

**Minutes**  
**Planning Commission Meeting**  
**Town of Coventry**  
**December 3, 2019 at 6:00 P.M.**

---

**Board Members Present:**

Moe Jacobs ~ Chair:  
Josh Griffes - Vice Chair  
Skip Gosselin  
Mike Lucas

**Town Officials Present:**

Carol Simmons / Administrative Assistant to the Planning Commission

---

1. **Chairman Moe Jacobs called the meeting to order at 6:00 p.m.**
  
2. ***Approve the minutes of the November 5, 2019 meeting:***
  - ❖ Skip made the motion to approve the minutes of the November 5, 2019 meeting.
  - ❖ Mike seconded the motion to approve the November 5, 2019 minutes.
  - ❖ Board members that were present unanimously approved and signed the minutes from November 5, 2019 as written.
  
3. ***Allow for public comment:***
  - ❖ No public comment was noted.
  
4. ***Old Business:***
  - ❖ **USPS Mail –**
    - No physical mail received this month.
    - Confirmed mailing address for Planning Commission should be PO Box 8.
    - Confirmed physical address is 168 Main Street.
  - ❖ **Junk Ordinance:**
    - Contact Newport and Derby regarding their input.
    - Contact Bownington to discuss reason their junk ordinance was voted down. What were the pros and cons.
    - Contact David Snedecker to meet with Planning Commission to discuss options to regulate the disposal of refuse.
    - Contact Peter Fairweather and invite to Planning Commission meeting to share his thoughts and ideas.
    - Skip discussed conversations he has had with some residents and all were in agreement that something should be done. Skip suggested to hold a town meeting to discuss. Could also prepare and mail survey to towns people. Members brought up their concern regarding the village designation: how can town retain property value due to other properties not being taken care of.

- Motion to pursue junk ordinance in conjunction with future development and village designation.
- Junk ordinance discussions should continue with regards to the overall appearance and appeal to residents and to promote future growth.
- ❖ *Planning Commission Budget:*
  - Reviewed document received from town administrator with breakdown of previous year's budget.
  - Members discussed and submitted numbers for next year's budget to town administrator as requested.
- ❖ *Solar Energy:*
  - Coventry School Board and Coventry Select Board agreed to split cost for feasibility study.
  - Continue discussion with member Phil Marquette at next meeting.
- ❖ *Planning Commission Manuals:*
  - All members agreed to continue to use and read.
  - Keep on agenda for following meeting.

**5. New Business:**


- ❖ Coventry Town Administrator requested that the Town Report be submitted by end of December. Motion was made to have Josh Griffes write the report to be submitted. Skip made motion and Mike seconded. All attending members unanimously approved.

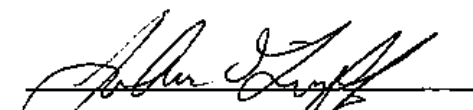
**6. Other Business:**

**7. Motion to adjourn:**

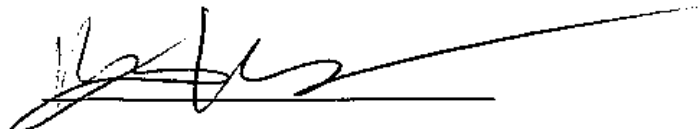
- Josh made the motion to adjourn at 7:00 p.m. Mike seconded the motion and the meeting was adjourned.

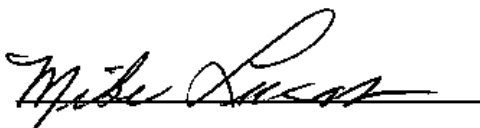
The next Planning Commission meeting will be held on Wednesday, January 8, 2020 at 6:00 pm.

  
Maurice Jacobs / Chairman

  
Josh Griffes / Vice Chair

  
Robert (Skip) Gosselin

  
Phil Marquette

  
Mike Lucas

---

Carol Simmons ~ Administrative Assistant

Planning Commission Meeting

Sign In Sheet

January 8, 2020

1. Michael Lucas

2. Skip Gosselin

3. Janice Jacobs

4. Joshua Griggs

5. Phil Marquette

6. Carol Simmons

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_