	287.64	513.00
Equipment & Maintenance	525.00	525.73	250.00	164.28	550.00
Miscellaneous	5,000.00	0.00	1,000.00	0.00	125.00
TOTAL	10,954.00	7,850.62	10,900.00	7,691.02	10,888.00
TOTAL GENERAL FUND EXPENSES	286,133.96	558,473.58	350,445.87	280,235.62	439,259.02

GENERAL FUND BALANCES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
TOTAL REVENUE	876,998.00	1,304,048.90	645,591.03	594,862.11	976,365.08
TOTAL EXPENSES	286,133.96	558,473.58	350,445.87	280,235.62	439,259.02
BALANCE	590,864.04	745,575.32	295,145.16	314,626.49	537,106.07

HIGHWAY FUND REVENUE

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
REVENUE LOCAL SOURCES					
Waste U.S.A Fees	388,226.91	388,226.91	216,965.97	216,965.97	216,965.97
Miscellaneous	5,000.00	324.70	0.00	340.00	0.00
TOTAL	393,226.91	388,551.61	216,965.97	217,305.97	216,965.97
REVENUE STATE SOURCES					
Transportation	83,000.00	82,027.47	83,000.00	40,962.57	83,000.00
State of Vermont Grants	0	0	0	0	0
TOTAL	83,000.00	82,027.47	83,000.00	40,962.57	83,000.00
TOTAL REVENUE	476,226.91	470,579.08	299,965.97	258,268.54	299,965.97
BALANCE FORWARD FROM PREVIOUS YEAR				145,920.59	
OPERATING CAPITAL BALANCE				404,189.13	



Mackenzie - Grade 2

HIGHWAY FUND EXPENSES

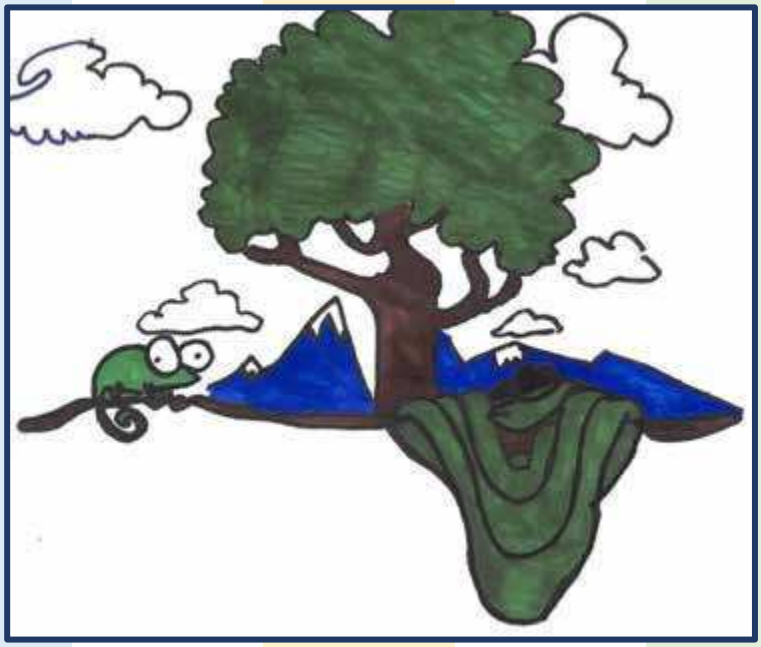
	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
HIGHWAY FUND EXPENSES					
FICA	6,953.54	8,246.35	8,056.27	3,906.52	8,280.82
Health Insurance	18,619.00	7,885.61	7,240.00	3,673.60	7,885.62
Retirement	4,600.00	4,762.94	4,769.00	2,280.50	5,666.96
Life-Short-Long Insurance	744.00	799.50	740.00	369.00	738.00
Unemployment	250.00	0	0	0	0
Road General Permit Fee	0	0	0	0	3,000.00
Equipment Repairs	6,500.00	17,977.82	14,000.00	9,791.41	14,000.00
Building Repairs	1,000.00	2,317.02	3,000.00	735.48	3,000.00
Gravel Pit Permitting	500.00	935.00	3,000.00	275.00	2,000.00
Supplies	4,000.00	3,948.10	4,000.00	843.47	2,000.00
Utilities - Main St Garage	4,450.00	5,806.60	3,600.00	639.75	3,600.00
Utilities - Route 14 garage	5,000.00	5,202.05	5,000.00	840.98	5,000.00
Propane	250.00	115.53	250.00	123.38	250.00
Uniforms	0	2,683.64	2,500.00	1,362.29	2,600.00
Road Signs	2,000.00	1,629.55	1,000.00	139.16	600.00
Sheriffs Office Extra Patrol	0	0	0	446.79	0
Miscellaneous	0	402.00	500.00	330.56	400.00
TOTAL	54,866.54	62,711.71	57,655.27	25,757.89	59,021.40

HIGHWAY FUND EXPENSES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
HIGHWAY DEPARTMENT - WINTER					
Road Commissioner Salary	21,000.00	26,279.58	27,586.41	9,090.16	28,414.00
Full Time Road Crew Salary	20,698.00	23,086.22	21,318.94	4,099.80	21,959.00
Part Time Road Crew	5,500.00	3,395.00	5,000.00	1,350.00	5,000.00
Equipment Leases/Rental	12,900.59	0	0	0	0
Road Maintenance	38,000.00	14,916.18	23,000.00	378.00	23,000.00
Fuel	11,500.00	15,294.23	11,500.00	3,742.04	11,500.00
Equipment	7,500.00	509.99	7,500.00	1,515.12	7,500.00
Parts	0	3,937.17	2,500.00	374.58	2,500.00
Miscellaneous	800.00	31.50	500.00	0	300.00
TOTAL	117,898.59	87,449.87	98,905.35	20,549.70	100,173.00
HIGHWAY DEPARTMENT - SUMMER					
Road Commissioner Salary	21,000.00	29,123.94	27,586.41	20,126.40	28,414.00
Full Time Road Crew Salary	20,698.00	19,901.77	21,318.94	16,399.20	21,959.00
Part Time Road Crew	2,000.00	5,781.00	2,500.00	0	2,500.00
Equipment Leases/Rental	67,504.83	0	0	450.00	500.00
Other Contracted Services	7,500.00	8,075.00	7,500.00	2,213.11	7,500.00
Road Maintenance	85,000.00	33,126.06	60,000.00	72,127.71	60,000.00
Fuel	14,000.00	6,176.29	14,000.00	5,491.05	12,000.00
Equipment	75,000.00	68,115.28	7,500.00	484.00	5,000.00
Parts	0	4,182.57	2,500.00	2,771.51	2,600.00
Miscellaneous	300.00	15.00	500.00	0	298.57
TOTAL	293,002.83	174,496.91	143,405.35	120,062.98	140,771.57
TOTAL EXPENSES	465,767.96	324,658.49	299,965.97	166,370.57	299,965.97

HIGHWAY FUND BALANCES

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31, 2017	2018/19 Proposed Budget
TOTAL OPERATING CAPITAL	476,226.91	470,579.08	299,965.97	404,189.13	299,965.97
TOTAL EXPENSES	465,767.96	324,658.49	299,965.97	166,370.57	299,965.97
BALANCE	10,458.95	145,920.59	0.00	237,818.56	0.00



Kaydance - Grade 7

TRANSFERS TO OTHER FUNDS

	2016/17 Budget	2016/17 Actual Year End Audited	2017/18 Budget	2017/18 Actual as at DEC 31/2017	2018/19 Proposed Budget
Solid Waste Reserve Fund	2,500.00	2,500.00	0	0	5,000.00
Grader Reserve Fund	15,000.00	15,000.00	0	0	20,000.00
Reappraisal Reserve Fund	10,000.00	10,000.00	0	0	150,000.00
Road & Bridge Reserve Fund	268,355.02	268,355.02	0	0	400,000.00
Buildings & Maintenance Reserve Fund	268,355.02	268,355.02	0	0	163,243.99
Gravel Pit Reserve Fund	15,000.00	15,000.00	0	0	15,000.00
TOTAL	579,210.04	579,210.04	0	0	753,243.99

Community National Bank - Restricted Savings & Money Market Account Balances

	2016/17 Fiscal Year End Audited				2017/18 Current Fiscal Year			
	Balance at July 1, 2016	Revenues	Expenses	Balance at June 30, 2017	Balance at July 1, 2017	Revenues	Expenses	Balance at December 31, 2017
Road & Bridge Fund	2,660.96	662,324.26	282,066.34	382,918.88	382,918.88	267,851.26	547,994.52	**102,775.62**
Buildings & Maintenance Fund	2,619.78	662,341.43	0.00	664,961.21	664,961.21	1,031.23	66,322.67	**599,669.77**
Solid Waste Fund	880.03	5,001.02	0.00	5,881.05	5,881.05	2.94	0.00	**5,883.99**
Reappraisal Fund	2,238.09	20,002.80	0.00	22,240.89	22,240.89	11.09	0.00	**22,251.98**
Grader Fund	2,358.45	30,003.19	0.00	32,361.64	32,361.64	16.14	0.00	**32,377.78**
Gravel Pit Fund	2,504.84	30,002.11	0.00	32,506.95	32,506.95	16.22	0.00	**32,523.17**
TOTAL	**13,262.15**	**1,409,674.81**	**282,066.34**	**1,140,870.62**	**1,140,870.62**	**268,928.88**	**614,317.19**	**795,482.31**

Town of Coventry 2017 Grant Summary

Grant Number	Description	Total Project Cost	Total Grant Amount Awarded	Total Grant Funds Received to Date	
P01742	**Paving Grant for Airport Road -** provided by State of Vermont Agency of Transportation	$161,269.52	$128,493.44	$128,493.44	Project was expensed from the Road & Bridge Restricted Fund Savings Account. Grant funds were returned to this account. Thanks to this State Grant the total project cost for this necessary maintenance to Airport Road was: $32,776.08
BR0034	**Better Roads Grant** - For road inventory completed by the Orleans County Natural Resources Conservation.	$5,841.72	$4,673.36	$0 - *Request submitted. Anticipated early 2018*	The Road Inventory is a 2018 mandate by the Sate. The Town received 80% funding to have it completed and thanks to the Road Crew the third party report shows the Town 96% compliant with State standards. This is a general fund expense and reimbursement.
2017-SWIP-1296	**Solid Waste Implementation Plan Grant** - To assist with the costs of the mandatory Household Hazardous Waste Days. Grant provided by the Agency of Natural Resources.	$8,094.16	$2,117.00	$2,117.00	Household Hazardous Waste Days are State required events and held 3 times a year at the Waste USA Landfill. Cost of 2017 events: May 2017: $3911.75; August: $1,981.17; October: $2,201.24. This is a general fund expense and reimbursement.
Not Yet assigned	**Municipal Road Grant** - provided by the Northeast Vermont Development Association.	$12,992.61	$7,500.00	$0 - *Request submitted. Anticipated early 2018*	Project to improve drainage and ditches on Pine Hill Road, Webster Road and Airport Road. Portion of total project cost is made up of in-kind hours using employee time and Town materials to make up the local match required for the grant funding. This was a general fund expense and reimbursement.
GR1124	**Route 5 Road Closure Grant** - Grant provided by the State of Vermont Agency of Transportation.	0	$19,483.00	$0 - *Request submitted. Anticipated early 2018*	Route 5 Road Closure July/August 2017. State funds provided to aid in costs of maintenance on the detour routes. No matching funds required. Funds have been requested but not yet received. Rte. 5 project was planned and funded completely by the state. Grant funds will be applied to the Road Department to cover the cost of road maintenance during the detour.
HI ACRES BRIDGE GRANTS AWARDED FROM THE STATE OF VERMONT AGENCY OF TRANSPORTATION					
BC1729	**HI Acres Bridge**	Project not complete - estimated total cost $395,000	$63,000.00	$139,000.00	Construction of new bridge completed in December 2017. Unfortunately the weather turned too cold and the paving of the bridge had to be put off until the spring. Once the paving is completed the new bridge will be ready to use! The VTrans structures grant was maxed out to assist in the unavoidable cost of the new bridge. Expenses taken from the restricted funds savings accounts. All grant monies received were applied back to that account.
BC1729	Hi Acres Bridge Structure Grant 2017 Amendment Filed to BC1729		$76,000.00		
BC1732	**Hi Acres Bridge** - Temp Bridge	TBD	$36,000.00	$25,754.14	Grant received to cover the costs of the temporary bridge rental and transportation to and from the site. Remaining funds will be requested in the spring when the new bridge is open and the temporary one is transported back to the State.
		TOTAL	*$175,000.00*		

Total Grant Funds Awarded	**$337,266.80**

A message from the Treasurer's Office...

Dear Coventry Residents,

Having resided in Coventry for 4 years and a native of the area, this letter is an introduction to some folks and a friendly hello to all. My wife and I moved back to the area to begin our family and we welcomed our daughter, Emma Rose, this past fall. I am an Accountant by trade but feel most at home when given the opportunity to serve others. This is why I expressed interest in stepping up to the challenge of Town Treasurer.

In July 2017, I was appointed Town Treasurer by the Coventry Select Board. Over the past seven plus months, I have been blessed with meeting and working with many fine people, including many of the Coventry Town Officials. When I was appointed, I entered a role different than any other I had held in the past. While there has been a learning curve with many aspects of the position, I work diligently to better understand the duties of the Treasurer's office. My goals for the Coventry Treasurer's office are to restore accountability, integrity, transparency and teamwork to the office. The Officers in the Town of Coventry work hard to hold the best interest of the Town as paramount for all decision making – this has worked hand in hand with my mentality.

Many hours have been spent working with the Town Auditor, Jeff Graham of Graham & Graham, and the support staff at New England Municipal Resource Center (NEMRC) our accounting software, to arrive at the proper balances for all town accounts. This has enabled the Town Select Board to have completely reconciled bank accounts to base budgeting decisions upon for the 2018/19 Fiscal Year. This change in direction will enable the Coventry voters to make better decisions for the future based on accurate and reliable information.

When faced with a challenge of the magnitude of restoring the faith of the Town in their finances, I am reminded of the saying, *"Rome wasn't built in a day."* Therefore, it will require time and effort to realize this goal of accountability and transparency. I understand that there are more aspects to the position of Town Treasurer that I have yet to explore; however, I relish the idea of hoping to serve Coventry residents into the future.

It is essential that the residents of a town stay informed with the happenings of the town, here in Coventry that means people can visit our website (www.coventryvt.org) to view the upcoming events and contact information for our Town Officials. It is my hope that Coventry residents stop in to the offices here at the Community Center if they have any questions, concerns or just to say hello.

If you would like to contact me, I am in the Town Office each Friday frm 8:00 am—4:00 pm. Please do not hesitate to call me at (802) 754-2288 or email me at treasurer@coventryvt.org.

Sincerely,

Adam Messier

Coventry Town Treasurer

Treasurer's Report of Financial Position

Investment Portfolio Balances	July 1, 2016 From 2016 Town Report	June 30, 2017 From June Statements	December 31, 2017 From December Statements
Cambridge	**$ 604,086.29**	**$ 608,352.15**	**$ 610,183.93**
Jackson	**$ 2,588,878.25**	**$ 2,641,615.81**	**$ 2,640,985.37**
Hartford	**$ 3,323,291.71**	**$ 3,302,304.75**	**$ 3,266,397.80**
Edward Jones	**$ 366,885.73**	**$ 409,708.00**	**$ 427,922.45**
Microsoft ****	**$ 22,350.00**	**$ 41,136.00**	**$ 51,324.00**
TOTAL	**$ 6,905,491.98**	**$ 7,003,116.71**	**$ 6,996,813.55**

***Microsoft balance is represented by total market value as at 12/31/17*

2017 Statement of Taxes Assessed

Education Grand List:				$	1,191,643.15
Homestead Property				$	570,621.70
Non-Residential Property				$	621,021.45

Taxes Assessed and Billed:

Name of Tax Rate		Tax Rate		Grand List Value		Total Amount Raised
Non-Residential Education	$	1.5021	$	621,021.45	$	932,836.32
Homestead Education	$	1.3599	$	570,621.70	$	775,988.45
Voted Veteran Exemption	$	0.0034	$	1,229,758.67	$	4,181.20
Total Amount Billed					**$**	**1,713,005.97**

Taxes Accounted

Property Taxes to Town Treasurer		$	1,371,751.25
Delinquent Taxes to Collector		$	89,157.00
State Credits on Tax Bills,	***State overpayments are credited back to the taxpayer*	$	252,631.04
Total Taxes Accounted		**$**	**1,713,539.29**

Affirmed by Adam Messier, Town Treasurer

Delinquent Tax Collectors Letter

Dear Coventry Property Owners & Residents,

It certainly has been a time of transition for our town. I say OUR town, because it truly belongs to US. Having lived here for over 26 years, I have watched Coventry go through a cycle of change, both positive and negative, and I honestly believe we are heading on a true and steady course, pointing in the right direction.

After years of mismanagement of Coventry's delinquent taxes, we are returning to a stable and professional business, which is the Town of Coventry…OUR town. I've enjoyed working with all the town officials and we make a strong team, dedicated to returning Coventry to a place of stability and prosper. We have a lot to be proud of!

That being said, the task of straightening out the delinquent taxes has been challenging, if not monumental, and is ongoing. Since my appointment in mid-April I have collected in excess of $96,500 and worked diligently to rectify the delinquent taxes of past years, going back to 2010.

I have been working closely with our auditors, Graham & Graham, our town officials, and mostly importantly, with you, our property owners. This is OUR town. Let's continue to make it a place we are proud to call home.

If you are interested in resolving a past due account please either call (802) 754-2266, or email me at delinquenttaxcollector@coventryvt.org. Furthermore, if you have tax bill receipts that have been marked paid, particularly for cash payments, that have not been credited to your account, please bring them to my attention as soon as possible.

Challenges

- Inaccurate accounting & bookkeeping for over a decade.
- Absence of NEMRC data from year to year.
- Miscalculation of principal, interest and penalties.
- Lack of receipts for cash payments and nonexistent cash deposits.
- Erroneous listing of delinquent taxes in previous town reports.
- Prior history of delaying deposits & holding checks.

Accomplishments

- Collected over $96,500 in back delinquent taxes from mid-April to December 31, 2016.
- Created written tax payment agreements with several property owners to help resolve delinquent taxes and manage their payments. This way the town can be paid, while honest, hardworking property owners can retain ownership.
- Helped to implement MuniciPAY, online payment software that allows people to pay their accounts by credit card, debit card, ACH check, and money order through the town's website at Coventryvt.org.
- Working successfully with the Coventry Select Board, Town Administrator, Town Clerk, Town Treasurer, and other officials to implement delinquent tax policies & procedures recommended by the Vermont League of Cities & Towns.
- Providing accurate accounting and monthly reports of delinquent accounts, tracking payments, penalties, and interest in NEMRC.
- Sending monthly letters to delinquent taxpayers.

Goals

- Resolve all remaining delinquent accounts with accurate amounts of amounts owed.
- Hold annual tax sales.

Thank you for the opportunity to serve you, my neighbors and friends. We are moving forward together to improve OUR town.

Respectfully submitted,

Kate Fletcher

Kate Fletcher
Delinquent Tax Collector

Emma Rose – Grade 2

Delinquent Tax Collector's Report
Listing of Delinquent Property Owners 2017

(as of 12/31/2017)

- Andrews, Victor
- Bathalon, Jacques & Karen
- Beaumont, Darryl & April
- Before, Amber
- Benedict Revocable Trust
- Brown, Patricia & Punt, Anthony
- Carpenter Gardner
- Cote, Nick
- Country Meadow Estates
- Diaz, Cynthia J.
- Gaudette, Charles & Darlene
- Guillette, Diana
- Hall-Williams, Brea
- Leclerc, Crystal & Henry
- Mackay, Richard
- Mead, John & Judy
- Mead, Neil & Debi; Mead, Joseph
- Messier, Marlene J.
- Morse, James
- Nadeau, Casey
- Nadeau, Robert Jr.
- Peters, Daniel & Hall, Allison
- Petit, Eric
- Petit, Gerard J. Jr. & Stevens-Whalen, Lisa
- Pierpont, Ralph & Jessica
- Powers, Richard
- Provoncha, Clint & Heidi
- Quirion, Emilien & Therese; Fournier, Dennis & Georgia
- Quiros, Ariel
- Reed, James
- Reed, James R. & Pamela A.
- Rounsevelle, Mona
- Roy, Tim
- Sabens, Anthony
- Salesky, John
- Sanville, John & Carol
- Sanville, Penny
- Souliere, Scott & Melissa
- St. George, Richard & Maneca, Janet
- Stacey, Laura
- Tanguay, Anthony
- Taylor, Steven
- Therrien, Heather M.
- Whitaker, Gerry & Kathryn

Total amount due as of 12/31/2017 $66,162.41
11/3/2017 $97,181.13

As of December 31, 2017 the town paid $1,478,146.88 to the school for 2017 taxes. Delinquent taxes uncollected and taxes abated were paid to the school from the general fund.

Total of taxes delinquent per year:

2012	**$1,193.73**
2013	**$1,201.63**
2014	**$16,216.60**
2015	**$15,050.51**
2016	**$22,287.37**

**Disclaimer: Total amounts for 2012-16 are based upon information available at the time of the printing of this town report. Figures may change based upon new discovery & totals obtained by further research, the auditors and the authorities.

