

**Minutes**  
**Planning Commission Meeting**  
**Town of Coventry**  
**April 3, 2019 at 6:00 P.M.**

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**Board Members Present:**

Chair: Moe Jacobs

Vice-Chair: Josh Griffes

Phil Marquette

Skip Gosselin

Mike Lucas

**Town Officials Present:**

Carol Simmons / Administrative

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**1. Chairman Moe Jacobs called the meeting to order at 6:02 p.m.**

**2. Approve the minutes of the March 13, 2018 meeting:**

- Josh made the motion to approve the minutes of the March 13, 2019 meeting.
- Skip seconded the motion to approve the March 13, 2019 minutes.
- Board members unanimously approved and signed the minutes from March 13, 2019 as written.

**3. Allow for public comment:**

- No public comment was noted.

**4. Old Business:**

- All members re-signed the oath of office as per Coventry Town Clerks request.
- Review of town plan by members.
- Mike questioned if there would be a Energy Committee appointed by the Select Board.

**5. New Business:**

- Planning Commission Manual. Received from Dave Snedeker and emailed to members.
- Administrative Assistant to get quotes to have Manual printed and submit at next meeting.
- Noted and confirmed that Planning Commission is on the agenda for the Select Board on June 3<sup>rd</sup> and November 4<sup>th</sup>. All members are requested to attend these meetings.

**6. Other Business:**


- Mapping Vermont Natural History booklet received in mail given to Josh to review.
- Discussion regarding neighboring town plans being assessible to members. These can be found on town websites or hard copies can be obtained. Members should find the time to review these plans.

- Skip and Mike gave information regarding their attending an Alternate Energy seminar. Skip was impressed by a "window dressing demonstration" that could save residents a gallon of fuel oil a month. Skip and Mike feel this is something that would be of interest to residents in Coventry. Skip will request Jack Sumbourn to come to the next planning commission meeting in May to give a winter weatherization demonstration. If Skip is able to arrange it, he will advise so that it can be added to the agenda for the May Planning Commission meeting.

**7. Motion to adjourn:**

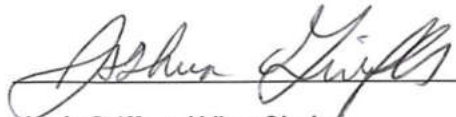
- Phil made the motion to adjourn at 7:15 p.m. Mike seconded the motion and the meeting was adjourned.

The next Planning Commission meeting will be held on Wednesday, May 1, 2019 at 6:00 pm.



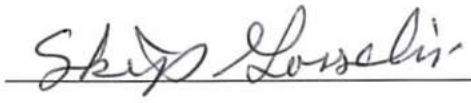
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Maurice Jacobs / Chairman



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Josh Griffes / Vice Chair



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Robert (Skip) Gosselin

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Phil Marquette



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Mike Lucas



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Carol Simmons ~ Administrative Assistant