

Coventry Planning Commission
Meeting Minutes
June 27, 2018

Board Members Present:

Maurice Jacobs/Chairman
Skip Gosselin
Carol Simmons
Phil Marquette

1. ***Moe Jacobs called meeting to order at 6:05 p.m.***
2. ***Approve the minutes of the June 6, 2018 meeting:***
 - Phil made the motion to approve the minutes of the June 6, 2018 meeting as presented to the board. Skip seconded the motion to approve the June 6, 2018 minutes.
 - Board members unanimously approved and signed the minutes from June 6, 2018 as written.
3. ***Allow for public comment:***
 - No public comment
4. ***Old Business:***
 - Discussion among members regarding Administrative Assistant position.
 - Members confirmed that the Planning Commission will host a table at Coventry Day. Members will hand out drafts of the plan, Planning Commission Public Hearing Notice flyers and will have a sign in sheet for residents.
5. ***New Business:***
 - Phil and Carol to follow up with Memphremagog Press regarding quote for final printing of Town Plan once adopted.
 - Planning commission will have 50 drafts of the Town Plan produced to be handed out on Coventry Day.
6. ***Town Plan***
 - Members reviewed checklist for Municipal Plan Adoption, reviewed and marked each section that is completed.
 - Members reviewed and discussed changes/suggestions from NVDA and any recent additions made to town plan since last meeting.
 - Discussion regarding Town Plan Public Hearing. It is noted that if there are any complaints or suggestions from residents the Commission will acknowledge & make notes of suggestions or complaints and all will be discussed at regular August Planning Commission meeting.
 - Review of the 5 Maps that will be added as appendix to plan – Base Map, Flood Map, Land Use Map, Future Land Use Map and Mileage Map. Email maps to Phil.

- Members made note of Select Board Member Scott Briere' email with his thoughts regarding adding Al's Snowmobile to the plan on page 6 and the school enrollment/capacity discrepancy on page 23. Changes, additions will be acknowledged at public hearing.

6. Motion to adjourn:

- Phil Marquette made the motion to adjourn at 7:25 p.m. Skip Gosselin seconded the motion and the meeting was adjourned.

The next Planning Commission meeting will be held on Wednesday, July 18, 2018 at 5:00 pm.

Maurice Jacobs / Chairman

Robert (Skip) Gosselin

Phil Marquette

Israel Sanville

Carol Simmons