TOWN CLERK'S REPORT

YEAR ENDING DECEMBER 31, 2017

VITAL STATISTICS:

Births 4 (1 male / 3 female)
Deaths 9 **Marriages** 9

Those wishing to be published:

BIRTHS

Emma Rose Messier	09/5/17
Schyrah Micky Rhodes	10/29/17

DEATHS

Joseph A. Bol	05/12/16
Peggy J. Rackleff	01/29/17
Michael E. Meagher	03/2017
Charles H. Nadeau	03/27/17
John E. Sanville	04/04/17
Sandra M. Poutre	06/26/17
Thomas A. J. Boulanger, Sr.	08/05/17
Thomas L. Blanchard	09/28/17
Andre Fortin	10/06/17

MARRIAGES

Heather Marie Horgan Robert Joseph Therrien, Jr.	08/5/17

LAND RECORDS & VAULT

287 documents were recorded in 2017 for a total of 811 pages. We are currently in Volume #63 and are inputting and scanning the missing land records into our system. All Land Recordings received are being processed within 1-2 business days. My goal is to have all Volumes inputted and a Main General Index printed for all Volumes in 2018. Coventry's maps are being transferred to a new mapping system and are being inputted into NEMRC; thus, allowing Maps to be itemized in the General Index as well. This project is underway and should be completed early Spring 2018. As time and funds allow, we will continue to work backwards and bind any necessary items.

Elections & Voting

2017 was a quiet year at the polls. Thank you to all that came out to vote and also those that worked at the polls on behalf of the Town.

Town Meeting Day, Mar 7th, 2017	145 Voters
Town Meeting Day—School Budget	162 Voters
Absentee Ballot—School Budget	5 Voters

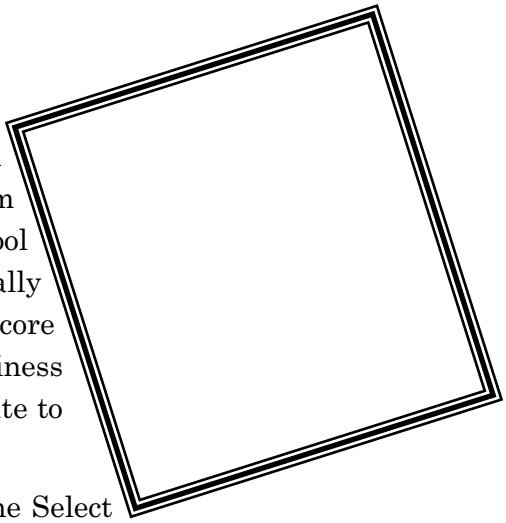
The Secretary of State's Office launched VT's new Elections Management Platform in 2016. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. Voters are encouraged to log into the My Voter Page to learn more! http://mvp.sec.state.vt.us. 2017 brought further changes, including same day voter registration at the polls and automatic voter registration through DMV unless you opt out. 2018 will be busy at the polls with Primary and General Elections.

DOG LICENSING:

Due to the Animal Module in our software being inaccurate and not up to date, the 2017 dog licensing totals are not obtainable and not reportable at this time. To help remedy this issue, postcards regarding Dog Licensing have been mailed and we are looking at conducting a Dog Census. For 2018, please license your dogs by March 31st to avoid late fees and potential fines. The Annual Vaccination Clinic will be held March 17, 2018 9am – 11am at the Coventry Community Center. Licensing fees and more information on the clinic can be found on the following page and on our website.

Working together and Changing the direction to MOVE FORWARD ~ Assisting the Coventry Town to GROW FORWARD

Dear Coventry Residents,



Residing in Coventry for 20+ years, I am a familiar face to community members, to the school and to the students. In the past, I have dedicated my time to coaching Coventry team sports and am currently the Coventry Village School Treasurer. My initial solid foundation was originally established and instilled by my Mom, strengthened by my core values and integrity, and enhanced by the social and business skills by all prior business establishments that I was fortunate to become a team player within.

In July 2017, I was appointed as Coventry Town Clerk by the Select Board. During the last seven months, I have truly enjoyed working for the town and assisting Coventry residents. It has been a pleasure to work as a team player with all my fellow Town Officials as well. I bring business management skills, organizational skills, and accounting skills to this Town Clerk position. My primary goals are to instill *Accountability , Reliability, Integrity, Teamwork,* and *Fiduciary Responsibility* as an imperative forefront in this position, which was in disarray. The trust to fellow community members and to the Public Officials who rely on the Towns information to be organized and most importantly, accurate! It's all about making the right decisions, implementing policies and procedures, improving effectiveness and efficiency and wanting what's best for OUR Coventry community ~ supporting the Resident's, supporting the Children, supporting all elected Coventry Officials & Employees, supporting our Select Board, and supporting the School Teachers & Staff. It is a good feeling to see that Coventry is now where it should be ~ at a point where change will happen, communication will happen, teamwork will happen, and the direction of Coventry Moving Forward thus Growing Forward will happen. The office and vault now portrays order and transparency, with a welcoming environment for residents and researchers. Although this office has come a long ways in seven months; there is still more that needs to be completed ~ and more importantly, is obtainable. I understand there is much more to this position than what I have experienced in these past seven months, but honestly know that I would be able to continually learn and help advance the growth of Coventry in a way that the Town of Coventry deserves during its rebuilding and future growth state. I would like to personally thank my Assistant Clerks ~ David Barlow and Amanda Carlson ~ for contributing towards the efficiency of the office. Your dedication to myself, the office and the Town is greatly appreciated.

It is important to keep our residents informed of all that is happening here in Coventry. Check out our website for more information at www.coventryvt.org. We also post a great deal of information at three public locations around town. If you are interested in serving on a town board or volunteering, please contact us. As always, please reach out to me if I can assist you in any way. You are welcome to become a familiar face and visit our Town Offices and see what we have been up to this past year. I look forward to working with and hope to serve the Coventry residents in 2018 and for many years to come.

Respectfully, Deb Tanguay, Town Clerk clerk@coventryvt.org 802-754-2288

Coventry Planning Commission

The Coventry Planning Commission has had a busy 2017 as it worked to finalize the town plan to present to our select board. Between the inclement weather along with a number of rescheduled meetings with various officials the final draft was delayed. With dedicated members and weekly meetings, it was completed and for the next eight years will serve as a guide for our town as we move into the future.

In the course of addressing a multitude of concerns confronting us as a town. as well as meeting state regulations, it was a dedicated effort. In the interest of seeking out the best direction, we spoke with town residents on many issues and have discovered that we were not alone in our thinking ahead.

It is comforting knowing that there are others concerned about the direction we take to insure our town stays on the correct path to prepare for the challenges that will come in the years ahead.

We as voters and Coventry residents cannot be complacent. We must not wait for these challenges to come. We need to be pro-active and that comes with being informed and knowledgeable on the issues in order to help formulate solutions. That process is as simple as attending meetings, asking quest ions and taking part by sharing your vision with your elected officials.

Our goal for this 8-year plan was to provide the best information for our fellow townspeople about trends on economics, environment, development, alternative energy, population growth, education needs and financial spending projections.

We all must stay aware of the constantly changing times and then do our part to meet the challenge it brings.

Skip Gosselin
Israel Sanville
Carol Simmons - Administrative Assistant

Listers Office

The Listers had an eventful 2017 Grand List year. It started with processing all the Coventry real estate property transactions that occurred between 1 April 2016 and 30 March 2017, and culminated with the printing of 2017 tax bills and simultaneous processing of homestead and current use information from the State. Here is a list of the larger tasks we accomplished:

- ✓ Processed 58 real estate property transactions into the Grand List.
- ✓ Evaluated and updated Current Use properties in a continuous interaction with the State.
- ✓ Made on-site visits to eight properties.
- ✓ Held grievance hearings July 5th and July 6th 2017 following the mailing of 46 grievance notices.
- ✓ Notified the six parties that grieved their properties of the grievance results.
- ✓ Represented the Town at the Board of Civil Authority (BCA) hearings for two property owners who chose to take their assessments to the BCA.
- ✓ Supported the Town's attorney who is defending the Town in the case of a property owner who has chosen to take their assessment to a State court.
- ✓ Conducted Tax Map and Land Records research for every parcel on the Grand List to identify, and correct any administrative issues.

Throughout our work this year, we have been assisted on-site by the State's Property Valuation and Review (PVR) District Advisor. His continuous advice and oversight has enabled us to successfully accomplish the numerous tasks that enable us to publish the Grand List and then publish tax bills. The State also requires a series of mandatory, computer-generated reports from the system that we use to host the Grand List. This reporting culminated in the State calculating Coventry's "Common Level of Appraisal" or "CLA" at 100.76% -- easily within the State's standard for Grand Lists – and indicating that Coventry's Grand List is nearly perfectly aligned with current market values for local real estate.

As of this report, it has been nearly 16 years since Coventry had a full re-assessment (2002). Over the course of the past year, the Listers, our PVR Advisor, and the Selectboard have discussed the need to conduct a reappraisal. We have as a group decided to go ahead with that reappraisal. Our objective is to get the process underway as soon as possible, with the reappraisal completed for the 2021 Grand List. 2018 promises to be a busy year of preparation and conduct of our normal day-to-day business. We look forward to continuing to serve the people of Coventry.

Recreation Committee

Hello Resident,

Recreation is a great investment in our town. The opportunity to gather socially has many healthy benefits. Coventry has a newer tradition in celebrating Coventry Day, a community gathering which includes activities, a meal, and then ending the evening with a fireworks show. This event takes place the first Saturday after the fourth of July.

The newly organizing Recreation Committee will be working towards finding out which leisure and/or community education activities are most desired within our town. Then work towards making them happen. If you are interested in volunteering some of your time or if you have ideas or suggestions you'd like to share please feel free to email recreation@coventryvt.org . The Committee will start holding monthly meetings within the next couple of months. You can get meeting and event information by visiting www.coventryvt.org. I look forward to helping build a recreation program that benefits us all for years to come.

In Solidarity,
Martha Sylvester
Recreation Committee
Director
Town of Coventry, Vermont

Martha Sylvester

Heather Sylvester

Amber Lucas

Kelly Collins

Kate Fletcher

Carol Simmons

Cemetery Funds Report

The Coventry Cemetery Association's funds and investments experienced little change during the period reported below. Unfortunately, statements prior to May 2017 were not provided to the incumbent. Of note during this period:

- The Investment Account funds remained invested in FDIC insured instruments.
- Five cemetery lots were sold.

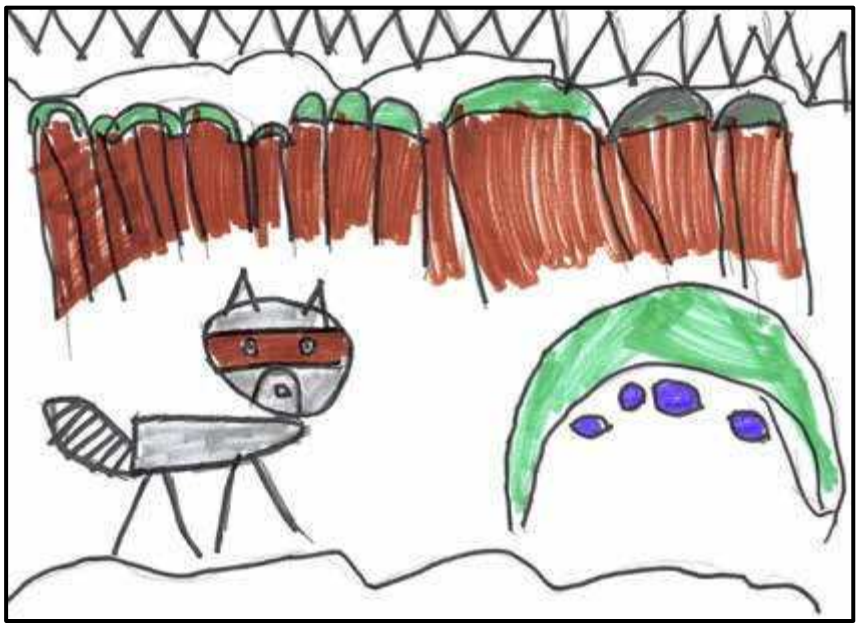
1. Checking Account – Passumpsic Savings Bank:

Starting balance (as of 04/28/2017)	$ 11,529.40
Deposits during this period	$ 650.00
Interest earned during this period	$ 3.79
Withdrawals during this period	none
Ending balance (as of 11/30/2017)	$ 12,183.19

2. Investment Account – Cambridge Investment Research, Inc.

Starting balance (as of 05/01/2017)	$ 116,699.70
Deposits during this period	none
Earnings during this period	$ 322.48
Withdrawals during this period	none
Ending balance (as of 11/30/2017)	$ 117,022.18

Respectfully,
David Barlow
Trustee of Cemetery Funds



Marlo – Grade 2

Coventry Town Foundation

Annual Report 2017

Board Members:
Dale Perron, President
Don Whipple, Vice President
Jean Maxwell, Secretary
Anita Gariepy, Treasurer
Jana Lovejoy
Leo Piette

The Coventry Town Foundation, (CTF), a 501c3 organization was created by a vote at Town Meeting Day in 2002. The purpose of the Foundation is to enrich our community through support of education, community assistance, emergency disaster relief, historic preservation and other community based services

CTF is particularly proud of its scholarship grant program. This year each qualifying student was given $1,000.00 per semester. All eligible Coventry residents enrolled in a full time post secondary educational program received the scholarship. The CTF seeks eligible candidates, including traditional graduating high school seniors and graduates coming from home school programs.

The CTF Annual Meeting was held in June at the Eastside Restaurant where scholarship recipients were recognized.

Grants this year included educational enrichment, community service and assistance and youth sports.

CTF continues to support the annual flu clinic and seed distribution programs.

CTF also continues to enrich our endowment funds, and investments are being made to safeguard the monies leading toward healthy long-term growth.

The Foundation meetings are held on the
3rd Tuesday of the month at the Community Center at 5:30 pm

COVENTRY TOWN FOUNDATION BUDGET

	Actual 2016-2017	Budget 2017-2018
Balance……..	$ 43,256.17	
INCOME……	**$ 129,295.31**	**$ 160,000.00**
EXPENSES		
Office……..	$ 444.55	$ 500.00
Advertising…….		
Bookkeeping……..	$ 720.00	$ 1,000.00
Annual Meeting……..	$ 1,433.80	$ 1,500.00
Meals/Ent……		$ 500.00
Misc…….....	$ 150.00	$ 300.00
Legal……		$ 500.00
Postage……..		$ 300.00
Software…….		
Accounting……..	$ 1,020.00	$ 1,000.00
Endowment……		$ 50,000.00
School Grants…….	$ 12,777.00	$ 20,000.00
Sports……..	$ 717.00	$ 1,700.00
Scholarship……	$ 43,500.00	$ 48,000.00
Indiv Ed Grant…….		$ 2,500.00
Emergency……		$ 11,700.00
Community……	$ 11,629.64	$ 20,000.00
Historic Pre……		$ 500.00
TOTAL EXPENSES……	**$ 72,391.99**	**$ 160,000.00**
Transfer to Investment…….		

Long term investment balance as at November 30, 2017: $781,647.22

220 Avenue B | Williston, VT 05495
office (802) 864-3615 fax (802) 660-8553

December 13, 2017

Selectboard
Town of Coventry
168 Main Street
PO Box 8
Coventry, VT 05825

RE: New England Waste Services of Vermont, Inc.
Landfill Facility
Ongoing Operations & Development Update

Dear Selectboard:

New England Waste Services of Vermont, Inc. (NEWSVT) writes to provide the Town an update on routine operations at our landfill site as well as provide some insight to our development projects at the facility.

We value the support that the Town has provided and share the vision of how valuable and necessary this vital resource is to most Vermonters.

Operations

Landfill -- On October 4, 2017 we began placing waste in the last of the double lined landfill cells that we plan to construct as part of the Phase IV development. There is a long narrow section of permitted capacity along the southern edge of Phase IV that we would not construct if we were fortunate enough to get the Phase VI development approvals (discussed further below). At this time, we have constructed capacity for solid waste up to the 2022/2023 timeframe.

Waste Type & Volumes – In 2016, the facility accepted around 465,000 tons of solid waste. We have recently experienced slight growth with the amount of waste accepted; therefore, we anticipate the annual tonnage to be about 500,000 tons in 2018. We are permitted to accept up to 600,000 tons of waste annually. In 2016, the facility accepted about 85% of the waste from Vermont municipalities and 15% from non-Vermont sources. Nearly all the non-Vermont sourced waste is classified as Special Waste (contaminated soils, bio solids, and other non-hazardous solid wastes).

Our facility does not accept any landfill-banned items such as hazardous waste, liquid waste, electronic waste, tires, scrap metal, etc.

Drop Off Area -- We made some improvements to the residential and light commercial drop off area in November and December that we expect will improve efficiencies for the public in 2018. As part of the drop off area improvements, we removed the used

oil collection tank and will be replacing it by the end of January 2018. We will not be able to accept used oil until the new tank is installed.

Household Hazardous Waste (HHW) events

The facility will host three HHW collection events in 2018. They are scheduled for May 5th, July 7th, and October 6th.

Open House

The facility will host our annual open house on Friday September 14, 2018 from 10:00 am until 2:00 pm.

Development

NEWSVT continues to work on permitting for the next area of expansion (Phase VI) that would extend the facility to the south and increase the lined development area of the site an additional 51.2 acres. We have obtained several permit approvals for the expansion and have several yet to obtain. We hope to have all the permitting completed by the fall 2018.

Renewable Energy Facilities

Landfill Gas to Energy Facility – The Landfill Gas to Energy Facility continues to produce power for around 7,000 Vermonters in the central Vermont area across the power distribution system of Washington Electric Cooperative (WEC). WEC's subsidiary, Coventry Clean Energy Corporation (CCEC), owns and operates the Landfill Gas to Energy Facility at the site. Recent upgrades performed by CCEC at the facility have improved power generation at the site. CCEC and NEWSVT look forward to many more years of renewable energy production despite the Vermont Agency of Natural Resources promulgated ACT 148 that phases in an organic waste ban at the facility.

Solar -- The existing 12 acre, 2.7 megawatt photovoltaic (solar) array was developed by Casella Waste Systems, Inc. (parent company of New England Waste Services of Vermont, Inc.) and continues to generate power for approximately 261 homes. The project ownership was transferred by Casella to Borrego Solar Systems, Inc. in 2013.

Geothermal -- One element of permitting of our Phase VI expansion area includes the development of a renewable energy project utilizing an innovative geothermal heating system by placing tubing in the landfill beneath the sand layer which is directly below where the waste is placed. Eventually, after waste goes in and begins to generate heat, we can capture that heat by pumping a coolant through the tubing and directing the heated coolant to one of several greenhouses that we hope to permit and construct if we can find suitable tenants.

Below is a photo of the installation of the tubing at our landfill in New Hampshire. This project was a pilot project that has proven very successful, and in fact so successful that it won the 2013 Grand Prize for Small Projects from the American Academy of Environmental Engineers & Scientists. This project generates renewable energy sufficient to heat our maintenance shop and an 18' x 24' greenhouse that is utilized by the Bethlehem, NH Elementary School as a remote classroom for science study.

As always, we look forward to another successful year at the facility and appreciate the cooperation from the Town and your shared vision of what a significant resource our site provides, not only to the Town of Coventry, but also the State of Vermont.

If you have any questions or comments, please contact me at 802.236.5973 or by email at john.gay@casella.com.

Sincerely,

NEW ENGLAND WASTE SERVICES OF VERMONT, INC.

J. Gay

John Gay, E.I.
Permitting, Compliance, & Engineering

c. Coventry Planning Commission
Lenny Wing, NEWSVT Landfill General Manager

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS

FREE to the residents of Newport City, Coventry, Barton, and Lowell. ***Proof of residency required***.

2018 SATURDAY EVENT DATES:

May 5, **July 7**, & **October 6**

7:30 AM to 11:30 AM

If you qualify as a small quantity (CEG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made in advance and at least one week prior to the event.

ACCEPTED MATERIALS: Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Dyes, Epoxies, Fiberglass Resins, Flea Powders, Fluorescent Light Tubes/Lighting, Furniture Strippers, Gasoline (used/old), Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Latex Paints, Mercury Containing Products, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo Chemicals, Rat Poisons, Roofing Tar & Driveway Sealer, Rug & Upholstery Cleaners, Rust Solvents, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Preservatives, Wood Stains

NON-ACCEPTED MATERIALS: Ammunition, Asbestos, Asphalt, Automotive and Marine Batteries, Compressed Gas Cylinders, Dioxins, Electronic Waste, Explosives or Shock-Sensitive Materials, Infectious Waste, Medicines, Pathological, Radio-Active Wastes, Tires, Used Oil, or Wastes

WASTE USA LANDFILL DROP OFF PRICE LIST

	NON-DISTRICT	DISTRICT
Bagged Waste	$3.75	$4.25
(30 Gallon Bag for Lowell, Coventry, Newport, Barton & Burke)		
MSW	$93.75	$118.00
C&D	$107.00	$131.25
Recycling	FREE	FREE
(Residential Zero-Sort® Recycling)		
Metal *(no freon)*	FREE	FREE
Tires - Automobile *(no rims)*	$5.00	$5.00
Tires - Truck *(no rims)*	$8.00	$8.00
Tires - Equipment *(no rims)*	$30.00	$30.00
Used Oil	FREE	FREE
Lead-Acid Batteries	$1.50	$1.50
Weigh Only	$22.00	$22.00
Returned Check Fee	$35.00	$35.00
Asbestos *(only M-F)*	$70.00/cu. yd.	$70.00/cu. yd.
($300.00 minimum with prior approval required)		
Food Scraps	$25.00/gal.	$25.00/gal.
($25.00 Minimum)		

PLEASE NOTE:

- All pickups/trailers must be covered as it is a Vermont Law
- A minimum charge of $22.00 applies to all MSW and C&D for non-district waste
- A minimum charge of $25.00 applies to all MSW and C&D for non-district waste

Waste USA Landfill

21 Landfill Lane, Coventry, VT 05825

p. 802-334-8300

DROP OFF HOURS:

Mon - Fri: 7:00 AM - 3:30 PM • Sat: 8:00 AM - 11:30 AM

Learn more at **casella.com**

WASTE USA LANDFILL

WASTE DISPOSAL & RECYCLING INFORMATION

Servicing Coventry and the Surrounding Area

In cooperation with:

Giving Resources New Life®

ZERO-SORT® RECYCLING

No sorting on your end makes recycling quick and easy! Please **EMPTY** and **RINSE** all containers and **break down** cardboard boxes.

