

Minutes
Planning Commission Meeting
Town of Coventry

March 13, 2019 at 6:00 P.M.

Board Members Present:

Chair: Moe Jacobs
Vice-Chair: Josh Griffes
Skip Gosselin
Mike Lucas

Town Officials Present:

Carol Simmons / Administrative

1. Chairman Moe Jacobs called the meeting to order at 6:02 p.m.

2. Approve the minutes of the February 6, 2018 meeting:

- Moe made the motion to approve the minutes of the February 6, 2019 meeting.
- Skip seconded the motion to approve the February 6, 2019 minutes.
- Board members unanimously approved and signed the minutes from February 6, 2019 as written.

3. Allow for public comment:

- No public comment was noted.

4. Old Business:

Town Plan

- All board members reviewed and discussed the completed town plan. Chair Moe Jacobs explained to the new members the process of how plan was developed and explained what caused delay in getting plan completed.
- Members recommended and requested Skip Gosselin to continue to work on his energy plan as a Planning Commission project for the Town of Coventry.

5. New Business:

Re-organization of commission

- Introduce new members and discuss reorganization and appoint any other titles.
- Skip made the motion to re-elect Moe as Chairman of the commission. Josh seconded the motion. Motion unanimously approved by the Board.
- Moe recommended the board have a vice-chairman and asked for nominations
- Mike made the motion to elect Josh as Vice Chairman. Skip seconded the motion. Motion unanimously approved by the Board

Oath of Office

- All planning commission members given "oath of office" document to review. Each member filled out the document and signed it. Copies were made, originals given to Town Clerk.

6. Other Business:

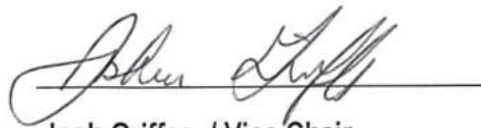
- Planning commission asked Administrative Assistant to get in touch with Dave Snedaka of NVDA to find out if there is a Planning Commission Handbook and to request a copy of such. Members feel this would be a good tool to use to recognize responsibilities of the commission.
- All members were asked to take a copy of the town plan home to review and bring questions and thoughts to the next meeting.
- New members were made aware of the possibility of trainings and forums that may be available to them.

7. Motion to adjourn:

- Skip Gosselin made the motion to adjourn at 7:10 p.m. Josh Griffes seconded the motion and the meeting was adjourned.

The next Planning Commission meeting will be held on Wednesday, April 3, 2019 at 6:00 pm.


Maurice Jacobs / Chairman


Josh Griffes / Vice Chair


Robert (Skip) Gosselin

Phil Marquette


Mike Lucas


Carol Simmons ~ Administrative Assistant