ACCEPTED ✓

CARDBOARD
Corrugated, boxboard (dry-food boxes), beverage holders, paper towel cores, toilet paper cores, and paper bags

PAPER
Newspapers, junk mail, envelopes, magazines, soft cover books, file folders, egg cartons, and any color office paper

PLASTIC
Containers, bottles and jugs #1-#7 (NO caps), plastic take-out containers, and 5-gallon pails (handle removed)

GLASS
Food and beverage containers and jars of any color

METAL
Household and kitchen items such as aluminum cans, pie plates, trays, foil, tin cans, and small steel containers (NO caps)

NOT ACCEPTED ⊘

Items not accepted in Zero-Sort Recycling: Plastic bags or wrapping, window glass, mirrors, light bulbs, dishes, pyrex, ceramics, paper towels, facial tissue, styrofoam, recyclables containing food residue, paints, oils, hazardous material, needles, syringes, VCR tapes, CDs/DVDs, scrap metal, pots, pans, batteries, large rigid plastics, hard-cover books, clothing/textiles, wood/lumber, yard trimmings, paper cups or plates, frozen/refrigerated food/beverage boxes, milk or juice cartons, 3-ring/spiral notebooks

OTHER MATERIALS

LARGE METAL ITEMS:

✓**ACCEPTED:** Stoves, washers, dryers, dishwashers, water heaters, copper piping, steel and aluminum scraps, bicycles, metal exercise equipment, empty handheld propane tanks, car parts/rims, metal desks/lockers/chairs, grills, empty metal drums, microwaves, roofing, drip edge, large metal objects

⊘ **NOT ACCEPTED:** Containers with oils and chemicals, electronic waste, freon containing items (unless certified), larger propane tanks, batteries

COMPOSTING:

The town promotes at-home composting with composter bins, which are available for purchase at a discounted rate of $25.00 each through the town clerk's office. Composter bins can also be purchased at the landfill for $35.00. Additional bins are $50.00. Prices are subject to change.

ADDITIONAL INFORMATION

E-WASTE DROP LOCATIONS:

Electronic recycling is free to all VT residents, non-profits, charities, schools K-12, businesses with 10 employees or less, and anyone bringing 7 items or less to the following dropoff locations:

Albany/Irasburg: 130 Main Street, Albany
Sat - 8:30 AM - 1:00 PM

Brownington: Evansville Trading Post
645 Evansville Road, Orleans
Sat - 9:00 AM - 12:00 PM

Jay/Troy: 1611 VT Route 101, North Troy
Fri - 1:00 PM - 4:00 PM & Sat - 8:00 AM - 12:00 PM

Newport Center: The Old Town Garage Route 105
Wed - 1:00 PM - 5:00 AM & Sat - 9:00 AM - 1:00 AM

Derby: The Town Garage - 3427 US Route 5
Wed - 3:00 PM - 6:00 PM & Sat - 9:00 AM - 1:00 PM

Hyde Park Transfer Station: 1855 VT Route 100
Mon-Fri - 8:00 AM - 4:00 PM & Sat - 8:00 AM - 12:00 PM

Glover: The Town Garage, 1600 Dry Pond Road
Every other Thursday 9:00 AM - 1:00 PM

✓**ACCEPTED:** Computers, monitors, printers, cathode ray tubes, TVs, computer peripherals (scanners, external hard drives, etc.), PDAs, MP3 players, phones, electronic game consoles, fax machines, answering machines, VCRs, DVD players, digital converter boxes, stereo equipment, power cords and chargers

TRASH & RECYCLING HAULERS IN COVENTRY

Austin's Rubbish & Rolloff Service: 802-895-4889

Gabucci Rubbish Removal, LLC: 802-754-6577

Dave's Rubbish Removal: 802-334-5757

Casella offers dumpster rental service for construction projects and businesses with contained compactor boxes.

Household Hazardous Waste

2018 Collection Days

Saturday May 5
Saturday July 7
Saturday October 6
7:30 am to 11:30 am

Event to be held at the;
New England Waste Services of Vermont, Inc.
(WASTE USA) landfill facility on Airport Road in Coventry

This event is FREE and open to the RESIDENTS of

Newport City, Coventry, Barton & Lowell

If you qualify as a small quantity (CEG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made in advance and at least one week prior to the event.

Proof of residency will be required.

Materials Accepted at the Event:

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Latex Paints, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo Chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Fluorescent Light Tubes/Lighting, Mercury Containing Products, Roofing Tar & Driveway Sealer.

Materials NOT Accepted at the Event:

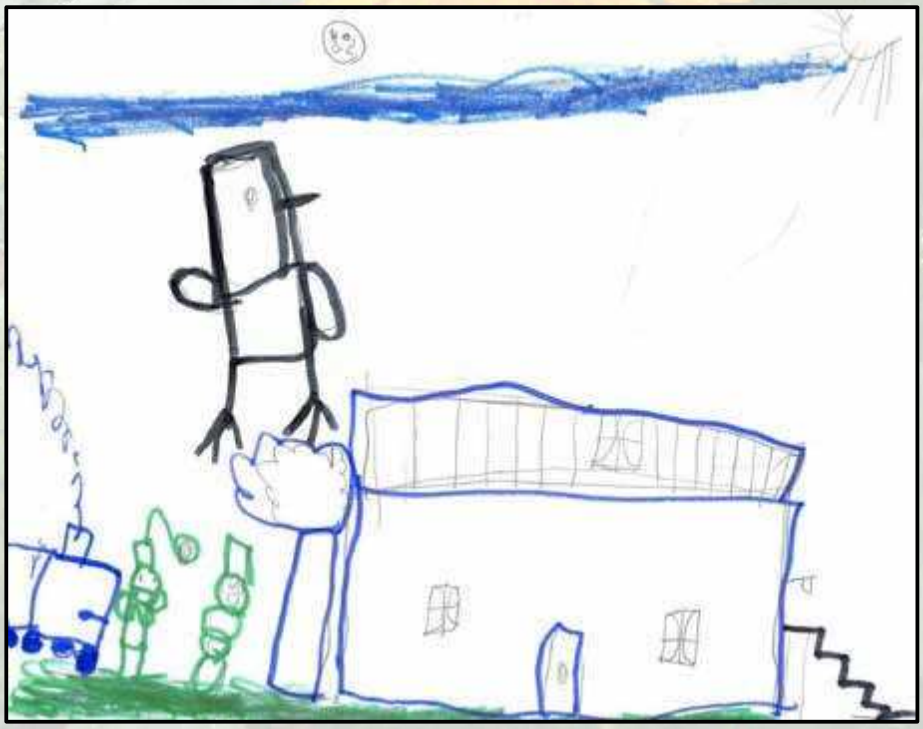
Asbestos, Automotive and Marine Batteries, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Compressed Gas Cylinders, Electronic Waste, Asphalt.

If you have any questions about the event or acceptable materials please call;

(802) 334-8300

Appropriations Letters

Emma B – Grade 2



Ben – Grade 1

Felines & Friends Foundation

Helping Cats & Communities in the Kingdom

January 2018

2018 Town Appropriation Request - Coventry

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated almost 2,600 cats mostly in Orleans County, including more than 100 in Coventry. The approximate expense per each cat is $75 for a total value of service to date to Coventry of $7,500. We've also done extensive work in the surrounding towns of Irasburg, Newport Town, Newport City and Brownington.

We are seeking an appropriation of $250 to continue this work in 2018.

Thank you for your consideration,

Bonnie Geisler

Bonnie Geisler
President, Felines & Friends Foundation

Goodrich Memorial Library

January 1, 2018

To the citizens of Coventry,

The Goodrich Memorial Library is a community library that depends on the goodwill of the people who use it for support. Without this vital support, the library could not function as a viable source for reading material, internet use, life-long learning, programs, meeting space, and so much more. Now more than ever it is vital that we keep informed and educated about our world and nation.

At present there are 199 families from Coventry registered as borrowers at the Goodrich. On behalf of all the families from Coventry we request the sum of $3,000.00 be included in the Coventry budget for 2018 to help maintain the level of service they have come to expect from the Goodrich.

Thank you for your continuing assistance.

Sincerely,

Carol Nicholson, Director

Goodrich Memorial Library

202 Main St.

Newport, VT 05855

802-334-7902

Green Mountain Farm-to-School, Inc.
115 2nd St
Newport, *VT* 05855
(802) 334-2044

Green Mountain Farm-to-School, Inc. is requesting to an appropriation in the amount of $450.00 from the town of Coventry to support the Coventry School Garden Program and the Farm-to-School Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

GMFTS coordinates student and community involvement in the Coventry School Garden. Over the last year, every student at the school has been involved in planting and harvesting the garden. All of the produce from the garden was served to students in the school cafeteria. GMFTS has also worked with the school to purchase local food, host monthly taste tests, teach nutrition and gardening workshops, lead farm field trips, compost food waste, and host a fall Harvest Festival.

With the town's help, GMFTS can continue to provide the School Garden and Farm-to-School Program in the town of Coventry, producing fresh local food for the cafeteria, and giving students the knowledge and skills they need to make healthy food choices. The funding from grants, towns, individuals, and businesses covers a portion of the school garden and Farm-to-School Program. The funds from the town will pay for supplies, including tools, seeds, equipment, and staff time to deliver our educational programs.

We are deeply grateful for the support from Coventry in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Respectfully submitted,

James Hafferman
Executive Director

GREEN UP VERMONT
P.O. Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259
greenup@greenupvermont.org
www.greenupvermont.org

Dear Select Board/Town Clerk:
October 2017

Please consider Green Up Vermont's request for your community's financial support. We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. This guide remains the same as in previous years:

For towns under 1,000 population . . . . . $ 50
For towns over 1,000 and under 2000 . . . $100
For towns over 2,000 and under 3000 . . . $150
For towns over 3,000 and under 4000 . . . $200
For towns over 4,000 population $300

Sincerely,
Melinda Vieux
President, Green Up Vermont

Town report information for Green Up Day, May 6, 2017
(This is available for download at www.greenupvermont.org under "About Us.")

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "Green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit **www.greenupvermont.org.**

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Mark your calendar: May 5, 2018 Green Up Day, 48 years of tradition!

Join with people in your community to clean up for Green Up Day,
Always the first Saturday in May.

Inc. Village of Orleans
One Memorial Square
Orleans, VT 05860
802-754-8584

Town of Coventry
168 Main Street
Coventry, VT 05825

November 3, 2017

Dear Town of Coventry Select Board:

The Village of Orleans would like to thank the Town of Coventry for the 2017 appropriation of $2,000.00 for our Jones Memorial Library.

The Village of Orleans is again requesting $2,000.00 in 2018 in order to operate and maintain the Jones Memorial Library.

Hopefully you feel and appreciate the benefits of the Jones Memorial Library and any amount will be beneficial.
Currently our anticipated 2018 budget for the library is $72,000.00.

Should you have additional questions you can call the Village Office at 754-8584.

Thank you all for your consideration.

Sincerely,
Village of Orleans

Newport Ambulance Service

January 16, 2018

To Board of Selectmen, Town of Coventry

Dear Board and Citizens,

In 2017 we responded to1451 of those 53 were to Coventry.

This year we will celebrate our 52nd year serving the Town of Coventry and area. It is also the first year that we will have a signed contract and will not be on the ballot. Why is this important? It gives the town and us guarantees of what they will receive and what we have to do. The contract requires us to cover the Town 24/7 which includes using mutual aid from other services when we are busy. It requires us to do Emergency and non-emergency transports of the citizens and visitors to the Town. The contract states that we shall do what is necessary to minimize to cost to the Town.

We want to thank the Select Board for working with us and for representing the citizens in getting this done.

In Calendar year 2017 we wrote off $338,892.12 to Medicare, $162,146.96 to Medicaid, and $5,553.25 to VA for a total of $506,592.33.

This year's contract has an increase in it and there are many reasons for that. If you look at the finical report it appears as we made a slight profit that is not the case as our insurance carrier did not invoice us for the insurance until after the year end.

We hope that you feel that we are a vital service to your community and invite you to visit our new facility at 830 Union Street, Newport anytime.

We thank you for your support over the years. If we can answer any question or concerns about the service, please feel free to contact us at 334-2023.

Sincerely,
Board of Directors
Charles Pronto, President
J. Patrick Sloan, Coventry, Treasurer
Sue Barrup, Newport Town, Secretary
Judy Poirier, Newport Clerk
Scott Griswold, Hyde Park Vice President
Michael A. Paradis, Executive Director

North Country Friends of the Vermont Symphony Orchestra

The North Country Friends of the Vermont Symphony Orchestra would like to express our thanks to the voters of your town for supporting our Symphony Kids educational outreach program. Your appropriation of $100.00 has helped us fulfill our mission to give children the opportunity to explore the delights of classical music and develop a lifelong enthusiasm for music.

This year, we would like to request an appropriation of $100.00 for the program. In times of increasing pressures on schools to be financially conservative, the fine and performing arts are often the first things to suffer. Please help us to continue to expand the students' cultural horizons and appreciation of music.

The VSO has a long history of bringing Musicians-in-the-Schools programs to the Coventry Village School Most recently, our Fiddlesticks String Trio performed for 119 students.

We would appreciate your continuing support!

Sally Rivard,Chair
North Country Friends of the VSO board
E-mail: sally rivard@ocsu.org

NEKCA
Northeast Kingdom Community Action, Inc.

Orleans County Court Diversion
71 Seymour Lane
Newport, VT 05855
Ph: 802-334-8224

December 28, 2017

TO: Deb Tanguay, Town Clerk,
Town ofCoventry
RE: Appropriations for 2018
Meeting

The Orleans County Court Diversion Program asks that you include the enclosed request in your Town Warning for 2018.

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the participant has met certain program criteria. The Review Board designs a contract, with the participant, which specifies the conditions of the person's participation. If the participant satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services.
Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Four (4) Coventry residents participated in the Court Diversion Program.

Your support at Town Meeting is vital to the continuation of the program. Sincerely,

Stephanie R. Bowen, MS, HS-
BCP Diversion Director

NORTHEAST KINGDOM
Council on Aging
New directions for living well.

November 30, 2017

Dear Selectboard,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Coventry to support our work with older Vermonters living in your community. The challenges we face that result from a lack of increased funding and an increasing aging population make for trying times. Your support is vitally important.

The Council on Aging is the go-to place for older Vermonters to gain assistance in their communities. We offer a Senior Helpline, Medicare counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as support to apply for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal aid we provide for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who are Meals on Wheels drivers, lead wellness program and support people in their homes.

As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 35 years to follow their journey for living well in our communities. This year we are requesting the amount of $330.00 from the residents of the town of Coventry. We have enclosed a brief letter in support of the request for inclusion in your town report.

Suggested wording for the warning article for town meeting follows: *"Shall the town vote to appropriate the sum of $330.00 to assist the Northeast Kingdom Council on Aging in providing services to senior citizens in the ensuing year."*

Please feel free to contact me should you have questions or need additional information.

Warm regards on behalf of the staff and board of the Council on Aging,

Meg Burmeister

Meg Burmeister
Executive Director

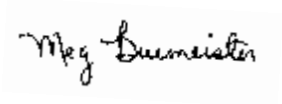
NORTHEAST KINGDOM
Council on Aging
New directions for living well.

For over 35 years, the Northeast Kingdom Council on Aging has been a trusted resource for older Vermonters to age in place. The Council on Aging is the go-to place for older Vermonters to gain assistance for aging well in their communities. We offer a Senior Helpline, health insurance counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as assistance applying for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal aid we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, lead wellness programs and assist people in their homes.

During this past year **33** residents of Coventry used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving, programs like 3SqVt, Medicaid and Medicare, fuel assistance, transportation and many other topics.

We sincerely thank the residents of Coventry for their continued support to make a difference in the lives of the residents who are often the most vulnerable. As a private non-profit we are able to remain independent and put the focus on the consumers who need unbiased assistance.

We're just a call away… 800-642-5119



Meg Burmeister
Executive Director

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org

NORTHEAST KINGDOM HUMAN SERVICES

Serving the NEK since 1960

November 27, 2017

Town Clerk and Select Board Members
Town of Coventry
P. O. BOX 8
COVENTRY, VT 05825

Dear Town Clerk and Select Board Members:

We at Northeast Kingdom Human Services (NKHS) thank you and your town voters for supporting our agency services in the past! We are asking for your support again by adding our request to the 2018 Town Meeting Warning.

> Article: Shall the **Town of Coventry** vote to raise, appropriate and expend the sum of **$1140.00** to **Northeast Kingdom Human Services, Inc.,** a not for profit 501(c)(3), to support the provision of 24 hour, 7 days a week emergency/crisis services to residents of the **Town of Coventry**.

We calculate our appropriations request by $1.05 per person from your town's 2010 census. We are asking for the same amount as last year to help support our Emergency Crisis Services program. Our dedicated emergency crisis on-call employees provide 24 hours a day, 7 days a week support for anyone calling for themselves or someone they love who is in a mental health crisis. These services are not fully funded through any other funding streams, so your support is very important. Please share the attached Annual Fiscal Year Summary with your voters.

NKHS is a Designated Agency contracting with the State of Vermont serving the mandated service areas of adults with intellectual/developmental disabilities, children and youth with serious emotional disabilities, and adults with chronic mental illness and/or substance abuse issues. NKHS employs over 500 dedicated staff doing their best to meet your needs or those of your family member and friends in the Northeast Kingdom. Our dedicated volunteer Board of Directors provides oversite for the leadership team and the organization. If you need more information, please contact Ruth Marquette, Administrative Assistant, at 334-6744, ext. 2325.

Thank you for your support and recognition of our value to the Northeast Kingdom.

Carol Boucher, Interim Executive Director

/rm

We're all about being human.

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org

NORTHEAST KINGDOM HUMAN SERVICES

Serving the NEK since 1960

Northeast Kingdom Human Services, Inc. (NKHS)

Annual Fiscal Year Summary: July 1, 2016 through June 30, 2017

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

Emergency/crisis intervention care at NKHS is utilized 24 hours a day, 7 days a week. Thank you, **Town of Coventry** voters, for your **$1140.00** appropriation support last year toward our emergency/crisis services to residents in need in the NEK. The Emergency Services team responded to serve **506** individuals in fiscal year 2017. Family and friends of these individuals benefited from the support as well. Some of those responses were provided by the Embedded Emergency Crisis Services team dedicated to work alongside law enforcement responding to crisis situations at homes, businesses, barracks, and/or hospitals. Law enforcement and community members agree the positive impact embedded mental health crisis workers provide while responding directly to a scene or situation is invaluable. When unexpected tragic events occurred, our Specialty Team provided support at schools and businesses about how to deal with sudden grief and loss in the community.

NKHS served **21** individuals last year from the **Town of Coventry** out of a total of **3580.** Individuals utilized supports and programs in homes, schools, NKHS offices, and in the communities of the NEK. We could not do this without our 500+ dedicated employees, 2 of these from your town. As a 501(c)(3) private not-for-profit organization, our volunteer Board of Directors and Program Standing Committees provided oversight to support the agency's belief that human services should be cost effective, available to all no matter their age or ability to pay, and responsive to the needs of our local communities.

Please visit our website at **www.nkhs.org** for more information about our agency and services. NKHS bases our appropriation request on $1.05 per person in your community according to the 2010 census, the same amount as last year. We greatly appreciate your interest, your help in letting people know about the services we provide, and your financial support.

Sincerely,

Carol Boucher
Interim Executive Director

Mark Whitworth
President, Board of Directors

We're all about being human.

Northeast Kingdom Learning Services, Inc.

55 Seymour Lane, Suite 11
Newport, VT 05855

1-844-GO NEKLS(466-3557) / toll free
(802) 334-6532 / phone
(802) 334-6555 / fax

info@neklsvt.org
www.**NEKLSVT**.org

December 7, 2017

Town of Coventry
PO Box 104
Coventry VT 05825

Northeast Kingdom Learning Services, Inc. (NEKLS) has served the residents of Caledonia, Essex, and Orleans counties for almost 50 years by providing free services through five Community Learning Centers, a mobile computer lab, and various on-site and in-home educational programs. The residents of these counties that have utilized NEKLS services have worked on and received a high school diploma or GED, gained job skills, prepared for college courses, received family and child support services of various kinds and much more. NEKLS has also provided prevention programming aimed at reducing underage alcohol and tobacco use.

State and federal budget challenges continue to impact funding of community nonprofits such as NEKLS. Town appropriations are vital in keeping services free for the hundreds of community members we work with each year, helping to make their goals a reality. Funding helps to maintain high quality services as they are and to introduce new programs as well. NEKLS is requesting a town appropriation of $200 to help support programs that we deliver in your area.

Enclosed is our NEKLS appropriations flyer to include in your town report; it is a detailed summary of our services for taxpayers' information.

We hope you will continue to support NEKLS as we look forward to another year of being an important partner in your community. Thank you for your consideration.

Respectfully submitted,

Michelle Tarryk

Michelle Tarryk
Executive Director

Enclosure: NEKLS Appropriations Flyer

Our mission is to inspire and empower learners, birth and beyond.

Northeast Kingdom Learning Services

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table. It is ***so much more*** almost 50 years later.

It is our mission to inspire and empower learners, birth and beyond.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school. **In FY 2017, NEKLS in collaboration with partnering high schools awarded 74 high school diplomas** in the tri-county region.

- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2017, NEKLS awarded 21 GED's** in the tri-county region.

- **Adult Education and Literacy Programs** served **293 students** for **more than 9,649 hours in FY 2017 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in students' transition to work or college.

- NEKLS teaches English as a second or other language **(English for Speakers of Other Languages)** to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2017, NEKLS served 8 ESOL students in the tri-county region.**

- NEKLS Community Learning Centers offer **group and individual computer training.** In addition to computer classes, an average of **81 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region.**

- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. **In FY 2017,** Northeast Kingdom Learning Services **Early Intervention and Family Support Specialists received over 300 referrals to EI and Family Support services.**

- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. **In FY 2017, NEKLS served 65 K-12 students in the tri-county region.**

- **NEKLS** also provides **prevention programming** aimed at reducing underage alcohol and tobacco use. **In FY 2017, NEKLS worked closely with the Newport Rotary Club and other community partners, along with grassroots organizations NEK End Addiction and NEK Stand Strong to address the area's opioid epidemic. These efforts resulted in a presentation by Brandon Novak at North Country Union High School, the Conversations of Hope panel discussion, and the Opioid Overdose Awareness & Memorial Walk.**

NEKLS has a staff of 57 dedicated professionals committed to serving the needs of the Northeast Kingdom. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has need of our services or at info@nekls vt.org.

Thank you for your generous support!

NVDA
Northeastern Vermont
Development Association

December 20, 2017

TO: Northeast Kingdom Town Clerks

Each year the Northeastern Vermont Development Association works closely with its 55 member communities of the Northeast Kingdom by providing vital professional technical assistance, along with a full range of planning and economic development services. Our decades-long tradition of service to the region has only been possible with the ongoing support of each community.

Enclosed is our dues request for 2018. This request is accompanied by a letter to your voters. NVDA service offerings have continued to grow even as budgets have remained stagnant so we're proud to be able to offer such a breadth and scope of service to the region. This year we've level-funded our dues request. Local funds from our member communities help us to match state and federal funds and to leverage new funds to better serve your community and the region.

On behalf of NVDA, thank you for the community's past support. We look forward working with you in the coming year.

All the best to you in 2018.

David Snedeker

David Snedeker
Executive Director

Cc: Selectboard Chairs

PO Box 630 36 Eastern Avenue, Suite 1 St. Johnsbury, Vermont 05819-0630 802 748-5181 Fax: 802 748-1223

The regional planning and development commission serving The Northeast Kingdom: Caledonia, Essex and Orleans Counties
NVDA is an equal opportunity lender, provider and employer

NVDA
Northeastern Vermont
Development Association

Request for 2018 Town Dues

Greetings:

The Northeastern Vermont Development Association (NVDA) is now making its annual Request for Town Dues. In past years, we have used the term "appropriations" rather than "dues", but "dues" more accurately reflects the Town's status as a member community of NVDA, which your Town has been since 1950. We greatly appreciate your continued support.

Town of Coventry

Amount Requested: $815.00

Possible funding methods**:

1. As a line item in the operating budget
2. As an article on the warning

Example:

"Shall the town vote to appropriate a sum of money not to exceed $815.00 to the Northeastern Vermont Development Association, for planning, development, promoting and publicizing the resources of Caledonia, Essex and Orleans counties with other towns in the three counties?"

**Many of NVDA's member Towns are also members of the Vermont League of Cities & Towns (VLCT) and have those dues included as a line item in the Town budget, rather than as an article in the Town report. Please consider including the Town's membership with NVDA as a line item as well.

NVDA
Northeastern Vermont Development Association

To the Voters of Coventry:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the regional advocate for stronger communities and vibrant local economies. We are the only combined regional planning and economic development organization in Vermont, and we serve the largest geographic region of the state – the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are vital to us as they help defray the costs of providing direct assistance to the 55 municipalities and scores of businesses in our region in areas such as:

- Land use planning at the local and regional level – including town plans, zoning bylaws, and on-call technical assistance for local officials;
- Transportation studies, infrastructure inventories, and project planning;
- Digital mapping and GIS data services;
- Grant writing and administration;
- Direct business support and referral services to the employers and entrepreneurs in our region.

As local governance becomes increasingly complex, we've expanded our service offerings over recent years to include:

- Emergency planning –Local Emergency Operations Plans, All-Hazard Mitigation Plans; and flood hazard planning;
- Economic development planning and business assistance to grow and retain businesses in our communities;
- Leadership in our region's USDA Rural Economic Area Partnership Zone, and the Northern VT Economic Development District (EDA) – important for steering funding to our communities;
- A federal Foreign Trade Zone program to improve the competitiveness of our region;
- Municipal education and training opportunities in land use & natural resources, transportation, emergency management, and economic development.

How is this relevant to Coventry? In 2016, NVDA staff provided the following services in your community: attended planning commission meeting to talk to new members, visited with local businesses, prepared the Local Emergency Operations Plan adopted by Vermont Division of Emergency Management and Homeland Security, and reprinted the Town's planning maps.

NVDA's municipal dues are based on $0.75 per capita rate, with a maximum of $3,500 and a minimum of $250. We remain the most affordable of all regional commissions in Vermont and we take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

As always, we thank you for your community's support and we look forward to serving you in the coming year.

Sincerely,
David Snedeker
Executive Director

ORLEANS COUNTY CITIZEN ADVOCACY

To build and support one-to-one long term, independent relationships between unpaid community members and individuals with developmental disabilities so that all are heard, respected, included and empowered.

December 17, 2017

Dear Town Voters of Coventry,

Orleans County Citizen Advocacy (O.C.C.A.) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, O.C.C.A. helps advocates and partners build relationships where each person is respected, included, heard and empowered.

O.C.C.A. aims to ensure that persons with disabilities are respected, heard, empowered and included. Orleans County Citizen Advocacy supports enduring, positive connections that enhance strong, vibrant, diverse communities.

Since its inception, O.C.C.A. has initiated and supported over 100 matches without any federal, state or United Way funding. All Citizen Advocacy activities are funded through town appropriations and all appropriations remain in Orleans County and directly impact and benefit our neighbors.

We thank all Coventry voters for your past support of Citizen Advocacy. Your help, once again, is respectfully requested. It is absolutely essential to the continuation of this vital program which has served members of the Northeast Kingdom for nearly three decades.

Presently Orleans County Citizen Advocacy supports 28 members in matches; additionally, we have several matches in the making. During the past year, O.C.C.A. organized seasonal group activities that enabled partners and advocates to meet prospective new members and all current board members; we encouraged connections that helped to alleviate the isolation of developmentally disabled individuals in our community. Whenever possible, events supported local businesses and offered social opportunities within Orleans County. Activities included a working luncheon at the Carriage House in Orleans, an International M eal at Derby Line Village Inn, and an Art Evening in Irasburg which created Art Collaborations between Partners and Advocates that are displayed, at the present time through January first at The Tasting Center in Newport.

Our Board Members sent out a survey to all Partners and Advocates this past summer and met with many of them to assess our progress, challenges and our members' needs. Subsequent to meeting these needs, we contracted a Program Coordinator, RoseAnna Cyr, to assist with the development and expansion of our existing organization. Ms. Cyr holds a Master's Degree in Counseling and came to

OCCA with substantial experience in both the fields of Mental Health and community outreach. She has worked alongside our Board to create an Integrated Health Initiative that meets the four tenets of our Mission Statement and will result in special events programming in all towns served by OCCA.

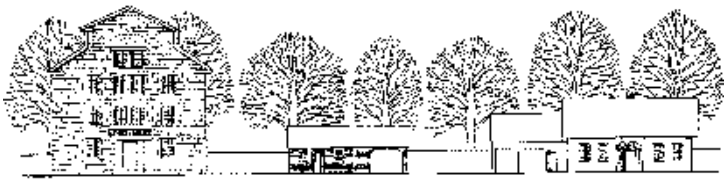
We would greatly appreciate your continued support to connect Coventry residents with others who may benefit from an O.C.C.A. friendship. Please support Orleans County Citizen Advocacy's town appropriation request of$ 500.00 (five hundred dollars and no cents) for 2018.

The O.C.C.A. Board of Directors, our Program Coordinator and all of our advocates, partners, members and volunteers look forward to your assistance again this year. If you are interested in learning more about Orleans County Citizen Advocacy, have questions, know someone who would be enriched by an O.C.C.A. friendship or would like to volunteer your time or talents, please contact me at (802) 673-4864 for further information.

Best Wishes,

Neila Anderson-Decelles

Chair of the Board of Directors of O.C.C.A.
Orleans County Citizen Advocacy



ORLEANS COUNTY HISTORICAL SOCIETY, INC.

OLD STONE HOUSE MUSEUM

109 Old Stone House Rd.

Brownington, VT 05860

(802)754-2022 www.oldstonehousemuseum.org

January 8th, 2018

Dear Residents,

The year 2017 was an outstanding year for the Old Stone House Museum. The Spring, Summer and Fall season's events were well-attended and successful. The Museum again offered a litany of engaging programs from Spring and Fall Field Days for school children, to Heritage Craft week; Blacksmithing to our annual Old Stone House Day, and so much more. We are proud to offer this wonderful array of opportunities to our communities and intend upon continuing our service to Orleans County and beyond!

We extend a warm farewell to Peggy Day Gibson, former Director of the Museum, who retired on December 1st, 2017. She was a visionary leader of the Museum for over ten years, always reverent of Orleans County's unique history and culture; always working hard to preserve, protect and promote our area. Molly Veysey now enthusiastically assumes her post as Director of the Museum. We encourage visitors to come by to meet the new Director and share in the excitement of a new era here at the Museum.

This year, the Old Stone House Museum hopes to further establish itself as one of most authentic destinations in the Northeast. We aim to expand the opportunities we offer for post-collegiate education, on-site events, youth and adult education and special programs over the next few years. We are extremely excited to collaborate with area towns and grow together.

However, despite our best efforts to fundraise and draw income, our fiscal responsibilities to this precious historic neighborhood are great. We need your help to continue our important mission.

Thank you for your continued support. It is very much appreciated!

Sincerely,

Molly Veysey, Museum Director

Kirk J. Martin
Sheriff

ORLEANS COUNTY SHERIFF'S DEPARTMENT
PO BOX 355
NEWPORT, VT 05855

Telephone
(802) 334-3333

Fax
(802) 334-3307

ORLEANS COUNTY SHERIFF'S DEPARTMENT
2017 REPORT – TOWN OF COVENTRY

The Orleans County Sheriff's Department provided 172.75 hours of patrol services to the Town of Coventry during 2017. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

The department, in partnership with the Newport Restorative Justice Board, maintains a "Drug Take-back" box in the lobby of the sheriff's department. This, in conjunction with the Drug Enforcement Administration's annual take-back days, has helped get hundreds of pounds of drugs disposed of that otherwise would have gone into landfills, groundwater systems, or used illicitly. Anyone with outdated, unused drugs can drop off those drugs during business hours at the sheriff's department for proper disposal (incineration).

In addition to the above, in 2017 the department equipped all officers & vehicles with the opioid overdose drug "Narcan". Narcan is a drug that is used to reverse opioid overdoses and with the current drug epidemic it has proven useful. Deputies have used the drug a small number of times prior to medical aid arriving on a scene.

For the second year in a row the department has provided a School Resource Officer at North Country Union High School. This has proven to be a valuable asset to the school and the community. We are currently looking for another deputy to provide the same to Lake Region Union High School beginning with the 2018-2019 school year.

In August the department switched back to the former records management system that we previously used. While the system that we had switched to in 2016 had some pro's, we found that officers were spending more time in the office doing data entry. The data entry was switched back to administrative personnel to allow deputies more time in the field. To that end, we purchased new mobile data terminals that each officer has in their vehicle that allows them some functions of data entry/report writing while still maintaining a presence in the community.

In December the sheriff's department celebrated the 10th anniversary of "Operation Santa". This program challenges area law enforcement and public safety agencies to help provide Christmas gifts to area schoolchildren. We also received generous support from many local area businesses and several individuals. ***Thank you!*** The program helped bring a happy holiday season to over 250 school children.

Like many other employers, we continue to have increases in medical insurance premiums as well as pay increases for veteran officers. I am requesting a 3% increase for 2018.

Respectfully Submitted,

Kirk J. Martin, Sheriff

Town of Coventry - Total Law Incident Report

Nature of Incident	Total Incidents
Accident - Injury to person(s)	2
Accident - Property damage only	3
Assist - Agency	7
Assist - Public	2
Burglary	1
Directed Patrol	9
Larceny - Other	1
Lost Property	1
Motor Vehicle Complaint	5
Needle Disposal	3
Suspicious Event	5
Threatening	1
Traffic Hazard	1
Traffic Stop	53
TRO/FRO Service	1
VIN verification	12
Welfare Check	2
Total Incidents for Town of Coventry	**109**

Town of Coventry - Total Arrest Report

Statute Description	Total
Excessive Speed	1
Negligent Operation	1
Driving While License Suspended	1
Total Arrests for Town of Coventry	3

Town of Coventry - Total Traffic Violation Report

Total Traffic Tickets	38
Total Warnings	30

Skilled Nursing
Occupational Therapy
Physical Therapy
Speech Therapy
Licensed Nurses Aides
Nutrition
Social Services

Orleans / Essex VNA & HOSPICE Inc.

Hospice
Maternal Child Health
Special Services
Long Term Care
Personal Care Attendants
Homemakers

Phone: (802) 334-5213 Fax: (802) 334-8822 46 Lakemont Road Newport, Vermont 05855 Lyne B. Limoges, MSN, RN, Executive Director

September 14, 2017

TO: Selectmen/Aldermen - Town of Coventry
FROM: Lyne B. Limoges, Executive Director
RE: Article for Warning - 2018 Town Meeting (Suggested format)

Orleans Essex VNA & Hospice, Inc. respectfully requests that the following article be warned for Town Meeting 2018:

ARTICLE FOR WARNING

To see if the Town of Coventry will vote to appropriate the sum of $3,000.00 to the Orleans Essex VNA & Hospice, Inc. for the services of Skilled Nursing, Physical Therapy, Speech Therapy, Occupational Therapy, Medical Social Work, Licensed Nurses Aide, Homemaker, Personal Care Attendant, Hospice, and Maternal Child Health Programs, and other community health programs provided by the Agency.

Dear Town of Coventry

The **Pope Memorial Frontier Animal Shelter, Inc.** is requesting that you include the following request in your 2018 Town Warning.

Shall the voters of the town of Coventry vote to appropriate the sum of $750 to assist the Pope Memorial Frontier Animal Shelter with its commitments to rescuing, providing care to and finding homes for unwanted pets.

Thank you very much for your consideration

Sincerely

Betsy Hampton, Treasurer
PMFAS Board Member
December 2017

_____

Rural Community Transportation, Inc.
1677 Industrial Parkway
Lyndonville, VT 05851
Phone: 802-748-8170, Fax 802-751-8349

Town of Coventry
Coventry Town Office
PO Box 104
Coventry, VT 05825

Date: October 18, 2017

Re: Town Appropriation

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2018 for an appropriation in the amount of $ 850.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. Last year RCT provided 266,776 rides throughout our service area.

RCT provided 11 Coventry residents with 1,117 trips travelling 14,953 miles at a cost of $24,240; or an average of $21.70 per trip. .

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant

Mary Grant
Executive Director

umbrella

Report of 2017 Activity for Coventry
Town Appropriation Request: $ 1125

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2017 we:**

- **supported at least 683 individuals with direct advocacy**
- **housed 29 adults and 23 children in our shelter for a total of 2427 bed-nights**
- **reached 500 adults and 1,000 youth with our prevention programming**

Kingdom Child Care Connection is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. **In 2017 we:**

- **connected 479 families with the Child Care Financial Assistance Program**
- **offered 25 professional development opportunities to 77+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.**

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 75 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided over 31,000 nutritionally-balanced meals to Newport-area seniors and empowered 10 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 11 households in Coventry** were served directly by Umbrella in 2017, and the community as a whole benefited from prevention and outreach programs at schools, as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Coventry's support.

Respectfully submitted,

Renee A.K. Swain
Executive Director

Vermont Rural Fire Protection Task Force
Vermont Association of Conservation Districts (VACD)
14 Crab Apple Ridge, Randolph, VT 05060
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

November 9, 2017

Re: **Request for FY18 Appropriation, Vermont Rural Fire Protection Program**

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **19 years** of the program, **1054 grants** totaling **$2.32 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. In 2017 we increased the maximum grant award amount from $4,000 to $5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. In 2015 we began considering applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. Please be on the look-out for the grant announcement post-card in March 2018.

The annual budget of the Rural Fire Protection Program is $190,000 per year, $110,000 of which is awarded in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the

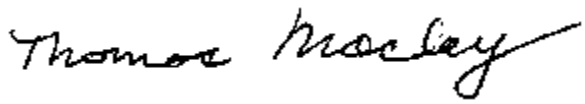
program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a $100 appropriation in your 2018 town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received almost **$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find a summary report of the Rural Water Supply Grant Program, as well as an invoice and W-9 from VACD in case it is required. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,



Tom Maclay, Chair
Rural Fire Protection Task Force
(802) 426-3265 | 83creameryst@fairpoint.net

Troy Dare, Program Manager & contact person Town Appropriation business
Vermont Rural Fire Protection Program
(802) 828-4582 | dryhydrantguy@yahoo.com

Jill Arace, Executive Director
Vermont Association of Conservation Districts (VACD)
(802) 496-5162 | jill.arace@vacd.org

Rural Fire Protection Task Force Members:

Tom Maclay, Chair, Marshfield VFD
Bill Sanborn, Vice-Chair, Town of Maidstone
Bill Barry, Berlin VFD
Tess Greaves, Vermont Forest Parks & Recreation
Tyler Hermanson, VT Enhanced 9-1-1
Jenny Nelson, Senator Bernie Sanders' Office
Mike Greenia, Vermont Division of Fire Safety
Christine Kaiser, Kaiser Farm, Stowe VT

VCIL Vermont Center for Independent Living

People with disabilities working together for dignity, independence, and civil rights

December 15, 2017

David Barlow Town Clerk
Town of Coventry
P.O. Box 104
Coventry, VT 05825-0104

Dear Mr. Barlow and voters:

The Vermont Center for Independent Living (VCIL), a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities, respectfully requests funding from the Town of Coventry for our fiscal year 2018.

Annual support from over 140 cities and towns across the State helps VCIL assist Vermonters with disabilities achieve dignified and self-determined lives. VCIL works to serve individuals who can benefit from our direct services as well as to educate and inform members of the community about disability related issues and independent living. Direct services are available to residents of Coventry in a number of ways. Peer counselors work with residents in their homes; small grants for adaptive equipment; Meals on Wheels for people under the age of 60; Home Access modifications; individual and systems advocacy and programs for youth. Information, Referral and Assistance is available to all residents by calling VCIL's I-Line, at 1-800-639-1522 (Voice and TTY).

We are requesting $130.00 from the Town of Coventry to help more people with disabilities in the coming year. Enclosed you will find a summary of VCIL's programs and services for the town and a copy of our FY'18 budget.

Thank you for your consideration. If you have questions or need additional information, please do not hesitate to call.

Sincerely,

Sarah Launderville

Sarah Launderville
Executive Director

THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF COVENTRY
SUMMARY REPORT

Request Amount: $130.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'17 (10/2016-9/2017) VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **358** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **165** households with information on technical assistance and/or alternative funding for modifications; **80** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **98** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

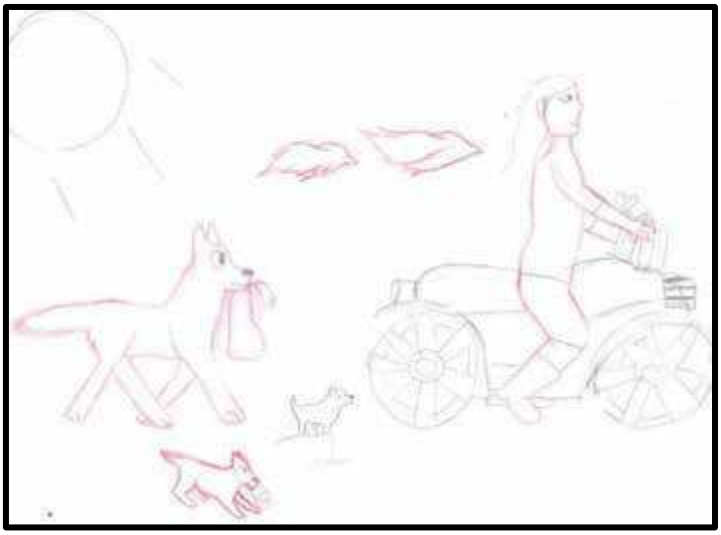
During FY '17, VCIL provided direct services to Vermont residents utilizing the following programs/services:

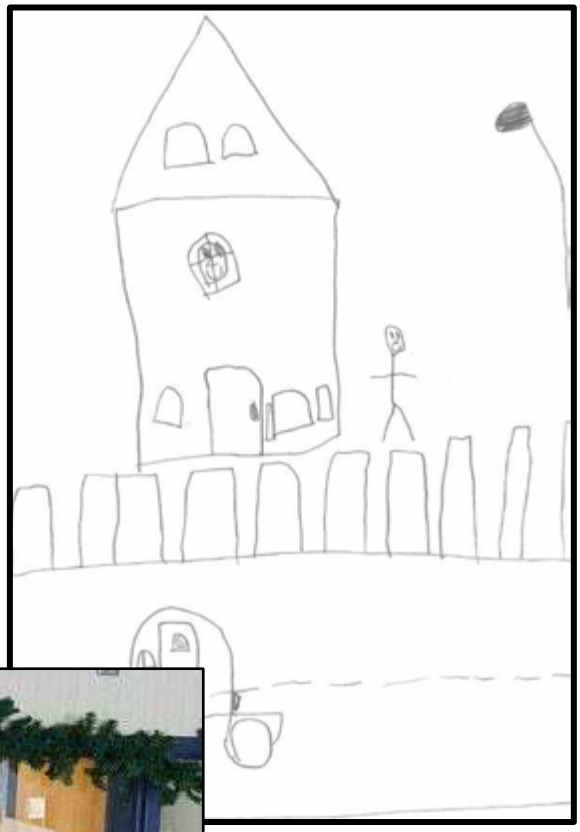
- Information, Referral and Assistance (I,R&A)
- Home Access Program (HAP)
- Meals on Wheels (MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- Telecommunications Equipment Distribution Program (VTEDP)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.

Coventry Village School

Kiera – Grade 5





Emmit – Kindergarten

Coventry Village School Principal Matthew Baughman and Administrative Secretary Jessica Prue

Annual Report 2017

WARNING
ANNUAL TOWN SCHOOL DISTRICT MEETING

The legal voters of the Town of Coventry, in the County of Orleans, State of Vermont, are hereby notified and warned to meet at the Coventry Village School on Monday, March 5, 2018 at 6:30 p.m. to act on the following business:

1. To elect a Moderator for the year ensuing.

2. To see if the Town will hear and accept the School Officers' reports.

3. Shall the voters of the school district approve the school board to expend $2,966,261.94 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,592.00, per equalized pupil. This projected spending per equalized pupil is 2.48% higher than spending in the current year.

The preceding article (3), will be voted using the Australian Ballot System on **MARCH 6, 2018**. The polls, located at the Coventry Community Center, will open at Eight O'clock (8:00 am) in the forenoon and close at Seven O'clock (7:00 pm) in the evening. The meeting on March 5, 2018 at 6:30 pm shall constitute the public informational hearing required by 17V.S.A. 2680(G).

4. To act on any other business that may legally come before said meeting

5. Adjourn

Dated at Coventry, Vermont this 17th day of January, A.D. 2018.

SCHOOL DIRECTORS

Frank Carbonneau, Chair _____

Viola Poirier _____

Amanda Jensen _____

Matt Maxwell _____

Jaime Stenger _____

Received for record this 17th day of January, A.D., 2018 at Coventry

ATTEST:

Debra Tanguay, Town Clerk _____

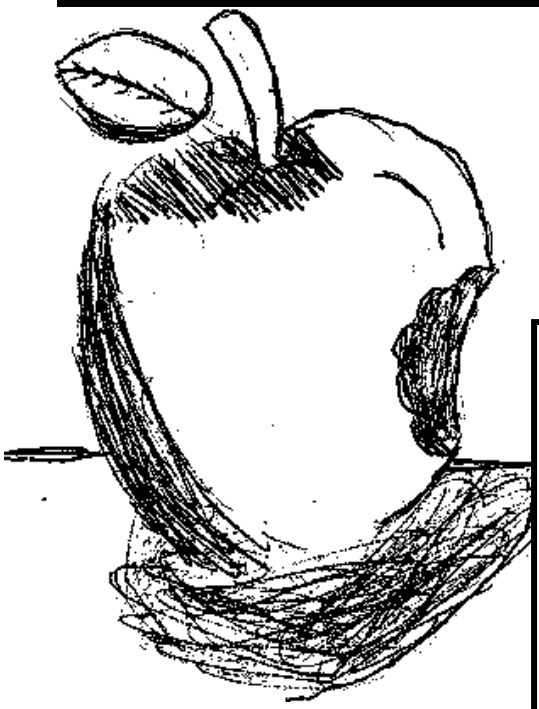
OFFICIAL BALLOT
COVENTRY TOWN SCHOOL DISTRICT
MARCH 6, 2018

ARTICLE III:

Shall the voters of the school district approve the school board to expend $2,966,261.94 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,592.00, per equalized pupil. This projected spending per equalized pupil is 2.48% higher than spending in the current year.

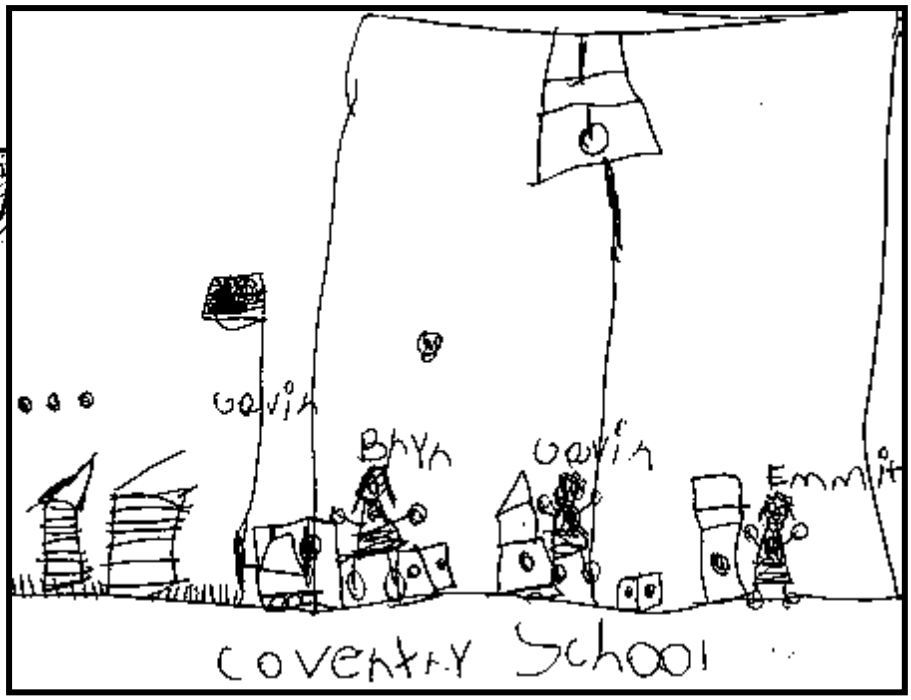
IF IN FAVOR, make a cross (X) in this square ☐

IF OPPOSED, make a cross (X) in this square ☐



Luc – Grade 4

Gavin - Kindergarten



COVENTRY VILLAGE SCHOOL BOARD MESSAGE

Dear Coventry Citizens,

Once again, it's time for us to give you a snapshot of the activities the school board is engaged in and how the budget projections look. That said, it's important to remind everyone that the budget we prepared and hope you approve includes all of our town's students. This budget includes tuition and necessary services for all of our ***High School*** students as well as ***Coventry Village School's, Pre-K to 8*** programs.

It's no secret that our state is dealing with a large deficit, especially in the Education Fund. How that ultimately gets dealt with is going to be borne by property owners. The tax commissioner's original announced property tax rate increase was 9 cents per $100 of property value. That 9 cent tax increase was if (locally) we had zero changes, no salary increases, no fewer students, nor an increase of any sort. That has been dialed back to about 7 cents, but will only be finalized after most school budgets are printed. Our anticipated tax rate increase considering everything this year is about 8 cents. It's also widely known that there are fewer students than ever, and most of Vermont's schools are experiencing declining enrollments.

We're fortunate to continue seeing more students every year and believe this is an indicator of the program offerings and dynamic staff at CVS, not simply due to the absence of a municipal tax. It's certainly better to be on the upswing side of enrollment. However, the Governor admonished education leaders and boards by way of a very detailed letter, what he'd like to see. One point he made spoke to schools with inclining enrollments. He wished for these schools to hold 'Per Equalized Pupil' spending increases to no more than 2.5%. A challenge for many, but our budget work this year is held to a 2.48 % increase. Though we have had salary increases and changing needs, we endeavored to examine and employ our resources carefully and do our best to comply with this recommendation.

Act 46 is a governance consolidation law that went into effect in 2015. There was time allowed for schools to decide how to modify their situations, and we spent time in 2017 doing that. To refresh your memory, Act 46's goals were to:

1) Provide substantial equity in the quality and variety of educational opportunities statewide;
2) Lead students to achieve or exceed the State's Education Quality Standards, adopted as rules by the State Board of Education at the direction of the General Assembly;
3) Maximize operational efficiencies through increased flexibility to manage, share, and transfer resources, with a goal of increasing the district-level ratio of students to full-time equivalent staff;
4) Promote transparency and accountability; and
5) Are delivered at a cost that parents, voters, and taxpayers value.

Furthermore, it claimed to increase efficiencies and therefore save taxpayers money. While the savings are yet to be realized, the state provided a Preferred Model of governance consolidation accompanied by tax benefits to towns and districts that acted (consolidated) quickly. The total for those tax incentives are now tallied at $31 million dollars to be paid for by you and me, far exceeding any estimates by the law's framers. It's important to note, for those districts that chose not to shrink their boards to one member, give up their school property, forfeit the traditional local dialogue, or retain school choice (like us)- there was no incentive or aid in doing the legwork to maintain those valuable assets. So, you may recall seeing

that we had an Act 46 Forum at CVS in November, 2016. We provided information and heard you speak. The feedback we received was unanimous: "*Keep an approachable 5 member Board, Keep the school building the property of our Town, and retain High School Choice*". This meant remaining a Supervisory Union and therefore applying for an "Alternative Governance Structure (**AGS**) model". There were other Act 46 forums in every town in the North Country Supervisory Union (NCSU) and they all felt the way you did. Since the Spring of 2017, NCSU has worked continuously on the enormous task of gathering and organizing documentation as well as articulating a rationale that met the spirit and letter of this law, in an effort to become an **AGS**. Thanks to Superintendent John Castle and the extraordinary Liz Butterfield, our SU's proposal (literally in many volumes, stacked several feet high) has just been submitted to the Vermont Dept. of Education for review. We will know its fate by November. We thank the citizens, board members and SU staff for their contributions during this monumental change in education. The CVS Board also appreciates and wishes to retain high school choice, our building, broad representation and meaningful dialogue as we've known it.

Communication is important in everything we do. To that end, one of our members has helped lead the charge in collaborating with the town in requisitioning a new sign. While details will be unveiled soon, we expect there to be a road sign on the school's property in the near future. This will display upcoming events at the school and town, too. We're all looking forward to this. Funds for this from the school are minimal thanks to the efforts of Deb & Amanda!

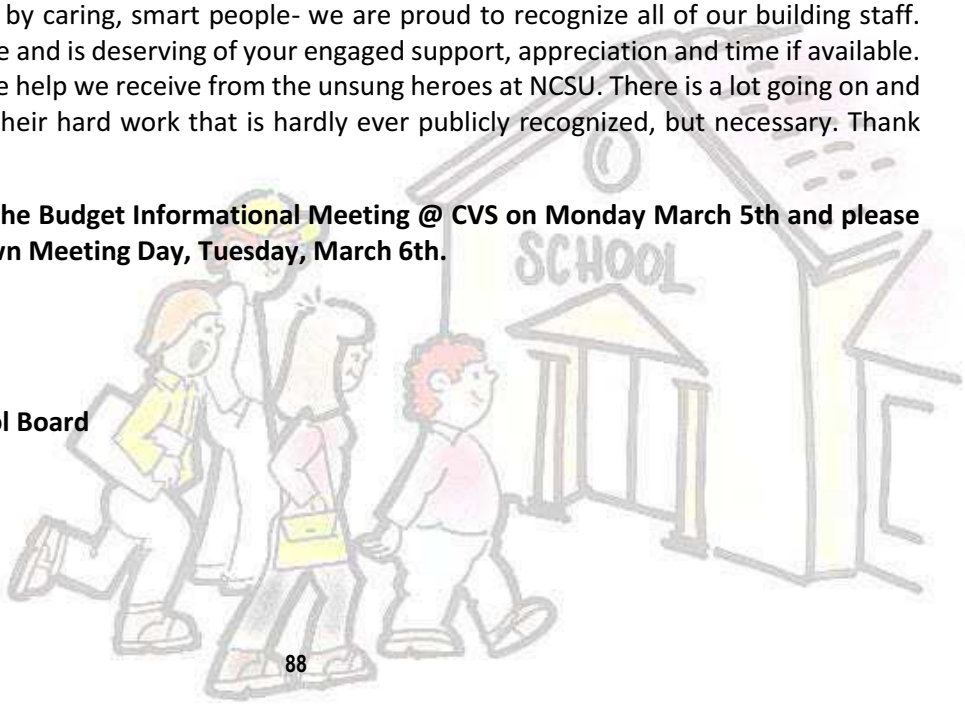
It is bittersweet that we must recognize the departure of our longest serving board member, Viola Poirier. Her service began in the last millennium and she will complete 20 years of tireless service on Town Meeting Day. We all owe her a debt of gratitude for her dedication of time, steadiness, fiscal responsibility, deep care & kindness shown to us as a leader of our board, as well as to our citizens. "***Thank You, Viola***" hardly feels like saying enough, so please echo that when you see her! She has been a remarkable team member, shown great heart and will be greatly missed!

As always, we encourage your participation and welcome your input. We still meet regularly every 3rd Wednesday at 5:30 pm. Time is allotted early on for discussion with citizens and teachers and for student presentations as well. We provide ample food and drink in hopes that helps people stop by at that time of day. We recognize folks lead busy lives, but try to provide a forum that's welcoming and respectful of your time when you choose to join us. Our mission is to carefully leverage our town's resources and provide conditions that help students achieve a variety of skills needed to succeed for many years, if not a lifetime. More input, understanding and cooperation on all of our parts is vital. Considering the work at school must be carried out by caring, smart people- we are proud to recognize all of our building staff. Each plays an important role and is deserving of your engaged support, appreciation and time if available. We also acknowledge all the help we receive from the unsung heroes at NCSU. There is a lot going on and we see and appreciate all their hard work that is hardly ever publicly recognized, but necessary. Thank You to everyone!

We hope to see you at the Budget Informational Meeting @ CVS on Monday March 5th and please Vote on the Budget on Town Meeting Day, Tuesday, March 6th.

Sincerely,

The Coventry Village School Board



Coventry Village School Principals Report

Dear Coventry Community,

We are proud of our community school and sincerely appreciate your continued support of our young people! We hope the following information gives you a picture of the kinds of learning opportunities that happen each day inside our classrooms and that even though we believe we do some great things here, we also daily pay close attention to our costs and never forget that our support comes from you.

Facilities, Programs, and Facts

✓ **Preschool:** This is the second year for the Pre-K program. We are currently licensed for thirteen students and eventually will most likely move from a ½ day to a full day program.

✓ **Library:** To meet Vermont Education Quality Standards, we have added a librarian for 1.5 days for the coming 2017-2018 school year.

✓ **Music and PE:** We will be running a 2.5 day per week music program next year, with a couple programmatic changes—we'll be adding a guitar ensemble, a chorus, and continuing some marching band opportunities for students.

✓ **Choice Academy:** 2017 was the first year that CVS ran a week long elective opportunity for all students in grades K-8. Students took part in a range of experiences, from Adventure Biking, to Outdoor Survival Skills. We will continue to look for ways to provide authentic,

experiential learning opportunities for kids.

- ✓ **Professional Learning:** to increase our own capacity to help students learn, CVS staff spent the year continuing to implement Learning Targets in the classroom, but we've also begun to systematically find ways we can improve student engagement.

- ✓ **Multi-Tiered System of Supports:** we continue to find ways to increase our understanding of what kids know and how to support them when they are struggling. At CVS, we use differentiated groupings in early literacy, evidence-based instructional programs (Lucy Calkins Reading and Writing Workshop) in K-6 to be sure initial instruction is high quality, and math intervention for grades 2-8.

REQUEST: Help us with ideas for how we can give back to the Coventry Community by contacting the school. We want CVS to be a strong part of our community and could use your ideas to do so. Also, we are always looking for Coventry residents who would like to come to the school to share their talents, read to students, be read to by students, assist with field trips, etc. If you have a heart to volunteer in our school, please contact the main office at 802-754-64674 or email Principal Baughman directly at matthew.baughman@ncsuvt.org.

Sincerely,

Matthew B. Baughman

Matthew Baughman, Principal

Coventry Village School

Building Committee Report

2016-2017 has been a year of roofs and signs. After the replacement of a portion of the southern exposure on the main roof, we begin to get water into classrooms when it rained and when there was a thaw in the winter time where the new roof met the old roof at the valley.

After distracting the Kindergarten and third grade class with water logged roof tiles and buckets to catch water, the schoolboard decided to hire Black River Builders to patch the valleys on both sides of the southern exposure and so far, knock on wood, we have experienced a dry winter! As anyone who drives by the school can guess, though, the Board will have to attend to the northern portion of the main roof sooner than later and have it reroofed. This is the original roof that was put on in the late 90's and we feel that to wait much longer will be to jeopardize the town's investment of this new building. Expect this project to happen at some point in the 2018-2019 school year.

After much discussion and almost six years of planning (on and off) the board is thrilled to announce that it will be constructing a school sign that will communication information for families of the school, but also information about town events. Funding for the sign has come from several places, thanks to the efforts of Deb Tanguay and Amanda Jensen. Casella waste will donate $6000, the town select board will (hopefully) donate another $5000, and the school will fund the remainder. This will be a very positive addition to both the town and school as it will help residents know what is happening and make it easier for people to get involved. Construction will begin early summer of 2018 and will most likely take no more than a couple weeks to complete.

Future Work

- The driveway sealing is a task that needs to be done every five years or so, and hasn't been done since 2012.
- As mentioned previously, the remainder of the roof will need to be replaced and will most likely happen this coming summer (2018).

As always, the Coventry School Board appreciates the efforts and support of its town when it comes to supporting our young people. If you have suggestions for projects that might help beautify our school--and community by extension--please feel free to come to a board meeting. These happen the third Wednesday of each month.

Sincerely,

Matthew Maxwell

COVENTRY VILLAGE SCHOOL
DRAFT BUDGET REVENUES

	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/2018	FY19 BUDGET 7/1/2018-6/30/2019
Regular Elem Tuition-VT LEAs	$0.00	$0.00	$0.00	($11,116.00)
Investment Earnings - Interest	($500.47)	($219.20)	($550.00)	($700.00)
Interest-TAN	($6,500.00)	($11,563.29)	($7,000.00)	($9,000.00)
Interest-MMKT	($3,000.00)	($70.65)	($3,000.00)	($3,000.00)
Floor Buffer Rental	($1,000.00)	($1,000.00)	($1,000.00)	($1,000.00)
Rental Fee Revenues-Music/Band	$0.00	($180.00)	$0.00	$0.00
Misc. Other Local Revenue	($1,000.00)	($1,145.80)	($1,000.00)	($1,500.00)
STARS Grant	$0.00	($1,150.00)	$0.00	$0.00
Innovative Classroom Grant	$0.00	($2,931.00)	$0.00	$0.00
TOTAL LOCAL REVENUES	**($12,000.47)**	**($18,259.94)**	**($12,550.00)**	**($26,316.00)**
Wellness Funds	($500.00)	($650.00)	($500.00)	$0.00
Medicaid Sub Grant	($17,598.00)	($51,260.75)	($22,598.00)	($32,000.00)
Title IIA NCSU Funds	$0.00	($2,736.35)	$0.00	$0.00
Subgrants for Schoolwide Programs	($63,246.03)	($109,214.82)	($66,952.37)	($130,270.25)
Other Subgrants	$0.00	($125.94)	$0.00	$0.00
TOTAL SUBGRANT REVENUES	**($81,344.03)**	**($163,987.86)**	**($90,050.37)**	**($162,270.25)**
Education Spending Grant	($2,270,400.87)	($2,276,315.00)	($2,342,537.56)	($2,536,088.66)
State Recapture of Ed Spending	$0.00	$0.00	$0.00	$16,901.00
Tech Center On Behalf of	($74,849.00)	($68,935.00)	($74,849.00)	($53,029.73)
Small Schools Grant	($97,185.00)	($98,008.00)	($95,015.00)	($102,376.00)
State Aid for Transportation	($38,873.00)	($38,261.00)	($38,873.00)	$0.00
VSAC Grant	($1,800.00)	($11,885.07)	($1,800.00)	$0.00
Special Ed. - Mainstream Block Grant	($58,191.00)	($58,191.00)	$0.00	$0.00
Special Ed. Reimb.- Intensive	($243,553.63)	($197,243.91)	($102,253.40)	($103,082.30)
pecial Ed Reimb-PY Intensive	$0.00	($4,391.00)	$0.00	$0.00
Special Ed Reimb-Extraordinary	$0.00	($16,749.86)	$0.00	$0.00
Special Ed. - EEE	($13,874.00)	($13,874.00)	$0.00	$0.00
SPS Reimbursement-PY	$0.00		$0.00	
TOTAL STATE REVENUES	**($2,798,726.50)**	**($2,783,853.84)**	**($2,655,327.97)**	**($2,777,675.69)**
Funds Transfered as Revenue	$0.00		$0.00	
GRAND TOTAL	**($2,892,071.00)**	**($2,966,101.64)**	**($2,757,928.34)**	**($2,966,261.94)**

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
1100 DIRECT INSTRUCTION				
Salary - Elementary Teachers	$499,640.00	$496,932.16	$487,347.16	$529,190.00
Early Retirement	$11,821.26	$11,821.26	$0.00	$0.00
Salary - Elementary Para	$5,361.18	$21,455.10	$3,894.63	$4,566.77
Substitutes Pay - Elementary	$10,800.00	$12,848.76	$10,800.00	$10,800.00
Health Ins - Elementary	$146,000.40	$166,197.68	$151,038.60	$128,078.40
Health Reimbursement Account	$0.00	$0.00	$0.00	$25,935.00
FICA - Elementary	$40,363.12	$38,300.19	$38,406.20	$41,658.59
Life Insurance - Elementary	$342.40	$425.85	$486.00	$522.48
VSTRS-OPEB Payment	$0.00	$2,194.00	$0.00	$2,194.00
Municipal Retirement	$294.86	$1,127.47	$214.20	$251.17
Workers Comp	$3,165.73	$3,032.72	$624.53	$3,863.09
Unemployment - Elementary	$2,183.00	$5,768.96	$2,183.00	$2,183.00
Tuition Reimb. - Elementary	$5,800.00	$5,212.40	$8,000.00	$6,500.00
Dental Ins - Elementary	$3,268.08	$3,138.29	$3,268.08	$3,652.08
Long Term Disability - Elementary	$1,548.88	$1,429.65	$1,390.57	$1,640.49
Purchased & Technical Services - Elemer	$1,800.00	$1,766.50	$1,800.00	$1,800.00
Contract Services-NCSU 21C	$6,910.00	$6,910.00	$7,100.00	$7,400.00
Contract Service-VSAC Grant	$1,700.00	$0.00	$1,700.00	$0.00
Purchased Services-Medicaid Funds	$0.00	$1,452.00	$0.00	$0.00
Contract Services-Jay Peak Foundation	$500.00	$0.00	$0.00	$0.00
Contract Svc-Biking/Skiing	$0.00	$0.00	$1,400.00	$1,400.00
Contract Repair Services-Music	$0.00	$0.00	$1,000.00	$1,000.00
Contract Music Services from NCSU	$13,250.00	$13,281.59	$22,288.00	$23,542.00
Purchased Property Services - Elementar	$300.00	$0.00	$300.00	$300.00
Other Purchased Services - Elementary	$3,000.00	$3,700.00	$3,000.00	$3,000.00
Tuition-In State	$654,800.00	$578,526.12	$629,400.00	$668,400.00
Tuition-Private School	$22,915.00	$47,403.00	$32,630.00	$33,770.00
Tuition-Out of State	$45,000.00	$44,319.00	$31,000.00	$45,390.00
Tuition OBO Tech Center	$74,849.00	$68,935.00	$74,849.00	$53,029.73
Tuition-Tech Center	$50,053.00	$46,445.13	$46,500.00	$40,800.92
Supplies - Classroom Teachers	$4,500.00	$6,196.51	$4,500.00	$4,500.00
Supplies-Art	$1,000.00	$782.77	$1,000.00	$1,000.00
Supplies-PE	$500.00	$789.65	$500.00	$500.00
Supplies-Music	$750.00	$455.24	$750.00	$750.00
Supplies-general	$3,000.00	$4,568.23	$3,000.00	$3,000.00
Supplies-Enrichment	$700.00	$476.09	$700.00	$700.00
Supplies-Enrichment/PBL	$0.00	$0.00	$2,000.00	$2,000.00
PBIS Supplies	$1,500.00	$0.00	$1,500.00	$1,500.00
Supplies-VSAC Grant	$100.00	$379.73	$100.00	$0.00
Supplies-Medicaid Funds	$0.00	$2,093.85	$0.00	$0.00
Books\Periodicals - Elementary	$4,500.00	$3,601.97	$5,500.00	$5,500.00
Books/Periodicals-Medicaid Funded	$0.00	$5,395.50	$0.00	$0.00
Manipulatives - Elementary	$300.00	$74.25	$300.00	$300.00
Computer Software - Elementary	$0.00	$579.33	$0.00	$0.00
Equipment - Elementary	$2,450.00	$1,184.90	$2,450.00	$2,450.00
Furniture	$200.00	$0.00	$200.00	$200.00
Dues/Fees-Elementary	$0.00	$389.00	$0.00	$0.00
Contingency	$0.00	$0.00	$19,284.09	$26,019.50
TOTAL 1100 DIRECT INSTRUCTION	**$1,625,165.92**	**$1,609,589.85**	**$1,602,404.06**	**$1,689,287.22**

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
1111 PRESCHOOL PROGRAMS				
Salary - Pre-K Teacher	$19,700.00	$19,690.00	$19,690.00	$20,500.00
Salary- Pre-K Para	$0.00	$7,520.48	$8,179.99	$8,179.99
Substitutes Pre-K	$0.00	$391.21	$0.00	$0.00
Health Ins - Pre-K	$9,418.50	$0.00	$0.00	$0.00
FICA - Pre-K	$1,507.05	$2,111.50	$2,068.56	$2,194.02
Life Insurance - Pre-K	$30.00	$41.17	$40.50	$43.54
VSTRS Pension Pmt-Fed Funds	$0.00	$2,062.63	$0.00	$3,280.00
Municipal Retirement Pre-K	$0.00	$48.52	$404.25	$449.90
Workers Comp - Pre-K	$118.20	$161.15	$173.06	$202.00
Tuition - Pre-K	$900.00	$415.00	$900.00	$900.00
Dental Ins - Pre-K	$384.00	$0.00	$0.00	$0.00
Long Term Disability - Pre-K	$61.07	$56.28	$57.10	$63.55
Tuition- In-State Pre-K	$0.00	$27,464.00	$0.00	$0.00
Supplies - Pre-K	$1,000.00	$1,258.29	$1,000.00	$500.00
TOTAL 1111 PRESCHOOL PROGRAMS	**$33,118.82**	**$61,220.23**	**$32,513.46**	**$36,313.00**
900-1100 ATHLETICS				
Salaries-Athletics	$1,100.00	$525.00	$1,200.00	$1,000.00
FICA-Athletics	$84.15	$40.17	$91.80	$91.80
8th Grade Field Trip	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Contract Services-Referees	$800.00	$775.00	$800.00	$800.00
Supplies-Athletics	$0.00	$199.06	$500.00	$500.00
Equipment-Athletics	$100.00	$0.00	$100.00	$100.00
Dues & Fees-Athletics	$100.00	$360.00	$100.00	$100.00
TOTAL 900-1100 ATHLETICS	**$4,184.15**	**$3,899.23**	**$4,791.80**	**$4,591.80**
1121 SCHOOLWIDE PROGRAMS				
Salary - Schoolwide Teacher	$50,618.24	$77,428.01	$54,045.00	$89,300.00
Health Ins - Schoolwide	$0.00	$0.00	$0.00	$16,264.00
Health Reimbursement Account	$0.00	$0.00	$0.00	$2,730.00
FICA - Schoolwide	$3,872.30	$5,923.26	$4,134.44	$6,831.45
Life Insurance - Schoolwide	$30.00	$75.73	$81.00	$87.08
ER VSTRS Pension Payment	$7,046.06	$3,007.00	$7,339.31	$13,395.00
Workers Comp - Schoolwide	$303.71	$327.56	$345.89	$651.89
Tuition - Schoolwide	$350.00	$0.00	$350.00	$350.00
Dental Ins - Schoolwide	$384.00	$0.00	$0.00	$384.00
Long Term Disability - Schoolwide	$141.73	$153.15	$156.73	$276.83
Supplies - Schoolwide	$500.00	$992.40	$500.00	$0.00
Books/Periodicals-Schoolwide	$0.00	$1,877.85	$0.00	$0.00
Computer Software-Schoolwide	$0.00	$600.00	$0.00	$0.00
TOTAL 1121 SCHOOLWIDE PROGRAMS	**$63,246.03**	**$90,384.96**	**$66,952.37**	**$130,270.25**
1122 TITLE IIA TEACHER QUALITY				
Salary - Title IIA Teacher Quality	$0.00	$2,275.00	$0.00	$0.00
Title IIA Other Wages	$0.00	$0.00	$0.00	$0.00
FICA - Title IIA Teacher Quality	$0.00	$165.72	$0.00	$0.00
VSTRS Pension Payment	$0.00	$299.78	$0.00	$0.00
Dues/Fees Title IIA	$0.00	$0.00	$0.00	$0.00

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
TOTAL 1122 TITLE IIA TEACHER QUALIT'	**$0.00**	**$2,740.50**	**$0.00**	**$0.00**
1200 SPECIAL PROGRAMS				
Salary-Summer Services-Special Program	$0.00	$676.00	$0.00	$0.00
Salary - Para	$83,773.81	$61,652.26	$73,997.88	$78,588.60
Substitutes Pay	$3,000.00	$369.49	$3,000.00	$3,000.00
Health Ins	$35,319.00	$33,838.68	$52,395.00	$44,187.00
Health Reimbursement Account	$0.00	$0.00	$0.00	$9,555.00
FICA	$6,638.20	$4,469.74	$5,890.34	$6,241.53
Life Insurance	$120.00	$101.64	$120.00	$120.00
Municipal Retirement	$4,850.06	$3,357.28	$4,069.88	$4,322.37
Workers Comp	$520.64	$477.82	$498.51	$584.55
Unemployment	$500.00	$0.00	$500.00	$500.00
Dental Ins	$480.00	$414.99	$720.00	$720.00
Purchased & Technical Services	$0.00	$3,195.54	$0.00	$0.00
Contracted Services	$0.00	$1,597.77	$0.00	$0.00
Contracted Services-NCSU Assessment	$364,012.00	$364,012.00	$173,589.00	$223,235.00
Supplies	$1,500.00	$918.52	$1,500.00	$0.00
Books\Periodicals	$400.00	$468.40	$400.00	$0.00
Manipulatives	$500.00	$79.92	$500.00	$0.00
Equipment	$250.00	$0.00	$250.00	$0.00
Furniture	$100.00	$364.58	$100.00	$0.00
Dues\Fees	$300.00	$0.00	$300.00	$0.00
TOTAL 1200 SPECIAL PROGRAMS	**$502,263.71**	**$475,994.63**	**$317,830.62**	**$371,054.05**
1212 EEE				
EEE Local	$27,834.00	$21,847.87	$18,916.75	$19,172.82
EEE State/Federal	$13,874.00	$13,874.00	$0.00	$0.00
TOTAL 1212 EEE	**$41,708.00**	**$35,721.87**	**$18,916.75**	**$19,172.82**
2120 GUIDANCE				
Salary - Teacher	$22,500.00	$44,940.00	$44,940.00	$46,560.00
Health Ins.	$10,114.50	$18,500.78	$21,241.00	$16,264.00
Health Reimbursement Account	$0.00	$0.00	$0.00	$2,730.00
FICA	$1,721.25	$3,142.43	$3,437.91	$3,561.84
Life Insurance	$15.00	$30.41	$40.50	$43.54
Workers Comp	$135.00	$272.73	$287.62	$339.89
Tuition	$350.00	$765.00	$350.00	$350.00
Dental Ins.	$192.00	$352.00	$384.00	$384.00
Long Term Disability	$69.75	$113.01	$130.33	$144.34
Supplies	$500.00	$0.00	$500.00	$500.00
Books\Periodicals	$50.00	$0.00	$50.00	$50.00
Audio Visual	$50.00	$0.00	$50.00	$50.00
Manipulatives	$50.00	$0.00	$50.00	$50.00
Software	$0.00	$35.64	$0.00	$0.00
Equipment	$50.00	$0.00	$50.00	$0.00
Dues/Fees	$0.00	$156.00	$0.00	$0.00

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
TOTAL 2120 GUIDANCE	**$35,797.50**	**$68,308.00**	**$71,511.35**	**$71,027.60**
2130 HEALTH SERVICES				
Salary - Teacher	$0.00	$0.00	$0.00	$12,717.00
Health Ins.	$0.00	$0.00	$0.00	$4,879.20
Health Reimbursement Account	$0.00	$0.00	$0.00	$819.00
FICA	$0.00	$0.00	$0.00	$972.85
Life Insurance	$0.00	$0.00	$0.00	$43.54
Workers Comp	$0.00	$0.00	$0.00	$92.83
Dental Ins.	$0.00	$0.00	$0.00	$384.00
Long Term Disability	$0.00	$0.00	$0.00	$39.42
Contract Services - NCSU	$18,193.00	$13,220.68	$13,400.00	$0.00
Supplies	$270.00	$908.72	$270.00	$270.00
Computer Software	$200.00	$102.18	$200.00	$200.00
TOTAL 2130 HEALTH SERVICES	**$18,663.00**	**$14,231.58**	**$13,870.00**	**$20,417.85**
2140 PSYCHOLOGICAL SERVICES				
Salary-Teacher	$0.00	$11,126.50	$0.00	$0.00
FICA	$0.00	$851.19	$0.00	$0.00
Testing Services-Psych Evals	$6,300.00	$0.00	$6,300.00	$6,300.00
Contract Services - NKHS	$0.00	$1,186.43	$0.00	$0.00
Contract Services-NKHS Medicaid Fund	$8,098.00	$0.00	$8,098.00	$8,098.00
Contract Services - Behavior Specialist	$0.00	$9,250.00	$0.00	$0.00
Contract Services - NKHS SpEd Eligible	$0.00	$0.00	$0.00	$0.00
TOTAL 2140 PSYCHOLOGICAL SERVICES	**$14,398.00**	**$22,414.12**	**$14,398.00**	**$14,398.00**
2150 SPEECH/AUDIOLOGY SERVICES				
Salary - Para	$18,079.69	$10,644.96	$18,620.00	$19,507.38
Health Ins	$15,090.00	$5,102.55	$15,577.00	$11,026.00
Health Reimbursement Account	$0.00	$0.00	$0.00	$2,730.00
FICA	$1,383.10	$725.15	$1,499.40	$1,492.31
Life Insurance	$18.00	$21.26	$18.00	$0.00
Municipal Retirement	$1,046.72	$547.21	$1,024.10	$1,129.37
Workers Comp	$108.48	$0.00	$125.44	$131.42
Tuition	$0.00	$289.00	$0.00	$0.00
Dental Ins	$240.00	$91.98	$240.00	$240.00
Supplies	$200.00	$269.29	$200.00	$0.00
Books\Periodicals	$200.00	$0.00	$200.00	$0.00
Equipment	$200.00	$34.86	$200.00	$0.00
TOTAL 2150 SPEECH/AUDIOLOGY SERV	**$36,565.98**	**$17,726.26**	**$37,703.94**	**$36,256.48**
2190 STUDENT SUPPORT RESOURCE ROOM				
Salary - Para	$0.00	$0.00	$0.00	$22,996.71
Health Ins.	$0.00	$0.00	$0.00	$9,077.00
Health Reimbursement Account	$0.00	$0.00	$0.00	$2,730.00
FICA	$0.00	$0.00	$0.00	$1,759.25
Municipal Retirement	$0.00	$0.00	$0.00	$1,264.82
Workers Comp	$0.00	$0.00	$0.00	$147.18
Dental Ins.	$0.00	$0.00	$0.00	$240.00

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
TOTAL 2190 STUDENT SUPPORT RESOU	**$0.00**	**$0.00**	**$0.00**	**$38,214.96**
2210 IMPROVEMENT OF INSTRUCTION				
Improvement of Instruction Teacher	$0.00	$117.00	$0.00	$0.00
Health Ins	$0.00	$37.08	$0.00	$0.00
FICA	$0.00	$8.35	$0.00	$0.00
Purchased Services-Medicaid Funded	$0.00	$300.00	$0.00	$0.00
Supplies	$2,000.00	$1,758.31	$2,000.00	$2,000.00
TOTAL 2210 IMPROVEMENT OF INSTRU	**$2,000.00**	**$2,220.74**	**$2,000.00**	**$2,000.00**
2220 LIBRARY				
Salary-Para	$0.00	$79.85	$0.00	$0.00
FICA	$0.00	$6.07	$0.00	$0.00
Municipal Retirement	$0.00	$4.37	$0.00	$0.00
Library Media Specialist From NCSU FTE	$0.00	$0.00	$12,000.00	$12,000.00
Supplies	$0.00	$169.86	$200.00	$200.00
Books\Periodicals	$1,700.00	$29.81	$1,700.00	$1,700.00
Audio Visual	$50.00	$0.00	$50.00	$50.00
Computer Software	$350.00	$300.00	$350.00	$350.00
Furniture	$50.00	$153.13	$50.00	$50.00
Dues\Fees	$250.00	$0.00	$250.00	$250.00
TOTAL 2220 LIBRARY	**$2,400.00**	**$743.09**	**$14,600.00**	**$14,600.00**
2230 TECHNOLOGY				
Purchased & Technical Services-Repairs	$0.00	$0.00	$4,500.00	$4,500.00
Services/Programs Provided by NCSU	$3,792.96	$248.93	$5,364.73	$8,379.00
Contract Services-NCSU	$13,594.00	$14,008.97	$13,594.00	$14,002.00
Purchased Property Services (copier leas	$4,823.00	$6,356.75	$4,823.00	$4,823.00
Supplies	$500.00	$1,420.99	$500.00	$500.00
Books/Periodicals	$0.00	$16.10	$0.00	$0.00
Computer Software	$500.00	$3,222.87	$500.00	$500.00
Software-Medicaid Funded	$0.00	$813.75	$0.00	$0.00
Equipment	$2,500.00	$1,694.94	$12,000.00	$12,000.00
Equipment-Medicaid Funded	$2,500.00	$6,312.20	$0.00	$0.00
TOTAL 2230 TECHNOLOGY	**$28,209.96**	**$34,095.50**	**$41,281.73**	**$44,704.00**
2290 PATH EXPENSE				
PATH Stipend	$0.00	$650.00	$0.00	$0.00
FICA	$0.00	$46.63	$0.00	$0.00
TOTAL 2290 PATH EXPENSE	**$0.00**	**$696.63**	**$0.00**	**$0.00**
2310 ELECTED SCHOOL OFFICIALS				
Salaries - Board	$5,000.00	$5,000.00	$5,000.00	$5,000.00
FICA	$382.50	$382.50	$382.50	$382.50
Contracted Services-Treasurer	$1,000.00	$1,000.00	$1,000.00	$1,000.00
Legal	$500.00	$564.59	$500.00	$500.00
Liability Insurance	$3,758.22	$4,033.83	$3,758.22	$3,947.00
Postage	$0.00	$282.00	$0.00	$0.00
Advertising	$1,250.00	$3,523.23	$1,250.00	$1,250.00
Printing	$1,000.00	$0.00	$1,000.00	$1,000.00
Travel	$100.00	$0.00	$100.00	$100.00

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
Dues	$1,530.23	$1,202.32	$1,530.23	$900.00
Other Board Expenses	$500.00	$932.48	$500.00	$500.00
TOTAL 2310 ELECTED SCHOOL OFFICIAL	**$14,020.95**	**$16,920.95**	**$15,020.95**	**$14,579.50**
2321 OFFICE OF THE SUPERINTENDENT				
NCSU Assessment	$49,698.00	$49,698.00	$52,929.00	$57,000.00
TOTAL 2321 OFFICE OF THE SUPERINTEI	**$49,698.00**	**$49,698.00**	**$52,929.00**	**$57,000.00**
2410 OFFICE OF THE PRINCIPAL				
Salary - Principal	$78,277.94	$78,278.00	$80,234.95	$80,235.00
Principal Annuity	$0.00	$2,500.00	$5,000.00	$3,000.00
Salary - Clerical	$32,376.61	$30,615.79	$32,376.61	$34,183.44
Substitute - Clerical	$0.00	$212.59	$0.00	$0.00
Health Ins	$22,851.40	$23,302.17	$0.00	$16,264.00
Health Reimbursement Account	$0.00	$0.00	$0.00	$2,730.00
FICA	$8,465.07	$8,216.18	$8,997.28	$8,982.51
Life Insurance	$138.00	$174.26	$202.50	$174.15
Municipal Retirement	$1,780.71	$1,686.74	$1,780.71	$1,880.09
Workers Comp	$663.93	$671.52	$708.19	$804.49
Tuition	$500.00	$1,284.00	$500.00	$500.00
Dental Ins	$360.00	$420.00	$360.00	$360.00
Long Term Disability	$242.66	$224.09	$227.01	$248.73
Postage	$900.00	$759.00	$900.00	$900.00
Travel	$800.00	$440.68	$800.00	$800.00
Supplies	$1,116.00	$2,517.24	$1,116.00	$1,116.00
Computer Software	$0.00	$510.40	$0.00	$0.00
Equipment	$100.00	$0.00	$100.00	$0.00
Furniture	$150.00	$436.34	$150.00	$0.00
Dues\Fees	$600.00	$479.00	$600.00	$600.00
TOTAL 2410 OFFICE OF THE PRINCIPAL	**$149,322.33**	**$152,728.00**	**$134,053.25**	**$152,778.41**
2520 FISCAL SERVICES				
Contracted Service	$18,400.00	$18,400.00	$18,400.00	$18,400.00
Postage	$552.00	$0.00	$552.00	$552.00
Supplies	$100.00	$27.90	$100.00	$100.00
Interest Current Loans	$5,000.00	$8,264.58	$5,000.00	$5,000.00
TOTAL 2520 FISCAL SERVICES	**$24,052.00**	**$26,692.48**	**$24,052.00**	**$24,052.00**
2526 AUDIT SERVICES				
Audit Services	$7,550.00	$5,000.00	$7,550.00	$5,000.00
TOTAL 2526 AUDIT SERVICES	**$7,550.00**	**$5,000.00**	**$7,550.00**	**$5,000.00**
2600 OPERATION & MAINTENANCE				
Purchased Services	$0.00	$0.00	$11,358.95	$11,350.00
Contracted Serv	$45,000.00	$44,800.00	$45,000.00	$45,000.00
Water Services	$1,200.00	$1,987.50	$1,200.00	$1,500.00
Water Testing	$0.00	$144.00	$0.00	$0.00
Rubbish Services	$1,800.00	$2,160.00	$1,800.00	$2,160.00
Property Ins.	$4,841.10	$4,644.45	$4,841.10	$5,053.00
Telephone	$2,800.00	$2,632.88	$2,800.00	$2,800.00

COVENTRY VILLAGE SCHOOL

Account Number/Description	FY17 BUDGET 7/1/2016-6/30/2017	FY17 ACTUAL 7/1/2016-6/30/2017	FY18 BUDGET 7/1/2017-6/30/18	FY19 BUDGET 7/1/2018-6/30/2019
Supplies	$3,400.00	$2,892.26	$3,400.00	$3,400.00
Electricity	$21,500.00	$17,655.07	$21,500.00	$21,500.00
Propane	$22,500.00	$17,112.97	$22,500.00	$22,500.00
Non-Instructional Equip.	$800.00	$0.00	$800.00	$800.00
TOTAL 2600 OPERATION & MAINTENAI	**$103,841.10**	**$94,029.13**	**$115,200.05**	**$116,063.00**
2620 CARE & UPKEEP-BUILDING				
Contract Service	$4,500.00	$10,155.24	$4,500.00	$4,500.00
Supplies	$0.00	$1,174.69	$0.00	$0.00
TOTAL 2620 CARE & UPKEEP-BUILDING	**$4,500.00**	**$11,329.93**	**$4,500.00**	**$4,500.00**
2640 CARE & UPKEEP-EQUIPMENT				
Contracted Services	$3,000.00	$11,621.79	$3,000.00	$3,000.00
Equipment	$0.00	$0.00	$2,000.00	$2,000.00
TOTAL 2640 CARE & UPKEEP-EQUIPMEI	**$3,000.00**	**$11,621.79**	**$5,000.00**	**$5,000.00**
2711 TRANSPORTATION				
Contract Services	$84,947.61	$0.00	$0.00	$0.00
Contracted Services-Fuel Cap	$4,300.00	$0.00	$0.00	$0.00
Contract Services Through NCSU	$0.00	$88,305.00	$90,954.00	$58,041.00
TOTAL 2711 TRANSPORTATION	**$89,247.61**	**$88,305.00**	**$90,954.00**	**$58,041.00**
2720 EXTRA-CURRICULAR TRANSPORTATION				
Contract Ex. Curr Svc Thru NCSU	$0.00	$3,839.60	$2,900.00	$2,900.00
Field Trips	$2,900.00	$0.00	$0.00	$0.00
TOTAL 2720 EXTRA-CURRICULAR TRANS	**$2,900.00**	**$3,839.60**	**$2,900.00**	**$2,900.00**
5000 DEBT SERVICES				
Transfers to Food Service	$13,500.00	$7,168.58	$13,500.00	$13,500.00
Deficit Reduction	$21,678.00	$0.00	$33,785.00	$0.00
Contingency	$540.00	$0.00	$540.00	$540.00
TOTAL 5000 DEBT SERVICES	**$35,718.00**	**$7,168.58**	**$47,825.00**	**$14,040.00**
ROOF CONTINGENCY				
Roof Contingency	$0.00	$0.00	$20,000.00	$20,000.00
TOTAL ROOF CONTINGENCY	**$0.00**	**$0.00**	**$20,000.00**	**$20,000.00**
TOTAL 01 GENERAL FUND	**$2,892,071.00**	**$2,907,320.65**	**$2,758,758.33**	**$2,966,261.94**

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES ONLY

District: Coventry | **T054**
County: Orleans | **North Country**

Property dollar equivalent yield: 9,842
Homestead tax rate per $9,842 of spending per equalized pupil: 1.00
Income dollar equivalent yield per 2.0% of household income: 11,862

				FY2016	FY2017	FY2018	FY2019	
		Expenditures						
1.		**Budget** (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)		$2,798,196	$2,892,071	$2,757,928	$2,966,262	1.
2.	plus	Sum of separately warned articles passed at town meeting	+	-	-	-	-	2.
3.	minus	Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-		3.
4.		**Locally adopted or warned budget**		**$2,798,196**	**$2,892,071**	**$2,757,928**	**$2,966,262**	4.
5.	plus	Obligation to a Regional Technical Center School District if any	+	-	-	-		5.
6.	plus	Prior year deficit repayment of deficit	+	-	-	-		6.
7.		**Total Budget**		**$2,798,196**	**$2,892,071**	**$2,757,928**	**$2,966,262**	7.
8.		S.U. assessment (included in local budget) - informational data		-	-	-		8.
9.		Prior year deficit reduction (included in expenditure budget) - informational data		-	-	-	-	9.
		Revenues						
10.		Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)		$557,031	$546,821	$340,542	$377,144	10.
11.	plus	Capital debt aid for eligible projects pre-existing Act 60	+	-	-	-		11.
12.	minus	All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-		12.
13.		**Offsetting revenues**		**$557,031**	**$546,821**	**$340,542**	**$377,144**	13.
14.		**Education Spending**		**$2,241,165**	**$2,345,250**	**$2,417,386**	**$2,589,118**	14.
15.		Equalized Pupils		163.20	170.42	171.21	177.43	15.
16.		**Education Spending per Equalized Pupil**		**$13,732.63**	**$13,761.59**	**$14,119.42**	**$14,592.34**	16.
17.	minus	Less ALL net eligible construction costs (or P&I) per equalized pupil	-	$315.34	-	-		17.
18.	minus	Less share of SpEd costs in excess of $50,000 for an individual (per eqpup)	-	-	-	-		18.
19.	minus	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-		19.
20.	minus	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-		20.
21.	minus	Estimated costs of new students after census period (per eqpup)	-	-	-	-		21.
22.	minus	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-		22.
23.	minus	Less planning costs for merger of small schools (per eqpup)	-	-	-	-		23.
24.	minus	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	-	-		24.
				threshold = $17,103	Allowable growth	threshold = $17,386	threshold = $17,816	
25.		Excess spending threshold		$17,103.00	$14,050.62	$17,386.00	$17,816.00	25.
26.	plus	Excess Spending per Equalized Pupil over threshold (if any)	+	-	-	-	-	26.
27.		Per pupil figure used for calculating District Equalized Tax Rate		$13,733	$13,762	$14,119	**$14,592.34**	27.
28.		District spending adjustment (minimum of 100%)		145.181% based on $9,285	141.857% based on $9,701	138.971% based on yield $10,160	148.266% based on yield $9,842	28.
		Prorating the local tax rate						
29.		Anticipated district equalized homestead tax rate (to be prorated by line 30) [$14,592.34 ÷ ($9,842.00 / $1.000)]		$1.4373 based on $0.99	$1.4186 based on $1.00	$1.3897 based on $1.00	**$1.4827** based on $1.00	29.
30.		Percent of Coventry equalized pupils not in a union school district		100.00%	100.00%	100.00%	100.00%	30.
31.		Portion of district eq homestead rate to be assessed by town (100.00% x $1.48)		$1.4373	$1.4186	$1.3897	**$1.4827**	31.
32.		**Common Level of Appraisal (CLA)**		107.22%	102.99%	102.19%	100.76%	32.
33.		Portion of actual district homestead rate to be assessed by town ($1.4827 / 100.76%)		$1.3405 based on $0.99	$1.3774 based on $1.00	$1.3599 based on $1.00	$1.4715 based on $1.00	33.
34.		Anticipated income cap percent (to be prorated by line 30) [($14,592.34 ÷ $11,862) x 0.00%]		2.61% based on 1.80%	2.53% based on 2.00%	2.36% based on 2.00%	- based on 0.00%	34.
35.		Portion of district income cap percent applied by State (100.00% x 0.00%)		2.61% based on 1.80%	2.53% based on 2.00%	2.36% based on 2.00%	- based on 0.00%	35.
36.				-	-	-	-	36.
37.				-	-	-	-	37.

- Following current statute, the Tax Commissioner recommended a property yield of $9,842 for every $1.00 of homestead tax per $100 of equalized property value. The Tax Commisioner also recommended an income yield of $11,862 for a base income percent of 2.0% and a non-residential tax rate of $1.629. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.
- The base income percentage cap is 2.0%.

Dear North Country School-Community,

One of the most important and challenging responsibilities of school boards is the budget process. Boards, in conjunction with school administrators, must balance the role of being stewards of the public's resources while advancing a quality education for our students. The NCSU Commitments, Design for Learning and local schools' action plans identify the learning outcomes and opportunities we are striving for, along with the resources and practices necessary to meet such goals. There are many considerations for both the supervisory union board and local boards in assuring we are meeting the needs of our learners, while recognizing the financial impact on taxpayers. The context for building FY2019 school budgets has presented one of the most challenging processes for schools in recent years.

Local boards recognize and appreciate the financial contribution our tax-payers make annually. Throughout the budget process, boards must consider many variables and perspectives to determine adequate staffing, instructional resources, access to technology and safe, healthy and efficient facilities. Together, boards and principals are very mindful of the decisions they make in determining how school budgets will impact both tax payers and learners. Annually, we engage in multiple meetings over a three to four-month period to build budgets that are voted on in March.

In addition, each board has representation at the supervisory union level in the process of determining allocation of federal grants and the expenses that are assessed out to individual town school districts. The supervisory union budgets are reviewed by a budget committee, the Executive Committee of the NCSU Board and approved by the full NCSU Board in December. The expenditures for Special Services, Early Childhood Services and our Central Office are then reflected in supervisory union assessments. Assessments in local budgets are adjusted based on total spending at the local level for the central office budget and equalized pupils for special services.

There are many variables that impact a town's education property tax rate. Due to a state-wide funding system for education, decisions made by all boards across the state, along with determinations by the Legislature, have an impact on the state property tax rate. This year, the projection is for a 9.4 cent tax increase based on the status of the education fund and projected spending. In addition, local boards are also addressing the "recapture" the Legislature and Governor compromised on for the state to recover projected savings in new health care plans. It is possible that we will see some legislation to address staffing ratios, but we are unlikely to see any bills put forth prior to the time schools have determined budgets in mid-January.

I can assure you our boards annually consider their student numbers and make tough decisions regarding staffing. Given the increased expectations for learning outcomes and increasing needs of many of our children, it is logical that schools have implemented increased programs and services to support student learning. With typically 75% to 80% of education spending attributed to salary and benefits, school budgets would be impacted by staffing ratios set by the Legislature. It must also be understood that public policy can be a blunt instrument and we could see a direct adverse impact on learning for students. Schools experiencing a decline in enrollment face a decrease in state revenue based on our funding system, yet cannot easily reduce cost when student enrollment is spread out between many grades and multiple classrooms. Whereas we recognize the statewide drop in students, local boards are in the best position to make determinations around staffing.

Schools across NCSU are committed to fiscal responsibility, along with meeting the needs of our children. There is no question that tough decisions are made at both the supervisory union and local level in our attempts to sustain adequate and equitable learning opportunities and services for all our students. We encourage community members to learn more about our budgeting process and to attend school board meetings. Certainly, we encourage voters to attend annual school district meetings in March.

John A. Castle, NCSU Superintendent of Schools

NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGE IN FUND BALANCE - GOVERMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2017 UNAUDITED

		General Fund 2017
Revenues		
Program Revenues:		
Charges for services	$	3,304,740
Operating grants and contributions		9,964,683
General Revenues:		
Grants and contributions not restricted to specific programs		1,297,422
Miscellaneous		7,443
Transfer from other funds		19,890
Total revenues		14,594,178
Expenses		
General administration		1,483,442
Student support services		1,327,329
Special education		6,564,487
Early education programs		456,764
Transpiration and maintenance		2,088,290
On-behalf payments		1,845,831
Total Expenses		13,766,143
Excess (deficiency) of revenues over (under) expenditures		828,035
Fund balance - beginning		261,347
Fund balance - ending	$	1,089,382

The notes to the financial statements are an integral part of this statement

NORTH COUNTRY SUPERVISORY UNION
FY2019 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2018 Board Approved Budget 7/1/17-6/30/18	FY2019 Board Approved Budget 7/1/18-6/30/19
ASSESSMENT REVENUE		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	($2,000)	($2,000)
INTEREST INCOME-MONEY MARKET	($2,000)	($2,000)
INTEREST REVENUE	**($4,000)**	**($4,000)**
ASSESSMENTS	($1,176,782)	($1,206,916)
TOTAL 1931 TOWN ASSESSMENT	**($1,176,782)**	**($1,206,916)**
1990 MISC OTHER LOCAL REVENUE		
FUND BALANCE AS REVENUE	($30,000)	($42,000)
INDIRECT COSTS REVENUE	($40,000)	($30,000)
MISC REVENUE	$0	$0
TOTAL 1990 MISC OTHER LOCAL REVENUE	**($70,000)**	**($72,000)**
TOTAL ASSESSMENT REVENUE	**($1,250,782)**	**($1,282,916)**
ASSESSMENT EXPENDITURES		
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	$200	$200
F.I.C.A.	$15	$15
W COMP	$1	$1
TRAVEL	$40	$40
TOTAL 2110 ATTENDANCE SERVICE	**$256**	**$256**
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	$8,000	$8,000
SP PROJECTS PRINCIPAL MENTORING	$0	$0
SP PROJECTS SUPPLIES	$2,000	$2,000
SPEC.PROJ.-FOOD	$5,000	$5,000
SPEC.PROJ.-SOFTWARE	$0	$0
TOTAL 2210 Improvement of Instruction Services	**$15,000**	**$15,000**
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	$43,798	$45,112
WAGES CURRICULUM ADMIN ASST	$16,371	$16,862
BCBS	$14,031	$12,329
FICA	$4,603	$4,741
LIFE INSURANCE	$75	$85
MUN. RETIREMENT	$900	$900
WORKERS COMP	$270	$380
UNEMPLOYMENT	$40	$100
TUITION	$770	$770
DENTAL	$330	$350
LTD	$175	$175
TRAINING	$750	$750
TRAVEL	$645	$645

NORTH COUNTRY SUPERVISORY UNION
FY2019 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2018 Board Approved Budget 7/1/17-6/30/18	FY2019 Board Approved Budget 7/1/18-6/30/19
SUPPLIES	$600	$1,200
BOOKS & PERIODICALS	$500	$500
CONF & DUES	$900	$2,000
TOTAL 2212 CURRICULUM DEVELOPMENT	**$84,758**	**$86,899**
2230 TECHNOLOGY		
DIRECTOR OF TECHNOLOGY	$67,073	$69,084
NETWORK ADMINISTRATOR	$26,000	$26,780
SUPPORT TECH WAGES	$7,601	$7,829
BCBS	$7,500	$8,403
FICA	$7,701	$7,933
LIFE INSURANCE	$168	$168
MUNICIPAL RETIREMENT	$3,689	$4,500
WORKERS COMP	$400	$400
UNEMPLOYMENT	$262	$262
TUITION	$1,800	$1,800
DENTAL	$384	$500
LTD	$194	$250
TRAVEL	$3,000	$3,000
ROOMS & MEALS	$400	$400
SUPPLIES	$500	$500
SOFTWARE	$3,500	$3,500
EQUIPMENT	$5,500	$5,500
DUES & FEES	$1,500	$1,500
TOTAL 2230 TECHNOLOGY	**$137,172**	**$142,309**
2231 TECHNOLOGY PURCHASED SERVICES		
PURCHASED TECH SERVICE CONTRACT	$52,879	$57,500
TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	**$52,879**	**$57,500**
2300 Support Services - General Admin		
ANNUITY	$0	$0
SUP'T SALARY	$124,447	$128,180
SECRETARY WAGES (2)	$71,613	$73,762
BCBS	$54,972	$41,036
FICA	$14,630	$15,449
LIFE INSURANCE	$190	$190
MUNICIPAL RETIREMENT	$3,939	$3,939
WORK COMP	$1,050	$1,050
UNEMPLOYMENT	$500	$500
DENTAL	$1,033	$1,200
LTD	$569	$569
AUDIT NCSU	$12,200	$12,200
LODGING & MEALS	$1,500	$1,500
TRAVEL	$3,000	$3,000
VSA DUES	$4,500	$4,500
PROF DEVELOPMENT-SECRETARY	$200	$200

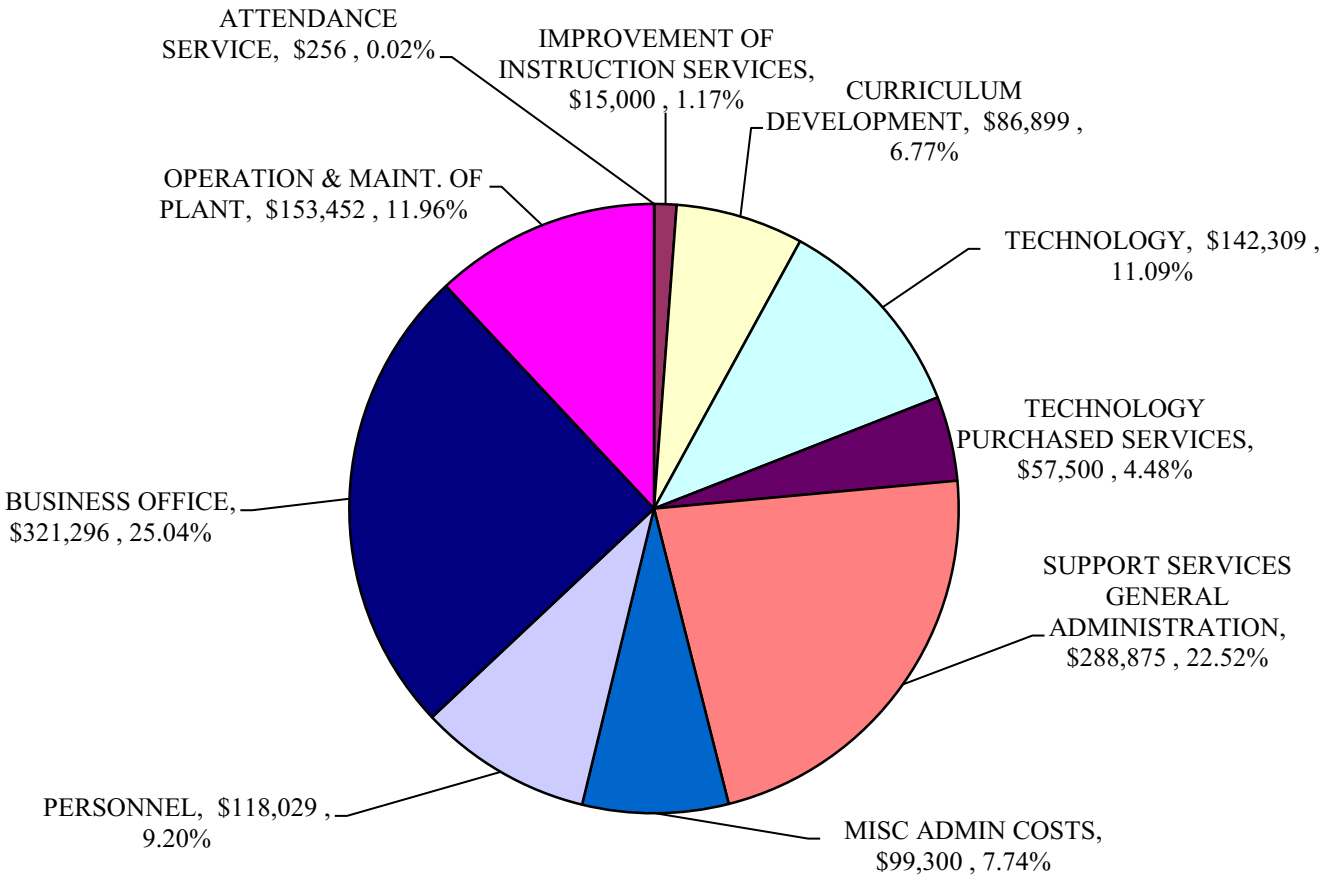
NORTH COUNTRY SUPERVISORY UNION
FY2019 BOARD APPROVED ASSESSMENT BUDGET

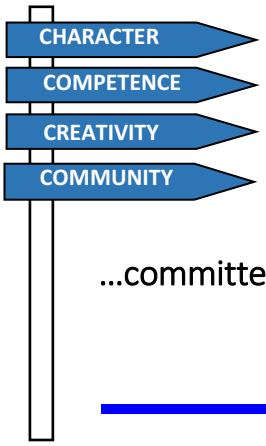
Account Number / Description	FY2018 Board Approved Budget 7/1/17-6/30/18	FY2019 Board Approved Budget 7/1/18-6/30/19
PROF DEVELOPMENT	$1,600	$1,600
TOTAL 2300 Support Services - General Admin	**$295,943**	**$288,875**
2320 MISC ADMIN COSTS		
HEALTH CARE ASSESSMENT	$2,000	$2,000
LEGAL MISC TOWNS	$250	$250
MAINTANCE CONTRACT ADS	$10,000	$10,000
STORAGE PURCHASE SERVICE	$700	$700
LEGAL SERVICES	$3,000	$3,000
STIPEND TREASURER'S	$1,050	$1,050
PURCHASE SERVICE	$600	$600
EQUIP MAINT	$2,000	$2,000
PHONE EQUIP MAINT	$4,500	$4,500
MACHINE LEASES & RENTALS	$12,000	$12,200
CONSOLIDATED INSURANCE	$5,000	$10,800
TELEPHONE	$5,500	$5,800
POSTAGE	$12,500	$12,500
INTERNET	$1,000	$1,000
MISC TOWNS ADVERTISING	$400	$400
ADVERTISING	$3,500	$5,000
MISC FOOD MEETINGS	$8,000	$8,000
MISC TOWN INVOICES	$500	$500
OFFICE SUPPLIES	$9,000	$10,000
BOOKS	$1,000	$500
EQUIPMENT	$1,000	$1,000
COMPUTER EQUIPMENT	$2,000	$2,000
PHONE SYSTEM EQUIPMENT	$2,000	$2,000
FURNITURE	$2,500	$2,500
MISCELLANEOUS DUES/FEES	$500	$1,000
TOTAL 2320 MISC ADMIN COSTS	**$90,500**	**$99,300**
2323 PERSONNEL		
PERSONNEL WAGES	$80,845	$83,270
PERSONNEL BCBS	$24,280	$16,176
PERSONNEL FICA	$6,184	$7,608
PERSONNEL LIFE INS	$45	$45
PERSONNEL RETIREMENT	$4,446	$4,500
PERSONNEL WORKERS COMP	$350	$350
PERSONNEL UNEMPLOYMENT	$475	$475
PERSONNEL TUITION	$3,450	$3,450
PERSONNEL DENTAL	$704	$770
PERSONNEL LTD	$235	$235
PURCHASED SERVICE PERSONNEL	$500	$500
PERSONNEL TRAVEL	$100	$100
PERSONNEL CONF/DUES	$550	$550
TOTAL 2323 PERSONNEL	**$122,164**	**$118,029**

NORTH COUNTRY SUPERVISORY UNION
FY2019 BOARD APPROVED ASSESSMENT BUDGET

Account Number / Description	FY2018 Board Approved Budget 7/1/17-6/30/18	FY2019 Board Approved Budget 7/1/18-6/30/19
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	$70,863	$72,989
WAGES FINANCE ASSISTANTS	$71,144	$73,278
WAGES BUSINESS ADM ASST	$26,473	$27,267
WAGES COURIER	$1,600	$600
SALARY STAFF ACCOUNTANT	$41,662	$42,912
BCBS BUSINESS OFFICE	$49,402	$60,073
FICA BUSINESS OFFICE	$16,076	$16,558
LIFE INS BUSINESS OFFICE	$123	$175
RETIREMENT BUSINESS OFFICE	$12,798	$12,798
WORKERS COMP BUSINESS OFFICE	$950	$950
UNEMPLOYMENT BUSINESS OFFICE	$675	$675
TUITION BUSINESS OFFICE	$3,500	$3,500
DENTAL BUSINESS OFFICE	$1,293	$1,650
LTD DIRECTOR BUSINESS	$571	$571
PURCHASE SERVICE BUSINESS OFFICE	$0	$0
TRAVEL BUSINESS OFFICE	$5,000	$5,000
ROOMS & MEALS BUSINESS OFFICE	$400	$400
DUES & FEES BUSINESS OFFICE	$1,400	$1,400
PROF DEV BUSINESS OFFICE	$500	$500
TOTAL 2520 BUSINESS OFFICE	**$304,430**	**$321,296**
2600 OPERATION & MAINT. OF PLANT		
WAGES CUSTODIAN	$2,380	$2,452
OPERATION AND MAINT PURCHASE SERV	$2,400	$3,000
CUSTODIAN-P.SERV	$9,500	$12,500
RUBBISH REMOVAL	$1,800	$1,800
STORAGE RENTAL SPACE	$800	$900
CUSTODIAL SUPPLIES	$2,800	$2,800
TOTAL 2600 OPERATION & MAINT. OF PLANT	**$19,680**	**$23,452**
2640 OPERATION & MAINT. OF PLANT		
RENT	$128,000	$130,000
TOTAL 2640 OPERATION & MAINT. OF PLANT	**$128,000**	**$130,000**
TOTAL EXPENDITURES	**$1,250,782**	**$1,282,916**

NORTH COUNTRY SUPERVISORY UNION FY2019 BUDGET





NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

LEARNING BELIEFS

Learning takes place in a culture that fosters...

Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance
Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access
Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership
Individual & Collective Accomplishments ❖ Community Partnerships

LEARNING OPPORTUNITIES

Learners participate in experiences that/to...

Support Personal Pathways ❖ Include Problem-Based Projects
Are Academically Rigorous ❖ Make Inter-Disciplinary Connections
Contain Experiential Discovery ❖ Utilize Transferable Skills
Encourage Student Voice ❖ Incorporate Technology
Involve Physical Activity ❖ Create & Perform ❖ Engage the Community
Occur In the Natural World ❖ Happen Anywhere & Any Time

LEARNING OUTCOMES

Learners succeed by becoming...

Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair
Independent Thinkers ❖ Innovative Problem Solvers
Academically Accomplished ❖ Effective Communicators & Collaborators
Technologically Skilled ❖ Globally Aware ❖
Contributing Citizens ❖ Respectful of Our Environment
Physically, Emotionally & Socially Healthy
Appreciative Of & Skilled In the Visual & Performing Arts

NORTH COUNTRY SUPERVISORY UNION

…committed to the development of Character, Competence, Creativity and Community

DESIGN FOR LEARNING 2015 – 2018

GOAL: All schools will provide a curriculum that advances outcomes as articulated in the NCSU Commitments.

Objectives:

1. **Each school will deliver a comprehensive curriculum to achieve proficiency based on current standards.**
2. **Each school will establish curricula to ensure instructional access tailored to individual needs and interests.**
3. **Each school will ensure curricula that include the visual and performing arts.**
4. **Each school will establish curricula related to transferable skills.**

GOAL: All schools will provide learning opportunities and utilize instructional practices in accordance with NCSU Commitments.

Objectives:

1. **Each school will utilize the NCSU Instructional Framework.**
2. **Each school will incorporate project/problem-based learning.**
3. **Each school will ensure access to a comprehensive continuum of supports for all learners.**
4. **Each school will establish a more customized approached to learning and support multiple pathways.**

GOAL: All schools will utilize effective assessment, grading practices, feedback and use of data.

Objectives:

1. **Each school will implement current best practices for assessment and reporting of student learning outcomes.**
2. **Each school will update a comprehensive assessment plan including the use of electronic portfolios.**
3. **Each school will develop practices of student goal setting, self-assessment and student-led conferences.**
4. **Each school will use qualitative data to guide reflection around the review of programs and practices.**

GOAL: All schools will create a positive learning environment.

Objectives:

1. **Each school will implement research-based practices that advance positive behaviors.**
2. **Each school will develop strategies to address character development.**
3. **Each school will promote authentic student voice and leadership.**
4. **Each school will increase parent and community engagement.**

WARNING FOR THE ANNUAL MEETING OF THE NORTH COUNTRY UNION HIGH SCHOOL DISTRICT

The legal voters of the North Country Union High School District, consisting of the Town School Districts of Brighton, Charleston, Derby, Holland, Jay, Lowell, Morgan, Newport Center, Troy, Westfield, and City of Newport, are hereby notified and warned to meet at the North Country Career Center Assembly Room (Room 380), in Newport, Vermont, on **Monday, February 26, 2018,** at 6:30 o'clock in the evening, to act upon the following business, to wit:

ARTICLE I: To elect, by ballot, the following officers for the district: a moderator, a clerk, and a treasurer, each to serve for one year.

ARTICLE II: To hear and act upon the reports of the district officers.

ARTICLE III: To decide what salaries shall be paid to officers and directors of the district.

ARTICLE IV: North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend $15,848,200, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $14,286 per equalized pupil. This projected spending per equalized pupil is 0.02% lower than spending for the current year.

ARTICLE V: North Country Union Junior High School: Shall the voters of the school district approve the school board to expend $4,360,600, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of $15,824 per equalized pupil. This projected spending per equalized pupil is 5.51% higher than spending for the current year.

ARTICLE VI: Shall the North Country Union High School District authorize the Board of School Directors to place $350,000 of undesignated FY2017 fund balance from the general fund operations in the Capital Improvement Reserve fund?

ARTICLE VII: Subject to approval by the State Board of Education, shall the boundaries of North Country Union Junior High School District be changed to include Westfield Town School District?"

Voting on the aforementioned Articles IV and VII will be by Australian ballot at each regular polling place in each member town and city of the North Country Union High School District on **Tuesday, March 6, 2018**. Voting on the aforementioned Articles V and VII will be by Australian ballot at each regular polling place in the towns of Derby, Holland, Jay, Morgan, and City of Newport on **Tuesday, March 6, 2018**. The polls shall be opened and closed according to law and as set by the Board of Civil Authority of each town or city within the union District, and said respective Boards of Civil Authority shall be responsible for determining the eligibility of persons to vote and the supervision of the election, and the presiding officer shall direct the manner in which the vote and ballots on the appropriation questions are counted in each respective town and city. The municipal clerks of the member towns and city shall certify the tallies to the Board of School Directors and shall transmit the certified tallies to the North Country Union High School District Clerk.

WARNING FOR THE ANNUAL MEETING OF THE NORTH COUNTRY UNION HIGH SCHOOL DISTRICT (Continued)

DISCUSSION AND DEBATE ON THE APPROPRIATIONS SHALL BE CONDUCTED AT THE ASSEMBLED NORTH COUNTRY UNION HIGH SCHOOL ANNUAL MEETING TO BE HELD ON **MONDAY, FEBRUARY 26, 2018** AT 6:30 P.M., AT THE NORTH COUNTRY CAREER CENTER ASSEMBLY ROOM (ROOM 380) IN NEWPORT, VERMONT.
THE ASSEMBLED MEETING SHALL ALSO CONSTITUTE THE PUBLIC INFORMATIONAL HEARING REQUIRED BY 17 V.S.A. §2680(G).

ARTICLE VIII: To see when, by date and time, the North Country Union High School District shall hold its Annual District Meeting in 2019 and the time it shall hold special district meetings under the provisions of 16 VSA 706j (a) (5), 706p, 17 VSA 2643 and 17 VSA 2655 including any special meetings held subsequent to the Annual District Meeting in 2018.

ARTICLE IX: To do any other business that may legally come before the meeting.

ARTICLE X: To adjourn.

Dated at Newport, Vermont, this 16th day of January, 2018.

NORTH COUNTRY UNION HIGH SCHOOL DISTRICT BOARD OF DIRECTORS

Received and recorded this 17th day of January, 2018

Clerk, N.C.U.H.S. District

NORTH COUNTRY UNION HIGH SCHOOL
SCHOOL BOARD REPORT

Another year has flown by - as you recall at the time of last year's letter we were in the middle of a search for a principal - we feel very fortunate to have had quality applicants apply. As a result we feel very fortunate to have hired Chris Miller. Chris brings a wealth of knowledge and is instrumental in leading the school toward personal learning plans and proficiency based learning - a requirement by the State of Vermont's Agency of Education. We continue to work with Great Schools Partnership on developing curriculum/instruction and assessment to meet these mandates.

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We are aware of the recent news story regarding the short fall in the education fund at the state level projecting an increase of 8-9 cents on the property tax rate. We are pleased to present to you for consideration a budget for NCUHS which is 4.48% below last year's budget and the NCCC budget is 2.64% below last year's budget. The combined budgets are down a total of 4.07% or $586,489 from last year's budget. Our equalized pupil cost has remained the same – meaning our spending is the same as last year even with declining student enrollments. As a result we have been able to offset some of the proposed statewide property tax increase. These budgets represent a slight increase from last year's rate of 1.47 to 1.5064 or approximately 0.5 cent increase in the property tax. You may ask why if the dollars spent are less and the cost to educate fewer pupils has not increased why is the tax rate increasing? This is because the Estimated Dollar Yield which is set by the State is projected to be 3.13% LESS than last year. We feel these budgets continue to provide multiple opportunities for our students, provide education equity and as well-being fiscally responsible for you the taxpayer. There however are outside factors that continue to increase the tax rate that we do not control. We urge you to reach out to your local reps as we will to continue to feel pressured and penalized around the school consolidation issue. Many community meetings were held and we heard overwhelming this was not the direction our communities wanted to take. We have submitted the required rational to the Agency of Education why we need to remain as we are. We will have a response back from them in June.

We invite you to visit and experience firsthand these wonderful opportunities to our children. We thank you for your continued support of our school and career center.

Rose Mary Mayhew
NCUHS School Board Chair
Rose Mary Mayhew
NCUHS School Board Chair

NORTH COUNTRY UNION HIGH SCHOOL
PRINCIPAL'S REPORT

Greeting North Country Union High School communities!

In June of 1967 the cornerstone was placed into the foundation of a new school building housing a regional high school that would become North Country Union High School. As we anticipate wrapping up this 50th year of NCUHS, I wanted to share some highlights from the year and also frame where we are going as we begin our next fifty years.

This year NCUHS students and staff have many achievements to be proud of! From performing in national choral competitions to competing for state and international titles in athletics. We studied the Clyde River and the Magog watershed, housed German and French Exchange students, and provided gifts and food for the holidays for families in need within our community. Students were accepted into various post-secondary placements, and we began Work Based Learning placements. During Maniatty Week we watched the Senior class win the Old Shoe - a time honored tradition, we organized 50th year alumni concerts, and even produced a critically acclaimed version of Legally Blonde. Along the way we developed deeper, supportive relationships with each other.

As we begin the next fifty years we are working hard to prepare our students for a successful future. In a previous time, a high school diploma alone was the key to many successful career options. A high school diploma alone is no longer enough as employers now depend on workers that have additional training beyond their high school diploma. Understanding this, we are aiming to provide our students with strong academic skills and a greater understanding of how their interests and skills will guide their future career paths. We are working equally as hard to provide opportunities for students to apply their skills in the classroom and community, illuminating a pathway to postsecondary opportunities that will ensure greater employability and success for all students beyond their North Country experience.

In my short time as Principal I have been grateful with how welcoming the NCU community has been to me. Change in any form is not easy, yet students regularly greet me with a smile and patience as I try to learn more about them, their interests and goals. Their warm welcome speaks loudly to the quality of their character and their readiness to adapt to the inevitability of change in a rapidly changing world.

Thank you for your trust and support of our school, our students, our faculty and staff!

Chris Miller
Principal

January 2018

The North Country Career Center provides many opportunities to the students of North Country Union High School and Lake Region Union High School, as well as adult community members in the region. We prepare our high school students for their futures as learners, employees and community members. We strive for all of our students to be "Career, College and Community Ready". We also help our adult learners reach their potential in their chosen career. We have expanded our Adult Education Department and provide training that leads to industry recognized credentials in technical fields through classes such as Welding, Licensed Nursing Assistant, Medication Nursing Assistant and EMT programs. We are also working with the Vermont Fuel Dealers Association on oil burner and propane classes and collaborate with many employers to provide specialized workforce education and training. We offer personal enrichment classes that bring community members together to learn new languages, explore artistic medium, and prepare international cuisine.

In response to the declining population of high school aged students, we have looked carefully at the opportunities that we can provide to our students and over the past three years have reduced the number of programs we offer to thirteen. We also offer 17 additional pre-tech foundation (PTF) classes for ninth and tenth graders. We believe that this was the fiscally responsible thing to do while still offering a variety of technical opportunities to our students. This year's proposed budget has decreased by 2.64% in response to the Governor's request to reduce spending. This was achieved without reducing staff or programs offered.

Our programs run approximately 120 minutes a day and are available to 11th and 12th graders; the PTF classes meet for 80 minutes every other day for one semester and introduce students to the options available in the various career pathways at NCCC. We offer students a variety of technical training in many different areas, often supplemented with work-based learning experiences for the students. This means that students get real job experience and can earn credits and/or get paid for the work that they do. Many students also earn college credits at the career center through dual enrollment.

We have an after-school STEM program for Newport City Elementary School and provide many tours and outreach activities to the younger students in NCSU and OCSU. In the future, and with legislative support, we hope to bring more collaborative opportunities to our middle school students.

I would like to thank all of the voters for the ongoing support that you give to the Career Center. We are working hard to provide educational opportunities to all the members of our community while realizing the need to be fiscally responsible in the face of declining student enrollment and legislatively imposed spending caps.

Sincerely,

Eileen M. Illuzzi, Director
North Country Career Center

2018/2019 NCCC

As we plan for our next school year, we should look some statistics in education, both in Vermont and Nationally. Of the 14 Career Centers in Vermont, the average 2018 tuition is $15,690. They range from a low of $11,500 at Cold Hollow, to a high of $20,162 at Hannaford. Here at NCCC, we are at ***$14,662.*** We offer 14 programs between the Newport location and Derby land Lab.

Our enrollment at NCCC for 2017/2018 is around 250 students. The makeup is 144 students entering year one of a program and 106 entering their second year. Students are required to complete a minimum 600 minutes /week in a program. As we move to a more proficiency & competency based learning, we are hoping that the State will re-evaluate the class room seat time so students can take the necessary classes needed to go on to a post-secondary school as well as participate at the Career Center. The challenge for both our sending schools, North Country & Lake Region, is the funding follows the students to the Career Centers and the sending schools still must fund the core classes. Pre-Tech Foundation 40 minute courses at the Career Center for 9th & 10th grade students are not funded at the same rate as 11th and 12th grade Career Center students. These are the feeder classes that dovetail into our 14 programs.

We have four of our NCCC staff working with four staff members from NCUHS to offer a STEM Academy (Science, Technology, Engineering and Math). This year they have around 68 students participating and are one of the fastest growing STEM initiatives in Vermont.

The State average for High School seniors going on to post-secondary education is 60%. Lake Region is 53% and NCUHS is 51%. Projections show, there will be 172 seniors graduating from NCUHS this year & 90 from Lake Region. Of these 262 seniors, 52% (136 students) will go on to post-secondary education, and 50% of them (68 students) will go out of State. If every senior in VT going on to college went to a Vermont College we would still have 30% of our college seats unfilled.
The national average for completing college in four years is around 55%. Statistics show that in Vermont, UVM is at 65%, Castleton 34%, VTC 29% and Johnson & Lyndon at 18%. Vermont seniors that did a dual enrollment (picking up college credits while in High School) had an 84% College completion rate.

So of the 136 students that go to college, 75 will earn a degree after four years. National averages show that only around 30% of College Graduates will find a job closely related to their major. Only 60% of all College Graduates will enter the work force with a job that requires a College degree. Out of 262 graduating seniors, 128 will enter the workforce upon graduation and another 61 that do not complete college, will enter the workforce sometime within four years after graduating high school.

The 106 seniors enrolled in a program at NCCC will have a much better chance entering the workforce or continuing into a post-secondary program with what they have learned. I would like to see the State change the law pertaining to Career Centers. As it stands now once a senior has a high school diploma he or she must then pay tuition to go back to the Career Centers. This needs to change and allow students a two or three-year grace period to go back to the Career Centers and get the training they need.

Per Governor Scott's 6-3-1 assessment of Vermont, it shows that <u>every day</u> we lose 6 workers out of our workforce, there are 3 less students in our schools K-12, and 1 child is born into an opioid problem household.
This sobering statistic shows the importance of Career Centers and trying to encourage our seniors to go to a Vermont College and stay in-state. We need 2,190 people entering the workforce just to make up for those retiring, let alone the needed numbers for new and expanding companies.

I thank all the Regional Advisory Board members and the staff at the NCCC as we try and meet all of these challenges going forward.

Sincerely,
Grant Spates
RAB Chair

Taylor – Grade 4

Thank you to all of the Coventry Village School students who provided the wonderful artwork seen throughout the Town and School Reports this year.

Town of Coventry
PO Box 8
Coventry, VT 05825